

From: Young, Leah (b)(6)
 (b)(6)
Sent: 2/7/2023 2:37:54 PM
To: (b)(6) (She/Her) (b)(6)
 (b)(6)
Subject: CISA Director Scheduler Calendar
Attachments: CISA Director Scheduler Calendar.ics

CISA Director Scheduler Calendar

(b)(6)
 Sunday, January 1, 2023 – Tuesday, January 31, 2023
 Time zone: (UTC-05:00) Eastern Time (US & Canada)
 (Adjusted for Daylight Saving Time)

January 2023

Su Mo Tu We Th Fr Sa

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>
<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>
<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>
<u>29</u>	<u>30</u>	<u>31</u>				

- Busy
- Tentative
- Free
- Out of Office
- Working Elsewhere
- Outside of Working Hours

January 2023

▲ **Sun, Jan 1**

- Before 9:00 AM** Free
- 9:00 AM – 9:30 AM Canceled: 0900-0930: Monthly Synch with ASD Dalton and Executive Director Mr. Brandon Wales
- After 9:30 AM** Free

▲ **Mon, Jan 2**

- All Day Observation of New Year's Day [Federal Holiday]
- 7:45 AM – 8:00 AM Daily Check-In

▲ Tue, Jan 3

<input type="checkbox"/>	Before 6:30 AM	Free
<input type="checkbox"/>	6:30 AM – 7:45 AM	Free
<input checked="" type="checkbox"/>	7:45 AM – 8:00 AM	Daily Check-In
<input checked="" type="checkbox"/>	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
<input type="checkbox"/>	8:15 AM – 8:30 AM	Free
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	Daily Intel Brief
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	New Employee Orientation (Remarks)
<input checked="" type="checkbox"/>	9:00 AM – 9:30 AM	Executive Time
<input checked="" type="checkbox"/>	9:30 AM – 10:00 AM	Weekly Touchpoint: EAD Mussington
<input checked="" type="checkbox"/>	10:00 AM – 10:30 AM	Weekly Touchpoint: Alaina Clark
<input checked="" type="checkbox"/>	10:30 AM – 11:00 AM	Executive Time
<input checked="" type="checkbox"/>	11:00 AM – 11:30 AM	Weekly with Billy Bob Brown (ECD)
<input checked="" type="checkbox"/>	11:30 AM – 12:00 PM	Executive Time
<input type="checkbox"/>	12:00 PM – 12:30 PM	Free
<input checked="" type="checkbox"/>	12:30 PM – 12:45 PM	Sync with RT
<input type="checkbox"/>	12:45 PM – 1:00 PM	Free
<input checked="" type="checkbox"/>	1:00 PM – 1:30 PM	1:00 Monthly Sync with CISA Director Easterly **Updated**
<input checked="" type="checkbox"/>	1:30 PM – 2:00 PM	Discussion & Next Steps: CIRC Report
<input checked="" type="checkbox"/>	2:00 PM – 2:30 PM	Final Steps: NACD Foreword
<input checked="" type="checkbox"/>	2:30 PM – 3:30 PM	Weekly Sync with FO Leadership
<input checked="" type="checkbox"/>	3:30 PM – 4:00 PM	Sync with Elizabeth Kolmstetter
<input checked="" type="checkbox"/>	4:00 PM – 4:30 PM	SES Offsite Planning
<input checked="" type="checkbox"/>	4:30 PM – 5:00 PM	Block
<input type="checkbox"/>	5:00 PM – 6:00 PM	Free
<input type="checkbox"/>	After 6:00 PM	Free

▲ Wed, Jan 4

<input type="checkbox"/>	All Day	RESCHEDULING Federal Acquisition Security Council Briefing
<input type="checkbox"/>	Before 6:30 AM	Free
<input type="checkbox"/>	6:30 AM – 7:45 AM	Free
<input checked="" type="checkbox"/>	7:45 AM – 8:00 AM	Daily Check-In
<input checked="" type="checkbox"/>	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
<input checked="" type="checkbox"/>	8:15 AM – 8:30 AM	Weekly 1:1 with AD Bean
<input checked="" type="checkbox"/>	8:30 AM – 8:45 AM	Film Farewell to Toby Feakin
<input type="checkbox"/>	8:45 AM – 9:00 AM	Free
<input checked="" type="checkbox"/>	9:00 AM – 9:45 AM	Solutions Box 2.0 Roadmap
<input type="checkbox"/>	9:45 AM – 10:00 AM	Free
<input checked="" type="checkbox"/>	10:00 AM – 12:30 PM	Travel to Dulles
<input checked="" type="checkbox"/>	12:30 PM – 7:00 PM	Travel to Las Vegas (UA 2203 - 1835)
<input type="checkbox"/>	After 7:00 PM	Free

▲ Thu, Jan 5

☐	Before 6:30 AM	Free
☐	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	[DDIR-Led] 8:00 Daily Leadership Sync
☐	8:15 AM – 6:00 PM	Free
☐	6:00 PM – 11:00 PM	Free
■	11:00 PM – End of Day	Flight to DC (UA 1835, Landing 6:50am)

▲ Fri, Jan 6

■	Start of Day – 7:00 AM	Flight to DC (UA 1835, Landing 6:50am)
■	7:00 AM – 8:00 AM	Travel to Glebe
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	[DDIR-Led] 8:00 Daily Leadership Sync
☐	8:15 AM – 8:30 AM	Free
■	8:30 AM – 9:00 AM	[EXDIR-Led] - Daily Intel Brief
■	8:30 AM – 10:30 AM	Executive Time
■	10:30 AM – 11:00 AM	Weekly 1:1 with (b)(6)
■	11:00 AM – 11:30 AM	Prep for DC on National Cybersecurity Strategy
■	11:30 AM – 12:00 PM	Touchpoint with (b)(6)
■	12:00 PM – 12:45 PM	2023 OCLO Leadership Curriculum
☐	12:45 PM – 1:00 PM	Free
■	1:00 PM – 1:30 PM	Touchpoint with (b)(6)
■	1:30 PM – 2:00 PM	CPO/OCHCO Discussion
■	2:00 PM – 4:00 PM	Executive Time
■	4:00 PM – 4:30 PM	Weekly Sync: Easterly & Inglis
■	4:30 PM – 5:00 PM	Executive Time
☐	5:00 PM – 6:00 PM	Free
☐	After 6:00 PM	Free

▲ Sat, Jan 7 – Sun, Jan 8

☐	All Day	Free
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▲ Mon, Jan 9

☐	Before 6:30 AM	Free
☐	6:30 AM – 7:45 AM	Free

■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
□	8:15 AM – 8:30 AM	Free
■	8:30 AM – 9:00 AM	Daily Intel Brief
■	9:00 AM – 10:00 AM	Executive Time
■	10:00 AM – 10:30 AM	Quarterly Meeting w/ Tom Crown (UK LNO)
■	10:30 AM – 11:00 AM	Touchpoint with Australian LNOs
■	11:00 AM – 11:30 AM	Executive Time
■	11:30 AM – 12:00 PM	Introductory Touchpoint: CISA & GPC
■	12:00 PM – 1:00 PM	Sensing Session (NRMC Non-Supervisors)
■	1:00 PM – 1:30 PM	Weekly Touchpoint: Alaina Clark
■	1:30 PM – 2:30 PM	Executive Time
■	2:30 PM – 4:00 PM	DC (SVTC) on National Cybersecurity Strategy
■	4:00 PM – 4:15 PM	Daily Wrap-Up
□	4:15 PM – 6:00 PM	Free
□	After 6:00 PM	Free

▲ Tue, Jan 10

□	Before 6:30 AM	Free
□	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
□	8:15 AM – 8:30 AM	Free
■	8:30 AM – 9:00 AM	Daily Intel Brief
■	9:00 AM – 9:30 AM	Executive Time
■	9:30 AM – 10:00 AM	Weekly Touchpoint: EAD Mussington
■	10:00 AM – 10:10 AM	Introductory Touchpoint with MajGen Lorna Mahlock
□	10:10 AM – 10:30 AM	Free
■	10:30 AM – 11:00 AM	Executive Time
■	11:00 AM – 11:30 AM	Director Easterly's Office Hours
■	11:30 AM – 12:00 PM	Executive Time
■	12:00 PM – 12:30 PM	Elections Roadmap
■	12:30 PM – 2:00 PM	Executive Time
■	2:00 PM – 2:30 PM	CISA Internships and Fellowships Discussion
■	2:30 PM – 3:00 PM	Touchpoint with Marene Allison
■	3:00 PM – 5:00 PM	Executive Time
□	5:00 PM – 6:00 PM	Free
□	After 6:00 PM	Free

▲ Wed, Jan 11

	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:15 AM – 9:00 AM	Weekly NSA Intel Brief
	9:00 AM – 10:00 AM	Weekly Sync with FO Leadership
	10:00 AM – 11:00 AM	Executive Time
	11:00 AM – 11:30 AM	Touchpoint with Brian Gattoni
	11:30 AM – 12:00 PM	Executive Time
	12:00 PM – 12:15 PM	Free
	12:15 PM – 12:30 PM	Travel to Wilson
	12:30 PM – 1:00 PM	SED All-Hands
	1:00 PM – 1:15 PM	Travel to Glebe
	1:15 PM – 1:30 PM	Free
	1:30 PM – 2:00 PM	Executive Time
	2:00 PM – 2:30 PM	Blue Photo - Human Trafficking Awareness Day
	2:30 PM – 3:30 PM	ISD Vision for 2023
	3:30 PM – 4:00 PM	Executive Time
	4:00 PM – 4:30 PM	Weekly with Billy Bob Brown (ECD)
	4:30 PM – 5:00 PM	Touchpoint with Doug Levin
	5:00 PM – 5:15 PM	Daily Wrap-Up
	5:15 PM – 5:30 PM	Free
	5:30 PM – 6:00 PM	ESF Pre-Brief
	After 6:00 PM	Free

▲ Thu, Jan 12

	All Day	Leah - OoO - A/L - Scotland
	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:15 AM – 8:30 AM	Free
	8:30 AM – 9:00 AM	*MS Teams* Cyber Operations Update
	9:00 AM – 9:30 AM	Executive Time
	9:30 AM – 10:00 AM	Touchpoint with Cathy Lanier
	10:00 AM – 10:30 AM	Executive Time
	10:30 AM – 11:00 AM	Free
	11:00 AM – 11:30 AM	Weekly Touchpoint: AD Mona Harrington
	11:30 AM – 12:00 PM	Executive Time
	12:00 PM – 12:15 PM	Director Easterly's Office Hours
	12:15 PM – 12:30 PM	Free
	12:30 PM – 1:00 PM	Executive Time & Prep for Town Hall

■	1:00 PM – 2:00 PM	CISA Town Hall: Launching the Year of Leadership and Learning
■	2:00 PM – 2:30 PM	NSA Report Review
■	2:30 PM – 3:00 PM	Weekly Touchpoint: (b)(6)
■	3:00 PM – 4:00 PM	Management Committee Meeting
■	4:00 PM – 4:30 PM	Travel to The Hamilton
■	4:30 PM – 5:30 PM	Interagency Community Building (HH)
▨	5:05 PM – 5:25 PM	5:05 Secure Call with DNSA Neuberger *updated attendees*
■	5:30 PM – 6:00 PM	Return to Glebe
□	After 6:00 PM	Free

▲ Fri, Jan 13

□	All Day	(b)(6)
□	Before 6:30 AM	Free
□	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
□	8:15 AM – 8:30 AM	Free
■	8:30 AM – 9:30 AM	Daily Intel Brief
■	9:30 AM – 10:00 AM	Weekly Sync with U/S Silvers
■	10:00 AM – 10:30 AM	Priority Workstreams Update: Supervisory Clean-Up
■	10:30 AM – 11:00 AM	Touchpoint with (b)(6)
■	11:00 AM – 12:00 PM	West Point Call
■	12:00 PM – 12:30 PM	Introductory Touchpoint with (b)(6)
■	12:30 PM – 1:00 PM	Next Steps: 360 Review
□	1:00 PM – 1:10 PM	Free
▨	1:10 PM – 1:40 PM	1:10 2x Quarterly Check-in with Director Easterly *new time*
■	1:30 PM – 2:30 PM	Executive Time
■	2:30 PM – 3:00 PM	Touchpoint: CISA & Noble Reach
■	3:00 PM – 3:30 PM	Touchpoint with (b)(6)
■	3:30 PM – 4:00 PM	In-Person: 1. 1 Sync with (b)(6)
■	4:00 PM – 4:30 PM	Weekly Check-In with (b)(6)
■	4:30 PM – 5:00 PM	Executive Time
■	5:00 PM – 5:15 PM	Daily Wrap-Up
□	5:15 PM – 6:00 PM	Free
□	After 6:00 PM	Free

▲ Sat, Jan 14 – Sun, Jan 15

□	All Day	(b)(6)
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▲ Mon, Jan 16



All Day	(b)(6)
Before 6:30 AM	Free
6:30 AM – 7:45 AM	Free
7:45 AM – 8:00 AM	Daily Check-In
8:00 AM – 5:00 PM	Martin Luther King Jr. Day
5:00 PM – 6:00 PM	Free
After 6:00 PM	Free

▲ Tue, Jan 17



All Day	(b)(6)
Before 6:30 AM	Free
6:30 AM – 7:45 AM	Free
7:45 AM – 8:00 AM	Daily Check-In
8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
8:15 AM – 8:30 AM	Free
8:30 AM – 9:00 AM	Daily Intel Brief
8:30 AM – 9:00 AM	New Employee Orientation (Remarks)
9:00 AM – 9:30 AM	Executive Time
9:30 AM – 10:00 AM	Touchpoint with (b)(6)
10:00 AM – 10:30 AM	Weekly Touchpoint: (b)(6)
10:30 AM – 11:30 AM	Executive Time
11:30 AM – 12:00 PM	Imagination Fellows Launch
12:00 PM – 12:30 PM	Executive Time
12:30 PM – 1:00 PM	Touchpoint with (b)(6)
1:00 PM – 1:30 PM	Weekly Touchpoint: (b)(6)
1:30 PM – 2:00 PM	Weekly 1:1 with (b)(6)
2:00 PM – 2:30 PM	Monthly Touchpoint: D/CCI
2:30 PM – 3:00 PM	Executive Time
3:00 PM – 3:30 PM	Weekly Sync with DDIR
3:30 PM – 4:00 PM	*In-Person* Weekly Sync: (b)(6)
4:00 PM – 4:30 PM	Executive Time
4:30 PM – 5:00 PM	4:30 Secure Check-in *updated attendees*
4:30 PM – 5:00 PM	TS-VTC 4:30 Secure Check-in
5:00 PM – 5:15 PM	Daily Wrap-Up
5:15 PM – 6:00 PM	Free
After 6:00 PM	Free

▲ Wed, Jan 18



All Day (b)(6)

	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:15 AM – 8:30 AM	Free
	8:30 AM – 9:00 AM	Travel to the Waldorf
	9:00 AM – 10:00 AM	Coffee with Steven Giaier
	10:00 AM – 10:30 AM	Travel to Glebe
	10:30 AM – 11:00 AM	Executive Time
	11:00 AM – 11:30 AM	Monthly CIRCIA Update
	11:30 AM – 12:00 PM	Strategic Plan Performance Measures Briefing
	12:00 PM – 12:30 PM	Executive Time
	12:30 PM – 12:45 PM	Free
	12:45 PM – 1:00 PM	Travel to Wilson
	1:00 PM – 4:00 PM	IT & Communication Sector "Quad"
	4:00 PM – 4:15 PM	Travel to Glebe
	4:15 PM – 4:30 PM	Free
	4:30 PM – 5:00 PM	Executive Time
	5:00 PM – 5:15 PM	Daily Wrap-Up
	5:15 PM – 5:30 PM	Free
	5:30 PM – 7:00 PM	Dinner at SER
	After 7:00 PM	Free

▲ Thu, Jan 19

	Before 6:30 AM	Free
	6:30 AM – 7:30 AM	Free
	7:30 AM – 9:00 AM	Travel to Fort Meade
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	{DDIR Led} 8:00 Daily Leadership Sync
	9:00 AM – 11:00 AM	ESF Operations Group
	11:00 AM – 12:00 PM	Travel to Glebe
	11:30 AM – 12:15 PM	11:30 CISA CyberOps Update
	12:15 PM – 1:15 PM	12:15 Lunch with CISA Leadership
	1:15 PM – 1:30 PM	Town Hall Audio Test/Setup
	1:30 PM – 2:30 PM	(New Time) CISA Town Hall: Fireside Chat with Director Easterly and DHS Deputy Secretary Tien
	1:30 PM – 2:30 PM	1:30 CISA Townhall
	2:30 PM – 3:30 PM	[In-Person] Bi-Weekly Division Leads Meeting
	3:30 PM – 4:00 PM	Travel to CFR
	4:00 PM – 6:30 PM	CFR Event & Dinner
	6:30 PM – 7:00 PM	Travel to Glebe
	After 7:00 PM	Free

▲ Fri, Jan 20

	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:15 AM – 8:30 AM	Free
	8:30 AM – 9:00 AM	ISD Daily Brief
	9:00 AM – 10:00 AM	Travel to St. Es
	10:00 AM – 11:00 AM	10:00 Leadership Meeting
	11:00 AM – 11:30 AM	Return to Glebe
	11:30 AM – 12:00 PM	Prep for WSJ
	12:00 PM – 12:30 PM	S1 Award Nominations
	12:30 PM – 1:00 PM	12:30 Monthly Cyber Policy Meeting
	1:00 PM – 2:00 PM	WSJ Media Roundtable
	2:00 PM – 3:00 PM	Block
	3:00 PM – 3:30 PM	Weekly Strategic Engagement Planning
	3:30 PM – 4:00 PM	Executive Time
	4:00 PM – 4:30 PM	Skilling Academy Update
	4:30 PM – 5:00 PM	Executive Time
	5:00 PM – 6:00 PM	Free
	After 6:00 PM	Free

▲ Sat, Jan 21 – Sun, Jan 22

	All Day	Free
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▲ Mon, Jan 23

	Before 6:30 AM	Free
	6:30 AM – 7:45 AM	Free
	7:45 AM – 8:00 AM	Daily Check-In
	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
	8:15 AM – 8:30 AM	Free
	8:30 AM – 9:00 AM	{EXDIR Led} Daily Intel Brief
	8:30 AM – 9:00 AM	Staffing Update with Kiersten and Matt
	9:00 AM – 9:30 AM	Executive Time
	9:30 AM – 10:00 AM	Internal Touchpoint: FO Sync
	10:00 AM – 12:00 PM	Executive Time
	12:00 PM – 5:00 PM	Out of Office (West Point)
	5:00 PM – 6:00 PM	Free



After 6:00 PM Free

▲ Tue, Jan 24



All Day Hold | West Point (Personal)



7:45 AM – 8:00 AM Daily Check-In



8:00 AM – 8:15 AM [DDIR-Led] 8:00 Daily Leadership Sync



8:30 AM – 9:00 AM Daily Intel Brief

▲ Wed, Jan 25



All Day Hold | West Point (Personal)



7:45 AM – 8:00 AM Daily Check-In



8:00 AM – 8:15 AM [DDIR-Led] 8:00 Daily Leadership Sync

▲ Thu, Jan 26



All Day Hold | West Point (Personal)



7:45 AM – 8:00 AM Daily Check-In



8:00 AM – 8:15 AM {EXDIR Led} 8:00 Daily Leadership Sync



4:30 PM – 5:15 PM 4:30 Bilateral Meeting with EU Commissioner Breton *updated attendees*

▲ Fri, Jan 27



All Day Hold | West Point (Personal)



All Day [For Awareness Only] CISA IT ADVISORY: Planned Power Outage at 1110 N. Glebe Road (Fri 1/27 at 11pm-Sat 1/28 at 10am)



7:45 AM – 8:00 AM Daily Check-In



8:00 AM – 8:15 AM [DDIR-Led] 8:00 Daily Leadership Sync

▲ Sat, Jan 28



All Day Hold | West Point (Personal)



All Day [For Awareness Only] CISA IT ADVISORY: Planned Power Outage at 1110 N. Glebe Road (Fri 1/27 at 11pm-Sat 1/28 at 10am)

▲ Sun, Jan 29



All Day Free

▲ Mon, Jan 30

☐	Before 6:30 AM	Free
☐	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
☐	8:15 AM – 8:30 AM	Free
■	8:30 AM – 9:00 AM	[DDIR Led] Daily Intel Brief
■	8:30 AM – 9:00 AM	New Employee Orientation (Remarks)
■	9:00 AM – 9:30 AM	Executive Time
■	9:30 AM – 10:30 AM	Weekly Sync with FO Leadership
■	10:30 AM – 11:00 AM	Touchpoint: Measuring Security
■	11:00 AM – 11:30 AM	Executive Time
■	11:30 AM – 12:00 PM	Touchpoint with FCC Chair (b)(6)
■	12:00 PM – 1:00 PM	Executive Time
■	1:00 PM – 1:30 PM	Touchpoint with Secretary Savage
■	1:30 PM – 2:00 PM	Weekly Touchpoint: (b)(6)
■	2:00 PM – 2:30 PM	Update on Cybersecurity Awareness Program
■	2:30 PM – 3:00 PM	Introductory Touchpoint with Sarah Jacob
■	3:00 PM – 3:30 PM	Executive Time
■	3:30 PM – 4:00 PM	In-Person: Monthly Intel Implementation Update
■	4:00 PM – 4:30 PM	SCIF Coverage Discussion
■	4:30 PM – 5:00 PM	Executive Time
■	5:00 PM – 5:15 PM	Daily Wrap-Up
☐	5:15 PM – 6:00 PM	Free
☐	After 6:00 PM	Free

▲ Tue, Jan 31

☐	Before 6:30 AM	Free
☐	6:30 AM – 7:45 AM	Free
■	7:45 AM – 8:00 AM	Daily Check-In
■	8:00 AM – 8:15 AM	8:00 Daily Leadership Sync
☐	8:15 AM – 8:30 AM	Free
■	8:30 AM – 9:00 AM	Daily Intel Brief
■	9:00 AM – 9:30 AM	Weekly Sync: (b)(6)
■	9:30 AM – 10:00 AM	Executive Time
■	10:00 AM – 10:30 AM	Weekly Touchpoint: (b)(6)
■	10:30 AM – 11:00 AM	Executive Time
■	11:00 AM – 11:30 AM	Senior Advisor Role/Responsibilities Discussion
■	11:30 AM – 12:00 PM	Executive Time
■	12:00 PM – 12:30 PM	Travel to Capitol Hill
■	12:30 PM – 1:00 PM	Touchpoint with Representative Torres

■	1:00 PM – 1:30 PM	Travel to Glebe
■	1:30 PM – 2:00 PM	Executive Time
■	2:00 PM – 2:30 PM	Touchpoint with Kathryn Coulter
■	2:30 PM – 3:00 PM	Executive Time
■	3:00 PM – 3:30 PM	*Updated* Monthly CSAC Call w/ Tom Fanning & Ron Green
■	3:30 PM – 4:00 PM	2023 CISA Townhall Roadmap
■	4:00 PM – 4:30 PM	Update on CISA.gov 2.0
■	4:30 PM – 5:00 PM	Executive Time
■	5:00 PM – 5:15 PM	Daily Wrap-Up
□	5:15 PM – 6:00 PM	Free
□	6:00 PM – 6:30 PM	Free
■	6:30 PM – 7:00 PM	Travel to Pentagon City Ritz Carlton Hotel
■	7:00 PM – 8:30 PM	Business & National Security Dinner
■	8:30 PM – 9:00 PM	Return to Glebe
□	After 9:00 PM	Free

(b)(6)

Executive Assistant to Kiersten Todt, Chief of Staff
 Executive Assistant to Brandon Wales, Executive Director
 Cybersecurity and Infrastructure Security Agency, CISA

(b)(6)