



Homeland
Security

March 31, 2009

MEMORANDUM FOR DHS HEADS OF THE CONTRACTING ACTIVITIES USCG, USSS, FLETC, ICE, CBP, TSA, OPO, FEMA, SBI, and OSA

FROM: Richard K. Gunderson /S/
Acting Chief Procurement Officer

SUBJECT: CONTRACTOR PERFORMANCE ASSESSMENT REPORTING SYSTEM -
HOMELAND SECURITY ACQUISITION REGULATION, CLASS DEVIATION
(NUMBER 09-01)

The Department of Homeland Security (DHS) is replacing the system that it uses to record contractor performance information. Effective with the date of this deviation DHS will begin to transition from the National Institutes of Health Contractor Performance System (CPS) to the Department of Defense Contractor Performance Assessment Reporting System (CPARS).

This HSAR deviation impacts HSAR Subparts 3036.201 Evaluation of contractor performance, 3036.604 Performance evaluation, and 3042.1502 Policy. The affected sections of HSAR Parts 3036 and 3042, with the changes implemented by this deviation, are attached. The HSAM will also be revised in the near future to amend HSAM 3036.201 Evaluation of contractor performance, 3036.604 Performance evaluation, and 3042.1502 Policy to align with this HSAR deviation.

Implementation of CPARS will be phased according to a schedule that is being developed. As CPARS training is provided to Components' contracting offices, transition to CPARS will occur and the use of CPS will cease. Transition to CPARS is expected to be completed by September 30, 2009.

Upon implementation, this HSAR deviation will remain in effect until cancelled or superseded by an amendment to the HSAR.

Questions regarding this class deviation should be directed to Timothy J. Frank,
Tim.Frank@dhs.gov or 202-447-5252.

Attachment

PART 3036 CONSTRUCTION AND ARCHITECT-ENGINEER CONTRACTS

Subpart 3036.2 Special Aspects of Contracting for Construction

3036.201 Evaluation of contractor performance. (DEVIATION)

(a)(1) Except as provided in (iii) below, performance reports shall be prepared and entered into the Construction Contractor Appraisal Support System module of the Contractor Performance Assessment Reporting System (CPARS), or other performance reporting system as designated by the DHS Chief Procurement Officer (CPO).

(iii) Contracting offices that are using the National Institutes of Health (NIH) Contractor Performance System (CPS) that do not have access to CPARS shall continue to use CPS until CPARS access is established.

(2) Performance reports shall be prepared on an annual basis for contracts exceeding one year, or as otherwise required by (FAR) 48 CFR 36.201. Access to reports is through the CPARS or the Government-wide system, Past Performance Information Retrieval System (PPIRS).

Subpart 3036.6 Architect-Engineer Services

3036.604 Performance evaluation. (DEVIATION)

(a) Performance reports shall be prepared and entered into the Architect-Engineer Contract Administration Support System module of CPARS or other performance reporting system as designated by the DHS CPO.

(1) Reports shall be prepared on an annual basis for contracts exceeding one year, or as otherwise required by (FAR) 48 CFR 36.604. Access to reports is through the CPARS or PPIRS. Contracting offices that are using CPS but that do not have access to CPARS shall continue to use CPS until CPARS access is established.

PART 3042 CONTRACT ADMINISTRATION AND AUDIT SERVICES

Subpart 3042.15 Contractor Performance Information

3042.1502 Policy. (DEVIATION)

(a) Components shall use the Contractor Performance Assessment Reporting System (CPARS), or other system as designated by the DHS Chief Procurement Officer, for evaluating contractor performance in accordance with (FAR) 48 CFR Parts 42.1502 and 1503. Contracting offices that are using the National Institutes of Health (NIH) Contractor Performance System (CPS) and that do not have access to CPARS shall continue to use CPS until CPARS access is established.