



DHS Official Reception and Representation Expenses

Third Quarter, Fiscal Year 2020

August 24, 2020

Fiscal Year 2020 Report to Congress



**Homeland
Security**

Office of the Chief Financial Officer

Message from Chief Financial Officer

August 24, 2020

I am pleased to provide the following report, “DHS Official Reception and Representation Expenses,” for the third quarter of Fiscal Year (FY) 2020.

This report is submitted pursuant to language set forth in Senate Report 116-125, which accompanies the FY 2020 Department of Homeland Security (DHS) Appropriations Act (P.L. 116-93).

Pursuant to congressional requirements, this report is being provided to the following Members of Congress:

The Honorable Lucille Roybal-Allard
Chairwoman, House Appropriations Subcommittee on Homeland Security

The Honorable Chuck Fleischmann
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable Shelley Moore Capito
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jon Tester
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries relating to this report may be directed to me at cfofrontoffice@hq.dhs.gov

Sincerely,

**TROY D
EDGAR**

Troy D. Edgar
Chief Financial Officer

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DHS Official Reception and Representation Expenses Third Quarter, FY 2020

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I. Senate Report Language

This report has been prepared pursuant to language set forth in Senate Report 116-125, which accompanies the Fiscal Year (FY) 2020 Department of Homeland Security (DHS) Appropriations Act (P.L. 116-93). Senate Report 116-125 states:

The Department shall continue to submit quarterly obligation reports to the Committee for all reception and representation expenses as required in prior years.

This report is cumulative through the third quarter of FY 2020, ending June 30, 2020.

II. Background

A. Terminology

Official Reception: An occasion for which the primary purpose is to explain or interpret the programs of DHS. Events may be held in the United States or in foreign countries and may be attended by domestic or foreign officials or others being entertained for official purposes.

Representation: Entertainment primarily of foreign dignitaries in a foreign country in connection with the interests of DHS. Representation also may include official entertainment of domestic or foreign officials within or outside the borders of the United States, where the principal purpose of the event is related to a responsibility or a concern of DHS.

B. Official Reception and Representation Funds

DHS uses appropriated funds for official reception and representation (ORR) purposes, as defined in Section IIA of this report. ORR funds may be expended only to extend official courtesies to guests of the United States and DHS for maintaining the standing and prestige of the United States and DHS. ORR funds may be used to fund official activities that further the interests of DHS or to extend official courtesies for other distinguished and prominent citizens who have made a substantial contribution to the United States or DHS. ORR funds are used for expenses incurred in connection with official agency events, typically characterized by a mixed ceremonial, social, and/or business purpose, and hosted in a formal sense by high-level agency officials. ORR funds are not used to pay for the cost of meals or refreshments for U.S. Government employees in connection with routine interagency or intra-agency working meetings.

DHS extends official courtesies to federal, state, and local dignitaries and officials such as the President and the Vice President of the United States, members of the Cabinet, members of Congress and their professional staff, governors, mayors, citizen committees, and other distinguished or prominent citizens who have made a substantial contribution to the Nation or to DHS. The courtesies extended include the cost of luncheons, dinners, receptions, mementos, and participation expenses at DHS-sponsored events.

III. Component Data Summary Chart (in Dollars)

Department of Homeland Security Official Reception and Representation Distribution FY 2020 As of End of Third Quarter								
Component Name*	FY 2020 Funding Level	1st Quarter Obligations	2nd Quarter Obligations	3rd Quarter Obligations	4th Quarter Obligations	Total Obligations	Total Expenditures	FY 2020 Unused Authority
Office of the Secretary & Executive Management	\$30,000	\$2,340	\$2,036	\$950	\$0	\$5,325	\$5,325	\$24,675
Office of the Under Secretary for Management	\$2,000	\$0	\$0	\$336	\$0	\$336	\$336	\$1,664
Analysis and Operations	\$3,825	\$0	\$0	\$0	\$0	\$0	\$0	\$3,825
Customs and Border Protection	\$34,425	\$405	\$0	\$0	\$0	\$405	\$405	\$34,020
Immigration and Customs Enforcement	\$11,475	\$395	\$153	\$0	\$0	\$548	\$548	\$10,927
Transportation Security Administration (TSA)**	\$7,650	\$1,280	\$2,184	\$0	\$0	\$3,464	\$3,464	\$4,186
United States Coast Guard	\$23,000	\$1,642	\$2,617	\$841	\$0	\$5,100	\$5,100	\$17,900
United States Secret Service	\$19,125	\$1,624	\$6,653	\$0	\$0	\$8,277	\$8,277	\$10,848
Cybersecurity and Infrastructure Security Agency	\$3,825	\$688	\$863	\$0	\$0	\$1,551	\$1,551	\$2,274
Federal Emergency Management Agency	\$2,250	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250
Federal Law Enforcement Training Center	\$7,180	\$0	\$0	\$0	\$0	\$0	\$0	\$7,180
Science and Technology	\$10,000	\$175	\$117	\$3,224	\$0	\$3,516	\$3,516	\$6,484
Countering Weapons of Mass Destruction Office	\$2,250	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250
Total Department of Homeland Security	\$157,005	\$8,547	\$14,623	\$5,351	\$0	\$28,522	\$28,522	\$128,483
*U.S. Citizenship and Immigration Services (USCIS) receives ORR funds from USCIS activities that generate revenue; it does not have designated ORR funds to expend this year and has been excluded from the list of DHS Components.								
**TSA receives 2-year funds that can carry over into the next fiscal year.								
Differences of \$1 or less are due to rounding.								

IV. Detailed Component Data (in Dollars)

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
OSDM Quarter 1									\$30,000	
Restock Locker	10/21/2019	Supplies			500	Printed DHS water bottle labels	\$275	\$275		N/A
Restock Locker	11/4/2019	Supplies			4	Cases of small bottled water ²	\$12	\$12	\$0	N/A
Gift Locker	11/12/2019	Mementos			6	Decorative box, velvet for box, fabric for box, pad insert for box	\$74	\$74	\$0	N/A
Restock Locker	11/13/2019	Supplies			5	Diet Coke, Perrier water, iced tea, extra large case of bottled water	\$31	\$31	\$0	N/A
Restock Locker	12/2/2019	Supplies			1	120" white round table cloth	\$94	\$94	\$0	N/A
Gift	12/9/2019	Mementos			6	Adjustable Washington Nationals hats	\$104	\$104	\$0	N/A
Justice of Home Affairs Ministerial (US/EU)	12/12/2019	Meals and Refreshments	40	49		Breakfast and lunch, including linens, for 89 guests	\$1,750	\$1,750	\$0	N/A
OSDM Quarter 1 Total							\$2,340	\$2,340	\$27,660	
OSDM Quarter 2										
Gift	1/3/2020	Mementos			1	Tom Ford tie for Guatemala President Giammattei	\$127	\$127	\$0	N/A
Restock Locker	1/6/2020	Supplies			2	6-ft rectangular spandex table cover	\$53	\$53	\$0	N/A
Restock Locker	1/6/2020	Supplies			5	8-ft rectangular spandex table cover	\$149	\$149	\$0	N/A
Restock Locker	1/6/2020	Supplies			1	Ground coffee	\$31	\$31	\$0	N/A
Restock Locker	1/6/2020	Supplies			4	58-oz thermal carafe	\$88	\$88	\$0	N/A
Human Trafficking Roundtable	1/14/2020	Meals and Refreshments	14	29		Breakfast, mini muffins, miscellaneous fruit for trays	\$31	\$31	\$0	N/A
Joint Contact Group Ministerial	2/11/2020	Meals and Refreshments	7	10		Breakfast	\$30	\$30	\$0	N/A
Restock Locker	2/12/2020	Supplies			6	Local wines with gift boxes	\$136	\$136	\$0	N/A
Restock Locker	2/12/2020	Supplies			1	Decorative wooden wine box set of 2	\$18	\$18	\$0	N/A
Restock Locker	2/12/2020	Supplies			1	Milk for coffee ³	\$1	\$1	\$0	N/A
Joint Contact Group Ministerial Morning Meeting	2/12/2020	Meals and Refreshments	1	1		Light refreshments, limons for tea	\$2	\$2	\$0	N/A
Host Honduran Director of Migration	2/13/2020	Meals and Refreshments	7	8		Breakfast	\$134	\$134	\$0	N/A
Host Honduran Director of Migration	2/13/2020	Meals and Refreshments	7	8		Lunch	\$240	\$240	\$0	N/A
Human Trafficking Roundtable	2/13/2020	Meals and Refreshments	12	28		12-oz coffee cups with lids and cup dispenser	\$104	\$104	\$0	N/A
Lunch with Joint Contact Group	2/14/2020	Meals and Refreshments	7	10		U.S. Coast Guard plated lunch	\$450	\$450	\$0	N/A
Host Honduran Director of Migration	2/15/2020	Meals and Refreshments	7	13		Day 2 breakfast	\$128	\$128	\$0	N/A
Host Honduran Director of Migration	2/15/2020	Meals and Refreshments	7	13		Day 2 lunch	\$240	\$240	\$0	N/A
Transatlantic Aviation Industry Roundtable	3/5/2020	Meals and Refreshments	19	32		12-oz coffee cups with lids	\$72	\$72	\$0	N/A
OSDM Quarter 2 Total							\$2,086	\$2,086	\$25,624	
OSDM Quarter 3										
Replenish Locker	5/13/2020	Supplies			500	Water bottle labels	\$275	\$275	\$0	N/A
Replenish Locker	5/19/2020	Supplies			6	Life Saver mints; Twix; Domino's sugar; Splenda; Coffee Mate creamer; Sugar in the Raw	\$94	\$94	\$0	N/A
Replenish Locker	5/19/2020	Supplies			50	Wrapped wooden stirrers; 4" mini coffee spoons; Lavazza ground coffee	\$89	\$89	\$0	N/A
Safeguard OIR Items	5/19/2020	Supplies			1	Locking magnetic key case ²	\$6	\$6	\$0	N/A
DHS Visitors (Distinguished)	5/22/2020	Mementos			500	Pens for DV visits	\$195	\$195	\$0	N/A
For DHS Seal	5/22/2020	Mementos			1	Pen setup fee (one-time fee)	\$10	\$10	\$0	N/A
Pens	5/22/2020	Supplies			1	Shipping cost	\$8	\$8	\$0	N/A
Replenish Locker	6/3/2020	Supplies			5	Double-sided tape; wrapping paper; Cascade dishwasher detergent	\$100	\$100	\$0	N/A
DHS Visitors	6/3/2020	Supplies			3	3x coffee carafe	\$159	\$159	\$0	N/A
Replenish Locker	6/3/2020	Supplies			1	Allright coffee container to preserve open coffee ²	\$14	\$14	\$0	N/A
OSDM Quarter 3 Total							\$950	\$950	\$24,675	
OSDM Total							\$5,325	\$5,325	\$24,675	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
USM									\$2,000	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,000	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$2,000	
Quarter 3										
Sympathy Flowers	4/19/2020	Supplies			1	Flowers and cash for Fallon Federal Protective Service police officer	\$336	\$336	\$0	N/A
USM Total							\$336	\$336	\$1,664	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
A&O									\$3,825	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$3,825	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$3,825	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$3,825	
A&O Total							\$0	\$0	\$3,825	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
CBP									\$34,425	
Quarter 1										
Border 5 / Migration 5 CIO Tech Forum		Meals and Refreshments	8	12		Coffee, breakfast, and lunches	\$117	\$117	\$0	N/A
Biannual meeting	12/12/2019	Meals and Refreshments	5	495		Purchase of food for Law Enforcement Working Group	\$288	\$288	\$0	N/A
U.K. Law Enforcement Community Event	12/13/2019	Meals and Refreshments					\$405	\$405	\$34,020	
Quarter 1 Total							\$0	\$0	\$34,020	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$34,020	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$34,020	
CBP Total							\$405	\$405	\$34,020	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
ICE									\$11,475	
Quarter 1										
Angel Watch Center Grand Opening	11/13/2019	Meals and Refreshments	12	42		Light refreshments	\$365	\$365	\$0	N/A
Meeting Supplies	12/9/2019	Supplies			1	Meeting supplies	\$30	\$30	\$0	N/A
Quarter 1 Total							\$395	\$395	\$11,080	
Quarter 2										
International Customs Day	2/24/2020	Meals and Refreshments	12	42		Light refreshments	\$153	\$153	\$0	N/A
Quarter 2 Total							\$153	\$153	\$10,927	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$10,927	
ICE Total							\$548	\$548	\$10,927	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
TSA									\$7,650	
Quarter 1										
European Union Delegation	11/13/2019	Meals and Refreshments	17	46	1	Morning and afternoon snacks and lunch at a local restaurant	\$578	\$578	\$0	N/A
Obligation from the Korean Ministry of Land, Infrastructure and Transport (MOLIT)	12/4/2019	Meals and Refreshments	8	13	1	Morning and afternoon snacks and dinner at a local restaurant. A gift was provided to the Director General of Ministry of Land, Infrastructure, and Transport.	\$703	\$703	\$0	N/A
Quarter 1 Total							\$1,280	\$1,280	\$6,370	
Quarter 2										
US-UK Trans-Atlantic Industry Roundtable (TAIR) Meeting	3/5/2020	Meals and Refreshments	6	8		Refreshments and dinner	\$2,184	\$2,184	\$0	N/A
Quarter 2 Total							\$2,184	\$2,184	\$4,186	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$4,186	
TSA Total							\$3,464	\$3,464	\$4,186	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
USCG									\$23,000	
Quarter 1										
Woodford Reserve Bottle and Engraving for Greenland and Japan visit	10/1/2019	Mementos			2	Woodford Reserve. ADM Iwanami (Japan Coast Guard), LTGEN Jorgensen (Joint Arctic Command)				
Coast Guard History Books for North Pacific	10/3/2019	Mementos			5	Coast Guard history books for North Pacific Coast Guard Forum	\$120	\$120	\$0	N/A
Brass Plaque engraved for VADM Garcia	10/22/2019	Mementos			1	4x4 brass plaque for VADM Joel Garcia (Philippines Coast Guard)	\$182	\$182	\$0	N/A
Custom CG Pens for State of the Coast	11/19/2019	Mementos			20	Custom pens for congressional members, local/state South Carolina officials attending 2020 State of the Coast Guard address	\$29	\$29	\$0	N/A
							\$1,100	\$1,100	\$0	N/A
Gifts for Senior Leadership Council	12/3/2019	Mementos			6	3 books: General Milley (Department of Defense), Dr. Liz Economy (Council on Foreign Relations), Mayor Katrin Jarnen (Sweden). 3 remain on hand.	\$210	\$210	\$0	N/A
Quarter 2 Total							\$1,642	\$1,642	\$21,358	
Quarter 2										
Beverage/Pastry Service for CG	1/8/2020	Meals and Refreshments	5	2		Beverage/pastry service for a meeting with U.S. Coast Guard Maritime Transportation subcommittee members	\$46	\$46	\$0	N/A
Procurement Meeting										
Office Service for Florida State Representative	1/9/2020	Meals and Refreshments	4	2		Coffee and pastry service during a meeting with Florida State Representative	\$44	\$44	\$0	N/A
Meeting with CG Foundation	1/13/2020	Meals and Refreshments	1	2		Beverage and pastry service for a meeting with a partner from the Coast Guard Foundation	\$23	\$23	\$0	N/A
Meeting with DIA Leadership	1/13/2020	Meals and Refreshments	4	2		U.S. Drug Enforcement Administration leadership breakfast with the U.S. Coast Guard Commandant	\$44	\$44	\$0	N/A
Beverage/Pastry Service for a meeting w/ House of Appropriations Committee	1/14/2020	Meals and Refreshments	4	2		Beverage/pastry service for a meeting with the Chairwoman of the House of Appropriations Committee	\$44	\$44	\$0	N/A
House of Appropriations Committee										
Former Congressman	1/16/2020	Meals and Refreshments	4	1		Coffee service during an award presentation for former Congressman Ros-Lehtinen	\$33	\$33	\$0	N/A
Lunch Service for a meeting w/ Vietnamese Coast Guard Delegates	1/16/2020	Meals and Refreshments	3	13		Lunch service for a meeting with members of the Vietnam Coast Guard	\$177	\$177	\$0	N/A
Beverage/Pastry Service for a Meeting with State Representative	1/20/2020	Meals and Refreshments	4	2		Beverage/pastry service for a meeting with Wisconsin State Representative	\$44	\$44	\$0	N/A
Lunch Service for a Meeting w/ Counternarcotics Assistant Secretary	1/20/2020	Meals and Refreshments	1	1		Lunch & pastry service for a meeting with the Deputy Assistant Secretary for Counternarcotics	\$46	\$46	\$0	N/A
Committee Meeting	1/23/2020	Meals and Refreshments	15	50		Coffee service for a meeting with the Interdiction Committee for governmentwide reporting	\$260	\$260	\$0	N/A
Woodford Reserve Bottle for Upcoming NON-DHS Events	1/24/2020	Mementos			2	Woodford Reserve: restocking of mementos for upcoming non-DHS Commandant events	\$72	\$72	\$0	N/A
Beverage/Pastry Service for a Meeting w/ Dep Chief of New Zealand Navy	1/27/2020	Meals and Refreshments	4	2		Beverage/pastry service was provided for a meeting with the Deputy Chief of the New Zealand Navy.	\$55	\$55	\$0	N/A
Pastry/Beverage Service for meeting w/ the Director of the House of Trans	1/28/2020	Meals and Refreshments	3	1		Pastry/beverage services were provided for the Minority Director of House of Transportation & Infrastructure.	\$35	\$35	\$0	N/A
Coffee/Pastry Service for a Meeting with Texas State Representative	1/29/2020	Meals and Refreshments	4	2		Coffee/pastry service for a meeting with Texas State Representative	\$44	\$44	\$0	N/A
Beverage/Pastry Service for a Meeting w/ Rhode Island Senator	1/30/2020	Meals and Refreshments	4	3		Beverage/pastry service for a meeting with the Senator of Rhode Island	\$55	\$55	\$0	N/A
Official Gift	2/4/2020	Mementos			1	Brass engraved plaque for Admiral Elson Hermogino (Philippine Coast Guard)	\$27	\$27	\$0	N/A
Woodford Reserve Bottle Engraving for Upcoming NON-DHS Events	2/4/2020	Mementos			2	Woodford Reserve bottle engraving: restocking of mementos for upcoming non-DHS Commandant events	\$50	\$50	\$0	N/A
Lunch Service for USCG State of the Coast Guard Address	2/20/2020	Meals and Refreshments	39	46		Lunch service for State of the Coast Guard Address VIP attendees	\$395	\$395	\$0	N/A
Meeting with Coast Guard Academy Board of Visitors	2/25/2020	Meals and Refreshments	10	10		Lunch service for U.S. Coast Guard Academy Board of Visitor members	\$634	\$634	\$0	N/A
Official Gifts- Engraved Brass Plaques for Upcoming NON-DHS Events	2/28/2020	Mementos			6	Engraved brass plaques for upcoming non-DHS Commandant events	\$162	\$162	\$0	N/A
Official Gift	2/28/2020	Mementos			1	Engraved brass plaque for Rear Admiral David Proctor (Chief of Navy, Royal New Zealand)	\$47	\$47	\$0	N/A
Dinner in honor of Senator Jon Tester	3/3/2020	Meals and Refreshments	4	4		A dinner was held in honor of Florida State Senator Jon Tester.	\$281	\$281	\$0	N/A
Quarter 2 Total							\$2,617	\$2,617	\$18,741	
Quarter 3										
Mission's Day Luncheon in honor of the State of the Coast Guard Address	4/2/2020	Meals and Refreshments	12	36		Lunch services were provided for a State of the U.S. Coast Guard watch party for University Missions Day.	\$354	\$354	\$0	N/A
Dinner in honor of Ambassador Goldberg & Ambassador Calabrese	4/16/2020	Meals and Refreshments	2	5		A dinner was held for the U.S. Ambassador to Colombia & Colombian Ambassador to the United States.	\$487	\$487	\$0	N/A
Quarter 3 Total							\$841	\$841	\$17,900	
USCG Total							\$5,105	\$5,105	\$17,900	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
USSS									\$19,125	
Quarter 1										
Meals and Refreshments	11/19/2019	Meals and Refreshments	1	80		Vegetable tray, fruit tray, coffee stirrers, donuts, napkins, etc.	\$237	\$237	\$0	N/A
Meals and Refreshments	11/20/2019	Mementos			10	Ballpoint pens	\$35	\$35	\$0	N/A
Small Tokens of Appreciation	12/12/2019	Mementos			15	Portfolios	\$398	\$398	\$0	N/A
Meals and Refreshments	12/17/2019	Meals and Refreshments	12	18		Former Presidential Protective Division (PPD) / Vice PPD Special Agent in Charge luncheon	\$616	\$616	\$0	N/A
Small Tokens of Appreciation	12/19/2019	Mementos			1	Various cufflinks and coins	\$339	\$339	\$0	N/A
Quarter 1 Total							\$1,624	\$1,624	\$17,501	
Quarter 2										
Small Tokens of Appreciation	1/23/2020	Mementos			80	Purchased bowls, various types of trays, other gifts with the U.S. Secret Service star from Salisbury Inc. to give to law enforcement and other counterparts on foreign trips. Average cost per tray item comes to be \$46.	\$4,260	\$4,260	\$0	N/A
Gift Bags for Annual Convention	2/17/2020	Refreshments			70	Gift bags purchased to give away small tokens of appreciation	\$88	\$88	\$0	N/A
Republican National Convention		Meals and Refreshments	3	16		Refreshments	\$579	\$579	\$0	N/A
Small Tokens of Appreciation	2/12/2020	Mementos			121	Purchased coins, mugs, cufflinks, hats, and other miscellaneous gifts with the U.S. Secret Service star from the EPA Store to give to law enforcement and other counterparts on foreign trips. Average cost per item is \$14.	\$1,702	\$1,702	\$0	N/A
Quarter 2 Total							\$6,653	\$6,653	\$10,848	
Quarter 3										
USSS Total							\$0	\$0	\$10,848	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
CISA									\$3,825	
Quarter 1										
Critical 5 Leadership Meeting	11/19/2019	Meals and Refreshments	9	17		Breakfast, lunch, coffee service, and dinner	\$688	\$688	\$0	N/A
Quarter 1 Total							\$688	\$688	\$3,137	
Quarter 2										
Expert-to-Expert Workshop with Germany	2/10/2020	Meals and Refreshments	7	10		Coffee, bottled water, cookies, plates, and napkins	\$152	\$152	\$0	N/A
Supplies and nonperishables for FY20 meetings hosted by CISA	2/28/2020	Supplies			31	Supplies (coffee maker, serving trays, storage, cups, napkins, coffee, tea, cookies, and more)	\$710	\$710	\$0	N/A
Quarter 2 Total							\$863	\$863	\$2,274	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$2,274	
CISA Total							\$1,551	\$1,551	\$2,274	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
FEMA									\$2,250	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,250	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$2,250	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$2,250	
FEMA Total							\$0	\$0	\$2,250	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
FETC									\$7,180	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$7,180	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$7,180	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$7,180	
FETC Total							\$0	\$0	\$7,180	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
S&T									\$10,000	
Quarter 1										
US-UK Bilateral Meeting London- Keith Uppert	10/25/2019	Mementos			1	Plaque to be presented as gift- UK Counterparts (gift recipient)	\$175	\$175	\$0	N/A
Quarter 1 Total							\$175	\$175	\$9,825	
Quarter 2										
Replenish Supplies- Amazon	2/24/2020	Supplies			8	Disposable coffee cups, coffee, tea	\$117	\$117	\$0	N/A
Quarter 2 Total							\$117	\$117	\$9,708	
Quarter 3										
Five Research and Development (SRD) Council Transition	4/29/2020	Mementos			1	Personalized gavel set- Dr. Mark Williamson Leadership of U.S./ Canadian bilateral group	\$278	\$278	\$0	N/A
SRD Transition Gifts	5/14/2020	Mementos			1	Globe clock	\$135	\$135	\$0	N/A
SRD Covid Activity Technical Counsel Gift	5/27/2020	Mementos			11	Awards for Coronavirus Disease 2019 Pandemic international partners	\$2,507	\$2,507	\$0	N/A
US-UK Farewell Gift (Professor John Aston)	6/10/2020	Mementos			1	Engraved gift	\$300	\$300	\$0	N/A
Quarter 3 Total							\$3,220	\$3,220	\$6,488	
S&T Total							\$3,516	\$3,516	\$6,488	
CWMD										
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,250	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$2,250	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$2,250	
CWMD Total							\$0	\$0	\$2,250	