



DHS Official Reception and Representation Expenses

Fourth Quarter, Fiscal Year 2020

December 8, 2020

Fiscal Year 2020 Report to Congress



**Homeland
Security**

Office of the Chief Financial Officer

Message from Chief Financial Officer

December 8, 2020

I am pleased to provide the following report, “DHS Official Reception and Representation Expenses,” for the fourth quarter of Fiscal Year (FY) 2020.

This report is submitted pursuant to language set forth in Senate Report 116-125, which accompanies the FY 2020 Department of Homeland Security (DHS) Appropriations Act (P.L. 116-93).

Pursuant to congressional requirements, this report is being provided to the following Members of Congress:

The Honorable Lucille Roybal-Allard
Chairwoman, House Appropriations Subcommittee on Homeland Security

The Honorable Chuck Fleischmann
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable Shelley Moore Capito
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jon Tester
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries relating to this report may be directed to me at cfofrontoffice@hq.dhs.gov

Sincerely,

**TROY D
EDGAR**

Troy D. Edgar
Chief Financial Officer

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DHS Official Reception and Representation Expenses Fourth Quarter, FY 2020

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I. Legislative Language

This report has been prepared pursuant to language set forth in Senate Report 116-125, which accompanies the Fiscal Year (FY) 2020 Department of Homeland Security (DHS) Appropriations Act (P.L. 116-93). Senate Report 116-125 states:

The Department shall continue to submit quarterly obligation reports to the Committee for all reception and representation expenses as required in prior years.

This report is cumulative through the fourth quarter of FY 2020, ending September 30, 2020.

II. Background

A. Terminology

Official Reception: An occasion for which the primary purpose is to explain or interpret the programs of DHS. Events may be held in the United States or in foreign countries and may be attended by domestic or foreign officials or others being entertained for official purposes.

Representation: Entertainment primarily of foreign dignitaries in a foreign country in connection with the interests of DHS. Representation also may include official entertainment of domestic or foreign officials within or outside the borders of the United States, where the principal purpose of the event is related to a responsibility or a concern of DHS.

B. Official Reception and Representation Funds

DHS uses appropriated funds for official reception and representation (ORR) purposes, as defined in Section IIA of this report. ORR funds may be expended only to extend official courtesies to guests of the United States and DHS for maintaining the standing and prestige of the United States and DHS. ORR funds may be used to fund official activities that further the interests of DHS or to extend official courtesies for other distinguished and prominent citizens who have made a substantial contribution to the United States or DHS. ORR funds are used for expenses incurred in connection with official agency events, typically characterized by a mixed ceremonial, social, and/or business purpose, and hosted in a formal sense by high-level agency officials. ORR funds are not used to pay for the cost of meals or refreshments for U.S. Government employees in connection with routine interagency or intra-agency working meetings.

DHS extends official courtesies to federal, state, and local dignitaries and officials such as the President and the Vice President of the United States, members of the Cabinet, members of Congress and their professional staff, governors, mayors, citizen committees, and other distinguished or prominent citizens who have made a substantial contribution to the Nation or to DHS. The courtesies extended include the cost of luncheons, dinners, receptions, mementos, and participation expenses at DHS-sponsored events.

III. Component Data Summary Chart (in Dollars)

Department of Homeland Security Official Reception and Representation Distribution FY 2020 As of End of Fourth Quarter								
Component Name*	FY 2020 Funding Level	1st Quarter Obligations	2nd Quarter Obligations	3rd Quarter Obligations	4th Quarter Obligations	Total Obligations	Total Expenditures	FY 2020 Unused Authority
Office of the Secretary & Executive Management	\$30,000	\$2,340	\$2,036	\$1,737	\$17,072	\$23,185	\$23,185	\$6,815
Office of the Under Secretary for Management	\$2,000	\$0	\$0	\$336	\$0	\$336	\$336	\$1,664
Analysis and Operations	\$3,825	\$0	\$0	\$0	\$0	\$0	\$0	\$3,825
Customs and Border Protection	\$34,425	\$405	\$0	\$0	\$34,020	\$34,425	\$34,425	\$0
Immigration and Customs Enforcement	\$11,475	\$395	\$153	\$0	\$3,442	\$3,990	\$3,990	\$7,485
Transportation Security Administration (TSA)**	\$7,650	\$1,180	\$2,952	\$0	\$0	\$4,132	\$2,895	\$3,518
United States Coast Guard	\$23,000	\$1,642	\$2,617	\$841	\$2,927	\$8,027	\$8,027	\$14,973
United States Secret Service	\$19,125	\$1,624	\$6,653	\$0	\$9,811	\$18,088	\$18,088	\$1,037
Cybersecurity and Infrastructure Security Agency	\$3,825	\$688	\$863	\$0	\$2,185	\$3,736	\$3,736	\$89
Federal Emergency Management Agency	\$2,250	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250
Federal Law Enforcement Training Center	\$7,180	\$0	\$0	\$0	\$0	\$0	\$0	\$7,180
Science and Technology	\$10,000	\$175	\$117	\$3,224	\$285	\$3,801	\$3,801	\$6,199
Countering Weapons of Mass Destruction Office	\$2,250	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250
Total Department of Homeland Security	\$157,005	\$8,448	\$15,391	\$6,139	\$69,742	\$99,720	\$98,483	\$57,285
*U.S. Citizenship and Immigration Services (USCIS) receives ORR funds from USCIS activities that generate revenue; it does not have designated ORR funds to expend this year and has been excluded from the list of DHS Components.								
**TSA receives 2-year funds that can carry over into the next fiscal year.								
Differences of \$1 or less are due to rounding.								

IV. Detailed Component Data (in Dollars)

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
OSEM									\$30,000	
Quarter 1										
Restock Locker	10/21/2019	Supplies			500	Printed DHS water bottle labels	\$275	\$275	\$0	N/A
Restock Locker	11/4/2019	Supplies			4	Cases of small, bottled water	\$12	\$12	\$0	N/A
Gift Locker	11/12/2019	Mementos			6	Decorative box, Velvet for box, Fabric for box, Pad insert for box	\$74	\$74	\$0	N/A
Restock Locker	11/13/2019	Supplies			5	Diet Coke, Perrier water, Iced Tea, extra large case of bottled water	\$31	\$31	\$0	N/A
Restock Locker	12/2/2019	Supplies			1	120" White Round Table Cloth	\$94	\$94	\$0	N/A
Gift	12/9/2019	Mementos			6	Adjustable Washington Nationals Hats	\$104	\$104	\$0	N/A
Justice of Home Affairs Ministerial (US/EU)	12/12/2019	Meals and Refreshments	40	49		Breakfast and Lunch, including linens, for 89 guests	\$1,750	\$1,750	\$0	N/A
Quarter 1 Total							\$2,340	\$2,340	\$27,660	
Quarter 2										
Gift	1/3/2020	Mementos			1	Tom Ford Tie for Guatemala President Giammattell	\$127	\$127	\$0	N/A
Restock Locker	1/6/2020	Supplies			2	6ft Rectangular Spandex Table Cover	\$53	\$53	\$0	N/A
Restock Locker	1/6/2020	Supplies			5	8ft Rectangular Spandex Table Cover	\$149	\$149	\$0	N/A
Restock Locker	1/6/2020	Supplies			1	Ground Coffee	\$31	\$31	\$0	N/A
Restock Locker	1/6/2020	Supplies			4	68 oz Thermal Carafe	\$88	\$88	\$0	N/A
Human Trafficking Roundtable	1/14/2020	Meals and Refreshments	14	29		Breakfast, Mini Muffins, and Miscellaneous Fruit for Trays	\$31	\$31	\$0	N/A
Joint Contact Group Ministerial	2/11/2020	Meals and Refreshments	7	10		Breakfast	\$30	\$30	\$0	N/A
Restock Locker	2/12/2020	Supplies			6	Local Wines with Gift boxes	\$136	\$136	\$0	N/A
Restock Locker	2/12/2020	Supplies			1	Decorative wooden wine box, set of 2	\$18	\$18	\$0	N/A
Restock Locker	2/12/2020	Supplies			1	Milk for coffee	\$1	\$1	\$0	N/A
Joint Contact Group Ministerial Morning Meeting	2/12/2020	Meals and Refreshments	1	1		Light refreshments, lemons for tea	\$2	\$2	\$0	N/A
Host Honduran Director of Migration	2/13/2020	Refreshments	7	8		Breakfast	\$134	\$134	\$0	N/A
Host Honduran Director of Migration	2/13/2020	Refreshments	7	8		Lunch	\$240	\$240	\$0	N/A
Human Trafficking Roundtable	2/13/2020	Meals and Refreshments	12	28		12 oz Coffee cups with lids and cup dispenser	\$104	\$104	\$0	N/A
Lunch with Joint Contact Group	2/14/2020	Meals and Refreshments	7	10		USCG plated lunch	\$450	\$450	\$0	N/A
Host Honduran Director of Migration	2/15/2020	Meals and Refreshments	7	13		Day 2 Breakfast	\$129	\$129	\$0	N/A
Host Honduran Director of Migration	2/15/2020	Meals and Refreshments	7	13		Day 2 Lunch	\$240	\$240	\$0	N/A
Transatlantic Aviation Industry Roundtable	3/5/2020	Meals and Refreshments	19	32		12 oz coffee cups with lids	\$72	\$72	\$0	N/A
Quarter 2 Total							\$2,036	\$2,036	\$25,624	
Quarter 3										
Replenish Locker	5/13/2020	Supplies			500	Water bottle labels	\$275	\$275	\$0	N/A
Replenish Locker	5/19/2020	Supplies			6	Life Saver mints; Truvia; Domino's sugar; Splenda; Coffee mate creamer; Sugar in the Raw	\$94	\$94	\$0	N/A
Replenish Locker	5/19/2020	Supplies			50	Wrapped Wooden stirrers; 4" mini coffee spoons; Lavazza Ground Coffee	\$89	\$89	\$0	N/A
Safeguard ORR Items	5/19/2020	Supplies			1	Locking magnetic key case	\$6	\$6	\$0	N/A
DHS Visitors (Distinguished)	5/22/2020	Mementos			500	Pens for DV Visits	\$195	\$195	\$0	N/A
For DHS Seal	5/22/2020	Mementos			1	Pen Setup Fee (one-time fee)	\$10	\$10	\$0	N/A
Pens	5/22/2020	Supplies			1	Shipping Cost	\$8	\$8	\$0	N/A
Replenish Locker	6/3/2020	Supplies			5	Double-sided tape; wrapping paper; Cascade dishwasher detergent	\$100	\$100	\$0	N/A
DHS Visitors	6/3/2020	Supplies			3	3L coffee carafe	\$159	\$159	\$0	N/A
Replenish Locker	6/3/2020	Supplies			1	Airtight coffee container to preserve open coffee	\$14	\$14	\$0	N/A
Home Wet Bar	6/4/2020	Mementos			6	DHS Seal Setup Fee, Custom Decanter, Shipping	\$335	\$335	\$0	N/A
Stock	6/5/2020	Supplies			4	Printed disposable double wall coffee cups with lids (COVID) 500 CT, setup fee, shipping	\$385	\$385	\$0	N/A
Replenish Locker	6/14/2020	Supplies			2	Perrier, Diet Coke	\$28	\$28	\$0	N/A
Flags of Valor	6/24/2020	Mementos			1	DHS Coaster set	\$40	\$40	\$0	N/A
Quarter 3 Total							\$1,737	\$1,737	\$23,887	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
OSEM										\$30,000
Quarter 4										
USA Custom Pad Corp	7/6/2020	Mementos			12	DHS embossed Leather Journals, one-time setup fee for DHS embossed emblem, shipping	\$207	\$207	\$0	N/A
Replenish	7/20/2020	Supplies			4	Mailing tubes for gifts, Bunn 3-liter coffee carafe	\$138	\$138	\$0	N/A
Replenish	7/20/2020	Mementos			502	Official Pens for Foreign visit meetings Engraved, Set up fee for engraved Pens, Shipping	\$213	\$213	\$0	N/A
The Container Store	7/21/2020	Mementos			7	Wine Bottle packing, Liquor Box packing for foreign gift exchanges	\$69	\$69	\$0	N/A
Flags of Valor/APSource.com	7/22/2020	Mementos			20	DHS Coaster, Engraved Wine Set	\$610	\$610	\$0	N/A
State of the Homeland Reception	9/1/2020	Supplies			18	Grey, White glass gems for centerpiece vases	\$293	\$293	\$0	N/A
State of the Homeland Reception	9/1/2020	Supplies			1	Vases for centerpieces State of the Homeland Reception (Set of 12)	\$75	\$75	\$0	N/A
USCG Exchange	9/4/2020	Supplies			4	Umbrellas for upcoming events	\$84	\$84	\$0	N/A
State of the Homeland Reception	9/8/2020	Supplies			54	Red carnations, White snaps, Lavender, whitebaby Hydrangeas, large Baker ferns for centerpieces	\$247	\$247	\$0	N/A
State of the Homeland Reception	9/9/2020	Meals and	29	19		Light Refreshments	\$825	\$825	\$0	N/A
Restock	9/10/2020	Supplies			20	DHS Retractable pens	\$160	\$160	\$0	N/A
Restock	9/10/2020	Supplies			40	DHS Challenge coins	\$450	\$450	\$0	N/A
Keith Lipert	9/11/2020	Mementos			10	U.S. History engraved 3 book set	\$600	\$600	\$0	N/A
Keith Lipert	9/11/2020	Supplies			50	Official Secretary signature pens embossed and engraved	\$1,300	\$1,300	\$0	N/A
National Capital Flag	9/14/2020	Supplies			3	DHS Secretary Flag, DHS Deputy Secretary Flag, Shipping of Flags	\$1,882	\$1,882	\$0	N/A
Alamo Flag Co.	9/14/2020	Supplies			39	Brass plated ball topper, Gold flag stand, Flag spreaders, Flag with fringe, Oak flag poles, Shipping	\$1,730	\$1,730	\$0	N/A
Replenish	9/16/2020	Supplies			9	Bottle water, San Pellegrino	\$37	\$37	\$0	N/A
The Container Store	9/16/2020	Supplies			2	Bins to store centerpiece items	\$30	\$30	\$0	N/A
American Freedom Distillery	9/16/2020	Mementos			15	Horse Soldier Premium Bourbon engraved, Reserved Bourbon engraved, Small Batch, Bourbon engraved	\$965	\$965	\$0	N/A
API Source	9/16/2020	Supplies			13	Umbrellas (DHS Seal), Shipping	\$294	\$294	\$0	N/A
Total Wine	9/17/2020	Mementos			13	Wooden Wine, Bourbon Box; Cabernet Sauvignon, Mystic Yakima, Pinot Noir, Sauvignon Blanc	\$301	\$301	\$0	N/A
Delta Flag Company	9/17/2020	Supplies			3	Outdoor DHS Flag, Shipping of the DHS Flag	\$314	\$314	\$0	N/A
Boardman Silversmiths/Tiffany and Co.	9/18/2020	Mementos			27	Serving trays engraved; Shipping; Tiffany Pens engraved (Lacquer, Brass, and Ruthenium)	\$3,475	\$3,475	\$0	N/A
Northern Triangle Summit	9/24/2020	Supplies			5	3 Liter Bunn Coffee Airtop	\$211	\$211	\$0	N/A
Northern Triangle Summit	9/24/2020	Supplies	0	0	1	12inch Serving Platters, 4 count ** Summit was canceled	\$25	\$25	\$0	N/A
Restock	9/24/2020	Supplies			1	12 oz Lavazza Ground Coffee - 6 count	\$24	\$24	\$0	N/A
Restock	9/24/2020	Supplies			1	Individually wrapped Coffee Stirrers - 500 count	\$15	\$15	\$0	N/A
Equipment replacement	9/24/2020	Supplies			1	Beverage Service Cart	\$2,099	\$2,099	\$0	N/A
Restock	9/28/2020	Supplies			1000	12 oz Custom DHS disposable coffee cups with lids	\$400	\$400	\$0	N/A
Quarter 4 Total							\$17,072	\$17,072	\$6,815	
OSEM Total							\$23,185	\$23,185	\$6,815	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
USM										\$2,000
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,000	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$2,000	
Quarter 3										
Sympathy Flowers	6/19/2020	Supplies			1	Flowers and sash for fallen FPS Police Officer	\$336	\$336	\$0	N/A
Quarter 3 Total							\$336	\$336	\$1,664	
Quarter 4										
Quarter 4 Total							\$0	\$0	\$1,664	
USM Total							\$336	\$336	\$1,664	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
A&O									\$3,825	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$3,825	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$3,825	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$3,825	
Quarter 4										
Quarter 4 Total							\$0	\$0	\$3,825	
A&O Total							\$0	\$0	\$3,825	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
CBP									\$34,425	
Quarter 1										
Border 5 / Migration 5 CIO Tech Forum Biannual meeting	12/12/2019	Meals and Refreshments	8	12		Coffee, breakfast, and lunches	\$117	\$117	\$0	N/A
UK Law Enforcement Community Event	12/13/2019	Meals and Refreshments	5	495		Purchase of food for Law Enforcement Working Group	\$288	\$288	\$0	N/A
Quarter 1 Total							\$405	\$405	\$34,020	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$34,020	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$34,020	
Quarter 4										
Purchase to restock Protocol Closet	7/15/2020	Mementos			560	Purchase to restock Protocol Closet	\$6,931	\$6,931	\$0	N/A
Purchase to restock Protocol Closet	8/11/2020	Mementos			320	Purchase of small, medium, and large bags with CBP logo	\$9,064	\$9,064	\$0	N/A
Packing Materials	8/13/2020	Supplies			206	Purchase of supplies: boxes, wrapping, etc.)	\$400	\$400	\$0	N/A
Purchase to restock Protocol Closet	9/10/2020	Mementos			340	CBP Candy Jar, CBP Stone Coasters, 3-D Crystal Cube	\$9,105	\$9,105	\$0	N/A
Purchase to restock Protocol Closet	9/29/2020	Mementos			421	Acrylic Plaque, coins, plaques	\$8,520	\$8,520	\$0	N/A
Quarter 4 Total							\$34,020	\$34,020	\$0	
CBP Total							\$34,425	\$34,425	\$0	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
ICE									\$11,475	
Quarter 1										
Angel Watch Center Grand Opening	11/13/2019	Meals and Refreshments	12	42		Light Refreshments	\$365	\$365	\$0	N/A
Meeting Supplies	12/9/2019	Supplies			1	Meeting Supplies	\$30	\$30	\$0	N/A
Quarter 1 Total							\$395	\$395	\$11,080	
Quarter 2										
International Customs Day	2/24/2020	Meals and Refreshments	12	42		Light Refreshments	\$153	\$153	\$0	N/A
Quarter 2 Total							\$153	\$153	\$10,927	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$10,927	
Quarter 4										
Meeting Supplies	9/18/2020	Supplies			15	Coffee, Creamer, Sugar, Napkins, Chocolates, Mints	\$125	\$125	\$0	N/A
International Gifts	9/25/2020	Mementos			28	Pewter Bowls, Crystal Cube with Globe, Crystal Cube with ICE Badge	\$3,317	\$3,317	\$0	N/A
Quarter 4 Total							\$3,442	\$3,442	\$7,485	
ICE Total							\$3,990	\$3,990	\$7,485	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
TSA									\$7,650	
Quarter 1										
28th European Union Directorate-General for Mobility and Transport and U.S. Transportation Security Cooperation Group meeting	11/13/2019	Meals and Refreshments	8	13		Refreshments and Lunch	\$578	\$199	\$379	Outstanding to be Deobligated
Delegation from the Korean Ministry of Land, Infrastructure, and Transport during the Aviation Security Cooperation Group meeting	12/4/2019	Meals and Refreshments	8	13		Refreshments, Supplies, Dinner, and Gift	\$602	\$590	\$12	Outstanding to be Deobligated
Quarter 1 Total							\$1,180	\$789	\$6,861	
Quarter 2										
United Kingdom (UK) Trans-Atlantic Industry Roundtable (TAIR) Meeting	1/7/2020	Meals and Refreshments	25	25		Light refreshments (assorted breakfast snacks, coffee/tea, water)	\$768	\$417	\$351	Outstanding to be Deobligated
UK TAIR Official Dinner	3/6/2020	Meals and Refreshments	6	8		Beverages and Dinner	\$2,184	\$1,689	\$495	Outstanding to be Deobligated
Quarter 2 Total							\$2,952	\$2,106	\$4,755	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$4,755	
Quarter 4										
Quarter 4 Total							\$0	\$0	\$4,755	
TSA Total							\$4,132	\$2,895	\$3,518	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
USCG									\$23,000	
Quarter 1										
Woodford Reserve Bottle and Engraving for Greenland and Japan visit	10/1/2019	Mementos			2	Woodford Reserve: ADM Iwanami (Japan Coast Guard), LTGEN Jorgensen (Joint Arctic Command)	\$120	\$120	\$0	N/A
Coast Guard History Books for North Pacific Coast Guard Forum	10/3/2019	Mementos			5	Coast Guard History Books for North Pacific CG Forum	\$182	\$182	\$0	N/A
Brass Plaque engraved for VADM Garcia	10/22/2019	Mementos			1	4x4 Brass Plaque for VADM Joel Garcia (Philippines CG)	\$29	\$29	\$0	N/A
Custom Coast Guard Pens for State of the Coast Guard Reception	11/19/2019	Mementos			20	Custom pens for Congressional Members, Local/State SC Officials attending 2020 State of the CG Address	\$1,100	\$1,100	\$0	N/A
Gifts for Senior Leadership Council	12/3/2019	Mementos			6	3 books: General Milley (DoD), Dr. Liz Economy (CFR), Mayor Katrin Jameh (Sweden). 3 remain on hand.	\$210	\$210	\$0	N/A
Quarter 1 Total							\$1,642	\$1,642	\$21,358	
Quarter 2										
Beverage and Pastry Service for Coast Guard Subcommittee Meeting	1/8/2020	Meals and Refreshments	5	2		Beverage and Pastry Service for a meeting with USCG Maritime Transportation subcommittee members	\$46	\$46	\$0	N/A
Coffee Service for Florida State Representative	1/9/2020	Meals and Refreshments	4	2		Coffee and Pastry Service during a meeting with Florida State Representative	\$44	\$44	\$0	N/A
Meeting with Coast Guard Foundation	1/13/2020	Meals and Refreshments	1	2		Beverage and Pastry Service for a meeting with a partner from the Coast Guard Foundation	\$23	\$23	\$0	N/A
Meeting with Drug Enforcement Administration Leadership	1/13/2020	Meals and Refreshments	4	2		Drug Enforcement Administration Leadership breakfast with Coast Guard Commandant	\$44	\$44	\$0	N/A
Beverage and Pastry Service for a Meeting with House of Appropriations Committee	1/14/2020	Meals and Refreshments	4	2		Beverage and Pastry Service for a meeting with the Chairwoman of the House of Appropriations Committee	\$44	\$44	\$0	N/A
Coffee Service during a Meeting with former Congressman	1/16/2020	Meals and Refreshments	4	1		Coffee Service during an award presentation for former Congressman Ros-Lehtinen	\$33	\$33	\$0	N/A
Lunch Service for a Meeting with Vietnamese Coast Guard Delegates	1/16/2020	Meals and Refreshments	3	13		Lunch Service for a meeting with members of the Vietnam Coast Guard	\$177	\$177	\$0	N/A
Beverage and Pastry Service for a Meeting with State Representative	1/20/2020	Meals and Refreshments	4	2		Beverage and Pastry Service for a meeting with Wisconsin State Representative	\$44	\$44	\$0	N/A
Lunch Service for a Meeting with Counternarcotics Assistant Secretary	1/20/2020	Meals and Refreshments	1	1		Lunch and Pastry Service for a meeting with the Deputy Assistant Secretary for Counternarcotics	\$46	\$46	\$0	N/A
Coffee Service for the Interdiction Committee Meeting	1/23/2020	Meals and Refreshments	15	50		Coffee Service for a meeting with the Interdiction Committee for governmentwide reporting	\$260	\$260	\$0	N/A
Woodford Reserve Bottle for Upcoming non-DHS Events	1/24/2020	Mementos			2	Woodford Reserve: Restocking of Mementos for Upcoming non-DHS Commandant Events	\$72	\$72	\$0	N/A
Beverage and Pastry Service for a Meeting with the Deputy Chief of New Zealand Navy	1/27/2020	Meals and Refreshments	4	2		Beverage and Pastry Service for a meeting with the Deputy Chief of the New Zealand Navy	\$55	\$55	\$0	N/A
Pastry and Beverage Service for a Meeting with the Director of the House of Transportation	1/28/2020	Meals and Refreshments	3	1		Pastry and Beverage Services for the Minority Director of House of Transportation and Infrastructure	\$35	\$35	\$0	N/A
Coffee and Pastry Service for a Meeting with Texas State Representative	1/29/2020	Meals and Refreshments	4	2		Coffee and Pastry Service for a meeting with Texas State Representative	\$44	\$44	\$0	N/A
Beverage and Pastry Service for a Meeting with Rhode Island Senator	1/30/2020	Meals and Refreshments	4	3		Beverage and Pastry Service for a meeting with the Senator of Rhode Island	\$55	\$55	\$0	N/A
Official Gift	2/4/2020	Mementos			1	Brass Engraved Plaque for Admiral Elson Hemogino (Philippine Coast Guard)	\$27	\$27	\$0	N/A
Woodford Reserve Bottle Engraving for Upcoming non-DHS Events	2/4/2020	Mementos			2	Woodford Reserve Bottle Engraving: Restocking of Mementos for Upcoming non-DHS Commandant Events	\$50	\$50	\$0	N/A
Lunch Service for USCG State of the Coast Guard Address	2/20/2020	Meals and Refreshments	39	46		Lunch Service for State of the Coast Guard Address VIP attendees	\$395	\$395	\$0	N/A
Meeting with Coast Guard Academy Board of Visitors	2/25/2020	Meals and Refreshments	10	10		Lunch Service for Coast Guard Academy Board of Visitor Members	\$634	\$634	\$0	N/A
Official Gifts - Engraved Brass Plaques for Upcoming non-DHS Events	2/28/2020	Mementos			6	Engraved Brass Plaques for Upcoming non-DHS Commandant Events	\$162	\$162	\$0	N/A
Official Gift	2/28/2020	Mementos			1	Engraved Brass Plaque for Rear Admiral David Proctor (Chief of Navy, Royal New Zealand)	\$47	\$47	\$0	N/A
Dinner in honor of Senator Jon Tester	3/3/2020	Meals and Refreshments	4	4		A dinner was held in honor of Florida State Senator Jon Tester	\$281	\$281	\$0	N/A
Quarter 2 Total							\$2,617	\$2,617	\$18,741	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
USCG									\$23,000	
Quarter 3										
Mission's Day Luncheon in honor of the State of the Coast Guard Address	4/2/2020	Meals and Refreshments	12	36		Lunch Services were provided for a State of the Coast Guard watch party for University Missions Day	\$354	\$354	\$0	N/A
Dinner in Honor of Ambassador Goldberg & Ambassador Calderon	4/16/2020	Meals and Refreshments	2	5		A dinner was held for the U.S. Ambassador to Colombia and Colombian Ambassador to the United States	\$487	\$487	\$0	N/A
Quarter 3 Total							\$841	\$841	\$17,900	
Quarter 4										
Coins for the Director of International Affairs	7/7/2020	Mementos			150	International Affairs bought coins to distribute during encounters with foreign dignitaries	\$720	\$720	\$0	N/A
Coins for the Interdiction Committee	7/17/2020	Mementos			100	The Interdiction Committee coins are presented to our external partners that are non-DHS and non-Coast Guard	\$665	\$665	\$0	N/A
Woodford Reserve Bottles for upcoming non-DHS events	7/29/2020	Mementos			5	Woodford Reserve restocking of mementos for upcoming non-DHS Commandant events	\$140	\$140	\$0	N/A
Lunch Service for Previous Executive Director of the Navy League	7/30/2020	Meals and Refreshments	1	3		Lunch service was provided to Bruce Butler to honor his efforts as the director of the Navy League	\$42	\$42	\$0	N/A
Lunch Services were provided for Admiral Harris, President of the National Naval Officers Association (NNOA)	7/31/2020	Meals and Refreshments	2	1		Commandant for Coast Guard (CCG) hosted a lunch for Admiral Harris, President of the NNOA, an affinity group for sea services	\$45	\$45	\$0	N/A
Woodford Reserve Bottles engraving for non-DHS events	7/31/2020	Mementos			5	Woodford Reserve Bottles engraving restocking of mementos for upcoming non-DHS USCG Commandant events	\$125	\$125	\$0	N/A
Lunch Service was provided for the Department of State's Arctic Coordinator	8/11/2020	Meals and Refreshments	3	2		CCG hosted a lunch for the Department of State's staff	\$63	\$63	\$0	N/A
Woodford Reserve Bottles for upcoming non-DHS events	8/12/2020	Mementos			8	Woodford Reserve restocking of mementos for upcoming non-DHS USCG Commandant events	\$224	\$224	\$0	N/A
Coffee Services for the U.S. Ambassador to Denmark	8/27/2020	Meals and Refreshments	1	2		CCG had an introductory meeting with Ambassador Sands and provided coffee services for her	\$6	\$6	\$0	N/A
Woodford Reserve Bottles Engraving for Upcoming non-DHS Events	9/3/2020	Mementos			8	Woodford Reserve Engraving: Restocking of mementos for upcoming non-DHS USCG Commandant Events	\$200	\$200	\$0	N/A
Lunch Services for Dr. Saumweber, Ocean Security Project	9/8/2020	Meals and Refreshments	1	1		Lunch was provided for Dr. Saumweber, Center for Strategic & International Studies	\$23	\$23	\$0	N/A
Breakfast Service was provided to five Service Chiefs	9/9/2020	Meals and Refreshments	1	5		CCG hosted the five Service Chiefs for a breakfast held at headquarters	\$90	\$90	\$0	N/A
Luncheon for Cabo Verde Delegation Members	9/16/2020	Meals and Refreshments	5	2		Coast Guard Atlantic Area hosted a luncheon for two members of the Cabo Verde Delegation	\$169	\$169	\$0	N/A
Ombudsman of the Year Awards	9/21/2020	Mementos			2	Jeanna Hall and Dahna Simmons, two spouses recognized for their efforts with assisting Coast Guard families	\$294	\$294	\$0	N/A
Gift for Ambassador Sands	9/27/2020	Meals and Refreshments	0	1		CCG gifted Ambassador Sands with a bottle of wine when she hosted him for dinner	\$16	\$16	\$0	N/A
Award for the Chairman of the Committee on Marine Transportation System	9/28/2020	Mementos			1	RDML Gallaudet, Assistant Secretary of Commerce for Oceans & Atmosphere & Deputy of National Oceanic and Atmospheric Administration	\$105	\$105	\$0	N/A
Quarter 4 Total							\$2,927	\$2,927	\$14,973	
USCG Total							\$8,027	\$8,027	\$14,973	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
USSS									\$19,125	
Quarter 1										
Meals and Refreshments	11/19/2019	Meals and Refreshments	1	80		Vegetable Tray, Fruit Tray, Coffee Stirrers, Donuts, napkins, etc.	\$237	\$237	\$0	N/A
Mementos	11/20/2019	Mementos			10	Ballpoint Pens	\$35	\$35	\$0	N/A
Small Tokens of Appreciation	12/13/2019	Mementos			15	Portfolios	\$398	\$398	\$0	N/A
Meals and Refreshments	12/17/2019	Meals and Refreshments	12	18		Former Presidential Protective Division (PPD) / Vice PPD Special Agent in Charge Luncheon	\$616	\$616	\$0	N/A
Small Tokens of Appreciation	12/19/2019	Mementos			1	Various Cufflinks and Coins	\$339	\$339	\$0	N/A
Quarter 2										
Small Tokens of Appreciation	1/23/2020	Mementos			90	Purchased bowls, various types of trays, other gifts with the USSS star from Salisbury Inc. to give to law enforcement and other counterparts on foreign trips. Average cost per tray/item comes to be \$46.	\$4,289	\$4,289	\$0	N/A
Gift Bags for Small Tokens of Appreciation	2/7/2020	Mementos			70	Gift bags purchased to give away small tokens of appreciation	\$89	\$89	\$0	N/A
Republican National Convention Counterparts Refreshments	2/7/2020	Meals and Refreshments	3	16		Refreshments	\$573	\$573	\$0	N/A
Small Tokens of Appreciation	2/12/2020	Mementos			121	Purchased coins, mugs, cufflinks, hats, and other miscellaneous gifts with the USSS star from the ERA Store to give to law enforcement and other counterparts on foreign trips. Average cost per item is \$14.	\$1,702	\$1,702	\$0	N/A
Quarter 2 Total							\$6,653	\$6,653	\$10,848	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$10,848	
Quarter 4										
Small Tokens of Appreciation	7/15/2020	Mementos			120	10 cufflinks, 15 coins, 10 mugs, 5 key tags, 25 glasses, 5 journals, 15 pens, 30 lapel pins, 5 hats	\$1,717	\$1,717	\$0	N/A
Small Tokens of Appreciation	8/12/2020	Mementos			100	100 cufflinks	\$3,420	\$3,420	\$0	N/A
Small Tokens of Appreciation	8/12/2020	Mementos			100	100 cufflinks	\$3,345	\$3,345	\$0	N/A
Small Tokens of Appreciation	9/3/2020	Mementos			1	1 tray with USSS Star engraved	\$119	\$119	\$0	N/A
Small Tokens of Appreciation	9/15/2020	Mementos			75	15 cufflinks, 10 hats, 6 mugs, 10 t-shirts, 30 coins, 4 pens	\$1,210	\$1,210	\$0	N/A
Quarter 4 Total							\$9,811	\$9,811	\$1,037	
USSS Total							\$18,088	\$18,088	\$1,037	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
CISA									\$3,825	
Quarter 1										
Critical 5 Leadership Meeting	11/19/2019	Meals and Refreshments	9	17		Breakfast, lunch, coffee service, and dinner	\$688	\$688		N/A
Quarter 1 Total							\$688	\$688	\$3,137	
Quarter 2										
Expert-to-Expert Workshop with Germany	2/10/2020	Meals and Refreshments	7	10		Coffee, bottled water, cookies, plates, and napkins	\$152	\$152	\$0	N/A
Supplies and nonperishables for FY 2020 meetings hosted by CISA	2/28/2020	Supplies			31	Supplies (coffee maker, serving trays, storage, cups, napkins, coffee, tea, cookies, and more)	\$710	\$710	\$0	N/A
Quarter 2 Total							\$863	\$863	\$2,274	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$2,274	
Quarter 4										
Appreciation Plaque for UK's National Cyber Security Centre CEO	8/31/2020	Mementos			1	Appreciation Plaque for UK's National Cyber Security Centre Chief Executive Officer	\$182	\$182	\$0	N/A
Gifts for Virtual Engagements with Partners from all over the world	9/28/2020	Mementos			155	Various gifts with CISA logo to world partners in appreciation of support through virtual engagement	\$2,003	\$2,003	\$0	N/A
Quarter 4 Total							\$2,185	\$2,185	\$89	
CISA Total							\$3,736	\$3,736	\$89	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
FEMA									\$2,250	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,250	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$2,250	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$2,250	
Quarter 4										
Quarter 4 Total							\$0	\$0	\$2,250	
FEMA Total							\$0	\$0	\$2,250	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
FLETC									\$7,180	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$7,180	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$7,180	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$7,180	
Quarter 4										
Quarter 4 Total							\$0	\$0	\$7,180	
FLETC Total							\$0	\$0	\$7,180	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
S&T									\$10,000	
Quarter 1										
U.S.-UK Bilateral Meeting London - Keith Lippert	10/25/2019	Mementos			1	Plaque to be presented as gift - UK Counterparts (gift recipient)	\$175	\$175	\$0	N/A
Quarter 1 Total							\$175	\$175	\$9,825	
Quarter 2										
Replenish Supplies - Amazon	2/24/2020	Supplies			8	Disposable coffee cups, coffee, tea	\$117	\$117	\$0	N/A
Quarter 2 Total							\$117	\$117	\$9,708	
Quarter 3										
Five Research and Development (SRD) Council Transition	4/28/2020	Mementos			1	Personalized Gavel Set - Dr. Mark Williamson Leadership of United States / Canada Bilateral Group	\$278	\$278	\$0	N/A
SRD Transition Gift	5/14/2020	Mementos			1	Globe Clock	\$139	\$139	\$0	N/A
SRD Covid Activity Technical Counsel Gift	5/27/2020	Mementos			11	Awards for Coronavirus Disease 2019 Pandemic (Covid) International Partners	\$2,507	\$2,507	\$0	N/A
U.S.-UK Farewell Gift (Professor John Aston)	6/10/2020	Mementos			1	Engraved Gift	\$300	\$300	\$0	N/A
Quarter 3 Total							\$3,224	\$3,224	\$6,484	
Quarter 4										
New Zealand 10-Year Anniversary	7/14/2020	Mementos			1	Gift for Paul Stocks, Deputy Chief Executive, Labor, Science and Enterprise, New Zealand Ministry of Business, Innovation, and Employment	\$285	\$285	\$0	N/A
Quarter 4 Total							\$285	\$285	\$6,199	
S&T Total							\$3,801	\$3,801	\$6,199	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
CWMD									\$2,250	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,250	
Quarter 2										
Quarter 2 Total							\$0	\$0	\$2,250	
Quarter 3										
Quarter 3 Total							\$0	\$0	\$2,250	
Quarter 4										
Quarter 4 Total							\$0	\$0	\$2,250	
CWMD Total							\$0	\$0	\$2,250	