

Subchapter 3006.1 Full and Open Competition

3006.102 Use of competitive procedures.

(b) If only one responsible offer is received in response to a solicitation using competitive procedures, and the award exceeds \$250,000, the contracting officer must complete a One-Bid Award Questionnaire within seven days of email notification from the DHS Enterprise Reporting Application (ERA) and ensure information in the contract file supports the responses.

(1) The contracting officer must follow up with at least one anticipated source and attempt to discover the reason(s) an offer was not submitted. The contracting officer must consider response(s) provided, review all actions taken, and document the contract file with conclusions for the lack of competition.

(2) Paragraph (1) does not apply when the solicitation was open at least 16 days and at least one of the following was used:

- (i) A RFI, draft RFP, RFQ, SOW, or similar document was provided to potential offerors, or
- (ii) Held an Industry Day, or pre-proposal conference; or
- (iii) Held one-on-one meetings with at least three potential offerors.