



# Registering with the System for Award Management

## Overview

The Targeted Violence and Terrorism Prevention (TVTP) Grant Program provides funding for state, local, tribal, and territorial governments, nonprofits, and institutions of higher education to establish or enhance efforts to prevent targeted violence and terrorism. This guide explains how to register in the System for Award Management (SAM) at [SAM.gov](https://sam.gov) and receive a Unique Entity ID, which is a first step in the grant application process. Be sure to start this process well before the submission deadline as registration can take weeks.

At least **four weeks** before the application submission deadline:

### 4 Weeks

- Obtain an employer identification number (EIN)
- Register, renew OR confirm your System for Award Management (SAM) account in SAM.gov.
- Obtain OR Confirm Unique Entity Identifier (UEI) in SAM.gov.
- Register a new FEMA GO account in go.fema.gov

At least **one week** before the application submission deadline:

### 1 Week

- Complete the grant application.

### Submission

- Submit the application.

## Background on SAM

SAM is the United States government's official system for registering to do business with the federal government. All grant applicants must register with SAM. An active SAM registration is required to receive funds through the TVTP Grant Program.

# Registering with SAM.gov

1. **Create a [login.gov](#) account.** Login.gov is a secure sign-in service used to access government information and grant applications. Creating an account through login.gov provides users with a username, which is required to register with SAM.
2. **Register for an account at [SAM.gov](#) with the username created in step 1.** When registering for with SAM.gov, use the same email address used to create the login.gov account. This will link the accounts. [The Entity Registration Checklist](#) lists the information needed for SAM registration.
3. **Take note of the Unique Entity ID assigned by SAM.** Organizations will be assigned a [Unique Entity ID](#) during the SAM registration process. The Unique Entity ID is 12 digits and a way SAM distinguishes between organizations.

## Tips for Entities Previously Registered with SAM

- Instructions on [finding an existing Unique Identity ID](#) are available on SAM.gov.
- Grant applicants who have previously registered with SAM.gov should check to ensure the account is active. SAM accounts must be renewed annually and must be active to receive federal funds.
- [Data Universal Numbering System \(DUNS\) numbers are no longer accepted in SAM.gov.](#) Applicants with a DUNS number will need to apply for a Unique Entity ID.

## Resources

- Detailed instructions for registering with SAM are available at [Grants.gov](#).
- For more information about using [SAM.gov](#), review the frequently asked questions section of the homepage.
- Visit the [Federal Service Desk website](#) or call (866) 606-8220 toll free with questions or concerns about SAM registration.