Targeted Violence and Terrorism Prevention (TVTP) Grant Program

FY2024 Forecast

Agenda

- Introduction
- Overview of Forecasted Opportunity
- Objectives
- Priorities
- Privacy, Civil Rights, and Civil Liberties
- Eligible Applicants/Applications
- Application Tracks

- Project Types
- Application Contents
- Scoring/Selection Criteria
- Performance Measures/Institutional Review Board (IRB)
- Resources for Applicants
- Additional Assistance

Introduction

The Center for Prevention Programs and Partnerships (CP3) helps to prevent targeted violence and terrorism through funding, training, increased public awareness, and the development of partnerships across all elements of society.

TVTP Grant Program Key Elements:

- Public health-informed approach
  - Multidisciplinary
  - Evidence-based

- Sustainable

- Robust evaluation

- Protects privacy, civil rights, and civil liberties

Opportunity Overview

~ $575,000	Anticipated average award size
Mid March, 2024	Anticipated Notice of Funding Opportunity (NOFO) release
May 2, 2024	Anticipated FEMA GO due date
Mid September, 2024	Anticipated award announcement

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Opportunity Overview, Cont.

24 Months (with limited ability for 3- or 6-month no-cost extensions)	Period of performance (POP) for the grant award
October 1, 2024	Projected POP start date
September 30, 2026	Projected POP end date

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Objectives

1. The local community has awareness of a) signs that someone may be on a pathway to violence and 2) the threats of targeted violence and terrorism.

2. The local community has awareness of both the risk factors for – and the protective factors against – targeted violence and terrorism.
   - Risk factors are defined as negative characteristics that may increase the likelihood that an individual is on a pathway to violence.
   - Protective factors are defined as positive characteristics that may decrease the likelihood that an individual may move toward violence.

3. Members of the local community engage the broadest and most diverse set of local stakeholders, sharing resources and best practices, and building trusted partnerships to address targeted violence and terrorism.

4. Members of the local community can act on bystander training and help individuals before they move toward violence by understanding the role of (and the means to contact) behavioral threat assessment and management (BTAM) teams and prevention providers in the public health community.

5. Members of the local community have access to multidisciplinary BTAM teams comprised of individuals such as psychologists, educators, faith leaders, social workers, and medical personnel who can provide support to an individual before an act of violence takes place.

6. The local community has programs that address risk factors for (and strengthen protective factors against) targeted violence and terrorism, including recidivism reduction programming.

Priorities

- Enhancing Recidivism Reduction and Reintegration Capabilities

- Advancing Equity in Awards and Engaging Underserved Communities in Prevention

- Addressing Online Aspects of Targeted Violence and Terrorism

- Preventing Domestic Violent Extremism

Privacy, Civil Rights, and Civil Liberties

- Privacy
  - Recipients are prohibited from providing the Department of Homeland Security (DHS) with personally identifying information (PII) (e.g., name, DOB, SSN, phone, email, address, etc.) of participants or beneficiaries of grant programming).
  - DHS provides training on use of PII and emphasizes in the NOFO and in guidance to recipients that performance measures must be anonymized or aggregated prior to being transmitted to DHS. DHS collects performance measure data to ensure that individuals cannot be identified or re-identified.

- Civil Rights
  - There is no profile of an individual who will move toward violence.
  - Recipients are provided training to ensure that individuals are not profiled or targeted based on their race, ethnicity, religion, sex, disability status, or other.

- Civil Liberties
  - Freedom of speech, association, and other constitutionally protected freedoms are paramount to a functioning democracy.
  - Projects must be designed in a way that protect free speech, or they will be ruled ineligible.
  - Grant recipients are provided with training on how to ensure that civil liberties are protected in administering their projects.

Transparency

- Abstracts and Proposals Released

- Freedom of Information Act (FOIA)

- Evaluations
  - A subset of awards is selected for third party evaluations.
  - Published upon completion (7 evaluation reports currently available on FY20 awards)

- Recipient transparency and communication in local communities

- Grantee Results

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TVTP Grantee Results Webpage

- Showcases the programs, tools and resources, and accomplishments from past awardees, including their TVTP grant project webpages, closeout reports, and external evaluation reports.

- These tools are aimed at making it easier for prevention practitioners to conduct their work while reaffirming DHS's commitment to the transparency of this program.

- dhs.gov/tvtp-grantee-results

Eligible Applicants

Local Government Agencies

Native American Tribal Organizations
(Federally recognized and others)

State, Territorial Government Agencies

Nonprofits with 501(c)(3) IRS Status

Institutions of Higher Education (Accredited)

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Applicant Eligibility

- Capacity and Authority
  - Applicants will be required to demonstrate that they have sufficient authority and capacity to implement an eligible project and the capability to engage the participants they propose to include in their projects.

- Privacy, Civil Rights, and Civil Liberties
  - Proposed projects shall protect individual privacy, civil rights, and civil liberties. Applications shall describe any potential impacts to privacy, civil rights, and civil liberties and ways in which applicants will prevent or mitigate those impacts and administer their projects in a nondiscriminatory manner. Applications that describe programs, projects, or activities that do not appropriately protect privacy, civil rights, or civil liberties will be deemed ineligible for funding.

- Completeness
  - Applications must include all required elements as well as specific requirements of the projects they are proposing. This includes performance measures for each project type. Failure to provide a complete application or any significant deviation from the requirements may result in an application being deemed ineligible and not reviewed or scored.

- Research
  - Projects that consist only of research are not eligible under this program. Research is an allowable expense; however, applicants must propose to implement one or more prevention capabilities during the period of performance and must demonstrate how any proposed research will support that implementation.

Applicant Tracks

Promising Practices

- 8 project types
- Apply for one or more project types
- Provide budget breakdown for each project type
- Target funding amounts stack

Innovation

- Very competitive
- Restricted to ~30% of available funding

Applicants can submit a maximum of two (2) applications, one in each track.

Project Types and Target Funding

Project Type	Target Award Amount
1. Raising Societal Awareness	$175,000
2. Understanding Violent Content	$115,000
3. Civic Engagement	$60,000
4. Youth Resilience Programs	$90,000
5. Behavioral Threat Assessment and Management Teams	$350,000
6. Bystander Training	$115,000
7. Referral Services	$175,000
8. Recidivism Reduction and Reintegration	$230,000
Innovation Track	$300,000 to $815,000

This table shows the average award amount for each type of grant. Applicants may stack project types and apply for more or less than each targeted award amount.

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Application Contents: Project Narrative

Cover Page

- Name of the entity applying

- Primary location (city/county and state/D.C./territory) of the applicant and the location(s) of activities (if different)

- Name of the application track

- Name of the project type (or types if applying in multiple Promising Practice types)

- Amount of funds requested

- Project abstract, approximately 200 words, suitable for public release, describing the core elements of the proposed project

Body

15-page limit

- Needs Assessment

- Program Design

- Organization and Key Personnel

- Sustainability

- Budget Detail and Narrative

Appendices

- Implementation and Measurement Plan (IMP)

- Resumes/CVs of key personnel

- Documentation of support

- Letters of recommendation (optional, maximum 3)

Please review formatting instructions and application elements in detail. Points can be deducted for formatting errors, and incomplete applications risk not being scored!

Application Contents

Preliminary Application Requirements

- Applicants must obtain a unique entity identifier (UEI) and enter it in the applicable data entry field on the SF-424 form. For more detailed instructions for obtaining a UEI number, visit SAM.gov.

- Applicants must have an employer identification number (EIN) from the Internal Revenue Service.

- Applicants must create an account with Login.gov and ensure active SAM registration.
  - Please note: the SAM registration process can take as long as six weeks.

- Applicants must register in FEMA GO and add their organization to the system. The organization's electronic business point of contact (Ebiz POC) from the SAM registration may need to be involved in this step. See fema.gov/grants/guidance-tools/fema-go/startup

Application Components Submitted in FEMA GO

- Standard forms (also available at grants.gov/forms/forms-repository/sf-424-family):
  - SF-424, Application for Federal Assistance
  - Grants.gov Lobbying Form, Certification Regarding Lobbying
  - SF-424A, Budget Information (Non-Construction)
  - SF-424B, Standard Assurances (Non-Construction)
  - SF-LLL, Disclosure of Lobbying Activities

- Indirect cost agreement (if applicable)
  - See Section 10(b)(5) "Budget Detail and Narrative" for further guidance.

- Project narrative – See Application Guidance for more information.

Budget Guidance

Personnel

Explain the role and level of effort of each key personnel under the proposed project and how they will be paid. Costs for contractors should be included in the "Contractual" category regardless of whether they are considered key personnel. See 2 C.F.R. § 200.430

Fringe Benefits

Explain the fringe benefits for each individual paid under the proposed project. Fringe benefits are allowances and services provided by employers to their employees as compensation in addition to regular salaries and wages. 2 C.F.R. § 200.431

Travel

Describe and justify travel expenses under the proposal. Include adequate funds to send up to two representatives from your project team to two national level convenings of TVTP grantees over the course of the grant (one per year). See 2 C.F.R. § 200.475

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Budget Guidance, *continued*

Supplies

Explain and justify supply expenses. Equipment costs are not allowable. See 2 C.F.R. § 200.314 Supplies and 2 C.F.R. § 200.1.

Contractual

Provide details explaining contractual costs, contractor fees, and the total number of hours that contractors will serve under the proposed project. See 2 C.F.R. § 200.331.

IRB Note

The TVTP Grant Program does not fund projects that exclusively propose research. However, if your application proposes research as a component of your project and that research meets the definition of human subject research Common Rule (6 C.F.R Part 46 and 45 C.F.R. Part 46, Subparts B-D), your organization must plan for the research to undergo an IRB review. **Applicants that do not have their own IRB (such as universities) should include IRB review in their contractual costs.**

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Scoring and Selection Criteria

Scoring Criteria

- Needs Assessment: **15 Points**

- Program Design and Implementation and Measurement Plan: **45 points**

- Organization(s) and Key Personnel: **15 Points**

- Sustainability: **15 Points**

- Budget Detail and Narrative: **10 Points**

Selection Criteria

- Meeting the priorities and objectives identified in Section 4, "Priorities and Objectives;"

- Achieving diversity in project type while avoiding duplications of effort;

- Achieving geographic diversity (to include regions as well as type (e.g., urban, suburban, rural);

- Achieving diversity in eligible applicant type;

- Maximizing the use of funds.

Minimum Standards for Recipients in Threat Assessment and Management Team; Recidivism Reduction and Reintegration; and Referral Services

- Applicable Project Types:
  - Behavioral Threat Assessment and Management Teams (BTAM);
  - Recidivism Reduction and Reintegration;
  - Referral Services promising practices project types,
  - Related innovation track projects
- These project types inherently engage with vulnerable individuals. It is important to adhere to certain standards to ensure the safety and well-being of program participants, their families, peers, and others involved in their lives. Recipients will work with their assigned CP3 grants manager to ensure these standards are met prior to beginning services under their grant award.
- The Minimum Standards are divided into two types:
  - Minimum Standards for Policies and Procedures
  - Minimum Standards for Training and Subject Matter Expertise of Key Personnel
- Please consult p17-19 of the FY24 TVTP Application Guidance for additional information

Common Applicant Mistakes

- Not following formatting instructions.

- Not providing an adequate sustainability plan – Stating that the applicant will continue to apply for other federal grants to maintain their proposed program is not a complete sustainability plan.

- Providing demographics rather than a specific target population – The "target population" refers to the individuals who will interact with or be directly impacted by the proposed project.

- Not providing detailed budget categories (e.g., indirect costs) in the budget section.

- Not providing supporting documents that state how grantee will be supported in their ***proposed project activities*** – This includes not providing letters of support from entities that will be integral to the project's success, such as correctional facilities, schools, mental or behavioral health organizations, law enforcement, or any other key partner.

- Not stating how the proposed project will differ from a previous TVTP award if the applicant has been awarded funds from CP3 in the past.

- Not identifying existing research or capabilities pertaining to TVTP in their area in the Needs Assessment section of the Project Narrative.

External Evaluation of the TVTP Grant Program

- Measuring the impact of projects within the TVTP Grant Program is a key priority for DHS.

- During each cycle of the TVTP Grant Program, CP3 partners with DHS's Science & Technology Directorate to externally evaluate approximately 6 to 7 TVTP awardees.

- CP3 will inform the grantees selected for evaluation during Quarters 1-2 of the POP. The external evaluator will then partner with the grantee to evaluate their project throughout the POP, including attending regular meetings with the grantee, reviewing their reports and project materials, and assisting as necessary in the design of data collection tools for performance measurement such as pre- and post-program surveys. Evaluation reports are published on DHS's website within one year of the conclusion of the POP at dhs.gov/publication/tvtp-grantee-evaluation-reports.

- Each grant project has the potential to be selected for evaluation. Collaboration with the external evaluation is a condition of award for the TVTP Grant Program.

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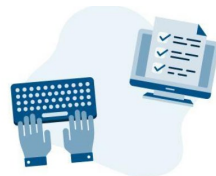# Resources

Notice of Funding Opportunity

Grant System Instructional Videos

CP3 Publications on Prevention Topics

Implementation and Measurement Plan

How-to Guides and Other Resources

Webinars for Interested Grant Applicants

Successful TVTP Grantee Applications

https://www.dhs.gov/targeted-violence-and-terrorism-prevention-grant-program-resources

Additional Assistance

- FY24 Forecast Link: https://www.grants.gov/search-results-detail/352057
- Website Resources (how-to guides, instructional videos, webinars):
  https://www.dhs.gov/targeted-violence-and-terrorism-prevention-grant-program-resources
- Targeted webinars
- Email helpdesk TerrorismPrevention@hq.dhs.gov
- Limited phone/video support upon request
- Unsuccessful applicant feedback calls upon request (Oct-Dec 2024)
- Assistance from CP3 Regional Prevention Coordinators (RPCs) in conceptualizing projects and developing partnerships (note: RPCs CANNOT assist with writing applications)
- Gov Delivery email list, providing news and information about future opportunities – sign up at https://public.govdelivery.com/accounts/USDHS/subscriber/new
  (After clicking the link, enter your email, agree to the privacy policy, then select Center for Prevention Programs and Partnerships from the list of topics under the category "About the Department.")

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