

Statement of Work (SOW)
Dumpster Service at Intake Point in Lukeville

1. BACKGROUND:

Customs and Border Protection (CBP), United States Border Patrol Tucson Sector is responsible for the trash receptacles needed for the Ajo Station. A need has been identified for trash dumpsters down at the intake point in Lukeville. This area has been utilized as a collection point for the large groups of migrants entering into the United States from Mexico. As a result, there is an inordinate amount of trash accumulated in the area.

2. SCOPE:

This requirement is to place four (4) 4-yard dumpsters down at the intake point, which are to be serviced 3 times per week (Monday, Wednesday, and Friday).

P00001: Add an additional three (3) 4-yard dumpsters down at the intake point, which are to be serviced 3 times per week (Monday, Wednesday, and Friday) with the current dumpsters.

3. APPLICABLE DOCUMENTS:

3.1 The contractor is expected to comply with all required Federal, State and Local laws, licenses, and regulations.

3.2 It is the responsibility of the contractor to comply with current and all applicable laws and licensing requirements.

4. SPECIFIC TASKS/REQUIREMENTS:

The contractor shall complete the following tasks as required to comply with this SOW.

- The contractor shall deliver and place four (4) 4-yard dumpsters at the Interpretive pullout site.
- Contractor shall service and empty the dumpsters 3 times per week on Monday, Wednesday, and Friday.
- P00001: The contractor shall deliver and place three (3) 4-yard dumpsters at the Interpretive pullout site. Contractor shall service and empty the additional dumpsters along with the current dumpsters 3 times per week on Monday, Wednesday, and Friday.

4.1 Testing.

The contractor shall test the functionality and certify all equipment prior to and upon services rendered.

4.2 Documentation.

The contractor shall provide any documents necessary for the proper use or transport of the equipment provided.

5. GOVERNMENT-FURNISHED EQUIPMENT AND INFORMATION:

The Government does not anticipate providing any GFE or GFI.

6. DELIVERABLES AND DELIVERY SCHEDULE:

The contractor will deliver all requested services within 30 days of the date of award. Exceptions can be made upon agreement of all parties if there is sufficient notice from the contractor.

Unless otherwise specified, all services to be delivered under this contract shall be performed in accordance with normal commercial practices.

Technical POC will be consulted to determine delivery options, if applicable, at time of purchase.

6.1 Points of Contact

Contracting Officer

Name:

Email:

Contract Specialist

Name:

Email:

Contracting Officer Representative (COR)

Name:

Email:

6.2 Shipping Address.

The contractor will perform all services at:

Ajo Station/Tucson Sector
U.S. Border Patrol
850 N. Highway 85
Why, AZ 85321

ATTN: [REDACTED]

***This is a temporary location that the dumpsters will be housed and serviced for three (3) – four (4) months after contract award before being moved to their permanent location. The vendor will need to transport dumpsters to new location when notified by the Contracting Office Representative (COR) to do so.**

Note: The POC needs to be contacted at the time of arrival.

6.3 Defective Equipment

Items damaged or destroyed during delivery of services will be replaced and repaired to original condition by the Contractor at no additional cost to the government.

7. PERIOD OF PERFORMANCE:

The period of performance will be a 12-month base period with four (4) 12-month option periods.

Base Period: September 30, 2023 – September 29, 2024

Option Year One (1): September 30, 2024 – September 29, 2025

Option Year Two (2): September 30, 2025 – September 29, 2026

Option Year Three (3): September 30, 2026 – September 29, 2027

Option Year Four (4): September 30, 2027 – September 29, 2028

8. SECURITY:

During all operations on Government premises, the Contractor and/or Contractor's personnel shall comply with the rules and regulations governing the conduct of personnel while operating on U.S. Government property. The contractor shall not enter any area to which access is restricted, unless specifically authorized in writing by a Supervisor.

9. SPECIAL CONSIDERATIONS:

9.1 Contracting Officer's Authority:

No changes to this SOW or price increases shall be incurred without written prior approval of the Contracting Officer. Any changes or cost increases will not take effect until the Contracting Officer executes a written modification. The Contracting Officer is the only individual with the authority to amend the solicitation or modify the contract.

9.2 Environmental Management:

In order to comply with federally mandated environmental preference programs and Department of Homeland Security (DHS) "Green Procurement Program" (GPP) policy, US Customs and Border Protection requires the use of environmentally preferable products and services. These program elements include recovered material products, energy and water efficient products, alternative fuels and fuel efficiency, bio-based products, non-ozone depleting substances, priority chemicals, and environmentally preferable products. These program elements are described on the Office of the Federal Environment Executive website (<http://www.ofee.gov>).

Product or service must be in compliance with Environment, Energy and Water Efficiency, Renewable Energy Technologies, Occupational Safety, and Drug-Free Workplace FAR 52.223-1 through 52.223-17, 52.204-4 and 52.211-5. The full text of the referenced FAR clauses may be accessed electronically at the following link (<https://www.acquisition.gov/far/>).

10. INVOICING SUBMISSION AND APPROVAL

The Contractor is authorized to submit an invoice for the total unit price of each deliverable after successful delivery and receipt of Government Acceptance. The Contractor shall invoice CBP in accordance with CBP invoicing clause, "Electronic Invoicing and Payment Requirements – Invoice Processing Platform (IPP) (JAN 2016)". Beginning April 11, 2016, payment requests for all new awards must be submitted electronically through the U. S. Department of the Treasury's Invoice Processing Platform System (IPP).

"Payment request" means any request for contract financing payment or invoice payment by the Contractor. To constitute a proper invoice, the payment request must comply with the requirements identified in FAR 32.905(b), "Payment documentation and process" and the applicable Prompt Payment clause included in this contract. The IPP website address is: <https://www.ipp.gov>.

The IPP was designed and developed for Contractors to enroll, access and use IPP for submitting requests for payment. Contractor assistance with enrollment can be obtained by contacting IPPCustomerSupport@fms.treas.gov or phone (866) 973-3131. If the Contractor is unable to comply with the requirement to use IPP for submitting invoices for payment, the Contractor must submit a waiver request in writing to the contracting officer.

The invoice shall include the following:

- Government Purchase Order number;
- Description of services provided for a specified time period;
- Unit price and total amount of each item;
- Description must match product quoted and shipped
- Serial numbers of items shipped;
- Discount terms;
- Company name, telephone number, taxpayer's identification number; and
- Complete mailing address to which payment will be mailed.

This following information shall be e-mailed to the COR so that verification and receipt of items specified in this SOW can be validated:

- Copy of the invoice
- Documentation detailing shipping information such as the date of shipment, shipping recipient's name, shipping address, Point of Contact email address, Point of Contact phone number, any packing slips and/or any other shipping information that is applicable.