



Travel for the Secretary and the Deputy Secretary

First and Second Quarters, Fiscal Year 2017

August 10, 2017

Fiscal Year 2017 Report to Congress



**Homeland
Security**

Office of the Chief Financial Officer

Message from the Chief Financial Officer (Acting)

August 10, 2017

I am pleased to present the following report, "Travel for the Secretary and the Deputy Secretary" for the first and second quarters of Fiscal Year (FY) 2017, which has been prepared by the U.S. Department of Homeland Security Office of the Chief Financial Officer.

This report is submitted pursuant to language in the Joint Explanatory Statement and House Report 114-668 accompanying the FY 2017 Department of Homeland Security Appropriations Act (P.L. 115-31).

Pursuant to congressional requirements, this report is being provided to the following Members of Congress:

The Honorable John R. Carter
Chairman, House Appropriations Subcommittee on Homeland Security

The Honorable Lucille Roybal-Allard
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable John Boozman
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jon Tester
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries related to this report may be directed to me at (202) 447-5751.

Sincerely,



Stacy Marcott
Chief Financial Officer (Acting)





Travel for the Secretary and the Deputy Secretary First and Second Quarters, Fiscal Year 2017

Table of Contents

I. Legislative Language	1
II. U.S. Coast Guard Indirect Costs	2
III. Table of Trips	3

I. Legislative Language

This report has been prepared pursuant to language in the Joint Explanatory Statement and House Report 114-668 accompanying the Fiscal Year (FY) 2017 Department of Homeland Security (DHS) Appropriations Act (P.L. 115-31).

The Joint Explanatory Statement includes the following provision:

Section 106. A provision proposed by the House and Senate is continued related to the official travel costs of the Department's Secretary and Deputy Secretary.

House Report 114-668 states:

Quarterly travel reports shall be provided to the Committee not later than 30 days after the end of each fiscal quarter. The report shall detail all direct and indirect costs of official and nonofficial travel by the Secretary and Deputy Secretary within each appropriation.

Further, House Report 114-668 states:

Section 539. The Committee continues a provision related to the official travel costs of the Department's Secretary and the Deputy Secretary.

II. U.S. Coast Guard Indirect Costs

Total U.S. Coast Guard (USCG) Indirect Costs

The following chart provides total travel costs, by quarter, as well as the amount billed and USCG indirect costs.

FY 2017	Total Costs	Amount Billed¹	USCG Indirect Costs
Q1	\$169,841	\$75,475	\$94,366
Q2	\$770,133	\$345,486	\$424,647
Total	\$939,974	\$420,961	\$519,013

The “Total Costs” column in the chart reflects the total costs associated with DHS hours flown. Per USCG’s standard rate instruction, total costs are calculated from the USCG’s inside government rate, which includes direct, support, and general and administrative categories of expenses.

The “Amount Billed” reflects the categories included in the 2016 USCG/DHS memorandum of agreement rate, which includes fuel, operations and maintenance, and support costs. Support costs are defined as costs allocated to a particular asset class and associated with USCG support activities, including but not limited to Area Commands, Districts, Groups, Base Support Units, Personnel Services and Support Units, and Naval Engineering Support Units.

USCG indirect costs reflect those addressed within the USCG standard rate above and beyond the negotiated DHS rate, including labor, employee benefits, and general and administrative costs. USCG labor, employee benefits, and general and administrative costs are part of the USCG’s base budget and are required regardless of the number of flight hours. Per USCG instruction, general and administrative costs are allocated to personnel associated with each asset class and include expenses such as legal services, payroll processing, etc.

¹ The USCG amount billed may differ from the sum of the primary transportation costs aboard the USCG plane, which are broken out in the chart, because of personnel reimbursements that are included in the detailed amounts but are not in the USCG amount billed.

III. Table of Trips

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Deputy Secretary	9/28/2016	10/1/2016	Deputy Secretary official travel	Los Angeles, California	\$1,198	Commercial air	\$0	\$1,124
Secretary	10/10/2016	10/12/2016	Secretary Meetings	Mexico City, Mexico	\$56,190	USCG	\$4,300	\$818
Deputy Secretary	10/13/2016	10/18/2016	Deputy Secretary official travel	San Diego, California	\$621	Commercial air	\$0	\$452
Secretary	10/19/2016	10/23/2016	Secretary official travel -- Participation in the Ministerial Meeting of the G6+1	Rome, Italy	\$122,534	USAF	\$14,963	\$1,550
Secretary	10/27/2016	10/27/2016	Secretary meetings in Canada	Canada	\$19,953	USCG	\$0	\$0
Secretary	11/4/2016	11/4/2016	Secretary official travel	Newark, New Jersey	\$3,278	CBP helicopter	\$0	\$0
Acting Deputy Secretary	12/6/2016	12/7/2016	Deputy Secretary Southwest Border tours of El Paso POE and several holding facilities	El Paso, Texas McAllen, Texas	\$1,062	Commercial air	\$0	\$232
Secretary	1/27/2017	1/27/2017	Secretary official travel	Miami, Florida	\$32,115	USCG	\$0	\$63
Acting Deputy Secretary	1/31/2017	1/31/2017	Representing S1 at security briefing for Super Bowl. In addition, employee engagement with TSA employees at Houston Airport and with CBP and Coast Guard at Coast Guard Sector Houston	Houston, Texas	\$553	Commercial air	\$0	\$108
Secretary	1/31/2017	2/1/2017	Secretary official travel – Border Security engagements, DHS employee engagements, meetings with local officials	McAllen, Texas	\$45,383	USCG	\$0	\$103

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Secretary	2/9/2017	2/11/2017	Secretary official travel – Border security engagements, DHS employee engagements, meetings with local officials	Nogales, Arizona and San Diego, California	\$64,951	USCG	\$0	\$337
Secretary	2/16/2017	2/18/2017	Secretary official travel – Munich Security Conference	Munich, Germany	\$119,474	USCG	\$11,710	\$682
Secretary	2/21/2017	2/23/2017	Secretary official travel – Bilateral meetings with key government counterparts in both countries; joint trip with Secretary Tillerson to Mexico for principals’ first trip to the country since taking office	Guatemala City, Guatemala & Mexico City, Mexico	\$3,500	USAF/White House expense	\$4,325	\$915
Secretary	3/4/2017	3/4/2017	Secretary official travel – Meeting with President Trump	Palm Beach, Florida	\$26,767	USCG	\$0	\$251
Secretary	3/6/2017	3/7/2017	Secretary official travel	Dallas, Texas	\$32,139	USAF	\$0	\$63
Secretary	3/10/2017	3/11/2017	Secretary official travel – Bilateral meetings with key Canadian government counterparts	Ottawa, Canada	\$17,097	USAF	\$1,550	\$99
Secretary	3/27/2017	3/27/2017	Secretary official travel – Meetings with community groups, DHS employee meetings/engagements, operational visit to port, congressional engagement	Detroit, Michigan	\$16,279	USAF	\$0	\$0
Secretary	3/30/2017	3/31/2017	Secretary official travel – Public/private partnership engagement, DHS employee and USCG engagement, additional meetings	Seattle, Washington	\$56,796	USCG	\$0	\$701

¹ State Dept. Fees are the fund cites for international trips with expenses that may include: transportation, telecommunications, linguist/translator, additional escorts/security, and any other fees that may arise (i.e., wreath for memorial).

² Misc. Travel Expenses include lodging and meals, incidental expenses, and transaction fees.