



Travel for the Secretary and the Deputy Secretary

Second Quarter, Fiscal Year 2016

April 29, 2016

Fiscal Year 2016 Report to Congress



Homeland
Security

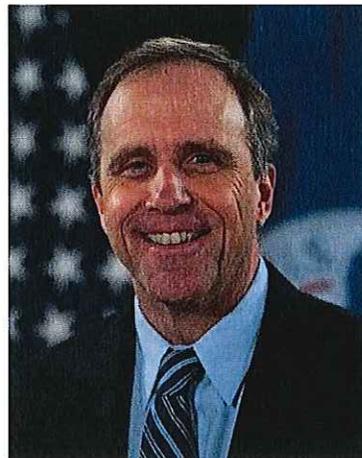
Office of the Chief Financial Officer

Message from the Chief Financial Officer

April 29, 2016

I am pleased to provide the following “Working Capital Fund Quarterly Execution Report” for the second quarter of Fiscal Year (FY) 2016, which has been prepared by the Office of the Chief Financial Officer.

This document has been prepared in response to requirements in the *FY 2016 Department of Homeland Security Appropriations Act* (P.L. 114-113) and accompanying Senate Report 114-68. Included in the report are the details of planned execution to actual obligations and expenditures, for each Working Capital Fund Activity, through March 31, 2016.



Pursuant to congressional requirements, this report is being provided to the following Members of Congress:

The Honorable John R. Carter
Chairman, House Appropriations Subcommittee on Homeland Security

The Honorable Lucille Roybal-Allard
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable John Hoeven
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jeanne Shaheen
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries relating to this report may be directed to me at (202) 447-5751.

Sincerely,

A handwritten signature in black ink, appearing to read "Chip Fulghum". The signature is stylized and includes a long horizontal flourish extending to the right.

Chip Fulghum
Deputy Under Secretary for Management and Chief
Financial Officer



Travel for the Secretary and the Deputy Secretary Second Quarter, Fiscal Year 2016

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I. Legislative Language

This report has been prepared pursuant to language in House Report 114-215 accompanying the *Fiscal Year (FY) 2016 Department of Homeland Security (DHS) Appropriations Act* (P.L. 114-113).

House Report 114-215 states:

The Department shall provide a quarterly travel report to the Committee not later than 30 days after the end of each fiscal quarter, beginning with the end of the first quarter after the date of enactment of this Act. The report shall detail all direct and indirect costs of official and nonofficial travel by the Secretary and the Deputy Secretary, delineated by trip for that quarter, within all DHS appropriations.

II. U.S. Coast Guard Indirect Costs

Total U.S. Coast Guard (USCG) Indirect Costs

The following chart provides total travel costs, by quarter, as well as the amount billed and USCG indirect costs.

2016	Total Costs	Amount Billed¹	USCG Indirect Costs
Q1	\$728,023	\$324,152	\$403,871
Q2	\$1,005,501	\$434,688	\$570,813
Total	\$1,733,524	\$758,840	\$974,684

The “Total Costs” column in the chart reflects the total costs associated with DHS hours flown. Per USCG’s standard rate instruction, total costs are calculated from the USCG’s inside government rate, which includes direct, support, and general and administrative categories of expenses.

The “Amount Billed” reflects the categories included in the 2016 USCG/DHS memorandum of agreement rate, which includes fuel, operations and maintenance, and support costs. Support costs are defined as costs allocated to a particular asset class and associated with USCG support activities, including but not limited to Area Commands, Districts, Groups, Base Support Units, Personnel Services and Support Units, and Naval Engineering Support Units.

USCG indirect costs reflect those addressed within the USCG standard rate above and beyond the negotiated DHS rate, including labor, employee benefits, and general and administrative costs. USCG labor, employee benefits, and general and administrative costs are part of the USCG’s base budget and are required regardless of the number of flight hours. Per USCG instruction, general and administrative costs are allocated to personnel associated with each asset class and include expenses such as legal services, payroll processing, etc.

¹ The USCG amount billed may differ from the sum of the primary transportation costs aboard the USCG plane, which are broken out in the chart, because of personnel reimbursements that are included in the detailed amounts but are not included in the USCG amount billed.

III. Table of Trips

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Secretary	10/2/2015	10/4/2015	New York Times interview	New York, New York	\$430	Amtrak	\$0	\$49
Deputy Secretary	10/6/2015	10/7/2015	Naturalization ceremony	New York, New York	\$122	Commercial air	\$0	\$389
Secretary	10/9/2015	10/9/2015	Tours of FEMA operations; briefings on flood recovery	Charleston, South Carolina	\$26,945	USCG	\$0	
Secretary	10/14/2015	10/15/2015	Meet with Mexican President and his counterparts	Mexico City, Mexico	\$50,369	USCG	\$1,900	\$511
Secretary	10/16/2015	10/20/2015	Naturalization ceremony and New York Stock Exchange (NYSE) presentation of ABC certificates to Thalia and Mariano Rivera	New York, New York	\$487	Amtrak	\$0	\$49
Deputy Secretary	10/17/2015	10/18/2015	Naturalization ceremony and NYSE presentation of ABC certificates to Thalia and Mariano Rivera	New York, New York	\$180	Commercial air	\$0	\$528
Deputy Secretary for Secretary	10/25/2015	10/30/2015	Northern Border meetings	Chicago, Illinois; Detroit, Michigan; Havana, Cuba	\$81,094	USCG	\$2,630	\$1,063
Secretary	11/6/2015	11/8/2015	NORTHCOM and the Air Force Academy and Reagan Defense Forum	Colorado Springs, Colorado; Simi Valley, California	\$69,530	USCG	\$0	\$543
Deputy Secretary	11/10/2015	11/13/2015	Meetings with China officials	Beijing, China	\$9,857	Commercial air	\$5,450	\$587
Secretary	11/25/2015	11/25/2015	Participation in an active shooter exercise with New York Police Department	New York, New York	\$0*	CBP HELO	\$0	\$0

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Secretary	11/25/2015	11/29/2015	Media events and employee engagement with TSA	Newark, New Jersey	\$560	Amtrak	\$0	\$92
Secretary	11/26/2015	11/26/2015	Thanksgiving Day Parade security brief and tour	Newark, New Jersey	\$0*	CBP HELO	\$0	\$0
Deputy Secretary	12/2/2015	12/2/2015	Meetings	New York, New York	\$75	Commercial air	\$0	\$15
Secretary	12/8/2015	12/11/2015	Attend G6 meetings in London	London, United Kingdom	\$95,174	USCG plane	\$9,217	\$2,758
Secretary	1/8/2016	1/8/2016	Meeting with tech industry CEOs	San Jose, California	\$59,234	USCG	\$0	\$0
Secretary	1/13/2016	1/13/2016	Meeting with DHS law enforcement officers; remarks at University of Michigan- Dearborn	Detroit, Michigan	\$15,232	USCG	\$0	\$0
Secretary	1/14/2016	1/14/2016	Inauguration ceremony of President Morales (accompanied VPOTUS)	Guatemala City, Guatemala	\$0	Air Force Two	\$0	\$0
Secretary	1/15/2016	1/15/2016	Meet with USSS agent and family at hospital	Boston, Massachusetts Teterboro, New Jersey	\$16,425	USCG	\$0	\$0
Secretary	1/20/2016	1/20/2016	Meeting and keynote remarks with major league baseball owners regarding safety efforts; meeting with family of HSI special agent	Miami, Florida	\$26,109	USCG	\$0	\$0
Secretary	1/25/2016	1/26/2016	Speech to Rotary Club and Morehouse College	Atlanta, Georgia	\$21,249	USCG	\$0	\$628
Secretary	2/3/2016	2/4/2016	Super Bowl 50 security and Juarez, Mexico, ceremony	San Jose, California San Francisco, California El Paso, Texas	\$65,669	USCG	\$0	\$430

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Secretary	2/6/2016	2/6/2016	Multiple active shooter and counterterrorism exercises at airport and Coast Guard sites	Miami, Florida	\$26,117	USCG	\$0	\$0
Secretary	2/20/2016	2/20/2016	Washington Birthday Celebration remarks and parade; DHS Town Hall	Laredo, Texas	\$38,800	USCG	\$0	\$0
Deputy Secretary for Secretary	2/23/2016	2/26/2016	High-level economic dialogue	Mexico City, Mexico New Orleans, Louisiana	\$53,126	USCG	\$0	\$1,759
Secretary	2/29/2016	3/4/2016	Site visits and bilateral meetings	Istanbul, Turkey Brussels, Belgium	\$0	USAF	\$0	\$1,391
Secretary	3/9/2016	3/9/2016	Active shooter exercises; USCG engagement	Louisville, Kentucky	\$15,537	USCG	\$0	\$0
Deputy Secretary	3/14/2016	3/16/2016	Employee engagement	Denver, Colorado	\$582	Commercial Air	\$0	\$600
Secretary	3/17/2016	3/17/2016	Employee engagement at BWI, Port of Baltimore, & USCIS facility	Baltimore, Maryland	\$0*	CBP HELO	\$0	\$0
Secretary	3/21/2016	3/21/2016	Podcast interview and recording with Juliette Kayyem; remarks at JFK Forum at Harvard School of Government	Boston, Massachusetts	\$15,118	USCG	\$0	\$0
Secretary	3/29/2016	3/31/2016	Employee engagements	San Diego, California Los Angeles, California Phoenix, Arizona Tucson, Arizona	\$82,070	USCG	\$0	\$0

*The helicopters supporting the Secretary are under his TACON [Tactical Control] during an emergency or whenever training is required for the Department's contingency plans. These trips were classified as training opportunities for the pilots who are responsible for emergency relocation of the Secretary while in the New Jersey/New York area. There were no associated costs.