

EXEMPLAR PILOT PROGRAM

I. Purpose

This Directive addresses the Department of Homeland Security (DHS) Exemplar pilot program. Exemplar provides a mechanism by which DHS can detail Science, Technology, Engineering, and Math (STEM) and cybersecurity-related job series employees to the private sector for training that cannot be obtained through other existing training mechanisms.

II. Scope

This pilot phase Directive applies to DHS Science and Technology (S&T) Directorate and National Protection and Programs Directorate (NPPD).

III. Authority

Title 5, United States Code (U.S.C.), Section 41, "Government Employees Training Act of 1958"

IV. Responsibilities

Under Secretaries for S&T and NPPD:

- A. Define the work and justify the need for the training opportunity.
- B. Ensure human resources requirements are addressed and clearly communicated to the employee and to the private sector organization. These requirements include but are not limited to: work schedule, hours of duty, leave procedures, etc."

V. Policy and Requirements

- A. Exemplar provides DHS an official process to send STEM and cybersecurity-related job series employees to the private sector for relatively short periods to address specific identified needs. Exemplar provides DHS with the ability to obtain hands-on employee training in areas defined by the requesting Component in the training description.

B. Exemplar may be used by DHS Science and Technology Directorate and National Protection and Programs Directorate during the pilot phase. DHS STEM and cybersecurity employees are hands-on training participants in a variety of critical projects and initiatives within a for-profit private sector organization related to their job series. DHS employees are limited to addressing approved training objectives as outlined in the approved training description. The DHS employee is barred from working on matters involving their personal financial or business interests and affiliations.

VI. Questions

Address any questions or concerns regarding this Directive to the Private Sector Office, within the Office of Intergovernmental Affairs/Partnership and Engagement.



Russell C. Deyo
Under Secretary for Management



Date