

**Statement of Work (SOW) for FEMA
Electricity and Maintenance Service
Group Sites
DR-4611-LA**

Updated 8/16/2024

1. Introduction

This requirement is for Electrical Utility Services to provide at all FEMA Group Site constructed for DR-4611-LA in support of the Direct Temporary Housing Assistance Program. The Federal Emergency Management Agency (FEMA) shall use local City/County Utility Company to provide all personnel, equipment and maintenance required to provide security lighting at group sites.

2. SITE LOCATION

Utility and Maintenance Services shall be provided at the following location:

- 119 Gage Court, Houma, LA 70364

3. UTILITY CONTRACTOR RESPONSIBILITY

Provide all required material to supply electrical utility services:

- Provide maintenance for electrical utility issues at contracted FEMA group site
- Bill FEMA for all locations in areas on a monthly basis
- Provide a direct Point of Contact to address all FEMA issues

4. FEMA RESPONSIBILITY

Provide the following for each group site:

- Provide a direct Point of Contact to address all FEMA issues
- Provide monthly payment for services provided by utility company
- Provide notification when and if cancellation of service is required

5. CONTRACTOR OBLIGATION TO OBTAIN ALL REQUIRED LICENSES, PERMITS, AND BONDS

Prior to the Contract start date, and except where precluded by local law or ordinance, the Contractor shall make and complete all arrangements with the appropriate officials in the city, county, and state and/or tribal in which the government facilities are located.

The federal government will not intervene in any state licensing or permit issues on behalf of the Vendor.

The Contractor shall obtain all licenses and permits required for each.

6. CONTRACTOR POINT OF CONTACT

The Contractor shall assign a point of contact(s) (POCs) for communication with government officials and for coordination of utility issues.

The Contractor shall provide the Contracting Officer (CO) and Contracting Officer Representative (COR) the POC(s) name, telephone number, pager number (if any), cellular phone number, facsimile number, email address, and office address of the POC immediately upon notification of issuance/award of the Contract.

[Redacted Signature Block]

Contracting Officer Representative

Date

[Redacted Signature Block]

Program Head

Date

Contracting Officer

Date