



# **Working Capital Fund Quarterly Execution Report**

Second Quarter, Fiscal Year 2020

*May 29, 2020*

Fiscal Year 2020 Report to Congress



**Homeland  
Security**

*Office of the Chief Financial Officer*

# Message from the Chief Financial Officer

May 29, 2020

I am pleased to provide the following “Working Capital Fund Quarterly Execution Report” for the second quarter of Fiscal Year (FY) 2020.

This report is submitted pursuant to language in the FY 2020 Department of Homeland Security Appropriations Act (P.L. 116-93), its accompanying Joint Explanatory Statement, House Report 116-180, and Senate Report 116-125.

Pursuant to congressional requirements, this report is being provided to the following Members of Congress:

The Honorable Lucille Roybal-Allard  
Chairwoman, House Appropriations Subcommittee on Homeland Security

The Honorable Chuck Fleischmann  
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable Shelley Moore Capito  
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jon Tester  
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries relating to this report may be directed to me at [cfofrontoffice@hq.dhs.gov](mailto:cfofrontoffice@hq.dhs.gov)



Sincerely,

**TROY D  
EDGAR**

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TROY D EDGAR  
Date: 2020.05.29  
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Troy Edgar  
Chief Financial Officer



# Working Capital Fund Quarterly Execution Report Second Quarter, Fiscal Year 2020

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# I. Legislative Language

This document has been prepared in response to the Fiscal Year (FY) 2020 Department of Homeland Security (DHS) Appropriations Act (P.L. 116-93), its accompanying Joint Explanatory Statement, House Report 116-180, and Senate Report 116-125.

P.L. 116-93 states:

SEC. 504. Section 504 of the Department of Homeland Security Appropriations Act, 2017 (division F of Public Law 115–31), related to the operations of a working capital fund, shall apply with respect to funds made available in this Act in the same manner as such section applied to funds made available in that Act.

The Joint Explanatory Statement and House Report 116-180 both state:

In addition, the Department shall submit quarterly WCF execution reports to the Committees that include activity level detail.

Senate Report 116-125 states:

The WCF table included in the justification materials accompanying the budget request shall serve as the control level for quarterly execution reports submitted to the Committee not later than 30 days after the end of each quarter. These reports shall identify any activity added or removed from the fund.

Additionally, the FY 2017 DHS Appropriations Act (P.L. 115-31 and referenced in P.L. 116-93) states:

*Provided further*, That the Chief Financial Officer of the Department of Homeland Security shall submit a quarterly execution report with activity-level detail, not later than 30 days after the end of each quarter.

## II. Second Quarter Execution Report

WCF Execution Status Quarter 2										
Description	FY 2020 Annual Plan <sup>1</sup>	Planned Execution <sup>2</sup>	Allotment	Commitments	Obligations <sup>3</sup>	Expenditures, Accruals, Upward Adjustments <sup>4</sup>	Delta (Planned Exec. - OBL - EXP)	Exec Rate <sup>5</sup>	Available Balance	Comments
U.S. General Services Administration (GSA) Rent	154,634,883.00	77,317,442.00	77,317,442.00	3,959,265.00	16,264,746.00	56,942,254.00	4,110,442.00	95%	151,177.00	
Finance & Accounting Shared Services	25,513,054.00	12,756,522.00	12,756,522.00	-	8,504,347.00	4,252,176.00	-	100%	-	
Human Capital Business Systems	5,386,417.00	5,386,417.00	5,386,417.00	831,180.00	-	853,588.00	4,532,829.00	16%	3,701,649.00	Funds will be obligated in the third quarter (Q3); contracts to be awarded in May/June timeframe.
Flexible Spending Plan	1,200,000.00	1,200,000.00	1,200,000.00	-	-	-	1,200,000.00	0%	1,200,000.00	Invoices were received late in the second quarter (Q2) and currently are under review. Payments to be processed in Q3.
Headquarters Leadership Development	196,841.00	196,841.00	196,841.00	70,216.00	245.93	27,803.91	168,791.16	14%	98,575.16	Delay in \$54,000 obligation in Q2. Amount will be obligated fully in Q3.
Research Library & Information Services	8,098,263.00	7,762,654.00	7,762,654.00	-	5,700,078.00	613,902.00	1,448,674.00	81%	1,448,674.00	
National Capital Region Infrastructure Operations	124,429,685.00	61,136,672.00	61,136,672.00	12,735,106.78	27,253,984.71	13,566,103.99	20,316,583.30	67%	7,581,476.52	Low because of new contract vehicles being negotiated with contractors to replace task orders that expired. Funds will be executed fully once the new contract vehicles are in place.
Classified Local Area Network Operations	33,322,505.00	20,121,288.00	20,121,288.00	-	4,748,457.00	-	15,372,831.00	24%	15,372,831.00	Q2 funding not allotted time; funding will be obligated in Q3.
Homeland Security Presidential Directive- 12	22,755,207.00	15,618,553.00	15,618,553.00	1,638,761.93	5,090,836.12	4,806,627.61	5,721,089.27	63%	4,082,327.34	Revised spend plan and procurement schedule have moved program requirements into Q3 and the fourth quarter (Q4). HSPD-12 is planning to execute all of the funding for this fiscal year.
e-Training	5,665,600.00	5,665,600.00	5,665,600.00	1,398,750.00	-	1,370,285.00	4,295,315.00	24%	2,896,565.00	Funds have been committed; balance will be obligated in Q4.
Mail Services	12,598,976.00	12,598,976.00	12,598,976.00	-	9,448,490.00	3,110,380.00	40,106.00	100%	40,106.00	
Background Investigations	9,962,755.00	9,962,755.00	9,962,755.00	-	7,037,860.58	30,742.58	2,894,151.84	71%	2,894,151.84	New blanket purchase agreement available in Q3, to request background investigations.
Transit Subsidy	6,735,633.00	316,150.00	316,150.00	-	-	316,150.00	-	100%	-	DHS expects some savings in this particular category due to COVID-19 and currently is updating the account to return any excess balances to Components. Changes will be reflected in the Q3 WCF report.
Interagency Council Funding	1,189,288.00	-	-	-	-	-	-	-	-	
USA Jobs	1,380,467.00	1,380,467.00	1,380,467.00	-	-	1,371,717.00	8,750.00	99%	8,750.00	
e-Enterprise Human Resources Integration	4,521,345.00	4,521,345.00	4,521,345.00	-	-	4,184,557.00	336,788.00	93%	336,788.00	
e-Rulemaking	385,040.00	385,040.00	385,040.00	-	-	-	385,040.00	0%	385,040.00	Contract package to be routed in Q3.
Human Resources Line of Business	273,913.00	-	-	-	-	-	-	-	-	
e-Gov Benefits	180,091.00	180,090.00	180,090.00	-	-	-	180,090.00	0%	180,090.00	Memorandum of understanding (MOU) will be finalized in Q3.
E-Financial Line of Business	187,342.00	187,342.00	187,342.00	187,342.00	-	-	187,342.00	0%	-	MOU will be finalized in Q3.
Geospatial Line of Business	225,000.00	225,000.00	225,000.00	225,000.00	-	-	225,000.00	0%	-	MOU will be finalized in Q3.
Budget Formulation and Execution Line of Business	110,000.00	110,000.00	110,000.00	-	110,000.00	-	-	100%	-	
e-Integrated Award Environment	719,644.00	719,644.00	719,644.00	-	-	-	719,644.00	0%	719,644.00	Q2 funding not allotted time; funding will be obligated in Q3.
e-Integrated Financial Assistance Environment	472,485.00	-	-	-	-	-	-	-	-	
Performance Management Line of Business	81,077.00	-	-	-	-	-	-	-	-	
<b>DHS Crosscutting Service Subtotal</b>	<b>9,725,692.00</b>	<b>7,708,928.00</b>	<b>7,708,928.00</b>	<b>412,342.00</b>	<b>110,000.00</b>	<b>5,556,274.00</b>	<b>2,042,654.00</b>	<b>74%</b>	<b>1,630,312.00</b>	
<b>TOTAL</b>	<b>420,225,511.00</b>	<b>237,748,798.00</b>	<b>237,748,798.00</b>	<b>21,045,621.71</b>	<b>84,159,045.34</b>	<b>91,446,287.09</b>	<b>62,143,466.57</b>	<b>74%</b>	<b>41,097,844.86</b>	

### Notes:

<sup>1</sup> Annual Plan for FY 2020 including carryover funds.

<sup>2</sup> Cumulative planned obligations and/or expenditures as of the end of the current quarter in accordance with office's spend plan.

<sup>3</sup> Total cumulative FY 2020 funds obligated in the financial system through the end of the current quarter.

<sup>4</sup> Total cumulative FY 2020 actual expenditures through the end of the current quarter.

<sup>5</sup> We are asking for second quarter to be obligated fully by March 31, 2020.

<sup>6</sup> WCF will be dissolved starting in FY 2021.

## Appendix: Abbreviations

<b>Abbreviation</b>	<b>Definition</b>
FY	Fiscal Year
DHS	Department of Homeland Security
GSA	General Services Administration
Q2	Quarter 2
Q3	Quarter 3
MOU	Memorandum of Understanding
N/A	Not Applicable
WCF	Working Capital Fund