

Secretary

U.S. Department of Homeland Security
Washington, DC 20528



**Homeland
Security**

MEMORANDUM FOR: Judge William Webster
Chair, Homeland Security Advisory Council

FROM: Kirstjen M. Nielsen
Secretary

SUBJECT: **CBP Families and Children Care Panel**

Pursuant to the September 18th, 2018 HSAC meeting, I instruct the Homeland Security Advisory Council (HSAC) to establish a new subcommittee titled the “CBP Families and Children Care Panel” to provide recommendations regarding the following issues surrounding the family and child migrant crisis on the Southwest Border of the United States:

The CBP Families and Children Care Panel is to provide findings and recommendations on the best practices from federal, state, and local organizations regarding care of these vulnerable individuals in custody. The subcommittee’s mandate will include, but is not necessary limited to, the following issues:

1. Conduct visits to observe CBP operations and review non-privileged information to understand CBP’s unique operating environment and infrastructure, as well as the legal and funding requirements as they relate to individuals held in CBP custody. Such visits shall be conducted in a way that protects the privacy interests of those in CBP custody and privileged information.
2. Study relevant aspects of care for individuals in short-term custody, particularly children, including through interviews with academic experts and non-governmental organizations, literature reviews and studies, site visits, and assessments of best practices that might be applied to such environments.
3. Identify best practices from Federal, State, and local law enforcement regarding interactions with the family and children populations, including during arrests, processing, and short-term detention. This should include identifying how these best practices are implemented.

4. Provide recommendations regarding any potential additions or changes to CBP policies, procedures, or training related to custody of the family and children populations, including any metrics that would permit CBP to measure successful implementation of the additions or changes.

These recommendations are due to the full Council no later than 180 days from the date of the subcommittee's formation.