

Department of Homeland Security (DHS) Planned Analysis of FY 2011 Service Contract Inventory

Special Interest Functions in FY 2012 Inventory for Analysis

DHS will evaluate all 15 codes identified as “Special Interest Functions” by the Office of Management and Budget’s (OMB) Office of Federal Procurement Policy (OFPP) memorandum on “Service Contract Inventories,” dated November 5, 2010; two additional codes of interest to DHS will also be included. These 17 functions are the focus of the DHS Balanced Workforce Strategy (BWS) pilot requiring thorough Component review of new services functions prior to procurement, and therefore, closely monitoring all contracting in these categories will be a priority throughout the next fiscal year.

Description of Function	Product Service Code
SPECIAL STUDIES/ANALYSIS – Not Research & Development (R&D)	
Special Studies/Cost Benefit Analyses	B505
PROFESSIONAL/ADMINISTRATIVE/MANAGEMENT SUPPORT SERVICES	
Policy Review/Development Services	R406
Program Management/Support Services	R408
Program Evaluation/Review/Development Services	R410
Specifications Development Service	R413
Intelligence Services	R423
Engineering and Technical Support Services	R425
Personal Services Contracts	R497
Other Professional Support Services	R499
Other Administrative Support Services	R699
Contract/Procurement/Acquisition Support	R707
Other Management Support Services	R799
INFORMATION TECHNOLOGY SUPPORT SERVICES	
IT & Telecom Systems Development Services	D302
IT & Telecom – IT Strategy and Architecture	D307
IT & Telecom – Cyber Security & Data Back-up	D310
IT & Telecom – System Acquisition Support	D314
IT & Telecom – Other IT & Telecommunications	D399