



Information to Assist FRTF parolees with Completing a Form I-131, *Application for Travel Document*, for the Purposes of Applying for an Advanced Parole Document (APD) to Return to the US after Temporary Travel Abroad

A noncitizen paroled into the United States under the process established by the Family Reunification Task Force (FRTF) may seek to travel abroad temporarily and return to the United States for urgent humanitarian reasons or in furtherance of a significant public benefit, which may include a personal or family emergency or bona fide business reasons. Humanitarian reasons may include travel to obtain medical treatment, attend funeral services for a family member, or visit an ailing relative.

1. Include a copy of the FRTF Advance Parole Document Request **Cover Letter** to USCIS Lockbox Staff, and place it **on top** of each Form I-131, Application for Travel Document, available at uscis.gov/i-131.
2. Use the current edition of the form, available at uscis.gov/i-131.
3. Complete a **separate** Form I-131 for each individual. Answer all questions fully and accurately. In particular:
 - Part 2 – Select “1.d.” (I am applying for an Advance Parole Document to allow me to return to the United States after temporary foreign travel.)
 - If applying for an Advanced Parole Document, then you do not need to complete Part 4, Part 5, or Part 6.
 - Part 7 – Make sure Part 7 is completely filled out.
 - Part 8 – Please ensure the application is properly signed and dated.
4. Include the following initial evidence:
 - a. Two passport-style photos;
 - b. A copy of your Form I-94, Arrival/Departure Record, that USCIS or CBP provided you;
 - c. A copy of an official photo identity document showing your photo, name, and date of birth. (Examples: your current Employment Authorization Document, if available; a valid government issued driver’s license; passport identity page or any other official identity document); and
 - d. An explanation and/or other evidence showing the circumstances that warrant issuance of an Advance Parole Document.

FRTF requests for a travel document will be mailed to the USCIS lockbox that is associated with the state where the applicant lives. For more information on where to file, please see [Direct Filing Addresses for Form I-131, Application for Travel Document | USCIS](#). The information on where to file is located under the section entitled, “All Other Applicants.”

Please ensure that **ALL** steps outlined above and on the Form I-131 instructions have been followed. Ensure that the form edition date and page numbers are visible at the bottom of the printed pages and that all pages have been completed with the same edition of the form. Missing pages of the Form I-131, pages with different edition dates, and/or missing initial evidence will lead to processing delays or rejection of the application.

An applicant may ask USCIS to expedite adjudication of the Form I-131 by calling the USCIS Contact Center at 800-375-5283 after they have received their receipt notice. Please see our website at uscis.gov/forms/filing-

guidance/how-to-make-an-expedite-request for more information regarding the expedite process and the criteria USCIS considers when evaluating an expedite request.

For Emergency Requests

If you are experiencing an extremely urgent situation, you may request an emergency advance parole appointment at your local field office by contacting the USCIS Contact Center at 800-375-5283. At the prompt, you may state “FRTF” or “Family Reunification Task Force” to be directed to live assistance.

You should bring the following items to your appointment:

- A completed and signed Form I-131, Application for Travel Document
- Initial evidence to support the parole request, as indicated above
- Evidence to support the emergency request (e.g., medical documentation, death certificate)
- Two passport-style photos.

To request emergency processing of an application:

- USCIS recommends that you provide e-mail addresses and a fax number with any emergency request.
- Include a written explanation of the reason for the emergency request with any supporting evidence available. You have the burden to demonstrate that one or more of the emergency criteria have been met. The criteria are as follows:
 - Extreme emergent situation;
 - Extremely urgent humanitarian situation; or
 - Severe financial loss to company or individual, provided that the need for urgent action is not the result of the applicant’s failure to timely file the benefit request or timely respond to any requests for additional evidence.
- Some examples of situations that could be deemed “emergent” or an “emergency” include, but are not limited to:
 - Applicant filed timely but there is an extended delay in USCIS processing that is not the applicant’s fault;
 - Urgent travel to obtain medical treatment that was not expected;
 - Attend funeral services for a relative or close friend; or
 - Unexpected hospitalization of a relative or close friend.

Travel Warning: Leaving the United States, even with an Advance Parole Document, may impact your ability to return to the United States. Please review USCIS’ warning about travel on the [Instructions for Form I-131, Application for Travel Document \(uscis.gov\)](https://uscis.gov/instructions-for-form-i-131-application-for-travel-document).