

FY2024 TVTP NOFO

FY2024 TVTP Notice Of Funding Opportunity Webinar | April 17, 2024



Center for
Prevention Programs
and Partnerships



Introduction

The Center for Prevention Programs and Partnerships (CP3) helps to prevent targeted violence and terrorism through funding, training, increased public awareness, and the development of partnerships across all elements of society.

The Targeted Violence and Terrorism Prevention (TVTP) Grant Program Key Elements

- Public health informed approach
 - Multidisciplinary
 - Evidence-based
- Sustainable
- Robust Evaluation
- Protects Privacy, Civil Rights, and Civil Liberties



Agenda

- Introduction
- Overview of Notice of Funding Opportunity
- Objectives
- Priorities
- Privacy, Civil Rights, and Civil Liberties
- Eligible Applicants/Applications
- Application Tracks
- Project Types
- Application Contents
- Scoring/Selection Criteria
- Performance Measures/IRB
- Resources for Applicants
- Additional Assistance



Opportunity Overview

\$18 Million | Funds available for award

April 15 | NOFO release

May 17 (32 days) | Application due date

September 15, 2024 | Anticipated award
announcement



Opportunity Overview, Cont.

~\$575,000 Anticipated Average Award Amount

24 Months Period of Performance for the Grant Award

October 1, 2024 Projected Period of Performance Start Date

September 30, 2026 Projected Period of Performance End Date



Eligible Applicants



Local Government
Agencies



Native American Tribal
Organizations
(Federally Recognized and Others)



State, Territorial
Government
Agencies



Nonprofits With 501(c)(3)
IRS Status



Institutions of Higher
Education (Accredited)



Applicant Eligibility

- Capacity and Authority
 - Applicants will be required to demonstrate that they have sufficient authority and capacity to implement an eligible project and the capability to engage the participants they propose to include in their projects.
- Privacy, Civil Rights, and Civil Liberties
 - Proposed projects shall protect individual privacy, civil rights, and civil liberties. Applications shall describe any potential impacts to privacy, civil rights, and civil liberties and ways in which applicants will prevent or mitigate those impacts and administer their projects in a nondiscriminatory manner. Applications that describe programs, projects, or activities that do not appropriately protect privacy, civil rights, or civil liberties will be deemed ineligible for funding.
- Completeness
 - Applications must include all required elements as well as specific requirements of the projects they are proposing. This includes performance measures for each project type. Failure to provide a complete application or any significant deviation from the requirements may result in an application being deemed ineligible and not reviewed or scored.
- Research
 - Projects that consist only of research are not eligible under this program. Research is an allowable expense; however, applicants must propose to implement one or more prevention capabilities during the period of performance and must demonstrate how any proposed research will support that implementation.



Objectives

1. The local community has **awareness of the signs** that someone may be on a pathway to violence and of the threats of targeted violence and terrorism.
2. The local community has **awareness of both the risk factors for – and the protective factors against –** targeted violence and terrorism. Risk factors are defined as negative characteristics that may increase the likelihood that an individual is on a pathway to violence. Protective factors are defined as positive characteristics that may decrease the likelihood that an individual may move toward violence.
3. Members of the **local community engage the broadest and most diverse set of local stakeholders**, sharing resources and best practices, and building trusted partnerships to address targeted violence and terrorism.
4. Members of the local community can act on **bystander training** and help individuals before they move toward violence by **understanding the role of (and the means to contact) behavioral threat assessment and management (BTAM) teams** and prevention providers in the public health community.
5. Members of the local community have access **to multidisciplinary BTAM teams** comprised of individuals such as psychologists, educators, faith leaders, social workers, and medical personnel that can provide support to an individual *before* an act of violence takes place.
6. The local community has **programs that address risk factors for (and strengthen protective factors against)** targeted violence and terrorism, including recidivism reduction programming.



Priorities

- Enhancing Recidivism Reduction and Reintegration Capabilities;
- Advancing Equity in Awards and Engaging Underserved Communities in Prevention;
 - An underserved community refers to populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life. See Appendix D subsection “Definitions” for additional information.
- Addressing Online Aspects of Targeted Violence and Terrorism;
- Preventing Domestic Violent Extremism.



Transparency

- Abstracts and Proposals Released
- Freedom of Information Act (FOIA)
- Evaluations
 - A subset of awards is selected for third party evaluations.
 - Published upon completion (7 evaluation reports currently available on FY20 awards)
- Recipient transparency and communication in local communities
- Grantee Results

Privacy, Civil Rights, and Civil Liberties



- Privacy
 - Recipients are prohibited from providing DHS with PII—for example: Name, DOB, SSN, Phone, Email, address, etc.) of participants or beneficiaries of grant programming.
 - DHS provides training on use of PII and emphasizes in the NOFO and in guidance to recipients that performance measures must be anonymized prior to being transmitted to DHS. DHS collects performance measure data to ensure that recipients are making progress toward their intended outcomes.
- Civil Rights
 - There is no profile of an individual who will move toward violence.
 - Recipients are provided training to ensure that individuals are not profiled or targeted based on their race, ethnicity, religion, sex, disability status or other
- Civil Liberties
 - Freedom of speech and other constitutionally protected freedoms are paramount to a functioning democracy.
 - Projects must be designed in a way that protect free speech or they will be ruled ineligible.
 - Grant recipients are provided with training on how to ensure that civil liberties are protected in administering their projects.



Applicant Tracks

Promising Practices

- 8 Project Types
- Apply for one or more project types
- Provide budget breakdown for each project type
- Target Funding amounts Stack

Innovation

- Very Competitive
- Restricted to 30% of available funding

Applicants can submit a maximum of two (2) applications, one in each track



Project Types and Target Funding

Promising Practices Project Types	Target Award Amount
1. Raising Societal Awareness	\$175,000
2. Understanding Violent Content	\$115,000
3. Civic Engagement	\$60,000
4. Youth Resilience Programs	\$90,000
5. Threat Assessment and Management Teams	\$350,000
6. Bystander Training	\$115,000
7. Referral Services	\$175,000
8. Recidivism Reduction and Reintegration	\$230,000
Innovation Track	\$300,000 to \$815,000

This table shows the average award amount for each type of grant. Applicants may apply for more or less than what is shown here.



Application Contents

Needed To begin Application

- Employer Identification Number (EIN) from the Internal Revenue Service
- Account with Login.gov and active SAM registration
 - Please note: the SAM registration process can take as long as four weeks

Grants.gov

- Account creation optional, however recommended to sign up for alerts

FEMA GO

- Standard Forms, completed electronically and submitted in FEMA GO:
 - **SF-424:** Application for Federal Assistance
 - **Grants.gov Lobbying Form, Certification Regarding Lobbying**
 - **SF-424A:** Budget Information (Non-Construction)
 - **SF-424B:** Standard Assurances (Non-Construction)
 - **SF-LLL:** Disclosure of Lobbying Activities
- **Project Narrative**
 - Indirect Cost Agreement (if applicable)



Application Contents: Project Narrative

Cover Page

- The name of the entity applying
- The primary location (city/county and state/D.C./territory) of the applicant and the location(s) of activities (if different)
- The name of the application track
- The name of the project type (or types if applying in multiple Promising Practice types)
- The amount of funds requested
- Project abstract, approximately 200 words, suitable for public release, describing the core elements of the proposed project

Body

- Needs Assessment
- Program Design
- Organization and Key Personnel
- Sustainability
- Budget Detail and Narrative

Appendices

- Implementation and Measurement Plan (IMP)
- Resumes/CVs of Key Personnel
- Documentation of Support
- Letters of Recommendation (Optional, Maximum 3)

Please review formatting instructions and application elements in detail. Points can be deducted for formatting errors and incomplete applications risk not being scored!



Budget Guidance

- **Personnel:** Explain the role and level of effort of each key personnel under the proposed project, and how they will be paid. Costs for contractors should be included in the “Contractual” category regardless of whether they are considered to be key personnel. See [2 C.F.R. § 200.430](#)
- **Fringe Benefits:** Explain the fringe benefits for each individual paid under the proposed project. Fringe benefits are allowances and services provided by employers to their employees as compensation in addition to regular salaries and wages. [2 C.F.R. § 200.431](#)
- **Travel:** Describe and justify travel expenses under the proposal. Include adequate funds to send up to two representatives from your project team to two national level convenings of TVTP grantees over the course of the grant (one per year). See [2 C.F.R. § 200.475](#)
- **Supplies:** Explain and justify supply expenses. Equipment costs are not allowable. See [2 C.F.R. § 200.314](#) Supplies and [2 C.F.R. § 200.1](#).
- **Contractual:** Provide details explaining contractual costs, contractor fees, and the total number of hours that contractors will serve under the proposed project.. See [2 C.F.R. § 200.331](#).
- **Institutional Review Board (IRB) Note:** The TVTP Grant Program does not fund projects that exclusively propose research. However, if your application proposes research as a component of your project, and that research meets the definition of human subject research Common Rule ([6 C.F.R Part 46](#) and [45 C.F.R. Part 46, Subparts B-D](#)), your organization must plan for the research to undergo an IRB review. **Applicants that do not have their own Institutional Review Board (such as universities) should include IRB review in their contractual costs.**



Scoring and Selection Criteria

Scoring Criteria

- Needs Assessment: **15 Points**
- Program Design and Implementation and Measurement Plan: **45 points**
- Organization(s) and Key Personnel: **15 Points**
- Sustainability: **15 Points**
- Budget Detail and Narrative: **10 Points**

Selection Criteria

- Meeting the priorities and objectives
 - Enhancing Recidivism Reduction and Reintegration Capabilities
 - Advancing Equity in Awards and Engaging Underserved Communities in Prevention
 - Addressing Online Aspects of Targeted Violence and Terrorism
 - Preventing Domestic Violent Extremism
- Achieving diversity in project type while avoiding duplications of effort;
- Achieving geographic diversity (to include regions as well as type (e.g., urban, suburban, rural);
- Achieving diversity in eligible applicant type; and
- Maximizing the use of funds.



Minimum Standards for Recipients in Threat Assessment and Management Team; Recidivism Reduction and Reintegration; and Referral Services

- Applicable Project Types:
 - Behavioral Threat Assessment and Management Teams (BTAM);
 - Recidivism Reduction and Reintegration;
 - Referral Services promising practices project types,
 - Related innovation track projects
- These project types inherently engage with vulnerable individuals. It is important to adhere to certain standards to ensure the safety and well-being of program participants, their families, peers, and others involved in their lives. Recipients will work with their assigned CP3 grants manager to ensure these standards are met prior to beginning services under their grant award.
- The Minimum Standards are divided into two types:
 - Minimum Standards for Policies and Procedures
 - Minimum Standards for Training and Subject Matter Expertise of Key Personnel
- Please consult Appendix B (pgs. 62-65) of the FY24 TVTP NOFO for additional information



Common Applicant Mistakes

- Not following formatting instructions.
- Not providing an adequate sustainability plan – Stating that the applicant will continue to apply for other federal grants to maintain their proposed program is not a complete sustainability plan.
- Providing demographics rather than a specific target population – The "target population" refers to the individuals who will interact with or be directly impacted by the proposed project.
- Not providing detailed budget categories (e.g., indirect costs) in the budget section.
- Not providing supporting documents that state how grantee will be supported in their **proposed project activities** – This includes not providing letters of support from entities that will be integral to the project's success, such as correctional facilities, schools, mental or behavioral health organizations, law enforcement, or any other key partner.
- Not stating how the proposed project will differ from a previous TVTP award if the applicant has been awarded funds from CP3 in the past.
- Not identifying existing research or capabilities pertaining to TVTP in their area in the Needs Assessment section of the Project Narrative.



External Evaluation of the TVTP Grant Program

- Measuring the impact of projects within the TVTP Grant Program is a key priority for DHS
- During each cycle of the TVTP Grant Program, CP3 partners with DHS' Science & Technology Directorate to externally evaluate a subset of awards.
- CP3 will inform the grantees selected for evaluation during Quarters 1 – 2 of the Period of Performance. The external evaluator will then partner with the grantee to evaluate their project throughout the period of performance, including attending regular meetings with the grantee, reviewing their reports and project materials, and assisting as necessary in the design of data collection tools for performance measurement such as pre- and post- surveys. Evaluation reports are published on DHS' website within one year of the conclusion of the period of performance.
- Every grant has the potential to be selected for evaluation. Collaboration with the external evaluation is a condition of award for the TVTP Grant Program.



Applicant Resources

<https://www.dhs.gov/targeted-violence-and-terrorism-prevention-grant-program-resources>



Notice of Funding
Opportunity



Grant System
Instructional Videos



CP3 Publications on
Prevention Topics



Implementation and
Measurement Plan



How-to Guides and
Other Resources



Webinars for
Interested Grant
Applicants



Successful TVTP
Grantee Applications



Grantee Results

- dhs.gov/tvtp-grantee-results
- The TVTP Grantee Results Webpage showcases the programs, tools and resources, and accomplishments from past awardees, including their TVTP grant project webpages, closeout reports, and external evaluation reports.
- These tools are aimed at making it easier for prevention practitioners to conduct their work while reaffirming DHS's commitment to the transparency of this program.
- If selected as a recipient, within the first year of the award, awardees will be required to create either (a) a standalone website or (b) a standalone webpage on their organizational website specifically dedicated to their TVTP project activities. This will include an overview of the TVTP project and anticipated benefits for stakeholders.



Additional Assistance

- FY24 TVTP NOFO: grants.gov/search-results-detail/352057
- Applicant Resources Webpage: How-to guides, instructional videos, and recorded webinars: <https://www.dhs.gov/targeted-violence-and-terrorism-prevention-grant-program-resources>
- CP3 email helpdesk for applicants: TerrorismPrevention@hq.dhs.gov
- FEMA GO resources (application submission portal): <https://www.fema.gov/grants/guidance-tools/fema-go>
- Regional Prevention Coordinators can assist in developing partnerships, but CANNOT assist with writing applications
- Sign up for our gov delivery for news and future opportunities: <https://public.govdelivery.com/accounts/USDHS/subscriber/new>