

Project name *	Milestone *	Start Date *	Due Date *	Task Status *	Assigned To *	Responsible *	Actual End Date	Priority	Revise Due Date	Category(s)	Functional Area
EO Border Wall Construction	Prototype - Phase 1 RFPs Issued	(b) (5)	(5)		(b) (6)	(6)	(b) (5)	1			
EO Border Wall Construction	Acquisition Decision Event (ADE) 2							1			
EO Border Wall Construction	RGV Projects - A/E Contract										
EO Border Wall Construction	SDC Projects - A/E Contract										
EO Border Wall Construction	RGV Projects - Red Team Contract										
EO Border Wall Construction	Prototype -Congressional Notification										2
EO Border Wall Construction	Prototype - Construction										
EO Border Wall Construction	Acquisition Review Committee (ARC)										2
EO Border Wall Construction	Acquisition Review Team (ART)										2
EO Border Wall Construction	Prototype - Testing										
EO Border Wall Construction	Prototype - Phase 2 RFPs Issued										1
EO Border Wall Construction	San Diego Environmental Waiver										1
EO Border Wall Construction	RGV Outreach - U.S. IBWC										
EO Border Wall Construction											
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Key: * = required field

- Prototype upcoming milestones include: Phase 2 Proposals due on June 14, 2017; (b) (5).
- RGV Outreach activities upcoming include local, state and congressional outreach beginning on May 15th.

(b) (5)

Project	Commissioner Goals
Best Practice Study	
Best Practice Study	
Best Practice Study	
Enterprise Services Performance Measurement Dashboard	
Enterprise Services Performance Measurement Dashboard	
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Enterprise Services Performance Measurement Dashboard	
Communication and Change Management Plan	
Communication and Change Management Plan	

ePM Priority	Deputy
	Director (b) (6)
	Director (b) (6)
	Directo (b) (6)
	Director (b) (6)
	Director (b) (6)
	Director (b) (6)
	Director (b) (6)

	Directo	(b) (6)	
	Directo		
	Directo		
	Directo		
	Directo		
	Directo		
	Directo		
	Directo		

Activity	Category(s), Functional Area, Capability Area or Other
Research the PM Focus Areas	
Validate Office Functions to Benchmark	
Conduct Benchmarking Study and Report	
Develop Benchmarking Findings Report	
Research Current and Previous Tracking Reporting Systems/Dashboards	
Review Raw Notes and Performance Inventory Report	
Define Clear Expectations and Requirements	
Determine Best Performance Management System for ES Performance Measures Effort	

Build and Design Performance Management System	
Develop Training and Tools on How to Use the System	
Initial Deployment	
Maintenance of PM Dashboard	
Go Live with PM Dashboard	
Review PM Dashboard	
Draft Communications and Change Management Plan	
Draft Educational and Change Management Materials	

Category(s), Functional Area, Capability Area or Other2	Start Date	Due Date	Outcome Measures
	(b) (5)	(b) (5)	
	(b) (5)	(b) (5)	
	(b) (5)	(b) (5)	
	(b) (5)	(b) (5)	
	(b) (5)	(b) (5)	
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	(b) (5)	(b) (5)	
	(b) (5)	(b) (5)	
	(b) (5)	(b) (5)	
	(b) (5)	(b) (5)	
	(b) (5)	(b) (5)	

Outcome Measures Indicator	Task Status	Responsible	Assigned To
	Completed	(b) (6)	
		Team Effort	(b) (6)
		(b) (6)	

		(b) (6)	
		(b) (6)	
		(b) (6)	

Description

Team kick-off and preliminary source document created on SharePoint
Define approach and ES internal research of functions to benchmark
Update function list to guide and research category approach
Identify organizations to benchmark (public and private)
Conduct benchmark interviews (where applicable)
Conduct online research
Research measures by function or program
Review trade group publications
Review academic sources (journals, papers, etc.)
Outline and organize preliminary research by functions/offices/programs
Interview EAC (b) (6)
Conclude benchmarking study
Collaborate with Interview Collection Team for preliminary findings to refine relevant benchmarking information
Analyze results from benchmarking study and identify measures that may be applicable to ES Offices
Draft report and materials for working group
Review report and working group materials
Finalize report, materials for working group, and key recommendations
OA Dashboard (Discuss with (b) (6) - Complete 3/22/17
AAMD - ADAM (Reach out to (b) (6) AAMD)
Decision Lens (Reach out to (b) (6)
Fleet SharePoint dashboard (b) (6) to reach out to (b) (6) to get POC
Acquisition (POC: (b) (6)
IAO/PMAD Portal - GRPA Measures (Reach out to (b) (6)
Procurement (b) (6) to reach out)
FSD
Follow up with POCs on system information gathered and system demo
How will information/inputs be provided (data elements)?
What type of analysis will be conducted?
What outputs are needed?
Who needs access?
Where will collection data be stores?
How will the reports be pulled?
Discussion session with ES PM Team / Obtain consensus
Brief EAC (b) (6) for approval

Design dashboard interface

Load performance criteria into dashboard

Test criteria against dummy data

Present initial design to management for approval

Demonstrate initial design to ES PM Team

Process documentation (how to management system or how data will be managed)

Business Rules

How will POCs interact with system (if they will)?

Create a data source inventory (POC, system, report, etc.)

Confirm access and usability for users

Populate with actuals/up-to-date measurement data

Test actual data

Demo final go-live version to end users

Define POCs for the following: who will maintain, edit, and update the dashboard

Train POCs for the following: how to maintain, edit, and update the dashboard

Continuous review of dashboard

Determine initial key change initiatives

Draft post-working group communication from EAC

ES news and brief post/customer blog post

EAC and leadership buy-in on key metrics determined to develop communications messaging

Identify change risks for each office in performance management maturity

Tailor recommendations and educational materials on an office-specific level

ES Leadership Forum

