



JD# 01-2020-22

Description:

Serves on the Joint Requirements Council Director’s Staff. The Joint Requirements Council (JRC) is an SES level body that advances the goals and objectives set forth by the DHS Secretary by building a more unified and operationally effective and efficient organization through the creation of a component-driven joint requirements process. Specifically, for department level and/or multi-component mission execution, the JRC governs all requirements efforts, and provides the Deputy Secretary and/or DMAG with recommendations for investment, as well as changes to training, organization, laws, and operational processes and procedures.

The incumbent serves as an analyst for assigned programs, projects and/or major continuing areas of responsibility involving the development, deployment, and critical problem resolution for a series of cross-component portfolio teams in key DHS mission areas as JRC assesses, analyzes, and devises courses of action to address joint capability needs and gaps. The nature of the work is such that it can be performed based on knowledge and professional competence in operations research or a related field. This position is non-reimbursable.

Component Name: Management Directorate

Position Title: Operations Research Analyst

Job Series: 1515

Grade Level: GS 13/14

Location: St. Elizabeth’s Campus, 2703 Martin Luther King Jr Ave SW, Washington DC 20593

Duration: 1 Yr

Openings: 1

Employee Responsibility: *Employees interested in a detail opportunity must pursue and receive all necessary approvals within their chain of command i.e., supervisors and/or managers, prior to accepting the detail opportunity.*

Duration: *For Personnel Servicing Offices only – Details are processed in 120-day increments in accordance with 5 U.S.C. §3341 and can be extended in 120-day increments as needed.*

Type of Position: Competitive Service

*** Details of excepted service employees to the competitive service requires OPM approval through the Office of the Chief Human Capital Officer.*

Type of Detail: Non-reimbursable

Package Acceptance Period: **Start:** 01/20 **End:** Until Filled

Qualifications Needed:

Serves as an analyst for assigned programs, projects and/or major continuing areas of responsibility involving the development, deployment, and critical problem resolution in key DHS mission areas as JRC assesses, analyzes, and devises alternative courses of action to address joint capability needs and gaps. The nature of the work is such that it can be performed based on knowledge and professional competence in operations research, systems engineering or a related field. Knowledge and skill in the development of analyses and products to define and shape alternatives for establishing effective strategies; defining strategic capability requirements; determining programming priorities; informing acquisition decisions; and informing resource allocation decisions within the context of JRC processes. Provides provision of technical assistance by advancing the development of appropriate and technically sound methodologies to critically evaluate candidate solutions against requirement criteria. Evaluates research, analysis, design, and assessment of capabilities, operational needs, requirements, concepts, and resources to merge, deconflict, and synchronize functional, organizational, and DOTMLPF requirements and solutions for the purposes of unifying and improving DHS cross-component capabilities.

Clearance Required* (Y/N): Yes- X

If yes, what level of security clearance? **Secret**

***** Does Not Qualify for Joint Duty Credit**

***** No Temporary Promotions**

***** Military & Contracted Personnel Not Eligible**

Submit the following documents to jointdutyprogramoffice@hq.dhs.gov, with "Detail Opportunity – Operations Research Analyst" in the subject line.

- Submit *Joint Duty Assignment Application* – [DHS Form 250-02](#)
- **Resume** (please do not include any personally identifiable information (PII) (i.e., home address, social security number, or date of birth))
- **Redacted SF-50**, removing PII (i.e., social security number or date of birth)

Point of

Contact:

Email: jointdutyprogramoffice@hq.dhs.gov
