

From:
To:
Subject:
Date:

(b)(6)
CISA Director Scheduler Calendar
Wednesday, April 5, 2023 1:21:31 PM

CISA Director Scheduler Calendar

(b)(6)

Thursday, December 1, 2022 – Saturday, December 31, 2022

Time zone: (UTC-05:00) Eastern Time (US & Canada)

(Adjusted for Daylight Saving Time)

December 2022

Su Mo Tu We Th Fr Sa

					<u>1</u>	<u>2</u>	<u>3</u>
	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>
<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	
<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	
<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>	

- Busy
- Tentative
- Free
- Out of Office
- Working Elsewhere
- Outside of Working Hours

December 2022

Thu, Dec 1

- Before 6:30 AM** **Free**
- 6:30 AM – 7:45 AM** **Free**
- 7:45 AM – 8:00 AM Daily Check-In
- 8:00 AM – 8:15 AM 8:00 Daily Leadership Sync
- 8:15 AM – 9:00 AM Cyber Operations Update
- 9:00 AM – 9:30 AM Touchpoint with Royal Hansen
- 9:30 AM – 10:30 AM** **Free**
- 10:30 AM – 11:00 AM K-12 Report Update
- 11:00 AM – 11:30 AM Executive Time
- 11:30 AM – 12:00 PM Director Easterly's Office Hours
- 12:00 PM – 12:45 PM Touchpoint with Arizona SOS-Elect Fontes
- 12:45 PM – 1:00 PM** **Free**
- 1:00 PM – 2:00 PM (Updated Topic) CISA Town Hall: Fireside Chat with IOD Assistant Director Bridget Bean

■	2:00 PM – 3:00 PM	Executive Time
■	3:00 PM – 4:00 PM	[In-Person] Management Committee Meeting
■	4:00 PM – 4:30 PM	Meeting with UPS CIO Bala Subramanian
■	4:30 PM – 5:00 PM	Executive Time
■	5:00 PM – 5:15 PM	Daily Wrap-Up
□	5:15 PM – 5:30 PM	Free
■	5:30 PM – 6:30 PM	(b)(6) Going-Away
□	After 6:30 PM	Free




▲ **Fri, Dec 2**

□	All Day	*TBR* Weekly Sync with U/S Silvers
□	Before 6:30 AM	Free
□	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
□	8:15 AM – 8:30 AM	Free
■	8:30 AM – 9:00 AM	Executive Time
■	9:00 AM – 9:30 AM	Congressional Engagement Strategy
■	9:30 AM – 10:00 AM	Touchpoint with NCD Inglis and PNCD Walden
■	10:00 AM – 12:00 PM	Executive Time
■	12:00 PM – 12:30 PM	Touchpoint with Ruthe Farmer (Last Mile Education)
■	12:30 PM – 1:00 PM	Executive Time
■	1:00 PM – 1:30 PM	1:00 Monthly Sync with CISA Director Easterly
□	1:30 PM – 2:00 PM	Free
■	2:00 PM – 2:30 PM	Touchpoint with Megan Stifel
■	2:30 PM – 3:00 PM	Executive Time
■	3:00 PM – 4:00 PM	Travel to St. Es
■	3:30 PM – 4:00 PM	Personnel Discussion
■	3:30 PM – 4:00 PM	Weekly 1:1 with Valerie Cofield
■	4:00 PM – 4:30 PM	4:00 Bilateral with Ukraine Vice Prime Minister/Minister of Digital Transformation Mykhailo Fedorov
■	4:00 PM – 4:30 PM	Meeting with the Deputy Prime Minister of Ukraine
■	4:30 PM – 5:30 PM	Travel to Glebe
□	5:30 PM – 6:00 PM	Free
□	After 6:00 PM	Free













▲ **Sat, Dec 3**

□	All Day	Free
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▲ **Sun, Dec 4**

	Before 3:30 PM	Free
	3:30 PM – 4:00 PM	Ms. Lynn Good to Call Director Easterly
	After 4:00 PM	Free





▲ **Mon, Dec 5**

	All Day	CSAC Quarterly
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:30 AM – 9:00 AM	[DDIR-Led] Daily Intel Brief
	8:30 AM – 9:00 AM	New Employee Orientation (Remarks)
	9:00 AM – 9:30 AM	Touchpoint with (b)(6)
	9:30 AM – 10:30 AM	Executive Time
	10:30 AM – 12:30 PM	Travel to IAD
	11:00 AM – 11:30 AM	Bi-Weekly Sync w/ EAD Goldstein
	12:00 PM – 12:30 PM	1200-1230: Monthly Synch with ASD Dalton and Executive Director Mr. Brandon Wales
	12:30 PM – 8:30 PM	Flight to San Francisco (12:35)
	5:00 PM – 6:00 PM	New Invite ESCC-EGCC Call: Moore County, NC Shooting Incident







▲ **Tue, Dec 6**

	All Day	CSAC Quarterly
	7:45 AM – 8:00 AM	Daily Check-In
	8:30 AM – 9:00 AM	Daily Intel Brief
	9:00 AM – 10:00 AM	9:00 Leadership Breakfast Meeting

▲ **Wed, Dec 7**

	All Day	CSAC Quarterly
	6:45 AM – 7:30 AM	Return to Glebe
	7:30 AM – 8:00 AM	DIR First Sign-In Support
	7:45 AM – 8:00 AM	Daily Check-In
	8:30 AM – 8:45 AM	8:30 Follow Up from NC Governor Call

▲ **Thu, Dec 8**

	Before 6:30 AM	Free
	6:30 AM – 7:30 AM	Free
	7:30 AM – 8:30 AM	Coffee with Ciaran Martin
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	[DDIR-Led] 8:00 Daily Leadership Sync
	8:30 AM – 8:45 AM	Free

■	8:45 AM – 10:00 AM	Senior Executives Association Summit
□	10:00 AM – 10:05 AM	Free
■	10:05 AM – 10:30 AM	President's Cup Remarks
■	10:30 AM – 11:00 AM	Internal Touchpoint: Website Discussion
■	11:00 AM – 11:30 AM	Tarah Wheeler
■	11:30 AM – 12:00 PM	Executive Time
■	12:00 PM – 12:45 PM	Travel to State Department
■	12:45 PM – 1:15 PM	Meeting with Ambassador Fick
■	1:15 PM – 2:00 PM	Travel to Glebe
■	2:00 PM – 2:30 PM	Executive Time
■	2:30 PM – 3:00 PM	Touchpoint with Full Picture
■	3:00 PM – 3:30 PM	[Internal] CISA Touchpoint with Microsoft
■	3:00 PM – 3:30 PM	CISA Touchpoint with Microsoft
■	3:30 PM – 4:00 PM	Executive Time
■	4:00 PM – 4:15 PM	DIR & Bob Tag-Up
□	4:15 PM – 4:30 PM	Free
■	4:30 PM – 5:00 PM	Stop By President's Cup
■	5:00 PM – 5:15 PM	Daily Wrap-Up
□	5:15 PM – 6:00 PM	Free
■	After 6:00 PM	Free

▲ **Fri, Dec 9**

■	Before 6:30 AM	Free
□	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
□	8:15 AM – 8:30 AM	Free
■	8:30 AM – 9:00 AM	[DDIR-Led] Daily Intel Brief
■	8:30 AM – 9:00 AM	Touchpoint with Secretary-Elect Gregg Amore
■	9:00 AM – 9:30 AM	Executive Time
■	9:30 AM – 10:00 AM	Touchpoint with Toni Benson
■	10:00 AM – 10:30 AM	Touchpoint with OCC
■	10:30 AM – 11:15 AM	FY23 Performance Plan Review - AD Bean
■	11:15 AM – 12:00 PM	Executive Time
■	12:00 PM – 12:30 PM	Update on Sustainable Cybersecurity Concept
□	12:30 PM – 1:00 PM	Free
■	1:00 PM – 1:30 PM	In-Person: Monthly Intel Implementation Update
■	1:30 PM – 2:00 PM	Executive Time
■	2:00 PM – 2:30 PM	Monthly Touchpoint with D/CCI
■	2:30 PM – 3:00 PM	Executive Time
■		

	3:00 PM – 5:00 PM	Block
■	3:30 PM – 4:00 PM	Weekly 1:1 with Valerie Cofield
□	5:00 PM – 5:30 PM	Free
■	5:30 PM – 6:00 PM	Touchpoint with NCD Inglis
□	After 6:00 PM	Free

▲ **Sat, Dec 10 – Sun, Dec 11**

□	All Day	Free
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▲ **Mon, Dec 12**

□	Before 6:30 AM	Free
□	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
□	8:15 AM – 8:30 AM	Free
■	8:30 AM – 9:00 AM	[EXDIR-Led] Daily Intel Brief
■	8:30 AM – 9:30 AM	Executive Time
■	9:30 AM – 10:00 AM	Intergov Sharing Act
■	10:00 AM – 10:30 AM	Executive Time
■	10:30 AM – 11:00 AM	Weekly Sync with DDIR
■	11:00 AM – 11:30 AM	Executive Time
■	11:30 AM – 12:00 PM	Introductory Touchpoint with (b)(6)
■	12:00 PM – 12:30 PM	Touchpoint with (b)(6)
■	12:30 PM – 1:00 PM	Touchpoint with Doug Levin
■	1:00 PM – 1:30 PM	Executive Time
■	1:30 PM – 2:00 PM	CSD FY25 Budget Conversation
■	2:00 PM – 2:30 PM	Monthly Touchpoint with Amy Cohen and Meagan Wolfe
■	2:30 PM – 3:30 PM	Executive Time
■	3:30 PM – 4:00 PM	Foreign Affairs Discussion
□	4:00 PM – 6:00 PM	Free
□	After 6:00 PM	Free

▲ **Tue, Dec 13**

□	Before 6:30 AM	Free
□	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
□	8:15 AM – 8:30 AM	Free
■	8:30 AM – 9:00 AM	Daily Intel Brief























■	9:00 AM – 9:45 AM	FY23 Performance Plan Review - EAD Mussington
□	9:45 AM – 10:00 AM	Free
■	10:00 AM – 10:30 AM	Director Easterly's Office Hours
■	10:30 AM – 11:00 AM	Quarterly Touchpoint with (b)(6)
■	11:00 AM – 11:30 AM	Executive Time
■	11:30 AM – 12:00 PM	Travel to White House
■	12:00 PM – 1:00 PM	White House Fellows Speaker Series
■	1:00 PM – 1:30 PM	Travel to Glebe
■	1:30 PM – 2:15 PM	FY23 Performance Plan Review - EXDIR Wales
□	2:15 PM – 2:30 PM	Free
■	2:30 PM – 3:00 PM	European Union Agency for Cybersecurity (ENISA) Executive Director Lepassaar
■	3:00 PM – 3:30 PM	Bi-Weekly 1:1 with David Mussington
■	3:00 PM – 3:30 PM	Touchpoint with (b)(6)
■	3:30 PM – 4:00 PM	Executive Time
■	4:00 PM – 4:15 PM	Internal Touchpoint: DIR & CSD
□	4:15 PM – 4:30 PM	Free
■	4:30 PM – 5:00 PM	Next Steps: CDET
■	5:00 PM – 5:15 PM	Daily Wrap-Up
□	5:15 PM – 6:00 PM	Free
□	After 6:00 PM	Free

▲ **Wed, Dec 14**











□	Before 6:30 AM	Free
□	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
■	8:15 AM – 9:00 AM	Weekly NSA Intel Brief
■	9:00 AM – 9:30 AM	Executive Time
■	9:30 AM – 10:00 AM	Imagination Fellows Launch Plan
■	10:00 AM – 10:45 AM	FY23 Performance Plan Review - EAD Brown
□	10:45 AM – 11:00 AM	Free
■	11:00 AM – 11:30 AM	Executive Time
■	11:30 AM – 12:00 PM	Travel to (b)(6)
■	12:00 PM – 12:30 PM	SED Holiday Celebration
■	12:30 PM – 1:00 PM	Travel to US Capitol
■	1:00 PM – 1:30 PM	Congressman Langevin
■	1:30 PM – 2:00 PM	Travel to Glebe
■	2:00 PM – 2:30 PM	Leadership Speaker Series
■	2:30 PM – 3:00 PM	CyHy Demonstration
□	3:00 PM – 4:00 PM	Free

	4:00 PM – 4:15 PM	Daily Wrap-Up
	4:15 PM – 4:30 PM	Free
	4:30 PM – 6:00 PM	Block
	After 6:00 PM	Free

▲ Thu, Dec 15

	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:15 AM – 8:30 AM	Free
	8:30 AM – 9:00 AM	Executive Time
	9:00 AM – 9:30 AM	Weekly Touchpoint: Lisa Einstein
	9:30 AM – 10:00 AM	Touchpoint with Kevin Tierney
	10:00 AM – 11:00 AM	Free
	11:00 AM – 11:15 AM	Director Easterly's Office Hours
	11:15 AM – 11:30 AM	Free
	11:30 AM – 12:00 PM	Media Discussion
	12:00 PM – 12:45 PM	FY23 Performance Plan Review - AD Harrington
	12:45 PM – 1:00 PM	Free
	1:00 PM – 2:00 PM	CISA Town Hall: Make It Count
	2:00 PM – 2:30 PM	Executive Time
	2:30 PM – 3:00 PM	CES Trip Prep
	3:00 PM – 4:00 PM	[In-Person] Management Committee Meeting
	4:00 PM – 5:00 PM	[Teams] Cyber Operations Update
	5:00 PM – 5:15 PM	Daily Wrap-Up
	5:15 PM – 6:00 PM	Free
	After 6:00 PM	Free

▲ Fri, Dec 16

	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:15 AM – 8:30 AM	Free
	8:30 AM – 9:00 AM	Executive Time
	9:00 AM – 9:30 AM	Culture Council Update
	9:30 AM – 10:00 AM	Executive Time
	10:00 AM – 10:45 AM	[Internal] Elections Workers Discussion with Brennan Center
		

	10:00 AM – 10:45 AM	Election Workers Discussion with Brennan Center
<input type="checkbox"/>	10:45 AM – 11:00 AM	Free
<input checked="" type="checkbox"/>	11:00 AM – 11:30 AM	Monthly CSAC Call w/ Tom Fanning & Ron Green
<input checked="" type="checkbox"/>	11:30 AM – 12:00 PM	1. 1 Sync with Kim Wyman
<input checked="" type="checkbox"/>	12:00 PM – 12:30 PM	Canceled: CCDR Call w/CISA Director Easterly
<input checked="" type="checkbox"/>	12:00 PM – 12:30 PM	(b)(7)(E)
<input checked="" type="checkbox"/>	12:30 PM – 1:00 PM	Weekly 1:1 with AD Bean
<input checked="" type="checkbox"/>	1:00 PM – 1:30 PM	Executive Time
<input checked="" type="checkbox"/>	1:30 PM – 4:00 PM	BLOCK
<input checked="" type="checkbox"/>	3:30 PM – 4:00 PM	Weekly 1:1 with Valerie Cofield
<input checked="" type="checkbox"/>	4:00 PM – 4:30 PM	Weekly Check-In with Chris Inglis
<input type="checkbox"/>	4:30 PM – 6:00 PM	Free
<input type="checkbox"/>	After 6:00 PM	Free

▲ **Sat, Dec 17 – Sun, Dec 18**

<input type="checkbox"/>	All Day	Free
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▲ **Mon, Dec 19**

<input type="checkbox"/>	Before 6:30 AM	Free
<input type="checkbox"/>	6:30 AM – 7:45 AM	Free
<input checked="" type="checkbox"/>	7:45 AM – 8:00 AM	Daily Check-In
<input checked="" type="checkbox"/>	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
<input type="checkbox"/>	8:15 AM – 8:30 AM	Free
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	{DDIR Led} Daily Intel Brief
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	New Employee Orientation (Remarks)
<input checked="" type="checkbox"/>	9:00 AM – 9:30 AM	Executive Time
<input checked="" type="checkbox"/>	9:30 AM – 10:00 AM	Leadership Sync with DIR Easterly
<input checked="" type="checkbox"/>	10:00 AM – 10:45 AM	FY23 Performance Plan Review - COS Todt
<input type="checkbox"/>	10:45 AM – 11:00 AM	Free
<input checked="" type="checkbox"/>	11:00 AM – 11:30 AM	Bi-Weekly Sync w/ EAD Goldstein
<input type="checkbox"/>	11:30 AM – 12:00 PM	Free
<input checked="" type="checkbox"/>	12:00 PM – 1:00 PM	Weekly Sync with FO Leadership
<input type="checkbox"/>	1:00 PM – 1:30 PM	Free
<input checked="" type="checkbox"/>	1:30 PM – 3:30 PM	Block
<input checked="" type="checkbox"/>	3:30 PM – 4:00 PM	Executive Time
<input checked="" type="checkbox"/>	4:00 PM – 5:00 PM	Sensing Session (CSD/VM Supervisors)
<input checked="" type="checkbox"/>	5:00 PM – 5:15 PM	Daily Wrap-Up
<input type="checkbox"/>	5:15 PM – 6:00 PM	Free
<input type="checkbox"/>	After 6:00 PM	Free

▲ Tue, Dec 20

	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:15 AM – 8:30 AM	Free
	8:30 AM – 9:00 AM	Daily Intel Brief
	8:30 AM – 3:00 PM	Executive Time
	3:00 PM – 3:45 PM	In-Person: CISA International Review
	3:45 PM – 4:00 PM	Free
	4:00 PM – 5:00 PM	Annual Ethics Briefing
	5:00 PM – 5:15 PM	Daily Wrap-Up
	5:15 PM – 6:00 PM	Free
	After 6:00 PM	Free

▲ Wed, Dec 21

	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:15 AM – 9:00 AM	Weekly NSA Intel Brief
	9:00 AM – 9:30 AM	Monthly CIRCIA Update
	9:30 AM – 10:00 AM	SBOM Update
	10:00 AM – 10:30 AM	Virtual - Weekly with Billy Bob Brown (ECD)
	10:30 AM – 11:00 AM	Sync
	11:00 AM – 5:00 PM	Executive Time
	5:00 PM – 6:00 PM	Free
	After 6:00 PM	Free

▲ Thu, Dec 22

	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:15 AM – 8:30 AM	Free
	8:30 AM – 9:00 AM	Executive Time
	9:00 AM – 9:45 AM	{Virtual} FY23 Performance Plan Review - DDIR Natarajan
	9:45 AM – 10:00 AM	Free
	10:00 AM – 10:30 AM	{Virtual} Weekly Touchpoint: Lisa Einstein

	10:30 AM – 1:00 PM	Executive Time
	12:00 PM – 1:00 PM	CYMC Bi-Weekly Threat Calls
	1:00 PM – 2:00 PM	Test & Travel to White House Holiday Reception
	2:00 PM – 5:00 PM	White House Holiday Reception
	5:00 PM – 5:30 PM	Travel to Glebe
	5:30 PM – 6:00 PM	Free
	After 6:00 PM	Free

▲ **Fri, Dec 23**

	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:15 AM – 8:30 AM	Free
	8:30 AM – 10:00 AM	Executive Time
	10:00 AM – 10:30 AM	Weekly Sync with U/S Silvers
	10:30 AM – 11:00 AM	Weekly Check-In with Chris Inglis
	11:00 AM – 11:30 AM	Weekly 1:1 with AD Bean
	11:30 AM – 12:00 PM	Executive Time
	12:00 PM – 4:00 PM	Block
	3:30 PM – 4:00 PM	Weekly 1:1 with Valerie Cofield
	4:00 PM – 5:00 PM	Executive Time
	4:30 PM – 5:00 PM	Sync with (b)(6)
	5:00 PM – 5:15 PM	Daily Wrap-Up
	5:15 PM – 6:00 PM	Free
	After 6:00 PM	Free

▲ **Sat, Dec 24 – Sun, Dec 25**

	All Day	Free
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▲ **Mon, Dec 26**

	All Day	Observation of Christmas Day [Federal Holiday]
	7:45 AM – 8:00 AM	Daily Check-In

▲ **Tue, Dec 27**

	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 5:00 PM	Executive Time

■	8:30 AM – 9:00 AM	Daily Intel Brief
□	5:00 PM – 6:00 PM	Free
■	After 6:00 PM	Free

▲ **Wed, Dec 28**

■	Before 6:30 AM	Free
□	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 11:30 AM	Executive Time
■	11:30 AM – 12:00 PM	K-12 Report Update
■	12:00 PM – 1:00 PM	Executive Time
■	1:00 PM – 1:30 PM	CES Itinerary & Upcoming Schedule Review
■	1:30 PM – 2:00 PM	Executive Time
■	2:00 PM – 2:30 PM	Introductory Touchpoint with Robert Scott
■	2:30 PM – 5:00 PM	Executive Time
□	5:00 PM – 6:00 PM	Free
■	After 6:00 PM	Free

▲ **Thu, Dec 29**

■	Before 6:30 AM	Free
□	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 9:30 AM	Executive Time
■	9:30 AM – 10:15 AM	(b)(6) Jen synch
■	10:15 AM – 11:30 AM	Executive Time
■	11:30 AM – 1:30 PM	Block
■	1:30 PM – 2:00 PM	Executive Time
▨	2:00 PM – 2:45 PM	2:00 Fiscal Year 2023 and 2024 Preparedness Grant Programs
□	2:45 PM – 3:00 PM	Free
■	3:00 PM – 3:30 PM	Next Steps: NACD Foreword
■	3:30 PM – 4:00 PM	Executive Time
■	4:00 PM – 4:30 PM	Touchpoint with Cathy Lanier
■	4:30 PM – 5:00 PM	Fox News Prep
□	5:00 PM – 6:00 PM	Free
■	After 6:00 PM	Free

▲ **Fri, Dec 30**

■	Before 6:30 AM	Free
□	6:30 AM – 7:45 AM	Free

■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 1:30 PM	Executive Time
■	1:30 PM – 2:00 PM	Travel to Fox News
■	2:00 PM – 3:00 PM	Fox News (Prep & Green Room)
■	3:00 PM – 4:30 PM	Fox News (3:00pm Hour)
■	4:30 PM – 5:00 PM	Travel to Glebe
□	5:00 PM – 6:00 PM	Free
□	After 6:00 PM	Free

▲ Sat, Dec 31

□	All Day	Free
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