

Subchapter 3042.3 Contract Administration Office Functions

3042.302 Contract administration functions.

(a)(12) FAR 16.301-3(a)(4) stipulates that a cost–reimbursement contract can be used only when the contractor’s accounting system is adequate for determining costs applicable to the contract. The contracting officer is responsible for determining if a contractor’s accounting system is adequate. Consult with DCAA or Defense Contract Management Agency (or other cognizant Federal Agency) to see if there is an existing determination that can be used. If not, the DHS contracting officer is responsible for determining whether or not a contractor’s accounting system is adequate.

3042.302-70 Earned value management.

Responsibility for reviewing Earned Value Management System (EVMS) plans and verifying initial and continuing contractor compliance with Government EVMS criteria and conformity with American National Standards Institute/Electronic Industries Alliance (ANSI/EIA) Standard 748, Industry Guidelines for EVMS, is normally delegated to DCMA when EVMS support is required at a location under DCMA cognizance. Refer to HSAM 3034.204 for guidance relating to identification of contracts that require the application of EVMS. Refer to HSAM 3042.202 for procedures for ordering DCMA services.

3042.302-71 Trafficking in persons.

Monitor contractor compliance with the requirements of FAR 52.222-50, Combating Trafficking in Persons. The contracting officer shall include documentation in the contract file that the contractor has informed all employees and subcontractors of the Government policy on combating trafficking in persons. The contracting officer shall also include documentation in the contract file that all subcontractor employees have been informed of the policy. In the event that the contractor or a subcontractor violates FAR 52.222-50, the contracting officer shall document the file and provide the information to the DHS Inspector General for investigation. If a violation has occurred the contracting officer shall document the file and the remedies imposed in accordance with FAR 52.222-50.