

Subchapter 3041.1 General**3041.103 Statutory and delegated authority.**

(c) Requests for individual and class certifications, that allow for delegations of authority from GSA for utility service contracts for periods over one year and not greater than ten years, shall be referred by the Head of the Contracting Activity (HCA) to the Chief Procurement Officer (CPO). As part of the request, HCAs must attest in writing that the Component has:

(1) An established acquisition program. Provide evidence of Component operation as established acquisition program (e.g., copies of Acquisition Plan, Milestone Decision Document);

(2) Personnel technically qualified to deal with specialized utilities problems. Provide evidence of the technical qualification for the personnel monitoring the utilities contracts over the course of the current performance period (e.g., copies of training certificates, name and contact information of Component Energy Manager, Contracting Officer's warrant); and

(3) The ability to accomplish its own pre-award contract review. Provide evidence of evaluations (e.g., copies of the current Internal Control Plan (ICP) Agreement, copies of most recent compliance reviews conducted).

All certification requests shall receive Office of General Counsel review and coordination prior to submission to CPO. OCPO requires 30 days processing time from receipt of certification requests.