



DHS Official Reception and Representation Expenses

Fourth Quarter, Fiscal Year 2020

December 8, 2020

Fiscal Year 2020 Report to Congress



**Homeland
Security**

Office of the Chief Financial Officer

Message from Chief Financial Officer

December 8, 2020

I am pleased to provide the following report, “DHS Official Reception and Representation Expenses,” for the fourth quarter of Fiscal Year (FY) 2020.

This report is submitted pursuant to language set forth in Senate Report 116-125, which accompanies the FY 2020 Department of Homeland Security (DHS) Appropriations Act (P.L. 116-93).

Pursuant to congressional requirements, this report is being provided to the following Members of Congress:

The Honorable Lucille Roybal-Allard
Chairwoman, House Appropriations Subcommittee on Homeland Security

The Honorable Chuck Fleischmann
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable Shelley Moore Capito
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jon Tester
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries relating to this report may be directed to me at cfofrontoffice@hq.dhs.gov

Sincerely,

**TROY D
EDGAR**

Troy D. Edgar
Chief Financial Officer

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Date: 2020.12.07
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DHS Official Reception and Representation Expenses Fourth Quarter, FY 2020

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I. Legislative Language

This report has been prepared pursuant to language set forth in Senate Report 116-125, which accompanies the Fiscal Year (FY) 2020 Department of Homeland Security (DHS) Appropriations Act (P.L. 116-93). Senate Report 116-125 states:

The Department shall continue to submit quarterly obligation reports to the Committee for all reception and representation expenses as required in prior years.

This report is cumulative through the fourth quarter of FY 2020, ending September 30, 2020.

II. Background

A. Terminology

Official Reception: An occasion for which the primary purpose is to explain or interpret the programs of DHS. Events may be held in the United States or in foreign countries and may be attended by domestic or foreign officials or others being entertained for official purposes.

Representation: Entertainment primarily of foreign dignitaries in a foreign country in connection with the interests of DHS. Representation also may include official entertainment of domestic or foreign officials within or outside the borders of the United States, where the principal purpose of the event is related to a responsibility or a concern of DHS.

B. Official Reception and Representation Funds

DHS uses appropriated funds for official reception and representation (ORR) purposes, as defined in Section IIA of this report. ORR funds may be expended only to extend official courtesies to guests of the United States and DHS for maintaining the standing and prestige of the United States and DHS. ORR funds may be used to fund official activities that further the interests of DHS or to extend official courtesies for other distinguished and prominent citizens who have made a substantial contribution to the United States or DHS. ORR funds are used for expenses incurred in connection with official agency events, typically characterized by a mixed ceremonial, social, and/or business purpose, and hosted in a formal sense by high-level agency officials. ORR funds are not used to pay for the cost of meals or refreshments for U.S. Government employees in connection with routine interagency or intra-agency working meetings.

DHS extends official courtesies to federal, state, and local dignitaries and officials such as the President and the Vice President of the United States, members of the Cabinet, members of Congress and their professional staff, governors, mayors, citizen committees, and other distinguished or prominent citizens who have made a substantial contribution to the Nation or to DHS. The courtesies extended include the cost of luncheons, dinners, receptions, mementos, and participation expenses at DHS-sponsored events.

III. Component Data Summary Chart (in Dollars)

| Department of Homeland Security Official Reception and Representation Distribution FY 2020 As of End of Fourth Quarter | | | | | | | | |
|---|-----------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------|--------------------|--------------------------|
| Component Name* | FY 2020 Funding Level | 1st Quarter Obligations | 2nd Quarter Obligations | 3rd Quarter Obligations | 4th Quarter Obligations | Total Obligations | Total Expenditures | FY 2020 Unused Authority |
| Office of the Secretary & Executive Management | \$30,000 | \$2,340 | \$2,036 | \$1,737 | \$17,072 | \$23,185 | \$23,185 | \$6,815 |
| Office of the Under Secretary for Management | \$2,000 | \$0 | \$0 | \$336 | \$0 | \$336 | \$336 | \$1,664 |
| Analysis and Operations | \$3,825 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,825 |
| Customs and Border Protection | \$34,425 | \$405 | \$0 | \$0 | \$34,020 | \$34,425 | \$34,425 | \$0 |
| Immigration and Customs Enforcement | \$11,475 | \$395 | \$153 | \$0 | \$3,442 | \$3,990 | \$3,990 | \$7,485 |
| Transportation Security Administration (TSA)** | \$7,650 | \$1,180 | \$2,952 | \$0 | \$0 | \$4,132 | \$2,895 | \$3,518 |
| United States Coast Guard | \$23,000 | \$1,642 | \$2,617 | \$841 | \$2,927 | \$8,027 | \$8,027 | \$14,973 |
| United States Secret Service | \$19,125 | \$1,624 | \$6,653 | \$0 | \$9,811 | \$18,088 | \$18,088 | \$1,037 |
| Cybersecurity and Infrastructure Security Agency | \$3,825 | \$688 | \$863 | \$0 | \$2,185 | \$3,736 | \$3,736 | \$89 |
| Federal Emergency Management Agency | \$2,250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,250 |
| Federal Law Enforcement Training Center | \$7,180 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$7,180 |
| Science and Technology | \$10,000 | \$175 | \$117 | \$3,224 | \$285 | \$3,801 | \$3,801 | \$6,199 |
| Countering Weapons of Mass Destruction Office | \$2,250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,250 |
| Total Department of Homeland Security | \$157,005 | \$8,448 | \$15,391 | \$6,139 | \$69,742 | \$99,720 | \$98,483 | \$57,285 |
| *U.S. Citizenship and Immigration Services (USCIS) receives ORR funds from USCIS activities that generate revenue; it does not have designated ORR funds to expend this year and has been excluded from the list of DHS Components. | | | | | | | | |
| **TSA receives 2-year funds that can carry over into the next fiscal year. | | | | | | | | |
| Differences of \$1 or less are due to rounding. | | | | | | | | |

IV. Detailed Component Data (in Dollars)

| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
|---|--------------|------------------------|---------------|-------------------|----------|--|------------------|----------------------|---------------------------------|-----------------------------|
| OSEM | | | | | | | | | | \$30,000 |
| Quarter 1 | | | | | | | | | | |
| Restock Locker | 10/21/2019 | Supplies | | | 500 | Printed DHS water bottle labels | \$275 | \$275 | \$0 | N/A |
| Restock Locker | 11/4/2019 | Supplies | | | 4 | Cases of small, bottled water | \$12 | \$12 | \$0 | N/A |
| Gift Locker | 11/12/2019 | Mementos | | | 6 | Decorative box, Velvet for box, Fabric for box, Pad insert for box | \$74 | \$74 | \$0 | N/A |
| Restock Locker | 11/13/2019 | Supplies | | | 5 | Diet Coke, Perrier water, Iced Tea, extra large case of bottled water | \$31 | \$31 | \$0 | N/A |
| Restock Locker | 12/2/2019 | Supplies | | | 1 | 120" White Round Table Cloth | \$94 | \$94 | \$0 | N/A |
| Gift | 12/9/2019 | Mementos | | | 6 | Adjustable Washington Nationals Hats | \$104 | \$104 | \$0 | N/A |
| Justice of Home Affairs Ministerial (US/EU) | 12/12/2019 | Meals and Refreshments | 40 | 49 | | Breakfast and Lunch, including linens, for 89 guests | \$1,750 | \$1,750 | \$0 | N/A |
| Quarter 1 Total | | | | | | | \$2,340 | \$2,340 | \$27,660 | |
| Quarter 2 | | | | | | | | | | |
| Gift | 1/3/2020 | Mementos | | | 1 | Tom Ford Tie for Guatemala President Giammattei | \$127 | \$127 | \$0 | N/A |
| Restock Locker | 1/6/2020 | Supplies | | | 2 | 6ft Rectangular Spandex Table Cover | \$53 | \$53 | \$0 | N/A |
| Restock Locker | 1/6/2020 | Supplies | | | 5 | 8ft Rectangular Spandex Table Cover | \$149 | \$149 | \$0 | N/A |
| Restock Locker | 1/6/2020 | Supplies | | | 1 | Ground Coffee | \$31 | \$31 | \$0 | N/A |
| Restock Locker | 1/6/2020 | Supplies | | | 4 | 68 oz Thermal Carafe | \$88 | \$88 | \$0 | N/A |
| Human Trafficking Roundtable | 1/14/2020 | Meals and Refreshments | 14 | 29 | | Breakfast, Mini Muffins, and Miscellaneous Fruit for Trays | \$31 | \$31 | \$0 | N/A |
| Joint Contact Group Ministerial | 2/11/2020 | Meals and Refreshments | 7 | 10 | | Breakfast | \$30 | \$30 | \$0 | N/A |
| Restock Locker | 2/12/2020 | Supplies | | | 6 | Local Wines with Gift boxes | \$136 | \$136 | \$0 | N/A |
| Restock Locker | 2/12/2020 | Supplies | | | 1 | Decorative wooden wine box, set of 2 | \$18 | \$18 | \$0 | N/A |
| Restock Locker | 2/12/2020 | Supplies | | | 1 | Milk for coffee | \$1 | \$1 | \$0 | N/A |
| Joint Contact Group Ministerial Morning Meeting | 2/12/2020 | Meals and Refreshments | 1 | 1 | | Light refreshments, lemons for tea | \$2 | \$2 | \$0 | N/A |
| Host Honduran Director of Migration | 2/13/2020 | Refreshments | 7 | 8 | | Breakfast | \$134 | \$134 | \$0 | N/A |
| Host Honduran Director of Migration | 2/13/2020 | Refreshments | 7 | 8 | | Lunch | \$240 | \$240 | \$0 | N/A |
| Human Trafficking Roundtable | 2/13/2020 | Meals and Refreshments | 12 | 28 | | 12 oz Coffee cups with lids and cup dispenser | \$104 | \$104 | \$0 | N/A |
| Lunch with Joint Contact Group | 2/14/2020 | Meals and Refreshments | 7 | 10 | | USCG plated lunch | \$450 | \$450 | \$0 | N/A |
| Host Honduran Director of Migration | 2/15/2020 | Meals and Refreshments | 7 | 13 | | Day 2 Breakfast | \$129 | \$129 | \$0 | N/A |
| Host Honduran Director of Migration | 2/15/2020 | Meals and Refreshments | 7 | 13 | | Day 2 Lunch | \$240 | \$240 | \$0 | N/A |
| Transatlantic Aviation Industry Roundtable | 3/5/2020 | Meals and Refreshments | 19 | 32 | | 12 oz coffee cups with lids | \$72 | \$72 | \$0 | N/A |
| Quarter 2 Total | | | | | | | \$2,036 | \$2,036 | \$25,624 | |
| Quarter 3 | | | | | | | | | | |
| Replenish Locker | 5/13/2020 | Supplies | | | 500 | Water bottle labels | \$275 | \$275 | \$0 | N/A |
| Replenish Locker | 5/19/2020 | Supplies | | | 6 | Life Saver mints; Truvia; Domino's sugar; Splenda; Coffee mate creamer; Sugar in the Raw | \$94 | \$94 | \$0 | N/A |
| Replenish Locker | 5/19/2020 | Supplies | | | 50 | Wrapped Wooden stirrers; 4" mini coffee spoons; Lavazza Ground Coffee | \$89 | \$89 | \$0 | N/A |
| Safeguard ORR Items | 5/19/2020 | Supplies | | | 1 | Locking magnetic key case | \$6 | \$6 | \$0 | N/A |
| DHS Visitors (Distinguished) | 5/22/2020 | Mementos | | | 500 | Pens for DV Visits | \$195 | \$195 | \$0 | N/A |
| For DHS Seal | 5/22/2020 | Mementos | | | 1 | Pen Setup Fee (one-time fee) | \$10 | \$10 | \$0 | N/A |
| Pens | 5/22/2020 | Supplies | | | 1 | Shipping Cost | \$8 | \$8 | \$0 | N/A |
| Replenish Locker | 6/3/2020 | Supplies | | | 5 | Double-sided tape; wrapping paper; Cascade dishwasher detergent | \$100 | \$100 | \$0 | N/A |
| DHS Visitors | 6/3/2020 | Supplies | | | 3 | 3L coffee carafe | \$159 | \$159 | \$0 | N/A |
| Replenish Locker | 6/3/2020 | Supplies | | | 1 | Airtight coffee container to preserve open coffee | \$14 | \$14 | \$0 | N/A |
| Home Wet Bar | 6/4/2020 | Mementos | | | 6 | DHS Seal Setup Fee, Custom Decanter, Shipping | \$335 | \$335 | \$0 | N/A |
| Stock | 6/5/2020 | Supplies | | | 4 | Printed disposable double wall coffee cups with lids (COVID) 500 CT, setup fee, shipping | \$385 | \$385 | \$0 | N/A |
| Replenish Locker | 6/14/2020 | Supplies | | | 2 | Perrier, Diet Coke | \$28 | \$28 | \$0 | N/A |
| Flags of Valor | 6/24/2020 | Mementos | | | 1 | DHS Coaster set | \$40 | \$40 | \$0 | N/A |
| Quarter 3 Total | | | | | | | \$1,737 | \$1,737 | \$23,887 | |

| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
|---------------------------------------|--------------|-----------------|---------------|-------------------|----------|---|------------------|----------------------|---------------------------------|-----------------------------|
| OSEM | | | | | | | | | | |
| Quarter 4 | | | | | | | | | | |
| USA Custom Pad Corp | 7/6/2020 | Mementos | | | 12 | DHS embossed Leather Journals, one-time setup fee for DHS embossed emblem, shipping | \$207 | \$207 | \$0 | N/A |
| Replenish | 7/20/2020 | Supplies | | | 4 | Mailing tubes for gifts, Bunn 3-liter coffee carafe | \$138 | \$138 | \$0 | N/A |
| Replenish | 7/20/2020 | Mementos | | | 502 | Official Pens for Foreign visit meetings Engraved, Set up fee for engraved Pens, Shipping | \$213 | \$213 | \$0 | N/A |
| The Container Store | 7/21/2020 | Mementos | | | 7 | Wine Bottle packing, Liquor Box packing for foreign gift exchanges | \$69 | \$69 | \$0 | N/A |
| Flags of Valor/APISource.com | 7/22/2020 | Mementos | | | 20 | DHS Coaster, Engraved Wine Set | \$610 | \$610 | \$0 | N/A |
| State of the Homeland Reception | 9/1/2020 | Supplies | | | 18 | Grey, White glass gems for centerpiece vases | \$293 | \$293 | \$0 | N/A |
| State of the Homeland Reception | 9/1/2020 | Supplies | | | 1 | Vases for centerpieces State of the Homeland Reception (Set of 12) | \$75 | \$75 | \$0 | N/A |
| USCG Exchange | 9/4/2020 | Supplies | | | 4 | Umbrellas for upcoming events | \$84 | \$84 | \$0 | N/A |
| State of the Homeland Reception | 9/8/2020 | Supplies | | | 54 | Red carnations, White snaps, Lavender, whitebaby Hydrangeas, large Baker ferns for centerpieces | \$247 | \$247 | \$0 | N/A |
| State of the Homeland Reception | 9/9/2020 | Meals and | 29 | 19 | | Light Refreshments | \$825 | \$825 | \$0 | N/A |
| Restock | 9/10/2020 | Supplies | | | 20 | DHS Retractable pens | \$160 | \$160 | \$0 | N/A |
| Restock | 9/10/2020 | Supplies | | | 40 | DHS Challenge coins | \$450 | \$450 | \$0 | N/A |
| Keith Lipert | 9/11/2020 | Mementos | | | 10 | U.S. History engraved 3 book set | \$600 | \$600 | \$0 | N/A |
| Keith Lipert | 9/11/2020 | Supplies | | | 50 | Official Secretary signature pens embossed and engraved | \$1,300 | \$1,300 | \$0 | N/A |
| National Capital Flag | 9/14/2020 | Supplies | | | 3 | DHS Secretary Flag, DHS Deputy Secretary Flag, Shipping of Flags | \$1,882 | \$1,882 | \$0 | N/A |
| Alamo Flag Co. | 9/14/2020 | Supplies | | | 39 | Brass plated ball topper, Gold flag stand, Flag spreaders, Flag with fringe, Oak flag poles, Shipping | \$1,730 | \$1,730 | \$0 | N/A |
| Replenish | 9/16/2020 | Supplies | | | 9 | Bottle water, San Pellegrino | \$37 | \$37 | \$0 | N/A |
| The Container Store | 9/16/2020 | Supplies | | | 2 | Bins to store centerpiece items | \$30 | \$30 | \$0 | N/A |
| American Freedom Distillery | 9/16/2020 | Mementos | | | 15 | Horse Soldier Premium Bourbon engraved, Reserved Bourbon engraved, Small Batch, Bourbon engraved | \$965 | \$965 | \$0 | N/A |
| API Source | 9/16/2020 | Supplies | | | 13 | Umbrellas (DHS Seal), Shipping | \$294 | \$294 | \$0 | N/A |
| Total Wine | 9/17/2020 | Mementos | | | 13 | Wooden Wine, Bourbon Box, Cabernet Sauvignon, Mystic Yakima, Pinot Noir, Sauvignon Blanc | \$301 | \$301 | \$0 | N/A |
| Delta Flag Company | 9/17/2020 | Supplies | | | 3 | Outdoor DHS Flag, Shipping of the DHS Flag | \$314 | \$314 | \$0 | N/A |
| Boardman Silversmiths/Tiffany and Co. | 9/18/2020 | Mementos | | | 27 | Serving trays engraved; Shipping; Tiffany Pens engraved (Lacquer, Brass, and Ruthenium) | \$3,475 | \$3,475 | \$0 | N/A |
| Northern Triangle Summit | 9/24/2020 | Supplies | | | 5 | 3 Liter Bunn Coffee Airpot | \$211 | \$211 | \$0 | N/A |
| Northern Triangle Summit | 9/24/2020 | Supplies | 0 | 0 | 1 | 12inch Serving Platters, 4 count ** Summit was canceled | \$25 | \$25 | \$0 | N/A |
| Restock | 9/24/2020 | Supplies | | | 1 | 12 oz Lavazza Ground Coffee - 6 count | \$24 | \$24 | \$0 | N/A |
| Restock | 9/24/2020 | Supplies | | | 1 | Individually wrapped Coffee Stirrers - 500 count | \$15 | \$15 | \$0 | N/A |
| Equipment replacement | 9/24/2020 | Supplies | | | 1 | Beverage Service Cart | \$2,099 | \$2,099 | \$0 | N/A |
| Restock | 9/28/2020 | Supplies | | | 1000 | 12 oz Custom DHS disposable coffee cups with lids | \$400 | \$400 | \$0 | N/A |
| Quarter 4 Total | | | | | | | \$17,072 | \$17,072 | \$6,815 | |
| OSEM Total | | | | | | | \$23,185 | \$23,185 | \$6,815 | |
| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
| USM | | | | | | | | | | |
| Quarter 1 | | | | | | | | | | |
| Quarter 1 Total | | | | | | | \$0 | \$0 | \$2,000 | |
| Quarter 2 | | | | | | | | | | |
| Quarter 2 Total | | | | | | | \$0 | \$0 | \$2,000 | |
| Quarter 3 | | | | | | | | | | |
| Sympathy Flowers | 6/19/2020 | Supplies | | | 1 | Flowers and sash for fallen FPS Police Officer | \$336 | \$336 | \$0 | N/A |
| Quarter 3 Total | | | | | | | \$336 | \$336 | \$1,664 | |
| Quarter 4 | | | | | | | | | | |
| Quarter 4 Total | | | | | | | \$0 | \$0 | \$1,664 | |
| USM Total | | | | | | | \$336 | \$336 | \$1,664 | |

| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance | | | |
|--|--------------|------------------------|---------------|-------------------|----------|--|------------------|----------------------|---------------------------------|-----------------------------|-----|---------|--|
| A&O | | | | | | | | | | \$3,825 | | | |
| Quarter 1 | | | | | | | | | | | | | |
| Quarter 1 Total | | | | | | | \$0 | \$0 | \$3,825 | | | | |
| Quarter 2 | | | | | | | | | | | | | |
| Quarter 2 Total | | | | | | | \$0 | \$0 | \$3,825 | | | | |
| Quarter 3 | | | | | | | | | | | | | |
| Quarter 3 Total | | | | | | | \$0 | \$0 | \$3,825 | | | | |
| Quarter 4 | | | | | | | | | | | | | |
| Quarter 4 Total | | | | | | | \$0 | \$0 | \$3,825 | | | | |
| A&O Total | | | | | | | | | | \$0 | \$0 | \$3,825 | |
| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance | | | |
| CBP | | | | | | | | | | \$34,425 | | | |
| Quarter 1 | | | | | | | | | | | | | |
| Border 5 / Migration 5 CIO Tech Forum Biannual meeting | 12/12/2019 | Meals and Refreshments | 8 | 12 | | Coffee, breakfast, and lunches | \$117 | \$117 | \$0 | N/A | | | |
| UK Law Enforcement Community Event | 12/13/2019 | Meals and Refreshments | 5 | 495 | | Purchase of food for Law Enforcement Working Group | \$288 | \$288 | \$0 | N/A | | | |
| Quarter 1 Total | | | | | | | \$405 | \$405 | \$34,020 | | | | |
| Quarter 2 | | | | | | | | | | | | | |
| Quarter 2 Total | | | | | | | \$0 | \$0 | \$34,020 | | | | |
| Quarter 3 | | | | | | | | | | | | | |
| Quarter 3 Total | | | | | | | \$0 | \$0 | \$34,020 | | | | |
| Quarter 4 | | | | | | | | | | | | | |
| Purchase to restock Protocol Closet | 7/15/2020 | Mementos | | | 560 | Purchase to restock Protocol Closet | \$6,931 | \$6,931 | \$0 | N/A | | | |
| Purchase to restock Protocol Closet | 8/11/2020 | Mementos | | | 320 | Purchase of small, medium, and large bags with CBP logo | \$9,064 | \$9,064 | \$0 | N/A | | | |
| Packing Materials | 8/13/2020 | Supplies | | | 206 | Purchase of supplies: boxes, wrapping, etc.) | \$400 | \$400 | \$0 | N/A | | | |
| Purchase to restock Protocol Closet | 9/10/2020 | Mementos | | | 340 | CBP Candy Jar, CBP Stone Coasters, 3-D Crystal Cube | \$9,105 | \$9,105 | \$0 | N/A | | | |
| Purchase to restock Protocol Closet | 9/29/2020 | Mementos | | | 421 | Acrylic Plaque, coins, plaques | \$8,520 | \$8,520 | \$0 | N/A | | | |
| Quarter 4 Total | | | | | | | \$34,020 | \$34,020 | \$0 | | | | |
| CBP Total | | | | | | | \$34,425 | \$34,425 | \$0 | | | | |
| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance | | | |
| ICE | | | | | | | | | | \$11,475 | | | |
| Quarter 1 | | | | | | | | | | | | | |
| Angel Watch Center Grand Opening | 11/13/2019 | Meals and Refreshments | 12 | 42 | | Light Refreshments | \$365 | \$365 | \$0 | N/A | | | |
| Meeting Supplies | 12/9/2019 | Supplies | | | 1 | Meeting Supplies | \$30 | \$30 | \$0 | N/A | | | |
| Quarter 1 Total | | | | | | | \$395 | \$395 | \$11,080 | | | | |
| Quarter 2 | | | | | | | | | | | | | |
| International Customs Day | 2/24/2020 | Meals and Refreshments | 12 | 42 | | Light Refreshments | \$153 | \$153 | \$0 | N/A | | | |
| Quarter 2 Total | | | | | | | \$153 | \$153 | \$10,927 | | | | |
| Quarter 3 | | | | | | | | | | | | | |
| Quarter 3 Total | | | | | | | \$0 | \$0 | \$10,927 | | | | |
| Quarter 4 | | | | | | | | | | | | | |
| Meeting Supplies | 9/18/2020 | Supplies | | | 15 | Coffee, Creamer, Sugar, Napkins, Chocolates, Mints | \$125 | \$125 | \$0 | N/A | | | |
| International Gifts | 9/25/2020 | Mementos | | | 28 | Pewter Bowls, Crystal Cube with Globe, Crystal Cube with ICE Badge | \$3,317 | \$3,317 | \$0 | N/A | | | |
| Quarter 4 Total | | | | | | | \$3,442 | \$3,442 | \$7,485 | | | | |
| ICE Total | | | | | | | \$3,990 | \$3,990 | \$7,485 | | | | |

| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
|---|--------------|------------------------|---------------|-------------------|----------|--|------------------|----------------------|---------------------------------|-------------------------------|
| TSA | | | | | | | | | | \$7,650 |
| Quarter 1 | | | | | | | | | | |
| 28th European Union Directorate-General for Mobility and Transport and U.S. Transportation Security Cooperation Group meeting | 11/13/2019 | Meals and Refreshments | 8 | 13 | | Refreshments and Lunch | \$578 | \$199 | \$379 | Outstanding to be Deobligated |
| Delegation from the Korean Ministry of Land, Infrastructure, and Transport during the Aviation Security Cooperation Group meeting | 12/4/2019 | Meals and Refreshments | 8 | 13 | | Refreshments, Supplies, Dinner, and Gift | \$602 | \$590 | \$12 | Outstanding to be Deobligated |
| Quarter 1 Total | | | | | | | \$1,180 | \$789 | \$6,861 | |
| Quarter 2 | | | | | | | | | | |
| United Kingdom (UK) Trans-Atlantic Industry Roundtable (TAIR) Meeting | 1/7/2020 | Meals and Refreshments | 25 | 25 | | Light refreshments (assorted breakfast snacks, coffee/tea, water) | \$768 | \$417 | \$351 | Outstanding to be Deobligated |
| UK TAIR Official Dinner | 3/6/2020 | Meals and Refreshments | 6 | 8 | | Beverages and Dinner | \$2,184 | \$1,689 | \$495 | Outstanding to be Deobligated |
| Quarter 2 Total | | | | | | | \$2,952 | \$2,106 | \$4,755 | |
| Quarter 3 | | | | | | | | | | |
| Quarter 3 Total | | | | | | | \$0 | \$0 | \$4,755 | |
| Quarter 4 | | | | | | | | | | |
| Quarter 4 Total | | | | | | | \$0 | \$0 | \$4,755 | |
| TSA Total | | | | | | | \$4,132 | \$2,895 | \$3,518 | |
| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
| USCG | | | | | | | | | | \$23,000 |
| Quarter 1 | | | | | | | | | | |
| Woodford Reserve Bottle and Engraving for Greenland and Japan visit | 10/1/2019 | Mementos | | | 2 | Woodford Reserve: ADM Iwanami (Japan Coast Guard), LTGEN Jorgensen (Joint Arctic Command) | \$120 | \$120 | \$0 | N/A |
| Coast Guard History Books for North Pacific Coast Guard Forum | 10/3/2019 | Mementos | | | 5 | Coast Guard History Books for North Pacific CG Forum | \$182 | \$182 | \$0 | N/A |
| Brass Plaque engraved for VADM Garcia | 10/22/2019 | Mementos | | | 1 | 4x4 Brass Plaque for VADM Joel Garcia (Philippines CG) | \$29 | \$29 | \$0 | N/A |
| Custom Coast Guard Pens for State of the Coast Guard Reception | 11/19/2019 | Mementos | | | 20 | Custom pens for Congressional Members, Local/State SC Officials attending 2020 State of the CG Address | \$1,100 | \$1,100 | \$0 | N/A |
| Gifts for Senior Leadership Council | 12/3/2019 | Mementos | | | 6 | 3 books: General Milley (DoD), Dr. Liz Economy (CFR), Mayor Katrin Jameh (Sweden). 3 remain on hand. | \$210 | \$210 | \$0 | N/A |
| Quarter 1 Total | | | | | | | \$1,642 | \$1,642 | \$21,358 | |
| Quarter 2 | | | | | | | | | | |
| Beverage and Pastry Service for Coast Guard Subcommittee Meeting | 1/8/2020 | Meals and Refreshments | 5 | 2 | | Beverage and Pastry Service for a meeting with USCG Maritime Transportation subcommittee members | \$46 | \$46 | \$0 | N/A |
| Coffee Service for Florida State Representative | 1/9/2020 | Meals and Refreshments | 4 | 2 | | Coffee and Pastry Service during a meeting with Florida State Representative | \$44 | \$44 | \$0 | N/A |
| Meeting with Coast Guard Foundation | 1/13/2020 | Meals and Refreshments | 1 | 2 | | Beverage and Pastry Service for a meeting with a partner from the Coast Guard Foundation | \$23 | \$23 | \$0 | N/A |
| Meeting with Drug Enforcement Administration Leadership | 1/13/2020 | Meals and Refreshments | 4 | 2 | | Drug Enforcement Administration Leadership breakfast with Coast Guard Commandant | \$44 | \$44 | \$0 | N/A |
| Beverage and Pastry Service for a Meeting with House of Appropriations Committee | 1/14/2020 | Meals and Refreshments | 4 | 2 | | Beverage and Pastry Service for a meeting with the Chairwoman of the House of Appropriations Committee | \$44 | \$44 | \$0 | N/A |
| Coffee Service during a Meeting with former Congressman | 1/16/2020 | Meals and Refreshments | 4 | 1 | | Coffee Service during an award presentation for former Congressman Ros-Lehtinen | \$33 | \$33 | \$0 | N/A |
| Lunch Service for a Meeting with Vietnamese Coast Guard Delegates | 1/16/2020 | Meals and Refreshments | 3 | 13 | | Lunch Service for a meeting with members of the Vietnam Coast Guard | \$177 | \$177 | \$0 | N/A |
| Beverage and Pastry Service for a Meeting with State Representative | 1/20/2020 | Meals and Refreshments | 4 | 2 | | Beverage and Pastry Service for a meeting with Wisconsin State Representative | \$44 | \$44 | \$0 | N/A |
| Lunch Service for a Meeting with Counternarcotics Assistant Secretary | 1/20/2020 | Meals and Refreshments | 1 | 1 | | Lunch and Pastry Service for a meeting with the Deputy Assistant Secretary for Counternarcotics | \$46 | \$46 | \$0 | N/A |
| Coffee Service for the Interdiction Committee Meeting | 1/23/2020 | Meals and Refreshments | 15 | 50 | | Coffee Service for a meeting with the Interdiction Committee for governmentwide reporting | \$260 | \$260 | \$0 | N/A |
| Woodford Reserve Bottle for Upcoming non-DHS Events | 1/24/2020 | Mementos | | | 2 | Woodford Reserve: Restocking of Mementos for Upcoming non-DHS Commandant Events | \$72 | \$72 | \$0 | N/A |
| Beverage and Pastry Service for a Meeting with the Deputy Chief of New Zealand Navy | 1/27/2020 | Meals and Refreshments | 4 | 2 | | Beverage and Pastry Service for a meeting with the Deputy Chief of the New Zealand Navy | \$55 | \$55 | \$0 | N/A |
| Pastry and Beverage Service for a Meeting with the Director of the House of Transportation | 1/28/2020 | Meals and Refreshments | 3 | 1 | | Pastry and Beverage Services for the Minority Director of House of Transportation and Infrastructure | \$35 | \$35 | \$0 | N/A |
| Coffee and Pastry Service for a Meeting with Texas State Representative | 1/29/2020 | Meals and Refreshments | 4 | 2 | | Coffee and Pastry Service for a meeting with Texas State Representative | \$44 | \$44 | \$0 | N/A |
| Beverage and Pastry Service for a Meeting with Rhode Island Senator | 1/30/2020 | Meals and Refreshments | 4 | 3 | | Beverage and Pastry Service for a meeting with the Senator of Rhode Island | \$55 | \$55 | \$0 | N/A |
| Official Gift | 2/4/2020 | Mementos | | | 1 | Brass Engraved Plaque for Admiral Elson Hemogino (Philippine Coast Guard) | \$27 | \$27 | \$0 | N/A |
| Woodford Reserve Bottle Engraving for Upcoming non-DHS Events | 2/4/2020 | Mementos | | | 2 | Woodford Reserve Bottle Engraving: Restocking of Mementos for Upcoming non-DHS Commandant Events | \$50 | \$50 | \$0 | N/A |
| Lunch Service for USCG State of the Coast Guard Address | 2/20/2020 | Meals and Refreshments | 39 | 46 | | Lunch Service for State of the Coast Guard Address VIP attendees | \$395 | \$395 | \$0 | N/A |
| Meeting with Coast Guard Academy Board of Visitors | 2/25/2020 | Meals and Refreshments | 10 | 10 | | Lunch Service for Coast Guard Academy Board of Visitor Members | \$634 | \$634 | \$0 | N/A |
| Official Gifts - Engraved Brass Plaques for Upcoming non-DHS Events | 2/28/2020 | Mementos | | | 6 | Engraved Brass Plaques for Upcoming non-DHS Commandant Events | \$162 | \$162 | \$0 | N/A |
| Official Gift | 2/28/2020 | Mementos | | | 1 | Engraved Brass Plaque for Rear Admiral David Proctor (Chief of Navy, Royal New Zealand) | \$47 | \$47 | \$0 | N/A |
| Dinner in honor of Senator Jon Tester | 3/3/2020 | Meals and Refreshments | 4 | 4 | | A dinner was held in honor of Florida State Senator Jon Tester | \$281 | \$281 | \$0 | N/A |
| Quarter 2 Total | | | | | | | \$2,617 | \$2,617 | \$18,741 | |

| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
|--|--------------|------------------------|---------------|-------------------|----------|--|------------------|----------------------|---------------------------------|-----------------------------|
| USCG | | | | | | | | | | \$23,000 |
| Quarter 3 | | | | | | | | | | |
| Mission's Day Luncheon in honor of the State of the Coast Guard Address | 4/2/2020 | Meals and Refreshments | 12 | 36 | | Lunch Services were provided for a State of the Coast Guard watch party for University Missions Day | \$354 | \$354 | \$0 | N/A |
| Dinner in Honor of Ambassador Goldberg & Ambassador Calderon | 4/16/2020 | Meals and Refreshments | 2 | 5 | | A dinner was held for the U.S. Ambassador to Colombia and Colombian Ambassador to the United States | \$487 | \$487 | \$0 | N/A |
| Quarter 3 Total | | | | | | | \$841 | \$841 | \$17,900 | |
| Quarter 4 | | | | | | | | | | |
| Coins for the Director of International Affairs | 7/7/2020 | Mementos | | | 150 | International Affairs bought coins to distribute during encounters with foreign dignitaries | \$720 | \$720 | \$0 | N/A |
| Coins for the Interdiction Committee | 7/17/2020 | Mementos | | | 100 | The Interdiction Committee coins are presented to our external partners that are non-DHS and non-Coast Guard | \$665 | \$665 | \$0 | N/A |
| Woodford Reserve Bottles for upcoming non-DHS events | 7/29/2020 | Mementos | | | 5 | Woodford Reserve restocking of mementos for upcoming non-DHS Commandant events | \$140 | \$140 | \$0 | N/A |
| Lunch Service for Previous Executive Director of the Navy League | 7/30/2020 | Meals and Refreshments | 1 | 3 | | Lunch service was provided to Bruce Butler to honor his efforts as the director of the Navy League | \$42 | \$42 | \$0 | N/A |
| Lunch Services were provided for Admiral Harris, President of the National Naval Officers Association (NNOA) | 7/31/2020 | Meals and Refreshments | 2 | 1 | | Commandant for Coast Guard (CCG) hosted a lunch for Admiral Harris, President of the NNOA, an affinity group for sea services | \$45 | \$45 | \$0 | N/A |
| Woodford Reserve Bottles engraving for non-DHS events | 7/31/2020 | Mementos | | | 5 | Woodford Reserve Bottles engraving restocking of mementos for upcoming non-DHS USCG Commandant events | \$125 | \$125 | \$0 | N/A |
| Lunch Service was provided for the Department of State's Arctic Coordinator | 8/11/2020 | Meals and Refreshments | 3 | 2 | | CCG hosted a lunch for the Department of State's staff | \$63 | \$63 | \$0 | N/A |
| Woodford Reserve Bottles for upcoming non-DHS events | 8/12/2020 | Mementos | | | 8 | Woodford Reserve restocking of mementos for upcoming non-DHS USCG Commandant events | \$224 | \$224 | \$0 | N/A |
| Coffee Services for the U.S. Ambassador to Denmark | 8/27/2020 | Meals and Refreshments | 1 | 2 | | CCG had an introductory meeting with Ambassador Sands and provided coffee services for her | \$6 | \$6 | \$0 | N/A |
| Woodford Reserve Bottles Engraving for upcoming non-DHS Events | 9/3/2020 | Mementos | | | 8 | Woodford Reserve Engraving: Restocking of mementos for upcoming non-DHS USCG Commandant Events | \$200 | \$200 | \$0 | N/A |
| Lunch Services for Dr. Saumweber, Ocean Security Project | 9/8/2020 | Meals and Refreshments | 1 | 1 | | Lunch was provided for Dr. Saumweber, Center for Strategic & International Studies | \$23 | \$23 | \$0 | N/A |
| Breakfast Service was provided to five Service Chiefs | 9/9/2020 | Meals and Refreshments | 1 | 5 | | CCG hosted the five Service Chiefs for a breakfast held at headquarters | \$90 | \$90 | \$0 | N/A |
| Luncheon for Cabo Verde Delegation Members | 9/16/2020 | Meals and Refreshments | 5 | 2 | | Coast Guard Atlantic Area hosted a luncheon for two members of the Cabo Verde Delegation | \$169 | \$169 | \$0 | N/A |
| Ombudsman of the Year Awards | 9/21/2020 | Mementos | | | 2 | Jeanna Hall and Dahna Simmons, two spouses recognized for their efforts with assisting Coast Guard families | \$294 | \$294 | \$0 | N/A |
| Gift for Ambassador Sands | 9/27/2020 | Meals and Refreshments | 0 | 1 | | CCG gifted Ambassador Sands with a bottle of wine when she hosted him for dinner | \$16 | \$16 | \$0 | N/A |
| Award for the Chairman of the Committee on Marine Transportation System | 9/28/2020 | Mementos | | | 1 | RDML Gallaudet, Assistant Secretary of Commerce for Oceans & Atmosphere & Deputy of National Oceanic and Atmospheric Administration | \$105 | \$105 | \$0 | N/A |
| Quarter 4 Total | | | | | | | \$2,927 | \$2,927 | \$14,973 | |
| USCG Total | | | | | | | \$8,027 | \$8,027 | \$14,973 | |
| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
| USSS | | | | | | | | | | \$19,125 |
| Quarter 1 | | | | | | | | | | |
| Meals and Refreshments | 11/19/2019 | Meals and Refreshments | 1 | 80 | | Vegetable Tray, Fruit Tray, Coffee Stirrers, Donuts, napkins, etc. | \$237 | \$237 | \$0 | N/A |
| Mementos | 11/20/2019 | Mementos | | | 10 | Ballpoint Pens | \$35 | \$35 | \$0 | N/A |
| Small Tokens of Appreciation | 12/13/2019 | Mementos | | | 15 | Portfolios | \$398 | \$398 | \$0 | N/A |
| Meals and Refreshments | 12/17/2019 | Meals and Refreshments | 12 | 18 | | Former Presidential Protective Division (PPD) / Vice PPD Special Agent In Charge Luncheon | \$616 | \$616 | \$0 | N/A |
| Small Tokens of Appreciation | 12/19/2019 | Mementos | | | 1 | Various Cufflinks and Coins | \$339 | \$339 | \$0 | N/A |
| Quarter 2 | | | | | | | | | | |
| Small Tokens of Appreciation | 1/23/2020 | Mementos | | | 90 | Purchased bowls, various types of trays, other gifts with the USSS star from Salisbury Inc. to give to law enforcement and other counterparts on foreign trips. Average cost per tray/item comes to be \$46. | \$4,289 | \$4,289 | \$0 | N/A |
| Gift Bags for Small Tokens of Appreciation | 2/7/2020 | Mementos | | | 70 | Gift bags purchased to give away small tokens of appreciation | \$89 | \$89 | \$0 | N/A |
| Republican National Convention Counterparts Refreshments | 2/7/2020 | Meals and Refreshments | 3 | 16 | | Refreshments | \$573 | \$573 | \$0 | N/A |
| Small Tokens of Appreciation | 2/12/2020 | Mementos | | | 121 | Purchased coins, mugs, cufflinks, hats, and other miscellaneous gifts with the USSS star from the ERA Store to give to law enforcement and other counterparts on foreign trips. Average cost per item is \$14. | \$1,702 | \$1,702 | \$0 | N/A |
| Quarter 2 Total | | | | | | | \$6,653 | \$6,653 | \$10,848 | |
| Quarter 3 | | | | | | | | | | |
| Quarter 3 Total | | | | | | | \$0 | \$0 | \$10,848 | |
| Quarter 4 | | | | | | | | | | |
| Small Tokens of Appreciation | 7/15/2020 | Mementos | | | 120 | 10 cufflinks, 15 coins, 10 mugs, 5 key tags, 25 glasses, 5 journals, 15 pens, 30 lapel pins, 5 hats | \$1,717 | \$1,717 | \$0 | N/A |
| Small Tokens of Appreciation | 8/12/2020 | Mementos | | | 100 | 100 cufflinks | \$3,420 | \$3,420 | \$0 | N/A |
| Small Tokens of Appreciation | 8/12/2020 | Mementos | | | 100 | 100 cufflinks | \$3,345 | \$3,345 | \$0 | N/A |
| Small Tokens of Appreciation | 9/3/2020 | Mementos | | | 1 | 1 tray with USSS Star engraved | \$119 | \$119 | \$0 | N/A |
| Small Tokens of Appreciation | 9/15/2020 | Mementos | | | 75 | 15 cufflinks, 10 hats, 6 mugs, 10 t-shirts, 30 coins, 4 pens | \$1,210 | \$1,210 | \$0 | N/A |
| Quarter 4 Total | | | | | | | \$9,811 | \$9,811 | \$1,037 | |
| USSS Total | | | | | | | \$18,088 | \$18,088 | \$1,037 | |

| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
|---|--------------|------------------------|---------------|-------------------|----------|--|------------------|----------------------|---------------------------------|-----------------------------|
| CISA | | | | | | | | | | \$3,825 |
| Quarter 1 | | | | | | | | | | |
| Critical 5 Leadership Meeting | 11/19/2019 | Meals and Refreshments | 9 | 17 | | Breakfast, lunch, coffee service, and dinner | \$688 | \$688 | | N/A |
| Quarter 1 Total | | | | | | | \$688 | \$688 | \$3,137 | |
| Quarter 2 | | | | | | | | | | |
| Expert-to-Expert Workshop with Germany | 2/10/2020 | Meals and Refreshments | 7 | 10 | | Coffee, bottled water, cookies, plates, and napkins | \$152 | \$152 | \$0 | N/A |
| Supplies and nonperishables for FY 2020 meetings hosted by CISA | 2/28/2020 | Supplies | | | 31 | Supplies (coffee maker, serving trays, storage, cups, napkins, coffee, tea, cookies, and more) | \$710 | \$710 | \$0 | N/A |
| Quarter 2 Total | | | | | | | \$862 | \$862 | \$2,274 | |
| Quarter 3 Total | | | | | | | | | | |
| Quarter 4 Total | | | | | | | \$0 | \$0 | \$2,274 | |
| Quarter 3 | | | | | | | | | | |
| Appreciation Plaque for UK's National Cyber Security Centre CEO | 8/31/2020 | Mementos | | | 1 | Appreciation Plaque for UK's National Cyber Security Centre Chief Executive Officer | \$182 | \$182 | \$0 | N/A |
| Gifts for Virtual Engagements with Partners from all over the world | 9/28/2020 | Mementos | | | 155 | Various gifts with CISA logo to world partners in appreciation of support through virtual engagement | \$2,003 | \$2,003 | \$0 | N/A |
| Quarter 4 Total | | | | | | | \$2,185 | \$2,185 | \$89 | |
| CISA Total | | | | | | | \$3,736 | \$3,736 | \$89 | |
| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
| FEMA | | | | | | | | | | |
| Quarter 1 | | | | | | | | | | |
| Quarter 1 Total | | | | | | | \$0 | \$0 | \$2,250 | |
| Quarter 2 | | | | | | | | | | |
| Quarter 2 Total | | | | | | | \$0 | \$0 | \$2,250 | |
| Quarter 3 | | | | | | | | | | |
| Quarter 3 Total | | | | | | | \$0 | \$0 | \$2,250 | |
| Quarter 4 | | | | | | | | | | |
| Quarter 4 Total | | | | | | | \$0 | \$0 | \$2,250 | |
| FEMA Total | | | | | | | \$0 | \$0 | \$2,250 | |
| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
| FLETC | | | | | | | | | | |
| Quarter 1 | | | | | | | | | | |
| Quarter 1 Total | | | | | | | \$0 | \$0 | \$7,180 | |
| Quarter 2 | | | | | | | | | | |
| Quarter 2 Total | | | | | | | \$0 | \$0 | \$7,180 | |
| Quarter 3 | | | | | | | | | | |
| Quarter 3 Total | | | | | | | \$0 | \$0 | \$7,180 | |
| Quarter 4 | | | | | | | | | | |
| Quarter 4 Total | | | | | | | \$0 | \$0 | \$7,180 | |
| FLETC Total | | | | | | | \$0 | \$0 | \$7,180 | |

| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
|--|--------------|-----------------|---------------|-------------------|----------|---|------------------|----------------------|---------------------------------|-----------------------------|
| S&T | | | | | | | | | | \$10,000 |
| Quarter 1 | | | | | | | | | | |
| U.S.-UK Bilateral Meeting London - Keith Lippert | 10/25/2019 | Mementos | | | 1 | Plaque to be presented as gift - UK Counterparts (gift recipient) | \$175 | \$175 | \$0 | N/A |
| Quarter 1 Total | | | | | | | \$175 | \$175 | \$9,825 | |
| Quarter 2 | | | | | | | | | | |
| Replenish Supplies - Amazon | 2/24/2020 | Supplies | | | 8 | Disposable coffee cups, coffee, tea | \$117 | \$117 | \$0 | N/A |
| Quarter 2 Total | | | | | | | \$117 | \$117 | \$9,708 | |
| Quarter 3 | | | | | | | | | | |
| Five Research and Development (SRD) Council Transition | 4/29/2020 | Mementos | | | 1 | Personalized Gavel Set - Dr. Mark Williamson Leadership of United States / Canada Bilateral Group | \$278 | \$278 | \$0 | N/A |
| SRD Transition Gift | 5/14/2020 | Mementos | | | 1 | Globe Clock | \$139 | \$139 | \$0 | N/A |
| SRD Covid Activity Technical Counsel Gift | 5/27/2020 | Mementos | | | 11 | Awards for Coronavirus Disease 2019 Pandemic (Covid) International Partners | \$2,507 | \$2,507 | \$0 | N/A |
| U.S.-UK Farewell Gift (Professor John Aston) | 6/10/2020 | Mementos | | | 1 | Engraved Gift | \$300 | \$300 | \$0 | N/A |
| Quarter 3 Total | | | | | | | \$3,224 | \$3,224 | \$6,484 | |
| Quarter 4 | | | | | | | | | | |
| New Zealand 10-Year Anniversary | 7/14/2020 | Mementos | | | 1 | Gift for Paul Stocks, Deputy Chief Executive, Labor, Science and Enterprise, New Zealand Ministry of Business, Innovation, and Employment | \$285 | \$285 | \$0 | N/A |
| Quarter 4 Total | | | | | | | \$285 | \$285 | \$6,199 | |
| S&T Total | | | | | | | \$3,801 | \$3,801 | \$6,199 | |
| Expense Name | Expense Date | Expense Purpose | DHS Attendees | Non-DHS Attendees | Quantity | Description of Purchase | Obligated Amount | Quarter Expenditures | Amount Remaining for Obligation | Status of Remaining Balance |
| CWMD | | | | | | | | | | \$2,250 |
| Quarter 1 | | | | | | | | | | |
| Quarter 1 Total | | | | | | | \$0 | \$0 | \$2,250 | |
| Quarter 2 | | | | | | | | | | |
| Quarter 2 Total | | | | | | | \$0 | \$0 | \$2,250 | |
| Quarter 3 | | | | | | | | | | |
| Quarter 3 Total | | | | | | | \$0 | \$0 | \$2,250 | |
| Quarter 4 | | | | | | | | | | |
| Quarter 4 Total | | | | | | | \$0 | \$0 | \$2,250 | |
| CWMD Total | | | | | | | \$0 | \$0 | \$2,250 | |