

## APPENDIX B REPORTING REQUIREMENTS

The following is not an all-inclusive listing of reporting requirements. Other procurement related reports may be required by statute, the FAR, or DHS.

<b>TITLE OF REPORT</b>	<b>REFERENCE</b>	<b>DATE DUE</b>	<b>WHERE</b>
Report of Proposed Federal Construction	HSAM 3036.213-70; 29 CFR 1.4	Annually, April 1	OCPO (OCPO sends final report to Department of Labor by April 10)
Semi-annual Labor Enforcement Report*	FAR Part 22.406-13; HSAM 3022.406-13; 29 CFR 5.7(b); DOL AAM 189	Component submission Semi-annually: April 30, October 31	Department of Labor
Use of Project Labor Agreements for Federal Construction Contracts	FAR 22.5; OMB Memorandum M-09-22	Component submission Quarterly: February 1, May 1, August 1, November 1	OCPO
OMB Sustainable Acquisition Progress Report	HSAM 3023; Appendix Q	Quarterly; semi-annual (Jan/Jul)	OCRSO
Undefinitized Contract Action (UCA) Report	HSAM 3043.7004	Upon issuance of a UCA	DHS Enterprise Reporting Application <a href="http://ocpo-sp.dhs.gov/sites/era">http://ocpo-sp.dhs.gov/sites/era</a>
Value Engineering Report*	<u>OMB Circular A-131</u> HSAM 3048.7000	Annually; December 7	PARM
Report on Federal Support to Universities, Colleges, and Nonprofit Institutions	Section 3(a)(7) of the National Science Foundation (NSF) Act	Annually; O/A May 15	Upon request from NSF
Procurement Forecast Initial and Update	Public Law 100-656; HSAM 3019.202-270	Initial – Annually; Update – Semiannually or as needed	OSDBU

<b>TITLE OF REPORT</b>	<b>REFERENCE</b>	<b>DATE DUE</b>	<b>WHERE</b>
Sudan Report	Sudan Accountability and Divestment Act of 2007 (Public Law 110-174) 6(c)(1)	Semiannually, April 15 <sup>th</sup> , October 15 <sup>th</sup>	OFPP
Advocate for Competition Report	HSAM 3006.502(b)(2)	December 20 for the preceding year	OCPO
Use of Priority Rating Authority in Support of Emergency Preparedness, Response, Recovery, and Mitigation Activities for Homeland Security Technology Programs	<u>DHS Acquisition Alert 10-07</u> (issued as a result of Executive Order 12919)	Quarterly (submit no later than 10 days after the end of each FY quarter)	OCPO (OCPO sends final report to FEMA)

For those reports with an (\*), if there was no activity for the period being reported, a negative response for the period shall be submitted to the requiring office.