



# Archived Content

In an effort to keep DHS.gov current, this document has been archived and contains outdated information that may not reflect current policy or programs.

# EMW-2016-CA-APP-00302

## Application Information

**Application Number:** EMW-2016-CA-APP-00302

**Funding Opportunity Name:** FY 2016 Countering Violent Extremism Grants

**Funding Opportunity Number:** DHS-16-OCP-132-00-01

**Application Status:** Pending Review

## Applicant Information

**Legal Name:** City of Arlington, Texas-Police

**Organization ID:** 17730

**Type:** City or township governments

**Division:** Arlington Police Department

**Department:** Crime Prevention Unit

**EIN:** (b) (6)

**EIN Shared With Organizations:**

**DUNS:** 068378231

**DUNS 4:** 0683

**Congressional District:** Congressional District 06, TX

## Physical Address

**Address Line 1:** 620 W. Division Street

**Address Line 2:** 101 S. Mesquite Street

**City:** Arlington

**State:** Texas

**Province:**

**Zip:** 76011-7421

**Country:** UNITED STATES

## Mailing Address

**Address Line 1:** 620 W. Division Street

**Address Line 2:** 101 S. Mesquite Street

**City:** Arlington

**State:** Texas

**Province:**

**Zip:** 76011-7421

**Country:** UNITED STATES

## SF-424 Information

### Project Information

**Project Title:** Arlington Police Dept. in Texas is planning to apply for a grant under this solicitation to develop and implement Project Connect to strengthen partnerships with Muslim community groups in the city.

**Program/Project Congressional Districts:** Congressional District 06, TX

**Proposed Start Date:** Thu Dec 01 00:00:00 EST 2016

**Proposed End Date:** Fri Nov 30 00:00:00 EST 2018

**Areas Affected by Project (Cities, Counties, States, etc.):** The city of Arlington, Texas

## Estimated Funding

Funding Source	Estimated Funding (\$)
Federal Funding	\$47497
Applicant Funding	\$0
State Funding	\$0
Local Funding	\$0
Other Funding	\$0
Program Income Funding	\$0
<b>Total Funding</b>	<b>\$47497</b>

Is application subject to review by state under the Executive Order 12373 process? Program is not covered by E.O. 12372.

Is applicant delinquent on any federal debt? false

## Contacts

Contact Name	Email	Primary Phone Number	Contact Types
Susan Bragg	(b) (6)	(b) (6)	Authorized Official Primary Contact
Steve Evans	(b) (6)	(b) (6)	Signatory Authority Secondary Contact

## SF-424A

### Budget Information for Non-Construction Programs

**Grant Program:** Countering Violent Extremism Grant Program

**CFDA Number:** 97.132

Budget Object Class	Amount
Personnel	\$19842
Fringe Benefits	\$4530
Travel	\$0
Equipment	\$0
Supplies	\$10000
Contractual	\$13125
Construction	\$0
Other	\$0
Indirect Charges	\$0
<b>Non-Federal Resources</b>	<b>Amount</b>
Applicant	\$0
State	\$0
Other	\$0
<b>Income</b>	<b>Amount</b>
Program Income	\$0

How are you requesting to use this Program Income? [\$budget.programIncomeType]

**Direct Charges Explanation:**

**Indirect Charges explanation:**

## Forecasted Cash Needs (Optional)

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Federal	\$11874.25	\$11874.25	\$11874.25	\$11874.25
Non-Federal	\$0	\$0	\$0	\$0

## Future Funding Periods (Years) (Optional)

First	Second	Third	Fourth
\$	\$	\$	\$

Remarks:

# SF-424C

## Budget Information for Construction Programs

## Assurances for Non-Construction Programs

Form not applicable? false

Signatory Authority Name: Susan Bragg

Signed Date: Tue Sep 06 00:00:00 EDT 2016

Signatory Authority Title: Director-Management Services

## Certification Regarding Lobbying

Form not applicable? false

Signatory Authority Name: Susan Bragg

Signed Date: Tue Sep 06 00:00:00 EDT 2016

Signatory Authority Title: Director-Management Services

## Disclosure of Lobbying Activities

Form not applicable? true

Signatory Authority Name: Steve Evans

Signed Date:

Signatory Authority Title:

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## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### \* APPLICANT'S ORGANIZATION

City of Arlington, Texas-Police

#### \* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix:  \* First Name:  Middle Name:   
\* Last Name:  Suffix:   
\* Title:

\* SIGNATURE:

\* DATE:

## Application for Federal Assistance SF-424

\* 1. Type of Submission:

- ☒ Preapplication  
☐ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

09/02/2016

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

### State Use Only:

6. Date Received by State:

7. State Application Identifier:

### 8. APPLICANT INFORMATION:

\* a. Legal Name: City of Arlington, Texas-Police

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

(b) (6)

\* c. Organizational DUNS:

0683782310000

### d. Address:

\* Street1: 101 S. Mesquite Street

Street2:

\* City: Arlington

County/Parish:

\* State: TX: Texas

Province:

\* Country: USA: UNITED STATES

\* Zip / Postal Code: 76011-7421

### e. Organizational Unit:

Department Name:

Arlington Police Department

Division Name:

Crime Prevention Unit

### f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

\* First Name:

Susan

Middle Name:

\* Last Name: Bragg

Suffix:

Title: Grants Coordinator

Organizational Affiliation:

Arlington Police Department

\* Telephone Number:

(b) (6)

Fax Number:

(b) (6)

\* Email: (b) (6)

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

### Type of Applicant 2: Select Applicant Type:

### Type of Applicant 3: Select Applicant Type:

### \* Other (specify):

### \* 10. Name of Federal Agency:

Department of Homeland Security - FEMA

### 11. Catalog of Federal Domestic Assistance Number:

97.132

### CFDA Title:

Financial Assistance for Countering Violent Extremism

### \* 12. Funding Opportunity Number:

DHS-16-OCP-132-00-01

### \* Title:

FY 2016 Countering Violent Extremism Grants

### 13. Competition Identification Number:

### Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

Arlington Police Dept. in Texas is planning to apply for a grant under this solicitation to develop and implement Project Connect to strengthen partnerships with Muslim community groups in the city.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant TX-006

\* b. Program/Project TX-006

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date: 12/01/2016

\* b. End Date: 11/30/2018

**18. Estimated Funding (\$):**

* a. Federal	45,397.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	45,397.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name: Susan

Middle Name:

\* Last Name: Bragg

Suffix:

\* Title: Grants Coordinator

\* Telephone Number: (b) (6) Fax Number: (b) (6)

\* Email: (b) (6)

\* Signature of Authorized Representative: Susan Bragg \* Date Signed: 09/02/2016





## **Project Connect**

**Arlington Police Department, Texas**

### **Focus Area 2: Training and Engagement with Community Members**

**ARLINGTON POLICE DEPARTMENT: PROJECT CONNECT****Executive Summary**

The City of Arlington, Texas, on behalf of the Arlington Police Department (APD), submits this grant proposal to develop and deliver Project Connect, a program to strengthen partnerships between APD and the Muslim community in Arlington. If funded, Project Connect will operate out of the Crime Prevention Unit (CPU), and the project's activities will be performed by CPU officers. CPU is a distinct unit within APD, and CPU officers are not tasked with investigative responsibilities. This delineation is in line with the recommendations made by the research study from the Duke University-Sanford School of Public Policy study (Jan, 2016).

This grant request is for \$47,497 which will provide the necessary federal funds to fully develop and implement Project Connect during the two-year period of the grant.

Project Connect activities include: 1. Curricula Development and Presenter Preparation, 2. Congregational Forums, 3. District "Meet & Greet" events, and 4. Family Night Presentations. During the initial phase of the project, APD will contract with a Consultant to provide expertise in Muslim-Police relations and to develop curricula and presentation materials that integrate additional prevention and intervention strategies into existing crime prevention materials. The second phase will involve inviting Muslim organizations in the city to host Congregational Forums which are educational presentations designed to inform and engage the adult members of a community group in aspects of crime prevention. It is estimated that five forums will be held each year of the grant. The final phase involves activities to further reinforce and enhance partnerships made in previous forums. District "Meet & Greet" events will allow families to meet beat officers and other city department representatives assigned to geographic areas. Plans are for these events to occur quarterly in various locations in all four police districts. Lastly, Family Night Presentations are planned that will specifically engage youth and parents in crime prevention strategies. Five of these presentations will be held each year of the grant in host locations around the city.

The cost of each activity is: \$13,125 for consultant hours; \$24,372 for personnel overtime hours for presentations and attendance at project activities; and \$10,000 for supplies.

Arlington is home to 11 Muslim groups including mosques and schools. During the grant period, the number of community members impacted through the planned activities is estimated at 2,000 persons.

**Technical Merit**

The City of Arlington, Texas, located in the heart of North Texas, midway between Dallas and Fort Worth, is home to a diverse population estimated at 388,125 (Census Bureau, 2015). In response to this diversity, APD has historically initiated a number of population-specific programs and engagement activities that continue to generate amity and lasting partnerships between members of the community and police. In particular, the “UNIDOS Program” for the Hispanic community, “Doan Ket” for Vietnamese residents, and the Arlington Clergy & Police Partnership (ACAPP) are examples of successful efforts that involve the public in achieving a safer community by working with law enforcement.

Among Arlington’s residents, a growing community of individuals identify as Muslims. This growth can be surmised from several sources. In 1990, Texas was ranked eighth in the U.S. for the number of self-identified Muslims living within its borders (140,000) with an estimated 3,000 of these persons living in Arlington (Texas State Historical Association, 1990). In 2000, Texas was reported to host 91 congregations identified as Muslim and practicing the tenets of Islam (Association of Religion Data Archives). In *The American Mosque 2011*, Dr. Ihsan Bagby ranked Texas as third nationwide for the number of mosques (166) with 39 of those congregations located in the North Texas area. This year, a research report on American cities reported an estimated count of 8,114 persons (or 2.21% of Arlington’s population) identifying as Muslim (Sperling’s Best Places, 2016).

Currently, 11 organizations that specifically focus on the Muslim members of the community are located in Arlington. This number includes five mosques, two Islamic schools (one with two locations), a community services center, and a university Muslim student association. APD personnel strive to provide outreach programming to all sectors of the community, and funding from the Department of Homeland Security grant program will enable APD to fully develop and implement Project Connect to the Muslim residents in Arlington.

The major activities of Project Connect include: Curricula development, Congregational Forums, District “Meet & Greet” events, and Family Night Presentations. In the initial months of the grant period, the tentative schedule incorporates a consultant with expertise in Muslim-Police relations contracting with APD to assist in bringing Project Connect to the public.

- Curricula Development: The consultant will evaluate existing crime prevention and safety awareness materials used in public presentations in order to enhance their content

to include issues of concern for Muslim residents. Deliverables from the consultant will include: Review and revision of APD crime prevention materials for use in the project; Development of four topical presentations (two for Congregational Forums and two for Family Night Presentations) complete with speaking points, creation of electronic slides or display program to accompany speakers (e.g. PowerPoint, Prezi, etc.), and informational material to be distributed to audience members (hand-outs, brochures, etc.); and Preparation with officers prior to their presentations if needed. Currently, topics being considered for presentations include “Community Policing,” “Internet Safety: Crime Prevention in the Electronic Age,” and “Cybersecurity.” It is estimated that Curricula Development will involve 55 hours during the grant period. In addition, 30 hours will be needed to create presentation materials, and 20 hours for project team members’ preparation. Total number of hours from the consultant is 105 hours.

- Congregational Forums: Subsequent to curricula development, Imams from the five mosques within Arlington will be contacted to determine their interest in hosting a crime prevention presentation from CPU officers to their congregants. Possible topics for consideration as presentations will be elicited from the mosque leadership who indicate willingness to participate. In addition to the mosques, community groups that focus their services on the Muslim community (schools, the community services center, and the university student association) will also be contacted for the same purpose.

The tentative schedule, among these community groups, consists of ten Congregational Forums which will take place during the grant period with five forums occurring each year. These forums, designed with a crime prevention theme, will serve as an introductory opportunity for both members of the Muslim community and CPU officers who work specifically with the public on issues of personal and property safety. It is probable that many of the adults in attendance at these forums will not have had prior contact with police department personnel. However, crime prevention programs are well received by members of the community who regard these presentations as beneficial for increasing safety awareness and reducing the likelihood of crime victimization. CPU officers are prepared to respond to an array of public safety concerns that affect all residents in Arlington such as traffic hazards, neighborhood concerns, and code enforcement.

- District “Meet & Greet” events: As a follow-up to the forums, informal “open house” dates will be scheduled in each of the four police districts on a quarterly basis in order for members of these community groups to meet the beat officers assigned to their specific area of the city. APD employs a geographic policing strategy which stresses community problem-solving through decentralization of officer assignments and 24-hour beat accountability. Geographic policing is successful when beat officers and the community jointly identify and solve problems.

In addition to developing connections with individual officers and police districts, “Meet & Greet” events provide an opportunity for residents to interact with other city departments and personnel integral in creating civic pride and a sense of community spirit. Theme-focused “Meet & Greet” events will be scheduled throughout the grant that emphasize a variety of city departments providing neighborhood services. Themes under consideration include Fire Prevention, Code Enforcement, Animal Services, and Library Services. Personnel from selected departments would provide public education and practical information on accessing city services to address residents’ quality-of-life concerns. An overtime hour category is included for other city personnel to allow for their participation in this project.

In the informal setting of a District “Meet & Greet,” Imams and their congregants, students, parents, and other community members can interact in a more personal yet low-pressure environment. The four districts will host a “Meet & Greet” event every quarter during the grant period for a total of 32 events.

- Family Night Presentations: In an effort to engage youth, their parents, and young adults in Project Connect, all Muslim organizations in Arlington will be invited to host Family Night Presentations. Topics for discussion will be of interest to both youth and adults. However, plans are for these presentations to be given to separate audiences of adults and youth in order for age-appropriate materials to be presented. Presentation topics and materials will be developed through use of the consultant hours. Topics under consideration include “Youth and Police Interaction,” “The Promise and Pitfalls of Social Media,” “Effective Problem-Solving Skills,” and “The Internet Savvy Teen and Parent.” Ten Family Night Presentations will be scheduled during the length of the grant with five presentations occurring in each year.

Routinely, APD utilizes an attendee sign-in sheet for the purpose of tracking attendance numbers at public presentations, and plans are to continue that practice. These sheets list attendee name only—no other personal identifying information is requested. After an event, sheets are kept for tabulation purposes only and are not distributed to any investigative unit. Project Connect activities are intended to increase civic participation and are not intended for the purpose of restricting a resident's civil rights, civil liberties, or privacy. In the event that it appears attendees are reluctant to sign in, personnel will simply make a note of the number of attendees at these functions.

Through the activities planned in Project Connect, partnerships between community groups' leadership, their members, and city personnel will be given multiple opportunities to develop and flourish. As the project progresses, expectations are that mutual respect and trust will increase to create an atmosphere of cooperation between the community members and APD.

The concept of Project Connect is a reflection of both the Vision Statement and Mission Statement of APD. The Vision Statement of the department is "Service Before Self, Honor Above All," and the Mission Statement reads, "to build trust in the community through transparent actions and positive engagement, and leverage technology, geographic policing, and employee development to increase legitimacy and reduce crime" (APD, 2016). Project Connect offers an additional opportunity to apply the principles behind these two pivotal statements by increasing outreach into a portion of the community in a new way.

In addition, the project's planned activities reinforce the Strategic Goals identified by APD as critical for establishing a cohesive community and built into its framework. APD measures its effectiveness in relation to how well these goals have been attained with the public. At its core, Project Connect communicates that all members of the public are needed to create a safer community. Below are the department's Strategic Goals:

- Goal #1 – Build Procedural Justice into APD Culture
- Goal #2 – Focus on Organizational Diversity
- Goal #3 – Training and Employee Development
- Goal #4 – Excellence in Execution of Core Services and Special Initiatives
- Goal #5 – Community Engagement.

**Needs Analysis**

An initial SWOT Analysis of the current environment in which APD officers and the Muslim community interact indicates that, although there are challenges to overcome, Arlington has the necessary elements in place to develop and implement Project Connect:

- **Strengths:**

1) The APD Police Academy—The initial point of training for all APD law enforcement personnel is the Police Academy. The topics emphasized provide the foundation for each officer's knowledge base and, perhaps more importantly, their mindset. During introductory sessions in the Academy, topics such as "Law Enforcement's Code of Ethics," "Professional Policing," and "Effective Interpersonal Communication" are covered at length. Sensitivity to the diversity of the city's population is specifically stressed throughout the program, from the department's stated values (Integrity, Compassion, and Fairness) to an emphasis on Procedural Justice in all behaviors towards the public. While recruits are given extensive training in all significant aspects of policing, several classes specifically address issues directly related to Project Connect including "Multiculturalism and Human Relations," "Racial Profiling," and "Procedural Justice."

2) Developing relationships—Advances have been made within the Muslim community which can be solidified through Project Connect. In 2010, playground equipment at an Arlington mosque was damaged by an arsonist who admitted to committing multiple hate crime acts on Muslims and their property. During that time, APD officers offered additional security to local Imams and their mosques which was met with much gratitude and led to developing inroads with the leadership.

3) ACAPP—The Arlington Clergy & Police Partnership is a long-standing coalition of clergy from every faith and denomination in the city who actively engage with APD personnel in the areas of community relations, crisis situations, and spirituality. Currently, an Imam from a local congregation is on the board of directors of ACAPP, and he has expressed an interest in working with APD to strengthen the partnership between his congregants and officers.

- **Weaknesses/Areas for Growth:**

1) Although APD officers make themselves and city services available to all Arlington residents, a specific outreach program to this portion of the population has not occurred in the past. Project Connect proposes to contract with a consultant to develop new crime prevention curricula as well as adapt existing presentation materials to address specific concerns of the Muslim community in Arlington. Many of those concerns are likely to be similar to those of other city residents (accessing city departments, addressing specific concerns such as traffic, trash pick-up, safety hazards, etc.); however, some in the Muslim community (immigrants, new residents) may be hesitant to report problems or utilize city services. Training will focus on helping officers develop strategies to overcome this reluctance such as providing education on city services with emphasis on various departments' responsibilities, distributing written materials for audiences in the form of informational handouts with specific contacts, and building functional partnerships for future problem-solving.

2) Because this proposed outreach is new, most APD officers are likely to have generalized, non-specific knowledge regarding Muslim cultures and customs. The consultant will utilize a portion of the contracted hours to prepare officers and other city personnel for working with the Muslim community either in a formal training class or one-on-one sessions with presenters prior to a program. Cultural differences related to etiquette, gender issues, demeanor, etc. will be addressed with APD officers.

- **Opportunities:**

1) The growth of the city's Muslim population alone shows that Arlington is ready for Project Connect to commence.

2) As mentioned, several local Imams worked with APD officers during the vandalism/hate crime case. The leadership and congregations of mosques in the city will be the initial places to start the project's activities. Invitations to the Imams for Congregational Forums will commence after the initial planning phase is completed. Through these activities, enhanced partnerships are expected to develop.

3) Implicit bias training suggests that frequent interaction with diverse groups in an effort to develop sustainable working relationships can act as a deterrent to biased behavior (Cook-Ross, National Center for State Courts, Devine et. al).



- **Threats/Challenges:**

- 1) If funding is awarded, there may be some pushback from individuals or groups in the community. However, as mentioned previously, APD offers a number of population-specific programs that have enhanced community partnerships with groups by addressing the special needs of residents. Depending on how Project Connect is perceived, APD leadership will address any negative impact directly and immediately.

- 2) Project Connect activities may not be accepted in all Muslim community groups in Arlington. However, inroads have been developed with most of the Muslim organizations in the city, and already there have been strong indications that some of these activities will be well-attended.

- **Evaluation of Project Connect:**

- 1) A *Program Evaluation Form* will be given to each attendee at a Project Connect program to evaluate the audience's receptivity to the program content as well as to its effectiveness. If desired, attendees can request follow-up contact for further information or to be connected to a neighborhood group or Citizens Police Academy. The form does not request any personal information from attendees other than email address or phone for follow-contact if indicated.

- CPU staff will use the evaluations to determine the usefulness of the format, whether a redesign is needed, and if new topics should be added.

- 2) To evaluate the reach of the project, at six-month intervals, a program Progress Report will indicate, among other markers:

- A. The number of individuals attending Project Connect programs,
    - B. The number of attendees requesting follow-up information,
    - C. The number of Muslim enrollees in APD citizens' programs.

### **Expertise**

APD has long been recognized for creating and sustaining innovative programming that is responsive to the city's residents. In recent years, APD received awards in 2014 for its "Walk the Block" program and participation in the community networking program "Nextdoor." APD received the 2015 Innovation Award from the Texas Police Chiefs Association for its pioneering use of unmanned aircraft systems for public safety purposes and ground-breaking approach to social media. Also in 2015, APD Chief Will Johnson was appointed the Chair of the IACP Civil

Rights Committee for his commitment to community policing and procedural justice. In May of this year, APD was chosen as one of 15 agencies across the country to serve as an exemplary implementation model for the President's Task Force on 21<sup>st</sup> Century Policing.

The Crime Prevention Unit is tasked with cultivating positive community/police relations, providing crime prevention education, maintaining an effective and mutually beneficial relationship with community partners, and providing crime prevention expertise to the geographic districts. The unit personnel emphasize to citizens the importance of knowing the names and faces of those living in their community, and, equally important, knowing the names and faces of those policing their neighborhood. CPU officers provide quality crime prevention services to members of the Arlington community in a variety of ways including school and neighborhood programs, National Night Out promotion, Safe Residents Initiative, Citizens On Patrol, Crime Stoppers, and youth engagement programs.

CPU officers also represent the department at various civic and social functions, meetings of community groups or associations, and professional conferences and seminars that promote and support the community services function. CPU personnel oversee a variety of community engagement programs including: the Citizens Police Academy, Hispanic Citizens Police Academy, Doan Ket (for the Vietnamese community), UNIDOS, ACAPP, Take 25, National Night Out, and the Community Against Crime event.

The consultant for this application is Gamal Abdel Hafiz who is well versed in Muslim-Police Relations. A retired Special Agent, he was employed by the FBI for over 20 years in a variety of positions including counter terrorism and international operations. He is certified as a FBI Adjunct Faculty with emphasis on Middle East and Islamic culture, a recognized expert in matters relating to Countering Violent Extremism, and fluent in Arabic and English languages. He designed the framework of the FBI CVE program at their headquarters and has received numerous awards and recognition for his work in special investigations. Mr. Hafiz lives locally which makes for ready accessibility to developing APD curricula for Project Connect.

**Budget Detail and Narrative**

<b>A. Personnel</b>				
<b>Position</b>	<b>Description</b>	<b>Federal Request</b>	<b>Non-Federal Amount</b>	<b>Total Request</b>
Crime Prevention Unit Officers - Overtime hours (divided among 4 officers)	\$54/ hr. x 3 hrs. x 20 functions x 1 officer per event = \$3,240	<b>\$3,240</b>	0	<b>\$3,240</b>
Geographic Officers – Overtime hours (divided among multiple officers)	\$54/hr. x 3 hrs. x 32 events x 3 officers per event = \$15,552	<b>\$15,552</b>	0	<b>\$15,552</b>
Other city department personnel (divided among multiple employees)	\$35/hr. x 3 hrs. x 10 events x 1 employee = \$1,050	<b>\$1,050</b>		<b>\$1,050</b>
<b>Personnel Subtotal</b>				<b>\$19,842</b>

Personnel: APD is seeking funds to cover overtime (OT) hours for 60 total hours of forum and presentation tasks. Four CPU officers are assigned to the police districts (North, South, East, and West) and will participate in project activities. Each officer will utilize a portion of the total OT hours budgeted. These funds will allow officers to be available for community members in each district in order to establish effective partnerships with residents and their organizations. Hourly rates vary based on longevity in APD. Therefore, an average hourly rate has been calculated from the current officers. The average OT hourly rate has been calculated at \$53.58 (rounded to \$54). The total amount for CPU is calculated at \$3,240. Also, geographic (beat) officers will attend District “Meet & Greet” events. Calculations of these officers’ OT hours are based on the above rate of \$54/hour. The districts will host four events per year for a total of 32 events. Three officers will be in attendance at each event to allow residents to meet multiple beat officers. The total amount for geographic officers is calculated at \$15,552.

Overtime hours have been included for other city personnel who present a program for a theme-focused event (e.g. Animal Services, Code Enforcement, Fire Prevention, Library Services, etc.). These employees would be in addition to police officers present. It is planned that other city workers will participate in 10 events throughout the grant. Hourly rates for these employees are also based on longevity in their department. An average hourly rate of \$35 (rounded from \$34.42) has been calculated from current job classifications (COA-HR, 2016).

<b>B. Fringe Benefits</b>				
<b>Position</b>	<b>Description</b>	<b>Federal Request</b>	<b>Non-Federal Amount</b>	<b>Total Request</b>
Crime Prevention Unit Officers - Overtime hours	\$10/ hr. x 60 hrs. = \$600	\$600	0	\$600
Geographic Officers – Overtime hours	\$10/hr. x 3 hrs. x 32 events x 3 officers per event = \$2,880	\$2,880	0	\$2,880
Other city department personnel (divided among multiple employees)	\$35/hr. x 3 hrs. x 10 events x 1 employee = \$1,050	\$1,050		\$1,050
<b>Fringe Benefits Subtotal</b>				<b>\$4,530</b>

Fringe Benefits: Fringe benefits, in addition to the OT hourly rate of pay, include several benefits such as retirement (Texas Municipal Retirement System/TMRS) currently calculated at 15.62%, Disability (.06%), Medicare (1.45%), Workers Compensation Program (calculated at .11%), and shift differential (6%). Fringe benefits are calculated at 18% of the hourly rate. The fringe benefits calculation for one OT hour for CPU officers is calculated at \$9.64 (rounded to \$10). The fringe amount is \$600 for CPU officers.

The fringe benefits calculation for one OT hour for geographic officers is also calculated at \$9.64 (rounded to \$10). The fringe amount multiplied by 3 hours per event x 32 events x 3 officers at each event is calculated at \$2,880 for geographic officers.

<b>E. Supplies</b>				
<b>Position</b>	<b>Description</b>	<b>Federal Request</b>	<b>Non-Federal Amount</b>	<b>Total Request</b>
Crime Prevention materials (calculated at \$5,000/yr.)	Paper, toner, folders, purchase/printing of prevention brochures, etc.	\$10,000	0	\$10,000
<b>Supply Subtotal</b>				<b>\$10,000</b>

Supplies: The cost of Supplies is estimated at \$10,000 for the two year period. This cost includes office supplies used to prepare presentation materials for attendees such as hand-outs,

informational flyers, and pamphlets (paper, toner cartridges, file folders, etc.) as well as the purchase or printing of other prevention information that supplements presentation topics.

G. Consultants/Contracts				
Position	Description	Federal Request	Non-Federal Amount	Total Request
Consultant/Project Connect: Curricula Development	55 hours x \$125/hr.	\$6,875	0	\$6,875
Presentation Development	30 hours x \$125/hr.	\$3,750	0	\$3,750
Team APD Preparation	20 x \$125/hr.	\$2,500	0	\$2,500
Consultant Subtotal			\$13,125	

Consultants/Contracts: The consultant for Project Connect is Gamal Abdel Hafiz, a well-qualified expert in Muslim-Police relations. He contracts for consultant work at \$125/hour. His extensive knowledge and long history as a FBI-Special Agent with a focus on CVE issues make him a pivotal figure in this project. Contracted hours will consist of the following activities:

1. Curricula Development: The consultant will utilize 55 hours to examine APD's current materials for use in community education programs to revise or create new materials for programs. Mr. Hafiz will work with CPU to select the two topics to present during the first phase of the project. Deliverables in this category include two distinct programs for Congregational Forums and two programs for Family Night Presentations. Each curriculum will contain written information on the topic, any background/historical information if pertinent, bulleted speaking points for the presenters, and possible answers to frequently asked questions.

2. Presentation Development: The consultant will utilize 30 hours to develop accompanying written and electronic materials for each presentation including a visual display for use with audiences to emphasize significant points (e.g. PowerPoint, Prezi, etc.), handouts, pamphlets, and information sheets for audience members.

3. Preparation of Project Team Members: The consultant will utilize a total of 20 hours to prepare project team members to work with the Muslim community in their designated tasks. Project Connect will not only draw from CPU personnel for presentations but also city personnel from departments that are engaged in neighborhood services such as Animal Control, Parks & Recreation, Library Services, etc. Personnel from departments who attend and present focused

information to congregants at “Meet & Greet” events will participate in preparation sessions. These sessions are likely to occur as a training class for all city personnel involved in the project, or personal one-on-one sessions may be scheduled. Either way, the consultant’s expertise on interactions with the Muslim community will prove invaluable in preparing city and APD personnel to deliver Project Connect programs.

#### Budget Worksheet

<b>Budget Category</b>	<b>Federal Request</b>	<b>Non-Federal Amounts</b>	<b>Total</b>
A. Personnel	\$19,842	0	\$19,842
B. Fringe Benefits	\$4,530	0	\$4,530
C. Travel	0	0	0
D. Equipment	0	0	0
E. Supplies	\$10,000	0	\$10,000
F. Construction	0	0	0
G. Consultants/Contracts	\$13,125	0	\$13,125
H. Other	0	0	0
<i>Total Direct Costs</i>	\$47,497	0	\$47,497
I. Indirect Costs	0	0	0
<b>TOTAL PROJECT COSTS</b>	<b>\$47,497</b>	<b>0</b>	<b>\$47,497</b>