

**APPENDIX E
CONTRACT AWARD NOTICE REQUIREMENTS**

Each requirement applies independently of the others, i.e, each is distinct and may apply to a given procurement.

Does not apply to actions under the Recovery Act, P. L. 111-5.

Notice	FedBizOpps	DHS Congressional Notice – Appropriations Committees	Public Announcement	Requests From Members Of Congress
Threshold	>\$25,000	See Appendix D	>\$4 Million	Upon request
Required By	FAR 5.301	HSAM 3005.303	FAR 5.303 HSAM 3005.303	FAR 5.403, HSAM 3005.403
Format	Synopsis	Electronic Congressional notification using ERA tool	Satisfied by FedBizOpps Synopsis, may issue press releases case-by-case	As requested
From/To	Contracting officer to FedBizOpps	<ul style="list-style-type: none"> Contracting officer to OCPO OCPO to Congress 	<ul style="list-style-type: none"> Contracting officer to FedBizOpps Press releases to OPA 	<ul style="list-style-type: none"> Contracting officer to HCA HCA to OLA& OCPO; FOIA Office & Legal as applicable OLA to Congress, w/copy to OCPO
Time of Submission	No required timeframe	See Appendix D	Not before 5:00 p.m. Washington, DC time, Date of Award	As requested
Applies To	<ul style="list-style-type: none"> New contract awards Mods for additional supplies or services exceeding \$25,000 (beyond the original scope of the contract) 	See Appendix D	<ul style="list-style-type: none"> New contract awards Mods for additional supplies or services exceeding \$4M (beyond the original scope of the contract) Orders over the estimated value of an Indefinite-quantity contract Orders under a BPA established under the Simplified Procedures for Certain Commercial Products and Commercial Services (FAR 13.5) 	Detailed information regarding any particular contract
Exclusions	<ul style="list-style-type: none"> Disclosure would compromise national security Awards resulting from acceptance of an unsolicited research proposal Awards under the Small Business Innovation Development Act Orders placed under Subpart 16.5, unless FY 2012 or FY 2013 multi-year funds are utilized. Awards for perishable subsistence supplies Awards for utility services, other than telecommunication services, and only one source is available The contract action— <ul style="list-style-type: none"> Is for an amount not greater than the simplified acquisition threshold; Was made through a means where access to the notice of proposed contract action was provided through the GPE; and Permitted the public to respond to the solicitation electronically Awards for the services of an expert to support the Federal Government in any current or anticipated litigation or dispute pursuant to the exception to 	See Appendix D	Same as FedBizOpps and Congressional Notice, plus: <ul style="list-style-type: none"> Contracts placed with the SBA under Section 8(a) of the Small Business Act Contracts with foreign firms when the place of delivery or performance is outside the United States and its outlying areas Contracts for which synopsis was exempted under <u>5.202(a)(1)</u>. 	None

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	full and open competition authorized at 6.302-3.			