

CHIEF SECURITY OFFICER

I. Purpose

This Directive updates the responsibilities and functions, relationships, and authorities of the Chief Security Officer (CSO) pursuant to the authority vested in the Secretary of Homeland Security by Section 112 of Title 6, and authority under the Department of Homeland Security (DHS) Delegation 00002. This Directive also authorizes the CSO, in consultation with the Under Secretary for Management, to issue DHS policy and DHS Instructions within the responsibilities, functions, and authorities assigned herein.

II. Scope

A. This Directive applies throughout DHS and its Operational and Support Components (referred to collectively in this Directive as “DHS Components”), the Office of Inspector General of DHS, and all other organizational entities with the Department.

B. To the extent that this Directive conflicts with DHS Delegation 12000, “Delegation for Security Operations within the Department of Homeland Security,” Section II.D.11, dated June 5, 2012, this Directive takes precedence. Remaining authorities related to the oversight of key security officials not discussed herein is hereby re-delegated to the relevant Component Head. This part expires upon the update, supersedure, or cancellation of the version dated June 5, 2012.

C. Nothing in this Directive will be interpreted to transfer, supersede, or otherwise conflict with the statutory authority of the United States Secret Service under 18 United States Code (U.S.C.) §§ 3056 and 3056A.

D. In accordance with DHS Delegation 0800 and Inspector General Act of 1978, nothing in this Directive will be construed as to impinge or limit the authority or independence of the Inspector General for Homeland Security.

E. Nothing in this Directive will abrogate or affect the responsibilities of the Under Secretary for Intelligence and Analysis under statute, Executive Order, or conferred by Presidential or Intelligence Community directive concerning classified sources, methods, and activities, classified national intelligence, or Sensitive Compartmented Information (SCI), and executed consistent with delegations of authority or designations issued by the Secretary.

F. DHS Management Directive 11080, “Security Line of Business Integration and Management,” is hereby cancelled.

III. Authorities

- A. Title 6, U.S.C., Section 112, "Secretary; Functions"
- B. Title 6, U.S.C., Section 341, "Under Secretary for Management"
- C. Executive Order 13587, "Structural Reforms To Improve the Security of Classified Networks and the Responsible Sharing and Safeguarding of Classified Information"
- D. Executive Order 13526, "Classified National Security Information," December 29, 2009
- E. Executive Order 13549, "Classified National Security Information Program for State, Local, Tribal, and Private Sector Entities," August 18, 2010
- F. Executive Order 13691, "Promoting Private Sector Cybersecurity Information Sharing," February 13, 2015
- G. Title 6, Code of Federal Regulations, Part 7, "Classified National Security Information"
- H. Homeland Security Presidential Directive 12, "Policy for a Common Identification Standard for Federal Employees and Contractors"
- I. DHS Delegation 00002, "Delegation to the Under Secretary for Management"
- J. DHS Delegation 12000, "Delegation for Security Operations within the Department of Homeland Security"
- K. Chief Security Officer Council Charter, December 2016
- L. Intelligence Community Directive 700, "Protection of National Intelligence," June 7, 2012

IV. Responsibilities

- A. The **Chief Security Officer (CSO)**, under the authority, direction, and control of the Under Secretary for Management, has Department-wide responsibility for:
 - 1. Directing the Department's security program, to include issuing policies and procedures for personnel security, information security, classification management of national security information, physical security to include physical access control systems, operations security, visitor management, industrial security, security education and training, and the Homeland Security Presidential Directive 12 (HSPD-12) Program for authorized authoritative credentials, such as DHS Personal Identity Verification (PIV) cards and other enterprise identity credentials.

2. Establishing unified policies and business practices across the Department to ensure the efficient and effective use of resources in executing the DHS Security Program, and recommending and approving constructs for security support and services to DHS Headquarters Components.
3. Submitting proposed performance expectations for consideration to Component Heads and providing end of performance appraisal period performance feedback for consideration.
4. Developing and overseeing implementation of Executive Orders 12829, 12968, 13467, 13526, 13549, 13556, and 13691, including by issuing policies, procedures, and by serving as the designated DHS Senior Agency Official, exercising the security-related responsibilities pertaining to DHS's role as a Cognizant Security Agency under the National Industrial Security Program, and advising the Secretary, Deputy Secretary, and DHS Component Heads on the development of risk-managed security policies and programs, as appropriate.
5. Developing and overseeing the implementation of DHS Special Access Programs security policy, pursuant to DHS Directive 140-04, "Special Access Programs."
6. Issuing policies, procedures, and direction for the identification, reporting, investigation, and referral of serious security incidents, including unauthorized disclosures of classified information.
7. Developing and promulgating investigative and adjudicative guidance for issuing authorized authoritative credentials in accordance with HSPD-12 and Federal Information Processing Standards Publication 201 including DHS PIV cards, derivative PIV credentials such as the common identification standard for secure mobile device management, and temporary credentials such as a common identification standard for other personnel, visitors, and affiliates.
8. Serving as the Senior Insider Threat Official for the DHS Insider Threat Program, pursuant to DHS Memorandum, "Designation of the Senior Insider Threat Official for the Department of Homeland Security Insider Threat Program," (November 12, 2014), including by developing policy and guidance and overseeing implementation of the DHS Insider Threat Program, which includes Component insider threat programs, under the joint authority, direction, and control of the Under Secretary for Management and the Under Secretary for Intelligence and Analysis, in accordance with DHS Instruction 262-05-002, "Information Sharing and Safeguarding: Insider Threat Program," or its successor, and Secretary Memorandum, "Expanding the Scope of the DHS Insider Threat Program," of January 3, 2017.
9. Administering the DHS Security Program within, or by providing direct security support and services to, Components not serviced by or under the cognizance of a Component security program/CSO.

10. Representing DHS on security-related interagency committees and working groups.
11. Convening a Security Appeals Board in accordance with Executive Order 12968, as amended, and the DHS Instruction Manual 121-01-007-01, "The Department of Homeland Security Personnel Security, Suitability and Fitness Program," or its successor Instruction.
12. Review of facility information and monitoring of Facility Security Level information.
13. Chairing the DHS CSO Council.

B. **Component Heads:**

1. Coordinate with the DHS CSO to deliver effective and efficient security services throughout the Department.
2. Coordinate with the CSO in recruitment, selection, written performance objectives, and annual performance evaluations for Component Chief Security Officers and other positions above GS-15 or equivalent within the security office lines of business. For hiring and selection activities:
 - a. Submit to the CSO for review and approval the qualification standards, including knowledge, skills, and abilities or competencies needed for such positions;
 - b. Invite the CSO or his/her designee to participate in the interview process of the best qualified list of candidates;
3. Ensure Component facilities possess and maintain timely and accurate facility security plans and assessments.
4. Ensure the structure and organization of the security program is aligned with security best practices as determined by the CSO Council.
5. Advise and collaborate with the DHS CSO on Component reorganization or restructuring plans that result in security program realignments.

C. **Operational Component Chief Security Officers:**

1. Subject to the oversight and guidance of the CSO, serve as the principal advisor to their respective Component Head on security issues and ensure that security programs meet the mission requirements of the Department and its Components.

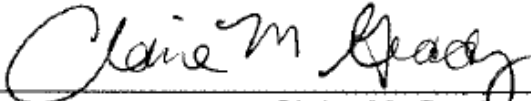
2. Participate in the development of Department-wide security direction and policies as members of the CSO Council, hereby established, and implement Department-wide security policies within their respective Components.
3. Coordinate with the Under Secretary for Intelligence and Analysis, as appropriate, in the development of security policies to ensure appropriate consideration of protection requirements for SCI.
4. Collaborate with the CSO on physical access control systems integration and management efforts; specifically ensuring the proper assessment of DHS-owned or -leased facilities, and proper HSPD-12 Program credential authentication to include public key infrastructure.
5. Delegated the authority to establish Component-level security program policies in alignment with DHS Office of the Chief Security Officer policies and authorities.

D. The **CSO Council**:

1. Reviews and approves recommendations in addressing issues affecting the DHS security community and developing and implementing a vision and strategic direction for security within the Department.
2. Promulgates security management policies, processes, best practices, performance measures, and decision criteria for managing the delivery of security programs to enhance efficient and effective security management.
3. Implements Security Centers of Excellence, boards, working groups, and resource sharing tied to DHS CSO Council priorities to continuously improve DHS security processes and performance.

V. Questions

Address any questions or concerns regarding this Directive to the Office of the Chief Security Officer, Executive Director of Strategic Operations, 202-447-5340.



Claire M. Grady
Under Secretary for Management

21 May 2018

Date