



DHS Official Reception and Representation Expenses

First Quarter, Fiscal Year 2020

February 21, 2020

Fiscal Year 2020 Report to Congress



**Homeland
Security**

Office of the Chief Financial Officer

Message from the Office of the Chief Financial Officer

February 21, 2020

I am pleased to provide the following report, “DHS Official Reception and Representation Expenses,” for the first quarter of Fiscal Year (FY) 2020.

This report is submitted pursuant to language set forth in Senate Report 116-125, which accompanies the FY 2020 Department of Homeland Security (DHS) Appropriations Act (P.L. 116-93).

Pursuant to congressional requirements, this report is being provided to the following Members of Congress:

The Honorable Lucille Roybal-Allard
Chairwoman, House Appropriations Subcommittee on Homeland Security

The Honorable Chuck Fleischmann
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable Shelley Moore Capito
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jon Tester
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries relating to this report may be directed to me at (202) 447-5751.

Sincerely,



Stacy Marcott
Acting Chief Financial Officer





DHS Official Reception and Representation Expenses First Quarter, FY 2020

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I. Legislative Language

This report has been prepared pursuant to language set forth in Senate Report 116-125, which accompanies the Fiscal Year (FY) 2020 Department of Homeland Security (DHS) Appropriations Act (P.L. 116-93). Senate Report 116-125 states:

The Department shall continue to submit quarterly obligation reports to the Committee for all reception and representation expenses as required in prior years.

This report is cumulative through the first quarter of FY 2020, ending December 31, 2019.

II. Background

A. Terminology

Official Reception: An occasion for which the primary purpose is to explain or interpret the programs of DHS. Events may be held in the United States or in foreign countries and may be attended by domestic or foreign officials or others being entertained for official purposes.

Representation: Entertainment primarily of foreign dignitaries in a foreign country in connection with the interests of DHS. Representation also may include official entertainment of domestic or foreign officials within or outside the borders of the United States, where the principal purpose of the event is related to a responsibility or a concern of DHS.

B. Official Reception and Representation Funds

DHS uses appropriated funds for official reception and representation (ORR) purposes, as defined in Section IIA of this report. ORR funds may be expended only to extend official courtesies to guests of the United States and DHS for maintaining the standing and prestige of the United States and DHS. ORR funds may be used to fund official activities that further the interests of DHS or to extend official courtesies for other distinguished and prominent citizens who have made a substantial contribution to the United States or DHS. ORR funds are used for expenses incurred in connection with official agency events, typically characterized by a mixed ceremonial, social, and/or business purpose, and hosted in a formal sense by high-level agency officials. ORR funds are not used to pay for the cost of meals or refreshments for U.S. Government employees in connection with routine interagency or intra-agency working meetings.

DHS extends official courtesies to federal, state, and local dignitaries and officials such as the President and the Vice President of the United States, members of the Cabinet, members of Congress and their professional staff, governors, mayors, citizen committees, and other distinguished or prominent citizens who have made a substantial contribution to the Nation or to DHS. The courtesies extended include the cost of luncheons, dinners, receptions, mementos, and participation expenses at DHS-sponsored events.

III. Component Data Summary Chart (in Dollars)

Department of Homeland Security Official Reception and Representation Distribution FY 2020 As of End of First Quarter								
Component Name*	FY 2020 Funding Level	1st Quarter Obligations	2nd Quarter Obligations	3rd Quarter Obligations	4th Quarter Obligations	Total Obligations	Total Expenditures	FY 2020 Unused Authority
Office of the Secretary & Executive Management	\$30,000	\$2,340	\$0	\$0	\$0	\$2,340	\$2,340	\$27,660
Office of the Under Secretary for Management	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
Analysis and Operations	\$3,825	\$0	\$0	\$0	\$0	\$0	\$0	\$3,825
Customs and Border Protection	\$34,425	\$600	\$0	\$0	\$0	\$600	\$0	\$33,825
Immigration and Customs Enforcement	\$11,475	\$395	\$0	\$0	\$0	\$395	\$395	\$11,080
Transportation Security Administration (TSA)**	\$7,650	\$1,280	\$0	\$0	\$0	\$1,280	\$1,280	\$6,370
United States Coast Guard	\$23,000	\$1,642	\$0	\$0	\$0	\$1,642	\$1,642	\$21,358
United States Secret Service	\$19,125	\$1,624	\$0	\$0	\$0	\$1,624	\$1,624	\$17,501
Cybersecurity and Infrastructure Security Agency	\$3,825	\$688	\$0	\$0	\$0	\$688	\$688	\$3,137
Federal Emergency Management Agency	\$2,250	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250
Federal Law Enforcement Training Center	\$7,180	\$0	\$0	\$0	\$0	\$0	\$0	\$7,180
Science and Technology	\$10,000	\$175	\$0	\$0	\$0	\$175	\$175	\$9,825
Countering Weapons of Mass Destruction Office	\$2,250	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250
Total Department of Homeland Security	\$157,005	\$8,743	\$0	\$0	\$0	\$8,743	\$8,143	\$148,262
*U.S. Citizenship and Immigration Services (USCIS) receives ORR funds from USCIS activities that generate revenue; it does not have designated ORR funds to expend this year and has been excluded from the list of DHS Components.								
**TSA receives 2-year funds that can carry over into the next fiscal year.								
Differences of \$1 or less are due to rounding.								

IV. Detailed Component Data (in Dollars)

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
OSEM									\$30,000	
Quarter 1										
Restock Locker	10/21/2019	Supplies			500	Printed DHS water bottle labels	\$275	\$275	\$0	
Restock Locker	11/4/2019	Supplies			4	Cases of small bottled water	\$12	\$12	\$0	
Gift Locker	11/12/2019	Mementos			6	Decorative box, velvet for box, fabric for box, pad insert for box	\$74	\$74	\$0	
Restock Locker	11/13/2019	Supplies			5	Diet Coke, Perrier water, iced tea, extra-large case bottled water	\$31	\$31	\$0	
Restock Locker	12/2/2019	Supplies			1	120" white round tablecloth	\$94	\$94	\$0	
Gift	12/9/2019	Mementos			6	Adjustable Washington Nationals hats	\$104	\$104	\$0	
Justice of Home Affairs Ministerial (US/EU)	12/12/2019	Meals and refreshments	40	49		Breakfast and lunch for 89 guests including linens	\$1,750	\$1,750	\$0	
Quarter 1 Total							\$2,340	\$2,340	\$27,660	
OSEM Total							\$2,340	\$2,340	\$27,660	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
USM									\$2,000	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,000	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
A&O									\$3,825	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$3,825	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
CBP									\$34,425	
Quarter 1										
Border 5/Migration 5 CIO Tech Forum biannual meeting	12/12/2019	Meals and refreshments	8	12		Coffee, breakfast, and lunches	\$300	\$0	\$300	Pending expense - waiting for receipts
U.K. Law Enforcement Community Event	12/13/2019	Meals and refreshments	5	495		Purchase of food for Law Enforcement Working Group	\$300	\$0	\$300	Pending expense - waiting for receipts
Quarter 1 Total							\$600	\$0	\$33,825	
CBP Total							\$600	\$0	\$33,825	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
ICE									\$11,475	
Quarter 1										
Angel Watch Center Grand Opening	11/13/2019	Meals and refreshments	12	42		Light refreshments	\$365	\$365	\$0	
Meeting supplies	12/9/2019	Supplies			1	Meeting supplies	\$30	\$30	\$0	
Quarter 1 Total							\$395	\$395	\$11,080	
ICE Total							\$395	\$395	\$11,080	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
TSA									\$7,650	
Quarter 1										
European Union Delegation	11/13/2019	Meals and refreshments	17	46	1	Morning and afternoon snacks and lunch at a local restaurant	\$578	\$578	\$0	
Delegation from the Korean Ministry of Land, Infrastructure, and Transport (MOLIT)	12/4/2019	Meals and refreshments	8	13	1	Morning and afternoon snacks and dinner at a local restaurant. A gift was provided to the Director General of MOLIT.	\$702	\$702	\$0	
Quarter 1 Total							\$1,280	\$1,280	\$6,370	
TSA Total							\$1,280	\$1,280	\$6,370	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
USCG									\$23,000	
Quarter 1										
Woodford Reserve bottle and engraving for Greenland and Japan visit	10/1/2019	Mementos			2	Woodford Reserve: ADM Iwanami (Japan Coast Guard), LTGEN Jorgensen (Joint Arctic Command)	\$120	\$120	\$0	
Coast Guard (CG) history books for North Pacific CG Forum	10/3/2019	Mementos			5	Coast Guard history books for North Pacific CG Forum	\$182	\$182	\$0	
Brass Plaque engraved for VADM Garcia	10/22/2019	Mementos			1	4x4 brass plaque for VADM Joel Garcia (Philippines CG)	\$29	\$29	\$0	
Custom CG pens for State of the Coast Guard Reception	11/19/2019	Mementos			20	Custom pens for congressional mbrs, local/state SC officials attending 2020 State of the CG Address	\$1,100	\$1,100	\$0	
Gifts for Senior Leadership Council	12/3/2019	Mementos			6	3 books: General Milley (Dept. of Defense), Dr. Liz Economy (CFR), Mayor Katrin Jameh (Sweden). 3 remain on hand.	\$210	\$210	\$0	
Quarter 1 Total							\$1,642	\$1,642	\$21,358	
USCG Total							\$1,642	\$1,642	\$21,358	
USSS									\$19,125	
Quarter 1										
Meals and refreshments	11/19/2019	Meals and refreshments	1	80		Coffee stirrers/doughnuts/napkins, etc.	\$237	\$237	\$0	
Mementos	11/20/2019	Mementos			10	Ballpoint pens	\$35	\$35	\$0	
Small tokens of appreciation	12/13/2019	Mementos			15	Portfolios	\$398	\$398	\$0	
Meals and refreshments	12/17/2019	Meals and refreshments	12	18		Former Presidential Protective Division (PPD) / Vice PPD Special Agent in Charge Luncheon	\$616	\$616	\$0	
Small tokens of appreciation	12/19/2019	Mementos			1	Various cufflinks and coins	\$339	\$339	\$0	
Quarter 1 Total							\$1,624	\$1,624	\$17,501	
USSS Total							\$1,624	\$1,624	\$17,501	
CISA									\$3,825	
Quarter 1										
Critical 5 Leadership Meeting	11/19/2019	Meals and refreshments	9	17		Breakfast, lunch, coffee service, and dinner	\$688	\$688		
Quarter 1 Total							\$688	\$688	\$3,137	
CISA Total							\$688	\$688	\$3,137	
FEMA									\$2,250	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,250	
FEMA Total							\$0	\$0	\$2,250	
FLETC									\$7,180	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$7,180	
FLETC Total							\$0	\$0	\$7,180	
S&T									\$10,000	
Quarter 1										
US-UK Bilateral Meeting London - Keith Lippert	10/25/2019	Mementos			1	Plaque to be presented as gift- UK counterparts (gift recipient)	\$175	\$175	\$0	
Quarter 1 Total							\$175	\$175	\$9,825	
S&T Total							\$175	\$175	\$9,825	
CWMD									\$2,250	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,250	
CWMD Total							\$0	\$0	\$2,250	