

DEPARTMENT OF HOMELAND SECURITY

CHARTER

HOMELAND SECURITY ADVISORY COUNCIL

1. Committee's Official Designation and Authority:
There is established within the Department of Homeland Security (Department) an advisory committee designated as the "Homeland Security Advisory Council" (HSAC), pursuant to the Federal Advisory Committee Act (FACA), 5 U.S.C. App. 2.
2. Committee's Objectives and Scope of Activity:
The objectives of the HSAC shall be to provide advice and recommendations to the Secretary of Homeland Security (Secretary) on matters relating to homeland security.
3. Time Period Necessary for the Committee to Carry Out Its Purpose:
The HSAC is expected to be needed on a continuing basis. However, the HSAC shall terminate on March 31, 2005, unless extended by the Secretary pursuant to section 871(b) of the Homeland Security Act of 2002 and FACA, 5 U.S.C. App. 2 § 14.
4. Official to Whom this Committee Reports:
The HSAC will report to the Secretary.
5. Agency Responsible for Providing Necessary Support for the Committee:
Subject to the availability of appropriations, the Department shall provide the HSAC with administrative support and with such funds as may be necessary for the performance of the HSAC's functions.
6. Description of Duties for Which the Committee is Responsible:
The duties of the HSAC are solely advisory, and shall be provided at the request of the Secretary. The HSAC will meet periodically at the Secretary's request to:
 - a. Provide advice to the Secretary on developing and coordinating the implementation of a comprehensive national strategy to secure the United States from terrorist threats or attacks;
 - b. Recommend to the Secretary ways to improve coordination, cooperation, and communication among Federal, State, and local officials and private and other entities, and provide a means to collect scholarly research, technological advice, and information concerning processes and organizational management practices both inside and outside of the Federal Government;

- c. Provide advice to the Secretary regarding the feasibility and effectiveness of implementing specific measures to detect, prepare for, prevent, protect against, respond to, and recover from terrorist threats or attacks within the United States; and
 - d. Report periodically, as appropriate, to the Secretary on matters within the scope of the HSAC's functions as described in paragraphs a. through c. above.
7. Estimated Committee Annual Operating Costs:
Subject to the availability of appropriations, the Department will provide resources sufficient for the HSAC to conduct its business, as well as members' travel expenses, including per diem in lieu of subsistence. The estimated annual operating costs are \$1,506,000, plus personnel costs for four permanent staff members.
8. Estimated Number and Frequency of Committee Meetings:
The HSAC will meet semi-annually or as deemed appropriate by the Secretary.
9. Committee Members:
The HSAC shall be composed of not more than 21 members appointed by the Secretary. The appointed members of the HSAC shall be selected from the private sector, academia, professional service associations, federally funded research and development centers, nongovernmental organizations, State and local governments, and other appropriate professions and communities. In addition, the Chair and the Vice Chair of the National Infrastructure Advisory Council, the Chairman of the President's National Security Telecommunications Advisory Committee, and either the Chair or the Vice Chair of the Panel on the Science and Technology of Combating Terrorism, President's Council of Advisors on Science and Technology, are invited to serve as ex officio members of the HSAC.
10. Committee Chair:
The Secretary shall designate a Chair and a Vice Chair from among the appointed members of the HSAC.
11. Appointment of the Committee's Designated Federal Officer:
The HSAC shall have a Designated Federal Officer, pursuant to FACA and the related guidelines from the General Services Administration (GSA) at 41 CFR Parts 101-6 and 102-3.
12. Subcommittees:
The Secretary may establish any number of subcommittees to advise the HSAC. Each subcommittee shall be composed of a number of members to be determined from time to

time by the Secretary, and the members of each subcommittee shall be appointed by the Secretary. The Secretary shall designate a Chair and a Vice Chair for each of the subcommittees from among the HSAC's members. The Chair of each subcommittee, in consultation with the HSAC, may as appropriate establish working groups to advise the subcommittees.

13. Charter Filing Date:
April 1, 2003