



DHS Official Reception and Representation Expenses

First Quarter, Fiscal Year 2018

May 31, 2018

Fiscal Year 2018 Report to Congress



**Homeland
Security**

Office of the Chief Financial Officer

Message from the Acting Chief Financial Officer

May 31, 2018

I am pleased to provide the following report, “DHS Official Reception and Representation Expenses” for the first quarter of Fiscal Year (FY) 2018.

This report is submitted pursuant to language in the Joint Explanatory Statement accompanying the FY 2018 Department of Homeland Security Appropriations Act (P.L. 115-141).

Pursuant to congressional requirements, this report is being provided to the following Members of Congress:

The Honorable Kevin Yoder
Chairman, House Appropriations Subcommittee on Homeland Security

The Honorable Lucille Roybal-Allard
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable Shelley Moore Capito
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jon Tester
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries relating to this report may be directed to me at (202) 447-5751.

Sincerely,



Stacy Marcott
Acting Chief Financial Officer





DHS Official Reception and Representation Expenses Fourth Quarter, FY 2018

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I. Legislative Language

This report has been prepared pursuant to language in the Joint Explanatory Statement accompanying the Fiscal Year (FY) 2018 Department of Homeland Security (DHS) Appropriations Act (P.L. 115-141), which states, in part:

DHS is directed to continue to submit quarterly obligation reports to the Committees for all ORR expenses and shall refrain from using such funds for unnecessary collectibles or memorabilia.

This report is cumulative through the first quarter of FY 2018, ending December 31, 2017.

II. Background

A. Terminology

Official Reception: An occasion for which the primary purpose is to explain or interpret the programs of DHS. Events may be held in the United States or in foreign countries and may be attended by domestic or foreign officials or others being entertained for official purposes.

Representation: Entertainment primarily of foreign dignitaries in a foreign country in connection with the interests of DHS. Representation also may include official entertainment of domestic or foreign officials within or outside the borders of the United States, where the principal purpose of the event is related to a responsibility or a concern of DHS.

B. Official Reception and Representation (ORR) Funds

DHS uses appropriated funds for ORR purposes, as defined in Section IIA of this report. ORR funds may be expended only to extend official courtesies to guests of the United States and DHS for the purpose of maintaining the standing and prestige of the United States and DHS. ORR funds may be used to fund official activities that further the interests of DHS or to extend official courtesies for other distinguished and prominent citizens who have made a substantial contribution to the United States or DHS. ORR funds are used for expenses incurred in connection with official agency events, typically characterized by a mixed ceremonial, social, and/or business purpose, and hosted in a formal sense by high-level agency officials. ORR funds are not used to pay for the cost of meals or refreshments for U.S. Government employees in connection with routine interagency or intra-agency working meetings.

DHS extends official courtesies to federal, state, and local dignitaries and officials such as the President and the Vice President of the United States, members of the Cabinet, members of Congress and their professional staff, governors, mayors, citizen committees, and other distinguished or prominent citizens who have made a substantial contribution to the Nation or to DHS. The courtesies extended include the cost of luncheons, dinners, receptions, mementos, and participation expenses at DHS-sponsored events.

III. Component Data Summary Chart (in Dollars)

Department of Homeland Security Official Reception and Representation Distribution FY 2018 As of End of First Quarter								
Component Name*	FY 2018 Funding Level	1st Quarter Obligations	2nd Quarter Obligations	3rd Quarter Obligations	4th Quarter Obligations	Total Obligations	Total Expenditures	FY 2018 Unused Authority
Office of the Secretary & Executive Management	\$30,000	\$3,131	\$0	\$0	\$0	\$3,131	\$3,131	\$26,869
Office of the Under Secretary for Management	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
Analysis and Operations	\$3,825	\$0	\$0	\$0	\$0	\$0	\$0	\$3,825
Customs and Border Protection	\$34,425	\$8,684	\$0	\$0	\$0	\$8,684	\$2,694	\$25,741
Immigration and Customs Enforcement	\$11,475	\$43	\$0	\$0	\$0	\$43	\$43	\$11,432
Transportation Security Administration (TSA)**	\$9,263	\$2,278	\$0	\$0	\$0	\$2,278	\$2,278	\$6,985
United States Coast Guard	\$23,000	\$766	\$0	\$0	\$0	\$766	\$766	\$22,234
United States Secret Service	\$19,125	\$2,700	\$0	\$0	\$0	\$2,700	\$2,700	\$16,425
National Protection and Programs Directorate	\$3,825	\$82	\$0	\$0	\$0	\$82	\$81	\$3,743
Federal Emergency Management Agency	\$2,250	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250
Federal Law Enforcement Training Center	\$7,180	\$0	\$0	\$0	\$0	\$0	\$0	\$7,180
Science and Technology	\$7,650	\$0	\$0	\$0	\$0	\$0	\$0	\$7,650
Domestic Nuclear Detection Office	\$2,250	\$412	\$0	\$0	\$0	\$412	\$412	\$1,838
Total Department of Homeland Security	\$156,268	\$18,097	\$0	\$0	\$0	\$18,097	\$12,106	\$138,171
*U.S. Citizenship and Immigration Services (USCIS) receives ORR funds from USCIS activities that generate revenue, and thus USCIS is not included in the list of DHS Components. Also, the Office of Health Affairs has no ORR funds because they have not been utilized in previous years.								
**TSA receives 2-year funds. TSA carried over \$1,613 from FY 2017 into FY 2018, and received \$7,650 in FY 2018. Thus, total Reception and Representation funds available for FY 2018 are \$9,263.								
Differences of \$1 or less are due to rounding.								

IV. Detailed Component Data (in Dollars)

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
OSEM									\$30,000	
Quarter 1										
Official Gifts Inventory	10/3/2017	Mementos			36	Customized Wine Presentation Boxes (Wood)	\$629	\$629	\$0	N/A
Univ Student Breakfast	11/6/2017	Meals and Refreshments	22	19		Breakfast	\$270	\$270	\$0	N/A
Official Meeting Supplies	11/14/2017	Meals and Refreshments				Water, Soda, Tea (Pantry Inventory Replenishment)	\$206	\$206	\$0	N/A
Official Meeting Supplies	11/16/2017	Supplies			1	Grocery Items for Official Breakfasts	\$180	\$180	\$0	N/A
Official Meeting Supplies	11/18/2017	Supplies			1	Flag of Gambia to display during meeting with delegations	\$83	\$83	\$0	N/A
Official Meeting Expense	12/1/2017	Supplies			1	Convenience Check Fee Room Rental Fee	\$35	\$35	\$0	N/A
JHA Ministerial	12/1/2017	Meals and Refreshments	30	38		Hosted Lunch/Meeting Refreshments	\$1,729	\$1,729	\$0	N/A
Quarter 1 Total							\$3,131	\$3,131	\$26,869	
OSEM Total							\$3,131	\$3,131	\$26,869	
USM										
Quarter 1									\$2,000	
Quarter 1 Total							\$0	\$0	\$2,000	
USM Total							\$0	\$0	\$2,000	
A&O										
Quarter 1									\$3,825	
Quarter 1 Total							\$0	\$0	\$3,825	
A&O Total							\$0	\$0	\$3,825	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
CBP									\$34,425	
Quarter 1										
B5 Analysis Working Group host lunch and provide transportation	10/17/2017	Meals and Refreshments	4	12		B5 Analysis Working Group lunch with transportation	\$640	\$0	\$640	Pending Expense - Waiting for Receipts
NTC host lunch and dinner for B5 Targeting Working Group	10/17/2017	Meals and Refreshments	18	8		Lunch and dinner for B5 Targeting Working Group	\$1,592	\$1,592	\$0	N/A
Official Lunch	10/19/2017	Meals and Refreshments	18	131		Acting Deputy Comm co-host lunch for Community Outreach Event	\$1,400	\$314	\$1,086	Pending Expense - Waiting for Receipts
Official Lunch	10/26/2017	Meals and Refreshments	11	23		CBP Acting Comm host lunch for B5 Heads	\$3,000	\$0	\$3,000	Pending Expense - Waiting for Receipts
Dinner Reception	11/14/2017	Meals and Refreshments	1	7		Host dinner reception for HR leadership mtg	\$788	\$788	\$0	N/A
CBP Commissioner attend Columbia Broadcasting System (CBS) CBP Joint Senior Leadership Meeting	11/29/2017	Meals and Refreshments	13	9		CBP Comm attend CBS-CBP Joint Senior Leadership Mtg; wine provided	\$300	\$0	\$300	Pending Expense - Waiting for Receipts
CBP co-host gathering w/ various law enforcement	12/7/2017	Meals and Refreshments	5	45		CBP co-host social gathering with various law enforcement; wine provided	\$150	\$0	\$150	Pending Expense - Waiting for Receipts
Acting Comm host dinner for Chief Executive Officer of Brussels	12/12/2017	Meals and Refreshments	2	4		Acting Comm host dinner for Chief Executive Officer of Brussels to discuss	\$185	\$0	\$185	Pending Expense - Waiting for Receipts
S1/C1 dinner w/ GOM delegation	12/14/2017	Meals and Refreshments	3	3		S1/C1 dinner w/ GOM delegation after US-Mexico Strategic dialogue	\$629	\$0	\$629	Pending Expense - Waiting for Receipts
Quarter 1 Total							\$8,684	\$2,694	\$25,741	
CBP Total							\$8,684	\$2,694	\$25,741	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
ICE									\$11,475	
Quarter 1										
Multi Country International Engagement	11/30/2017	Meals and Refreshments	8	22		Coffee Service with Breakfast Breads	\$43	\$43	\$0	N/A
Quarter 1 Total							\$43	\$43	\$11,432	
ICE Total							\$43	\$43	\$11,432	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
TSA									\$9,263	
Quarter 1										
Official Supplies	10/1/2017	Supplies			100	Refreshment supply for official meetings	\$361	\$361	\$0	N/A
Host Delegation from Saudi Arabia Ministry of Interior	10/3/2017	Meals and Refreshments	5	14		Refreshments and Lunch	\$386	\$386	\$0	N/A
Western Hemisphere Regional Industry Summit	10/11/2017	Meals and Refreshments	9	86		Refreshments: pastries, water, coffee, hosting supplies	\$238	\$238	\$0	N/A
Host European Union Commission	10/17/2017	Meals and Refreshments	6	4		Refreshments, water, pastries, and lunch	\$159	\$159	\$0	N/A
Host Aviation Surface and Law Enforcement	10/30/2017	Meals and Refreshments	11	43		Water, Coffee, tea, snacks, and supplies	\$284	\$284	\$0	N/A
Host Israeli Security Agency	12/11/2017	Meals and Refreshments	2	5		Lunch	\$180	\$180	\$0	N/A
Host Chemical Threat Workshop Public Area Security Summit	12/12/2017	Meals and Refreshments	8	29		Lunch	\$483	\$483	\$0	N/A
Host of delegation from United Kingdom Dept of Transport	12/13/2017	Meals and Refreshments	4	8		Refreshments and Lunch	\$187	\$187	\$0	N/A
Quarter 1 Total							\$2,278	\$2,278	\$6,985	
TSA Total							\$2,278	\$2,278	\$6,985	
USCG										
Quarter 1										
Official Gifts	10/19/2017	Mementos			3	Three chart weight compasses to be retained in gift locker for future present	\$120	\$120	\$0	N/A
Official Gifts	10/19/2017	Mementos			1	Engraving service on bottle of Woodford Reserve Bourbon	\$41	\$41	\$0	N/A
Official Gifts	10/19/2017	Mementos			4	Four bottles of woodford reserve bourbon to retain in gift locker for future	\$142	\$142	\$0	N/A
Official Gifts	11/14/2017	Mementos			3	Engraving services for two black brass name plates and one bottle of Woodford	\$70	\$70	\$0	N/A
Official Gifts	11/15/2017	Mementos			4	Two 8 x 8 CG medallion boxes and two 8 x 8 CG picture frames for gifts	\$130	\$130	\$0	N/A
Official Gifts	11/30/2017	Mementos			2	Two Alex and Ani Coast Guard Bracelets	\$48	\$48	\$0	N/A
Official Gifts	12/7/2017	Mementos			1	Engraving text on bottle of Woodford reserve bourbon	\$26	\$26	\$0	N/A
Official Gifts	12/7/2017	Mementos			1	Engraving text on black brass name plate	\$44	\$44	\$0	N/A
Official Gifts	12/7/2017	Mementos			1	Engraving text for black brass name plate	\$46	\$46	\$0	N/A
Official Gifts	12/7/2017	Mementos			1	Engraving text on black brass name plate	\$29	\$29	\$0	N/A
Official Gifts	12/7/2017	Mementos			1	Engraving text on black brass name plate	\$28	\$28	\$0	N/A
Official Gifts	12/7/2017	Mementos			1	Engraving text on bottle of Woodford reserve bourbon	\$41	\$41	\$0	N/A
Quarter 1 Total							\$766	\$766	\$22,234	
USCG Total							\$766	\$766	\$22,234	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
USSS									\$19,125	
Quarter 1										
Official Gifts	11/21/2017	Mementos			124	Coins/pins/cufflinks/patches/hats/shirts/Journals/magnets/etc.	\$1,654	\$1,654	\$0	N/A
Official Gifts	12/28/2017	Mementos			1	1-3/4" diameter die struck brass satin nickel silver antique	\$415	\$415	\$0	N/A
Official Luncheon	12/29/2017	Meals and Refreshments	23	7		Former Presidential Protection Detail and Vice Presidential Detail SAIC Lunch	\$631	\$631	\$0	N/A
Quarter 1 Total							\$2,700	\$2,700	\$16,425	
USSS Total							\$2,700	\$2,700	\$16,425	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
NPPD									\$3,825	
Quarter 1										
Official Meeting	11/14/2017	Meals and Refreshments	9	6		Continental breakfast/pastry platter and coffee	\$82	\$81	\$1	Outstanding to be Deobligated
Quarter 1 Total							\$82	\$81	\$3,743	
NPPD Total							\$82	\$81	\$3,743	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
FEMA									\$2,250	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,250	
FEMA Total							\$0	\$0	\$2,250	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
FLETC									\$7,180	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$7,180	
FLETC Total							\$0	\$0	\$7,180	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
S&T									\$7,650	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$7,650	
S&T Total							\$0	\$0	\$7,650	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
DNDO									\$2,250	
Quarter 1										
DNDO International Atomic Energy Agency (IAEA) Co-Hosted Reception	12/6/2017	Meals and Refreshments	3	15		DNDO/IAEA co-hosted dinner for non-US workshop participants	\$412	\$412	\$0	N/A
Quarter 1 Total							\$412	\$412	\$1,838	
DNDO Total							\$412	\$412	\$1,838	