





**Homeland
Security**

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Policy Directive 262-13

MEMORANDUM FOR: Distribution List

FROM: Chip Fulghum 
Deputy Under Secretary for Management and
Chief Financial Officer

Francis X. Taylor 
Under Secretary for Intelligence and Analysis

SUBJECT: DHS Data Framework Terms and Conditions

The Department of Homeland Security (DHS) Data Framework is a high priority program endorsed for acceleration by the Deputy's Management Action Group (DMAG) in March 2015.

In order to keep the program on track to deliver the specified 20 datasets by the end of Fiscal Year 2017, we are issuing this Policy Memorandum asking Component Heads, those who provide the datasets into the DHS Data Framework, to endorse the attached addendum to the Terms and Conditions that govern the program's operations and activities.

The Terms and Conditions document formally presents the underlying responsibilities, rights, and duties of Data Framework mission owners, developers, data stewards, and users on key issues including, but not limited to, data sensitivity, data delivery and storage, use, marking, coordination and dissemination, and privacy and civil liberties.

Adoption of these Terms and Conditions by all Component data stewards is an essential step toward the full maturation and management of the Data Framework. By signing the attached addendum, you acknowledge your understanding and endorsement of the Terms and Conditions that apply to data provided by your respective Component, and you authorize your Component to provide data to the Framework within the guidelines of these Terms and Conditions.

The Office of Intelligence and Analysis and the Management Directorate are in the process of writing an Instruction on the DHS Data Framework. Subject to the issuance of an Instruction, we will continue the acceleration of this vital program as approved by the DMAG.

Please provide your signed addendum to I&AExecSec@hq.dhs.gov. Questions should be directed to John Dermody (Office of the General Counsel-Intelligence Law Division), john.dermody@hq.dhs.gov, (202) 282-8548 or Paul Reynolds, paul.reynolds@hq.dhs.gov, (202) 617-5068.

Attachments:

1. Terms and Conditions for the DHS Data Framework: Intradepartmental (Internal) Information Sharing (May 7, 2015)
2. Addendum to the Terms and Conditions for the DHS Data Framework

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cc: Chief Information Officer