

**FEDERAL EMERGENCY MANAGEMENT AGENCY  
(FEMA)**

**Brenda Thomas, Small Business Specialist  
Phone: (202) 646-4584**

**500 C Street, SW  
Financial & Acquisition Management  
Flood, Fire & Mitigation Branch, Room 350  
Washington, DC 20472**

## **FOREWARD**

Public Law 100-656, the Business Opportunity Development Reform Act of 1988, amended the Small Business Act to emphasize acquisition planning. The law requires agencies to compile and make available projections of contracting opportunities that small businesses (including minority, women-owned, HUBZone, veteran-owned, and service-disabled veteran-owned) may be able to perform.

The Department of Homeland Security (DHS) *Forecast of Contract Opportunities* includes projections of all anticipated contract actions above \$100,000 that small businesses may be able to perform under direct contracts with DHS, or perform part of the effort through subcontract arrangements with the Department's large business prime contractors. For additional information on procurements not expected to exceed \$100,000, please contact the appropriate DHS Small Business Specialist for each Organizational Element.

Consistent with our mission, DHS will provide maximum practicable opportunities in our acquisitions to small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns. The DHS small business acquisition policy is a shared responsibility among all DHS employees involved in the acquisition process. Through a unified team approach involving senior management, small business personnel, acquisition personnel, and technical/program staff, we can support both our critical national mission and the important public policy objective of small business inclusion in our acquisition program.

The DHS purchases a wide variety of goods and services and we are committed to small business participation in our acquisition program. We hope that this forecast will assist you in doing business with DHS. By helping firms identify procurement opportunities as early in the acquisition process as possible, we hope to improve communication with industry and assist the small business community with its marketing efforts.

The procurements described in this forecast are expected to have a solicitation released in fiscal year 2005 and subsequent fiscal years as indicated for each action. The item descriptions are based on the best information available at the time of publication. Updates to the Forecast will be made on the DHS website at [www.dhs.gov/openforbusiness](http://www.dhs.gov/openforbusiness) and the hard-copy document when reprinted.

All projected procurements are subject to revision or cancellation. Final decisions on the extent of competition, small business participation, estimated value, or any aspect of the procurement action will not be made until each procurement is initiated. The forecast data is for planning purposes, does not represent a pre-solicitation synopsis, does not constitute an invitation for bid or request for proposal, and is not a commitment by the Government to purchase the desired products and services.

The forecast is divided by DHS Organizational Elements and sorted by North American Industry Classification System (NAICS) Code. Actual solicitation notices will be posted on [www.fedbizopps.gov](http://www.fedbizopps.gov).

## KEY TO HEADINGS AND CODES

RELEASE				
QTR	FY	=	ANTICIPATED SOLICITATION RELEASE DATE WITH QUARTER AND FISCAL YEAR	
1	2005	=	Solicitation release in First Quarter of fiscal year 2005 -- October thru December 2004	
2	2005	=	Solicitation release in Second Quarter of fiscal year 2005 -- January thru March 2005	
3	2005	=	Solicitation release in Third Quarter of fiscal year 2005 -- April thru June 2005	
4	2005	=	Solicitation release in Fourth Quarter of fiscal year 2005 -- July thru September 2005	

### PROPOSED METHOD OF ACQUISITION

BPA	=	Blanket Purchase Agreement
GSA	=	Delivery Order against GSA Schedule
GWAC	=	Task Order/Delivery Order against existing Governmentwide Acquisition Contract (GWAC)
MAC	=	Delivery Order against Multiple Award Contract
OPEN MARKET	=	Procurement will be conducted through the Open Market process
TBD	=	To be determined

### EXPECTED DOLLAR RANGE

\$100,000-\$250,000	=	\$100,000-\$250,000
\$250,000-\$500,000	=	\$250,001-\$500,000
\$500K - \$1M	=	\$500,001 - \$1,000,000
\$1M - \$2M	=	\$1,000,001 - \$2,000,000
\$2M - \$5M	=	\$2,000,001 - \$5,000,000
\$5M - \$10M	=	\$5,000,001 - \$10,000,000
\$10M - \$20M	=	\$10,000,001 - \$20,000,000
\$20M - \$50M	=	\$20,000,001 - \$50,000,000
\$50M - \$100M	=	\$50,000,001 - \$100,000,000
Over \$100,000,000	=	Over \$100,000,000

## SMALL BUSINESS PROGRAM

SB	=	Total Set-Aside is contemplated for Small Business
8(a)	=	Procurement is contemplated for 8(a) Program
HUBZ	=	Procurement is contemplated for HUBZone-certified businesses
SDVOSB	=	Procurement is contemplated for Service-Disabled Veteran-Owned Small Businesses
NISH	=	Procurement is reserved under the Javits-Wagner O'Day Act for National Industries for the Severely Handicapped
NIB	=	Procurement is reserved under the Javits-Wagner O'Day Act for National Industries for the Blind
TBD	=	To be determined; no preliminary determination has been made to date
None	=	No Set-Aside is contemplated

**New Contract Opportunities**

NAICS Code	Requirement Description	Competitive or Non-Competitive		Acquisition Method	Expected Dollar Range	Target Date for Release of Solicitation		Small Business Program	POC To Be Listed in Forecast Name Phone Number E-mail Address
		Comp	Non			Qtr	FY		
		Comp	Non			Qtr	FY		
51811	FEMA LAN/WAN and Web Support	X		TBD	\$500K - \$1M	2	2005		Sheree Everhart 540-542-2284
561499	WYO Financial Audits	X		TBD	\$250,000- \$500,000	2	2005		Vonna Holbrook 202-646-2754
443120	Computer Enhancements and Upgrades	X		TBD	\$250,000- \$500,000	2	2005		Maxine Smith 202-646-3296
561110	Administrative Assistant Support	X		TBD	\$100,000- \$250,000	2	2005		Audrey Butler 202-646-3146
493190	FEMA Publication Distribution Warehouse	X		TBD	\$250,000- \$500,000	2	2005		Carolyn Goss 202-646-3468

**New Contract Opportunities**

NAICS Code	Requirement Description	Competitive or Non-Competitive		Acquisition Method	Expected Dollar Range	Target Date for Release of Solicitation		Small Business Program	POC To Be Listed in Forecast Name Phone Number E-mail Address
		Comp	Non			Qtr	FY		
541890	NFIP Marketing and Advertising Services	X		TBD	\$50M - \$100M	2	2005	TBD	Laurie Michie 202-646-2782
541690	Floodplain Management Technical Assistance and Policy Formulation	X		TBD	\$2M - \$5M	2	2005	TBD	Mike Grimm TBD
323115	HAZUS-MH CD/DVD Duplication	X		TBD	\$250,000-\$500,000	2	2005	TBD	Claire Drury TBD
TBD	Repetitive Loss Program Management Office (RLPMO)	X		TBD	\$2M - \$5M	2	2005	TBD	Cynthia Pollnow TBD

**New Contract Opportunities**

NAICS Code	Requirement Description	Competitive or Non-Competitive		Acquisition Method	Expected Dollar Range	Target Date for Release of Solicitation		Small Business Program	POC To Be Listed in Forecast Name Phone Number E-mail Address
		Comp	Non			Qtr	FY		
TBD	Production of training materials for the Mitigation Specialists	X		TBD	\$100,000-\$250,000	TBD	TBD	TBD	Mary Jo Vrem TBD