

Secretary

U.S. Department of Homeland Security  
Washington, DC 20528

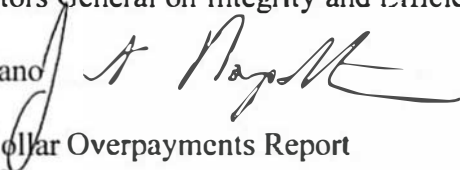


**Homeland  
Security**

July 30, 2010

MEMORANDUM FOR: Richard L. Skinner  
Inspector General

Council of Inspectors General on Integrity and Efficiency

FROM: Secretary Napolitano 

SUBJECT: Quarterly High-Dollar Overpayments Report  
April to June 2010

Attached, please find the Department's Quarterly High-Dollar Overpayments Report for the period April to June 2010, as required by Section 3f of Executive Order 13520: Reducing Improper Payments. This report will be made publicly available within 15 days.

This report supports the Executive Order's goals of eliminating payment error and waste in Federal programs and increasing the transparency and public visibility of significant improper payments. Please note that the Department has recovered all improper payment amounts listed.

**Department of Homeland Security**  
**Quarterly High-Dollar Overpayments Report**  
**for the Quarter Ending June 30, 2010**

DHS Component	Recipient Type (Entity or Individual)	Recipient's City/County	Recipient's State	Program(s) Responsible	Recovery Actions Taken or Planned	Actions to Prevent Reoccurrence	Payment Date	High \$ Overpayment Date Identified	Amount Paid	Correct Amount
MGMT	Entity	Austin	TX	MGMT/NPPD	Overpayment returned through Treasury on June 25, 2010	Strengthened contracting officer's technical representative training on identification of duplicate invoices. Conducted on the job training with employees assigned to process payments. Staff now query WebView for each invoice to identify any potential duplicate payments prior to processing.	February 26, 2010	June 21, 2010	\$178,539.78	\$0.00
S&T	Entity	Devens	MA	S&T	Duplicate payment was returned by vendor	The finance center told the field office that service period of performance needs to be tracked within the obligation. S&T CFO sent notification to all S&T Invoice Certifiers stressing the importance of thoroughly reviewing all invoices to avoid duplicate payment.	May 14, 2010	June 1, 2010	\$320,685.53	\$0.00
TSA	Entity	Hastings	NE	Operating Expenses	Contacted vendor; received repayment; re-issue payment to correct vendor	Conducted on the job training with employees assigned to process payments. Contracting Officer was asked to correct vendor information in the financial system to avoid future payment errors.	May 28, 2010	June 11, 2010	\$57,281.00	\$0.00
USCG	Entity	Vienna	VA	Operating Expenses	Contacted vendor; set up receivable; received repayment	Conducted on the job training with employees assigned to process payments. USCG Standard Operating Procedures are being revised to clarify the notification process for the Contracting Office employees.	March 2, 2010	April 26, 2010	\$60,318.63	\$0.00
USCG	Entity	Arlington	VA	Operating Expenses	Contacted vendor; overpayment returned	Conducted on the job training with employees assigned to process payments. USCG Standard Operating Procedures are being revised to clarify the notification process for the Contracting Office employees.	May 28, 2010	June 1, 2010	\$70,384.60	\$0.00

Acronyms

MGMT: Management Directorate (Note: Payment was funded and processed by MGMT. Contracting officer's technical representative is with NPPD).

NPPD: National Protection and Programs Directorate

S&T: Science and Technology Directorate

TSA: Transportation Security Administration

USCG: United States Coast Guard

CFO: Chief Financial Officer