

**DNDO Checklist**  
**NVLAP Applicant Laboratory Self Declarations of Conformity to the**  
**GRaDER Program Requirements**

1. Laboratory NVLAP accreditation package for ANSI/IEEE N42 standards testing submitted on (Date)\_\_\_\_\_.
2. Laboratory Self-Declaration of Conformity package submitted to DNDO on (Date)\_\_\_\_\_.
3. Signed declaration page on laboratory letterhead declaring conformity to:
  - a. NIST Handbook 150-23-2007 (DRAFT), NVLAP Radiation Detection Instruments,
  - b. NIST Handbook 150:2006, NVLAP Procedures and General Requirements,
  - c. Each ANSI/IEEE N42 standard *for which accreditation is sought,*
  - d. ISO/IEC 17025:2005, General Requirements for the Competence of Testing and Calibration Laboratories.
4. Completed copy of the laboratory's internal assessment and audit report,
5. Description of the scope of testing that the laboratory intends to perform,
6. Identification of any and all exceptions to the handbook and ANSI/IEEE standards,
7. Complete copy of the laboratory's quality control/quality assurance manual and work instructions/procedures for the ANSI/IEEE N42 standards,
8. Description of the facilities in which testing will be conducted,
9. Copy of laboratory's letter to NIST authorizing application status and information exchange with DNDO,
10. Status of NVLAP application verified with NIST NVLAP Program Manager,
11. Listing of laboratory leadership and organizational structure.

This Laboratory Self-Declaration of Conformity to the NVLAP requirements for accreditation as applicable to the ANSI/IEEE N42 consensus standards in use by the DHS/DNDO GRaDER Program, having been submitted in its entirety, and having been found to be temporarily acceptable to DNDO, is therefore approved for a period not to exceed one year from date of approval. DNDO reserves the right to conduct site visits of applicant laboratories that submit a Self-Declaration of Conformity, and review and observe testing in progress that supports the GRaDER program. DNDO will periodically confirm the NVLAP application status, and the laboratory's accreditation status with the NVLAP Program Manager. In addition, the laboratory is subject to any NVLAP surveillance deemed appropriate by NIST. Loss of NVLAP accreditation will jeopardize DNDO acceptance of test results reporting for customer products under consideration for the GRaDER program, and may impact the retention of existing products in the GRaDER program.

Signed by \_\_\_\_\_  
**Government DNDO Approving Authority**

\_\_\_\_\_  
**Date**