

SCOPE OF WORK
U.S. COAST GUARD
AIRSTATION PORT ANGELES
Fuel Tank for CG Air Station Port Angeles Exchange

SECTION 1 – GENERAL INFORMATION

1.1 BACKGROUND

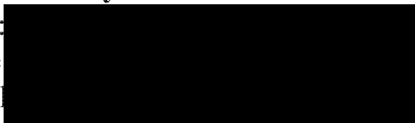
Replacement of the Coast Guard Exchange fuel tank located at USCG AIRSTA Port Angeles.

1.2 SCOPE

The Contractor must provide one 1000-gallon rectangular fuel tank of UL 2085 design meeting the specifications in accordance with the Section 2.2 of this document. The Contractor must also provide all personnel, equipment, transportation, supervision, and other items and services necessary for safely delivering the fuel tank to AIRSTA Port Angeles: 1 Ediz Hook, Port Angeles, WA 98362.

1.2.1 Primary Point of Contact/Technical Representative:

Name:
Phone:
E-mail:



1.2.2 Alternate Point of Contact

Name:
Phone:
E-mail:



SECTION 2 – SPECIFIC REQUIREMENTS/TASKS

2.1 GENERAL

The Contractor must provide all personnel, equipment, transportation, supervision, and other items and services necessary for procurement and delivery of the new fuel tank, including venting, gauging, and fill assembly, in accordance with NFPA regulations.

2.2 TASKS

- Contractor shall provide one fuel tank meeting the following specifications:
 - Capacity: 1000 gallons
 - Design: horizontal, rectangular, UL 2085
 - AST Category: Category 1
 - Construction: double wall, coated steel, concrete filled secondary
 - Spill Control: Steel dike, outer wall
 - Tank Supports: steel elevated supports
 - Release Prevention Barrier: steel
 - Continual Release Detection Method: double-wall tank
 - Anchoring Type: embedded bolts into concrete slab through manufactured feet
 - Primary Venting Method: 2" pipe with PV vent cap
 - Primary E-Venting Method: 6" E-Vent
 - Secondary Venting Method: none
 - Secondary E-Venting Method: 6" E-Vent



- Vehicular Protection Method: UL2085 build standard
- Method of Level Detection Method: clock gauge
- Overfill Protection Method: guillotine valve
- Excluding fuel tank manufacturer lead times, Contractor shall complete all work, deliverables and outcomes within 45 calendar days after notice to proceed is given by the Government.

2.3 CONTROL AND DISPOSAL OF WASTES

With the exception of materials specifically indicated or specified to be salvaged for reuse in construction, or turned over to the Government, all wastes and demolished materials become the contractor's property and shall be removed from the job site daily in accordance with all local, state, and federal environmental regulations.

2.4 SAFETY

During the execution of this contract, the Contractor shall conform to the rules and regulations as set forth by OSHA Safety and Health Standards, 29 CFR Part 1926 – Safety and Health Regulations for Construction and the Washington Industrial Safety and Health Administration (WISHA) regulations.

2.4.1 Unforeseen Hazardous Materials/Environmental Discharge:

If hazardous material is found during operations, stop that portion of work and notify both parties immediately at their listed point of contact. Within 14 calendar days, the Government will determine fiscal indemnity without liability. If the material is not hazardous or poses no danger, the Government will direct the cleanup and proceed without change. If the material is hazardous and handling of the material is necessary to accomplish the work, the government will issue a contract modification.

2.5 OPERATIONS AND STORAGE FACILITIES

The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the onsite representative with the concurrence of the Contracting Officer. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.

SECTION 3 – CONTRACTOR PERSONNEL

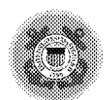
3.1 QUALIFIED PERSONNEL

3.1.1 Contract Manager

The Contractor shall provide a Project Manager who shall be responsible for all Contractor work performed under this SOW. The Project Manager shall be a single point of contact for the Contracting Officer and the Technical representative. The name of the Project Manager, and the name(s) of any alternate(s) who shall act for the Contractor in the absence of the Project Manager, shall be provided to the Government as part of the Contractor's proposal. The Project Manager is further designated as Key by the Government. During any absence of the Project Manager, only one alternate shall have full authority to act for the Contractor on all matters relating to work performed under this contract. The Project Manager and all designated alternates shall be able to read, write, speak and understand English. Additionally, the Contractor shall not replace the Project Manager without prior approval from the Contracting Officer.

3.1.2 Contractor Employees

The contractor must not employ persons for work on this contract if such employee is considered by the Contracting Officer to be a potential threat to the health, safety, and security, general well-being, or



operational mission of the installation and its population. Contractor personnel must present a neat appearance and be easily recognized as contractor employees. The contractor must not employ any person who is an employee of the U.S. Government if employing that person would create a conflict of interest. Additionally, the contractor must not employ any person who is an employee of the U.S. Coast Guard unless such person seeks and receives approval according to U.S. Coast Guard regulations.

3.2 CONTINUITY OF SUPPORT

The Contractor shall ensure that the contractually required level of support for this requirement is maintained at all times. The Contractor shall ensure that all contract support personnel are present for all hours of the workday. If for any reason the Contractor staffing levels are not maintained due to vacation, leave, appointments, etc., and replacement personnel will not be provided, the Contractor shall provide e-mail notification to the Contracting Officer's Representative (COR) prior to employee absence. Otherwise, the Contractor shall provide a fully qualified replacement.

3.3 EMPLOYEE IDENTIFICATION

Contractor employees visiting Government facilities shall wear an identification badge that, at a minimum, displays the Contractor name, the employee's photo, and name. Visiting Contractor employees shall comply with all Government escort rules and requirements. All Contractor employees shall identify themselves as Contractors when their status is not readily apparent and display all identification and visitor badges in plain view above the waist at all times.

3.4 EMPLOYEE CONDUCT

Contractor's employees shall comply with all applicable Government regulations, policies and procedures (e.g., fire, safety, sanitation, environmental protection, security, "off limits" areas, wearing of parts of DHS uniforms, and possession of weapons) when visiting or working at Government facilities. The Contractor shall ensure Contractor employees present a professional appearance at all times and that their conduct shall not reflect discredit on the United States or the Department of Homeland Security. The Project Manager shall ensure Contractor employees understand and abide by Department of Homeland Security established rules, regulations and policies concerning safety and security.

3.5 REMOVING EMPLOYEES FOR MISCONDUCT OR SECURITY REASONS

The Government may, at its sole discretion (via the technical representative), direct the Contractor to remove any Contractor employee from DHS facilities for misconduct or security reasons. Removal does not relieve the Contractor of the responsibility to continue providing the services required under the contract. The Contracting Officer will provide the Contractor with a written explanation to support any request to remove an employee.

SECTION 4 – OTHER APPLICABLE CONDITIONS

4.1 PLACE OF PERFORMANCE

USCG Air Station Port Angeles
1 Ediz Hood Rd
Port Angeles, WA

4.2 HOURS OF OPERATION

Contractor employees shall generally perform all work between the hours of 0800 and 1600 PST, Monday through Friday (except Federal holidays). However, there may be occasions when Contractor



employees shall be required to work other than normal business hours, including weekends and holidays, to fulfill requirements under this SOW.

4.2.1 Special event, or adjusted work hours: If circumstances should arise wherein the contractor desires a different work schedule as required in section 4.3 above, the contractor must request same in writing. Submit written request to the government Point of Contact a minimum of 24 hours before the requested adjusted work schedule.

4.3 APPLICABLE PUBLICATIONS

Publications and forms that apply to the SOW are listed below. The publications have been designated as mandatory. The contractor must be guided by those publications to the extent necessary to accomplish requirements in this SOW.

4.3.1 Mandatory Publications

Applicable OSHA Safety and Health Standards and applicable NFPA regulations.

4.4 INVOICING

Invoices will be submitted through the Invoice Processing Platform (IPP) at <https://www.ipp.gov/>. IPP is a secure web-based electronic invoicing system provided by the U.S. Department of the Treasury's Bureau of the Fiscal Service in partnership with the Federal Reserve Bank of St. Louis (FRSTL). IPP is available at no cost to any commercial vendor or independent contractor doing business with a participating government agency. Action to take instructions will be provided upon award.

SECTION 5 – GOVERNMENT FURNISHED RESOURCES

The Government will provide basic facilities and utilities for the off-site Contractor to use in performing work under this contract.

SECTION 6 – CONTRACTOR FURNISHED ITEMS AND SERVICES

The Contractor shall furnish all facilities, materials, equipment, and services necessary to fulfill the requirements of this contract, except for the Government Furnished Resources specified in section 5.

