



Department of Homeland Security (DHS)
FY 2014 Planned Analysis of Service Contract Inventory

Expansion of BWS to Include Analysis of All Proposed Requirements for Services

For the FY 2014 Service Contract Inventory analysis, DHS will evaluate all of the proposed requirements for services included in the 17 codes identified as "Special Interest Functions" comprising the Balanced Workforce Strategy (BWS) pilot for the period of October 1, 2013 to January 31, 2014.

The Undersecretary for Management (USM) "Balanced Workforce Assessment Tool (BWAT) Implementation and Use" memorandum dated January 7, 2014, required components to transition to full implementation of the BWAT by the January 31, 2014 deadline. Per the USM memorandum, the criteria for BWS analysis expanded to include all proposed requirements for services greater than or equal to the \$150,000 Simplified Acquisition Threshold (SAT) for the total value of services excluding only the Product and Service Codes (PSCs) on the DHS PSC exemption list. PSC's on the exemption list are those identified by the department as non-critical, low risk, routine, etc.

DHS will evaluate all proposed requirements for services for the period following the mandated transition date from February 1, 2014 to September 30, 2014. This will include the analysis of the initial SIF pilot PSCs and the other PSCs for proposed requirements for services unless excluded by the exemption list.

Listed in the chart below are the DHS "Special Interest Functions." Contact the BWS Division for the full PSC exemption list and other types of exemptions:

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Table with 2 columns: PSC and DESCRIPTION OF FUNCTION. Rows include categories like Special Studies/Analysis, Professional/Administrative/Management Support Services, and Information Technology Support Services.

D314	IT & Telecom – System Acquisition Support
D399	IT & Telecom – Other IT & Telecommunications