

Nominee Name:

Nominee E-mail:

## 2014 DHS RICK RESCORLA NATIONAL AWARD FOR RESILIENCE

### *Nomination Form Guidance*

Please download, save and then complete the nomination form to be considered for the Department of Homeland Security's 2014 Rick Rescorla National Award for Resilience. To help facilitate consistency in the nomination and selection process, keep in mind the points below when preparing the nomination:

To be eligible for the award, the nominee must be:

- an individual, residing legally in the United States or its territories, who is not an employee of a governmental entity – including federal, state, local, tribal or territorial governments. Volunteer first responders are eligible. This includes firefighters, emergency medical providers, and law enforcement personnel who serve on a volunteer basis.
- an organization, other than a governmental entity, based in the United States or its territories. In 2014, there will be two separate award categories: for organizations, one for “for-profit organizations” and one for “not-for-profit organizations.”

Only one nomination package should be submitted for each nominee. If the nominator is other than the nominee, the nominee must be made aware of and agree to the submission of the nomination. Nominations should focus on describing in detail how the activities and accomplishments of the nominee further the resilience goals set forth in the award criteria below. The accomplishments, initiatives, and activities to be considered for this award must have occurred during calendar year 2013. These accomplishments could have had their origins in earlier years, but it is only activities occurring in 2013 or policies operative in 2013 that will be judged.

The criteria for the Rescorla award emphasize leadership and achievement in one or more of the following areas:

- Outstanding performance during 2013 in withstanding, adapting, and rapidly recovering from natural or human caused incidents that impact lives or property, including:
  - Demonstrable success in saving lives, protecting property and the environment, or meeting basic human needs because of outstanding prior preparation and/or extraordinary efforts during or after incidents.
  - Outstanding leadership in assisting individuals, families, organizations and/or communities in response or recovery from natural or human caused incidents.
- Outstanding performance during 2013 in developing resilience in anticipation of future incidents threatening life or property, including:
  - Motivating and assisting individuals (including those with special needs), families, organizations, and/or communities to take steps that effectively achieve resilience, for

- example, developing personal and community preparedness plans and organizing communities so as to promote the rapid recovery of essential services.
- Implementing regular training and exercises that test the resilience of individuals, families, organizations and/or communities.
  - Implementing private sector preparedness, for example, developing plans for business continuity and the adoption of cyber security consensus standards and industry best practices to the fullest extent possible.
  - Exceeding existing building and other codes in the design and construction of infrastructure, including homes, office buildings, and highway bridges and tunnels.

The narrative and supporting information provided in nominations to DHS in connection with the Rick Rescorla National Award for Resilience may be used by DHS to educate and inform the public on the importance of resilience to our Nation and may be used to illustrate excellence in the area of resilience. For example, the names and accomplishments of the nominees may be featured on the DHS web site.

Supplemental materials are welcome but not required. The nomination may include up to three supplemental enclosures in addition to the nomination form itself. For example, letters of commendation or support from local citizens, public safety officials, or governmental officials could be appropriate. Other materials supporting the nominee might include media coverage or other forms of public recognition.

Nominees should keep the narrative of their accomplishments brief, i.e., four pages or less, using Times New Roman Font-size 11, or an equivalent. The narrative section in the form will expand to accommodate the full length of your narrative.

The total size of the email containing the nomination and other enclosures should not exceed 10 MB. Short videos should be sent as compressed files or hyperlinks. Please keep in mind that the awards inbox has a limited amount of total space. Large enclosures may not pass through to the mail box.

To ensure consistency in assessing each nomination, when completing the narrative portion of the award nomination form, please use the following outline for all activities, initiatives, and/or events:

- Summary of nominee's notable activities
- Role of the nominee vis-à-vis other participants in activities related to this nomination
- Goals, impact, local significance, and relevance to resilience

Once the nomination is complete, please send it and any supplemental enclosures to [Rescorlaaward@hq.dhs.gov](mailto:Rescorlaaward@hq.dhs.gov). With all e-mails, please ensure that "Rick Rescorla National Award for Resilience" is noted in the subject line. A notice of receipt will be e-mailed to nominees once DHS receives the submission. Please let us know if you encounter any problems with downloading, completing or submitting the PDF nomination form. We will work with you until we resolve the problem.

In order to be eligible, all nomination forms and supporting materials must be submitted to DHS beginning 12:00 a.m. EDT on April 17, 2014 and no later than 11:59 p.m. EDT on July 17, 2014. Any updates on the Rick Rescorla National Award for Resilience will be posted at [www.dhs.gov/rick-rescorla-national-award-resilience](http://www.dhs.gov/rick-rescorla-national-award-resilience).

Questions on the award may be sent to [bradley.garner@hq.dhs.gov](mailto:bradley.garner@hq.dhs.gov).

**Nominee Name:**

**Nominee E-mail:**

**Nominee Name:**

**Street Address:**

**City and State:**

**ZIP/Postal Code:**

**E-mail:**

**Phone:**

**Alternate Phone:**

**If Nominator is other than the Nominee, please complete the following:**

**Nominator Name:**

**Street Address:**

**City and State:**

**ZIP/Postal Code:**

**E-mail:**

**Phone:**

**Alternate Phone:**

<b>Nominee Name:</b>	
<b>Nominee E-mail:</b>	

Please write your narrative in the following space:

<b>Nominee Name:</b>	
<b>Nominee E-mail:</b>	

Below, please list the file names (with extensions) and a brief description of all additional enclosures submitted with your 2014 Rick Rescorla National Award for Resilience nomination.

<b>File Name 1:</b>	
<b>Description 1:</b>	

<b>File Name 2:</b>	
<b>Description 2:</b>	

<b>File Name 3:</b>	
<b>Description 3:</b>	