

**FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)
THE OFFICE OF POLICY AND PROGRAM ANALYSIS
STATEMENT OF WORK (SOW)**

FY24 LinkedIn Learning License Renewals

1.0 BACKGROUND

The Office of Policy and Program Analysis (OPPA), in support of the FEMA Administrator, provides enterprise-wide expertise to help FEMA effectively evaluate, decide, govern, and execute strategic goals.

FEMA has established that the program requires workforce education enhancement to ensure staff have the technical skills and abilities to perform the high-level tasks required in an executive level office.

2.0 SCOPE

To purchase 100 LinkedIn Learning license renewals for OPPA staff.

LinkedIn Learning Pro for Government (High-quality learning content alongside learning content hand-selected by you, all delivered through an intuitive, easy-to-use experience) - Tier 5 (100 - 149 licenses) - Per Seat - 12 Months. Part Number LinkedIn - LLPGVR000-1833-5.

3.0 Period of Performance

The period of performance for this contract is one year from the date of award.

4.0 Place of Performance

The contractor will provide virtual access to the LinkedIn Platform from the contractor facilities.

5.0 SPECIFIC TASKS

The Contractor shall provide access to the LinkedIn Platform and administrative Portal for OPPA staff.

6.0 DELIVERABLES AND DELIVERY SCHEDULE

| ITEM | SOW REFERENCE | DELIVERABLE / EVENT | DUE BY | DISTRIBUTION |
|------|------------------|---|------------------------------------|--------------|
| 1 | 2.0 | 100 LinkedIn licenses- LinkedIn Learning Pro for Government | Within 5 days after Order award | COR |