



Alternatives to Detention Case Management Pilot Program

Request for Information Frequently Asked Questions

On August 17, 2021, the U.S. Department of Homeland Security (DHS) Office for Civil Rights and Civil Liberties (CRCL) released a Request for Information (RFI) seeking information to determine interest and identify National Board members for an Alternatives to Detention (ATD) Case Management Pilot Program (CMPP). The CMPP will provide case management and a range of services to noncitizens in immigration removal proceedings.

Below please find responses to Frequently Asked Questions related to the RFI.

1. May individuals, unaffiliated with an organization, serve on the CMPP National Board?

Based on the Joint Explanatory Statement accompanying the 2021 Homeland Security Appropriations Act, funds for the CMPP are to be awarded to nonprofit organizations and local governments through a “national board, similar to the Federal Emergency Management Agency Emergency Food and Shelter program (EFSP).”¹ Like the EFSP model, the CMPP National Board will include member organizations that nominate representatives to be appointed to the Board. Individuals, unaffiliated with an organization, will not be eligible to apply.

2. Will Board members be compensated for their work on the CMPP National Board?

Participation on the CMPP National Board is on a volunteer basis without compensation. However, Management and Administrative (M&A) costs, as defined and limited in the future Notice of Funding Opportunity, shall be available to the National Board for reasonable, necessary, allocable, and documentable costs incurred in direct support of the grant or as a consequence of the management and administration of the CMPP activities, including financial management and monitoring. Limits on M&A costs will be specified in the Notice of Funding Opportunity but, in no event, will such costs exceed 5% of the total federal award.

¹ “With the grants expertise support of the Federal Emergency Management Agency (FEMA), the pilot will be managed by a national board, similar to the Emergency Food and Shelter program, and chaired by the Officer for Civil Rights and Civil Liberties.” Division F, Department of Homeland Security Appropriations Act, 2021, Joint Explanatory Statement (Joint Explanatory Statement), at 29-30, *available at* <https://docs.house.gov/billsthisweek/20201221/BILLS-116RCP68-JES-DIVISION-F.pdf>.

3. Will all Board members be considered Secretariats/Fiscal Agents or just one Board member?

Only one Board Member will serve as the Secretariat/Fiscal Agent. If you are interested in serving as the Secretariat/Fiscal Agent, please indicate your interest in your response to the RFI. The Secretariat/Fiscal Agent will be subject to a pre-award risk assessment and financial integrity review.

4. What is the CMPP National Board members' term of service?

The CMPP National Board members' term of service will extend through the initial pilot phase of the program, which will be through federal fiscal year 2022, with the possibility of extension.

5. Who is eligible to apply to serve on the CMPP National Board?

Organizations that are eligible to serve must meet the criteria set forth in Section 2 of the RFI, which states:

1. The organization has experience and/or expertise in the immigration or asylum/refugee field, alternatives to detention, and/or case management programs;
2. To demonstrate expertise or experience the organization will meet one or more of the following:
 - a) Has designed, conducted, or overseen a case management services program, preferably one for asylum-seekers, immigrants, or refugees, and including services for people with limited English proficiency and people with disabilities;
 - b) Has conducted program monitoring and/or evaluation of a case management services program;
 - c) Has conducted research/study of case management programs, preferably programs for asylum-seekers, immigrants, or refugees; or
 - d) Is nationally recognized for expertise in the immigration or asylum/refugee field, preferably in the area of ensuring access to due process protections and/or to case management services for immigrants, asylum-seekers, or refugees.
3. The organization has a national or international presence;²
4. The organization is nonpartisan;
5. The organization is a nonprofit;

² This will help the Department collect the data needed to evaluate the efficacy of alternatives to detention.

6. The organization preferably has experience with grantmaking and grant management (experience with federal grantmaking and/or performance in managing a federal award is highly desirable);
7. The organization has financial stability and integrity and professional audits it can provide upon request; and
8. The organization can effectively implement statutory, regulatory, or other requirements.

6. Will CMPP National Board members be required to be located in specific geographic locations?

There is no geographic location requirement for serving on the CMPP National Board.

7. How frequently will the CMPP National Board meet?

The CMPP National Board will meet as often as necessary to manage the pilot program. At a minimum, the CMPP National Board will meet quarterly. CRCL anticipates that the National Board will meet more often as the pilot program is developed and launched.

8. Can organizations that are affiliated with National Board member organizations receive funds to provide community-based CMPP services?

The answer to this question depends on the level of ownership and/or control an entity has in the resources, business policies, and operating decisions of the connected business or organization.