

**APPENDIX V
DETERMINATION AND FINDINGS ¹ – AUTHORITY TO ENTER INTO AN
INTERAGENCY ACQUISITION UNDER THE ECONOMY ACT**

Based on the following determination and findings, and according to the authority of the Economy Act, 31 U.S.C. § 1535, as implemented in Subpart 17.5 of the Federal Acquisition Regulation (FAR), the requesting agency, [insert DHS Component name], intends to enter into an interagency agreement with the servicing agency, [insert the name of the other federal agency].

FINDINGS

1. [For an assisted acquisition use this paragraph 1, otherwise remove.] The requesting agency needs [enter name of servicing agency] to provide [describe the supply and/or service]. The servicing agency will provide the required [supplies or service] by providing acquisition assistance to [Component name]. The total cost of the interagency acquisition is estimated to be [insert the estimated amount for the supply or service]. The servicing agency cost for providing acquisition assistance is estimated at \$_____. [If a multi-year agreement, the estimated dollar amount should be shown for each fiscal year, along with the aggregate total. Information may also be inserted into a table as shown in the example below.]

Year	Estimated Cost of the Planned Contract	Servicing Agency’s cost for providing Acquisition Assistance	Total Cost
1	\$	\$	
2	\$	\$	
3	\$	\$	

1. [For a direct acquisition use this paragraph 1, otherwise remove.] The requesting agency needs [describe the supply and/or service]. [Enter name of the servicing agency] has an existing contract that meets the need of [enter Component name]. The total cost for the supplies or services is [insert the estimated amount for the needed supply or service]. The cost associated with placing an order against the servicing agency’s contract is \$_____. [If this is a multi-year agreement, the estimated dollar amount should be shown for each fiscal year, along with the aggregate total. Information may also be inserted into a table as shown in the example below.]

¹ A D&F is required for Economy Act transactions.

Year	Estimated Cost of the Order	Servicing Agency's Cost/Fee for Placing an Order under its Contract	Total Cost
1	\$	\$	
2	\$	\$	
3	\$	\$	

2. [State the justification/rationale that the (describe the supplies or services) cannot be obtained as conveniently or economically by contracting directly with a private source.]

3. Nothing in this requirement conflicts with the authority of the servicing agency.

4. [Check one box] The following circumstance applies to this interagency acquisition:

- The acquisition will appropriately be made under an existing contract of the servicing agency, entered into before placement of the order, to meet the requirement of the servicing agency for the same or similar supplies or services.
- The servicing agency has capabilities or expertise to enter into a contract, order, or contact modification for such supplies or services which is not available within the requesting agency.
- The servicing agency is specifically authorized by law or regulation to purchase such supplies or services on behalf of other agencies.

5. [State the justification/rationale that it is in the best interest of the Government to issue an interagency acquisition.]

6. For assisted acquisitions, the DHS contracting officer shall furnish a copy of the D&F to the servicing agency with the interagency agreement.

