



# Homeland Security

## Department of Homeland Security Data Privacy and Integrity Advisory Committee

### OFFICIAL MEETING TRANSCRIPT

Wednesday, April 6, 2005  
Mayflower Hotel  
1127 Connecticut Avenue, N.W.  
Washington, DC 20036

#### **CLOSED, ADMINISTRATIVE SESSION:**

The Committee went into closed session for administrative purposes. The administrative briefings for Committee members began with a presentation about the Federal Advisory Committee Act (FACA) by Carlos Kizzee from the DHS Office of General Counsel. Mr. Kizzee discussed FACA requirements for meetings, as well as the Committee members' roles and responsibilities as Federal advisory committee members.

The Committee received a DHS security orientation briefing from Jesse Valdiviez from the DHS Office of Security, who focused on physical, information, and internal security issues. Charles Rogers, also from the DHS Office of Security, briefed the Committee members on security clearance procedures, as well as the handling and processing of classified information. The administrative session ended with Stephen Bodolay from DHS Office of General Counsel, who discussed ethic requirements and restrictions on the members, who serve the Department as Special Government Employees.