

Subject: \*\*\*Action Necessary\*\*\* Responses to Requests

Please email me the below responses in their entirety (response letter and documents) by noon on Wednesday (9/30). Thank you.

Catherine

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
Director, Departmental Disclosure & FOIA  
U.S. Department of Homeland Security  
Washington, D.C. 20528  
Phone: (b)(6) Fax: 703.235.0443

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**From:** [Lockett, Vania](#)  
**To:** [Lockett, Vania](#)  
**Subject:** FW: FOIA Request for Office of the Secretary's Weekly Report  
**Date:** Wednesday, February 17, 2010 2:11:45 PM

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**From:** Callahan, Mary Ellen [mailto:(b)(6)]  
**Sent:** Monday, May 25, 2009 2:18 PM  
**To:** Grossman, Jordan; Lockett, Vania  
**Cc:** Callahan, Mary Ellen; (b)(6) Shlossman, Amy  
**Subject:** RE: FOIA Request for Office of the Secretary's Weekly Report

(b) (5)

Thanks a lot,  
Mary Ellen

**Mary Ellen Callahan, CIPP**  
**Chief Privacy Officer**  
**U.S. Department of Homeland Security**  
**245 Murray Lane SW, Mail Stop 0655**  
**Washington, DC 20528-0655**  
**Telephone:** (b)(6)  
**Fax:** (703) 235-0442  
**E-mail:** (b)(6)  
**Website:** [www.dhs.gov/privacy](http://www.dhs.gov/privacy)

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**From:** Grossman, Jordan [mailto:(b)(6)]  
**Sent:** Friday, May 22, 2009 6:25 PM  
**To:** Lockett, Vania  
**Cc:** Callahan, Mary Ellen; (b)(6) Shlossman, Amy  
**Subject:** RE: FOIA Request for Office of the Secretary's Weekly Report

Hi Vania,

(b) (5)

Thanks!

Jordan

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**From:** Lockett, Vania [mailto:(b)(6)]  
**Sent:** Friday, May 22, 2009 3:06 PM  
**To:** Grossman, Jordan  
**Cc:** Callahan, Mary Ellen; (b)(6)  
**Subject:** FOIA Request for Office of the Secretary's Weekly Report

Jordan,

Attached for your information is a FOIA request received by this office seeking a copy of the "Weekly Departmental Report for the Department of Homeland Security produced between January 1, 2009 and May 1, 2009," which was further described as the "brief report from each of the offices... produced through the Office of the Secretary."

Although this particular request does not fit the criteria you set forth for inclusion in the weekly report of significant FOIA requests (i.e. he is an individual who is a blogger and not tied to a broader news organization), due to the subject matter, I thought you may want to be aware of this request. This office will task the Executive Secretariat to search for responsive records.

If you have questions, feel free to give me a call at (b)(6)

Thank you.

**Vania T. Lockett, CIPP/G**

Associate Director, Disclosure & FOIA Operations

Privacy Office

U.S. Department of Homeland Security

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**Papoi, Catherine**

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**From:** Papoi, Catherine (b)(6)  
**Sent:** Wednesday, September 30, 2009 11:59 AM  
**To:** Taylor, Donald; Richardson, Sherry; Payne, Latita M  
**Cc:** Papoi, Catherine  
**Subject:** \*\*\*RESPONSE REVIEW NOTIFICATION\*\*\*\*September 30, 2009

Prior to your release, the DHS Front Office will review the responses to the below FOIA requests. I will coordinate the process. When your component finalizes the release, please forward the response letter and documents for release in a single .pdf file to (b)(6). Again, it is very important that your office not send the response to the requester until I notify you that the response has been reviewed and is cleared to be sent to the requester.

- On **September 15<sup>th</sup>**, **Eileen Sullivan** of *The Associated Press* (Washington, D.C.), requested from the Coast Guard (USCG), records regarding the exercise held on the Potomac River on September 11, 2009, to specifically include all communications that occurred before, during, and after the exercise between USCG employees and other federal, state, and local officials.
- On **September 18<sup>th</sup>**, **Christopher C. Horner** of the **Competitive Enterprise Institute** (Washington, D.C.), requested from the Secret Service a copy of the White House Visitor Logs for the period of January 21, 2009, and June 30, 2009.
- On **September 21<sup>st</sup>**, **Mike Williams**, an individual from Leicester, England, requested from the Secret Service, all White House visitor logs from September 11, 2001, to the present, that reflect the entries and exits of Richard Clarke and Lynne Cheney from the White House.

Thank you for your cooperation.

Catherine

**Papoi, Catherine**

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**From:** Lockett, Vania  
**Sent:** Thursday, October 01, 2009 2:36 PM  
**To:** Papoi, Catherine  
**Subject:** RE: S1-related FOIA clearance process

Yes.

All requests relating to S1 phone/schedule will go to Mary Ellen Brown for clearance.  
All other requests relating to S1 will go to Amy Shlossman.

Thanks for getting clarification on this.

Vania

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**From:** Papoi, Catherine  
**Sent:** Wednesday, September 30, 2009 9:06 AM  
**To:** Lockett, Vania  
**Cc:** Papoi, Catherine  
**Subject:** FW: S1-related FOIA clearance process

(b) (5)



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**From:** Brown, Mary Ellen  
**Sent:** Tuesday, September 29, 2009 1:21 PM  
**To:** Papoi, Catherine  
**Subject:** RE: S1-related FOIA clearance process

Please continue to send me any requests relating to S1's schedule & phone logs. Amy definitely wants to receive all other inquiries (non-scheduling related) particularly if it involves ARRA funds. Thanks! ME

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**From:** Papoi, Catherine  
**Sent:** Tuesday, September 29, 2009 11:37 AM  
**To:** Brown, Mary Ellen  
**Cc:** (b)(6)  
**Subject:** S1-related FOIA clearance process

(b) (5)



Catherine

Catherine Papoi, J.D., CIPP/G  
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**From:** [Papoi, Catherine](#)  
**To:** [Lockett, Vania](#)  
**Subject:** Re: Compiled FOIA media requests cmp  
**Date:** Thursday, October 01, 2009 11:52:12 AM

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Thank you!!

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
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**From:** Lockett, Vania  
**To:** Papoi, Catherine  
**Sent:** Thu Oct 01 11:38:26 2009  
**Subject:** RE: Compiled FOIA media requests cmp

Catherine,

From the list that you provided to me, I extrapolated those cases that were actually received in the Privacy Office and included them in the attached spreadsheet. Also attached are copies of the incoming request letters and outgoing responses, where applicable, for each case. For those cases where we referred the requests to other DHS components to handle, I have indicated so in the spreadsheet.

If you require further information, please let me know.

Regards,

Vania

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**From:** Papoi, Catherine  
**Sent:** Thursday, October 01, 2009 9:25 AM  
**To:** Lockett, Vania  
**Cc:** (b)(6)  
**Subject:** Compiled FOIA media requests cmp

V- would you mind taking a look at the attached list from the front office. I will collect the incoming and release packages from the components since this list was **compiled using** past weekly reports. However, since some of these requests potentially involve multiple components, I need to know if any where referred and to whom. Also, would you have someone on our staff collect the incoming request letter and/or released final response for any that we processed? If there are any on here that we have not sent finals out on, we need to clear them through the front office prior to release. Thanks.

**From:** Lockett, Vania  
**To:** (b)(6); Clark-Moe, Loren; (b)(6); (b)(6); (b)(6); <CTR>; Lockett, Vania; (b)(6); (b)(6); <CTR>; (b)(6); <CTR>  
**Cc:** Papoi, Catherine; Holzerland, William  
**Subject:** DHS Front Office FOIA Review  
**Date:** Thursday, October 01, 2009 11:52:15 AM  
**Importance:** High

Hello all,

Each week our office reports to the DHS Front Office on significant FOIA requests received. From the list we provide, the Front Office extrapolates those requests that may be of concern to the White House and includes those requests in its weekly Cabinet Report. Effective immediately, the Front Office will begin notifying Catherine of those cases that have been *tagged* by the Front Office for White House review. Going forward, the Front Office will review and must clear on all cases that have been *tagged*.

**Question for Loren and James:** Is there any way to add a function in our tracking system that will allow us to identify the *tagged* requests?

**Question for everyone:** Can you come up with some ideas for a uniform way that we can mark the case folders for these requests so that when one comes across my, Bill's, or Sabrina's desks, we are clear that we're dealing with a *tagged* request?

The following cases have been *tagged* by the DHS Front Office. For those requests that are still pending, any proposed responses must be cleared by the Front Office prior to release.

Case Number	Processor	Description	Status	Disposition
09-555	(b)(6)	Holbrook Mohr, an AP writer, requested a list of all government agencies (federal, state and local) as well as any other entity, public or private, that received money from all components, departments or agencies of the Department of Homeland Security related to the response and recovery of Hurricane Katrina, including the amount of money each agency or entity was given. He also requested any related data key or codes used when distributing or tracking money for Hurricane Katrina and RitaFOIA	Closed	PRIV released 6 pages in full on behalf of CBP.  USCG and USSS responded directly.  Request to OIG was withdrawn.  PRIV referred to ICE for direct response.
09-783	(b)(6)	7/1: Jace Larson with 9NEWS, K*USA-TV in Denver requested from DHS all publicly releasable details of airline tickets purchased from 1/1/09 to present for employees based in the Denver metro area, to include: date of ticket purchase; date of air travel; price/amount paid; fair code of purchased ticket; flight departure, transfer and arrival cities; carrier; purpose of trip; name of traveler; name of agency; and other releasable information about travel.	Closed	Referred to MGMT, TSA, ICE, FEMA, USSS.
09-864	(b)(6)	7/28: Greg Carlstrom of The Federal Times (Springfield, VA) requested from DHS a list of the five most expensive international airline tickets purchased by agency employees traveling on official business during FY2008, including origin and destination locations, cost, and the fare class of the ticket, as well as a copy of the five largest international travel reimbursements from FY2008.	Closed	Referred to MGMT
09-873	Lockett	7/30: Kenneth Vogel of Politico (Arlington, VA) requested from DHS records of waivers and recusal of Executive Order 13490 (Ethics Commitments by Executive Branch Personnel) signed by President Obama and pertaining to DHS political appointees.	Open	
09-989	(b)(6)	On September 8th, Matt Apuzzo of The Associated Press in Washington, D.C., requested from DHS, all DHS records related to the Associated Press' coverage of the Department's handling of stimulus monies granted under the American Recovery and Reinvestment Act, to specifically include records of meetings between the White House and DHS discussing the Associated Press' coverage.	Open	
09-990	(b)(6)	On September 8th, Robert O'Harrow of The Washington Post in Washington, D.C., requested from DHS, all records between DHS and Members of Congress concerning real or potential spending on existing or potential projects funded through the American Recovery and Reinvestment Act.	Open	

Thanks.

**Vania T. Lockett, CIPP/G**

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Thank you



**Papoi, Catherine**

---

**From:** Papoi, Catherine  
**Sent:** Friday, October 02, 2009 3:49 PM  
**To:** Grossman, Jordan; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** Re: Front Office FOIA review process

Hi guys. Just wanted to give you an update. We communicated the review policy to the components. Additionally, I developed a case tracking system for coordination purposes that should be useful for all of us. And lastly, I will hopefully have the attached cases to you early next week. A good portion have already gone out but, I am still forwarding your way for insight. Have a great weekend.

Catherine

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**From:** Grossman, Jordan  
**To:** Papoi, Catherine; Fox, Julia  
**Cc:** (b)(6) <(b)(6)>  
**Sent:** Wed Sep 30 17:44:40 2009  
**Subject:** RE: Front Office FOIA review process

Great idea on narrowing it down a bit. Julia has assembled the FOIAs related to media inquiries from the past few months of reports, let's limit to those. Thanks!

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**From:** Papoi, Catherine  
**Sent:** Wednesday, September 30, 2009 11:34 AM  
**To:** Grossman, Jordan; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Three days works. As it relates to sending you any requests going to media organizations or third-party groups, I think you might get overwhelmed. Instead, what if we sit down with the weekly reports for the last three months (or even six months) and you determine the incoming requests in which you have an interest. If by chance they have already been released and gone out the door, then it will be a moot point. If they haven't been released, then I can make certain the components route them your way prior to release. I think this may be a more manageable way of handling a very large subset of records. Thoughts?

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**From:** Grossman, Jordan

**Sent:** Wednesday, September 30, 2009 11:26 AM  
**To:** Papoi, Catherine; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Thanks! Going forward, Julia will send the requests that the Front Office would like to review each week on Tuesday night (after we review the Weekly FOIA report). Then, when the package of responsive records is assembled for these requests, the Front Office would like to review these as well before they are released. The list Julia sent this week will likely be an average amount. In the interim, can you pass along any responsive records going to media organizations or third-party groups before they're released (i.e. in other words, the requests that are currently in process but for which we won't have asked for the original requests)?

In terms of turnaround time, would 3-days work alright for you? I know particularly in the middle of the week it will be difficult for us to get through this much material, and so an extra day would be extremely helpful.

Thanks again!

---

**From:** Papoi, Catherine  
**Sent:** Wednesday, September 30, 2009 11:03 AM  
**To:** Fox, Julia; Grossman, Jordan  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Hi Julia and Jordan,

Attached are the three FOIA responses you requested via email last night. Please note that the responses have already been sent, as noted by the dates in each bullet. However, I believe this subset is actually a good exemplar of the volume for a typical week. For now let's use this as an average weekly page volume of final releases that we will need to review prior to release. Given this volume, do you think we can establish a two-day turn around time? We can always adjust this timeframe down the road, but this gives us a starting point. Thoughts? Also, is there a particular section of the DHS Cabinet Report that will list the FOIA requests that the front office wishes to review prior to release? In looking through some of the latest reports, I do not see any FOIA requests noted. Thanks for clarification and let me know if there are questions on the attached.

The below incoming requests will be emailed shortly:

- On **September 10<sup>th</sup>**, **Erika Angulo** of *NBC News* (Washington, D.C.), requested from the Coast Guard, records regarding the death of an individual caused by lightning that occurred on September 5, 2009, near Solider Key.
- On **September 15<sup>th</sup>**, **Eileen Sullivan** of *The Associated Press* (Washington, D.C.), requested from the Coast Guard (USCG), records regarding the exercise held on the Potomac River on September 11, 2009, to specifically include all communications that occurred before, during, and after the exercise between USCG employees and other federal, state, and local officials.
- On **September 18<sup>th</sup>**, **Christopher C. Horner** of the **Competitive Enterprise Institute** (Washington, D.C.), requested from the Secret Service a copy of the White House Visitor Logs for the period of January 21, 2009, and June 30, 2009.
- On **September 21<sup>st</sup>**, **Mike Williams**, an individual from Leicester, England, requested from the Secret Service, all White House visitor logs from September 11, 2001, to the present, that reflect the entries and exits of Richard Clarke and Lynne Cheney from the White House.

Catherine

---

**From:** Fox, Julia

**Sent:** Tuesday, September 29, 2009 7:04 PM  
**To:** Papoi, Catherine; Grossman, Jordan  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Hi Catherine,

I know you are working on collecting data for us. The below items are from the Privacy/FOIA weekly report, so are a higher priority. Could you please send us all of the original FOIA requests for the 4 items listed under "FOIA Requests," and the responsive documents and letters for the 3 items listed under "FOIA – Releases" sometime tomorrow? Then whenever you can collect the rest of the data would be great.

Thanks for your help, and let me know if you have any questions.

Julia

*FOIA Requests*

- On **September 10<sup>th</sup>**, **Erika Angulo** of **NBC News** (Washington, D.C.), requested from the Coast Guard, records regarding the death of an individual caused by lightning that occurred on September 5, 2009, near Solider Key.
- On **September 15<sup>th</sup>**, **Eileen Sullivan** of **The Associated Press** (Washington, D.C.), requested from the Coast Guard (USCG), records regarding the exercise held on the Potomac River on September 11, 2009, to specifically include all communications that occurred before, during, and after the exercise between USCG employees and other federal, state, and local officials.
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- On **September 21<sup>st</sup>**, **Mike Williams**, an individual from Leicester, England, requested from the Secret Service, all White House visitor logs from September 11, 2001, to the present, that reflect the entries and exits of Richard Clarke and Lynne Cheney from the White House.

*FOIA – Releases*

- On **September 3<sup>rd</sup>**, the Immigration and Customs Enforcement FOIA Office released to the **Associated Press** (Washington, D.C.), an Excel spreadsheet listing entities that currently hold agreements with ICE to detain illegal immigrants, including Service Processing Centers, Contract Detention Facilities, and Intergovernmental Service Agreements.
- On **September 21<sup>st</sup>**, U.S. Citizenship and Immigration Services released to **ESPN** (New York, NY), 47 pages of records related to Sahel Kazemi, presumed to be the murderer of pro-football player Steve McNair.
- On **September 25<sup>th</sup>**, U.S. Citizenship and Immigration Services released to the **Boston Globe** (Boston, MA), 52 pages of records pertaining to Barack Obama, Sr.

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**From:** Papoi, Catherine  
**Sent:** Tuesday, September 29, 2009 11:40 AM  
**To:** Grossman, Jordan; Fox, Julia  
**Cc:** (b)(6)

**Subject:** RE: Front Office FOIA review process

Not a problem. Let me work on collecting the data and then I will be back in touch.

Catherine

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**From:** Grossman, Jordan  
**Sent:** Tuesday, September 29, 2009 11:30 AM  
**To:** Papoi, Catherine; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Sounds good. Thanks!

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**From:** Papoi, Catherine  
**Sent:** Tuesday, September 29, 2009 11:27 AM  
**To:** Grossman, Jordan; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

The volume will definitely depend on the week (for example, in last week's report to the WH, no FOIAs were identified), but we can simply pick a week and ask the components for the page counts of the releases for that week to give us some frame of reference. Sound ok?

One more thought: Julia, would you mind adding me to the weekly Cabinet Report distribution list? It is my understanding that the report is disseminated on Mondays. I can review the report to identify the applicable requests of interest and then I will notify the components which of their requests are tagged for review prior to release.

Catherine

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**From:** Grossman, Jordan  
**Sent:** Tuesday, September 29, 2009 11:07 AM  
**To:** Papoi, Catherine; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Agreed – sounds like a good idea. Is it possible to pass along a sample week's worth of material so we can estimate the time it will take to turn them around? Thanks!

---

**From:** Papoi, Catherine  
**Sent:** Tuesday, September 29, 2009 10:52 AM  
**To:** Grossman, Jordan; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

The only other piece to this process is that I am informing the components that they are to hold off on final releases until I give them the thumbs-up after both the front office and I review the responses. Therefore, I wanted to meet to figure out the most expeditious way we both review the final responses and still get these requests out the door within the statutory time-frame. We should probably set a turn-around deadline so to keep us all on track. Thoughts?

Catherine

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**From:** Grossman, Jordan  
**Sent:** Tuesday, September 29, 2009 10:41 AM  
**To:** Papoi, Catherine; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

We'd be happy to meet. Our impression was the only change to the current process was that, in addition to the Weekly FOIA Report, the actual FOIA request documents and the responsive records will be passed along to the Front Office prior to being released. Please let us know if there is something else that we're missing!

---

**From:** Papoi, Catherine

**Sent:** Tuesday, September 29, 2009 10:32 AM  
**To:** Fox, Julia; Grossman, Jordan  
**Cc:** (b)(6)  
**Subject:** Front Office FOIA review process

Hi Jordan and Julia,

Per Amy, you are the POCs for receiving significant FOIA responses for front office review. Since this will be a new process, are you amenable to meeting briefly with me to discuss implementation/facilitation of the review process? If so, are you available next Tuesday or Wednesday at 3:00?

Thank you,  
Catherine

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**Papoi, Catherine**

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**From:** Papoi, Catherine (b)(6)  
**Sent:** Friday, October 02, 2009 11:58 AM  
**To:** Mason, Quinton; Delawter, Denise  
**Cc:** Papoi, Catherine  
**Subject:** \*\*\*RESPONSE REVIEW NOTIFICATION\*\*\*October 2, 2009

Prior to final release, the DHS Front Office will review the responses to the below FOIA requests. I will coordinate the process. When your component finalizes the release, please forward the response letter and documents for release in a single .pdf file to (b)(6). **Again, it is very important that your office not send the response to the requester until I notify you that the response has been reviewed and is cleared to be sent to the requester.** If your office has already responded to one of the below requests, please forward the entire release package (letter and records) to me via email by C.O.B. Monday, October 5th. In addition, by C.O.B. Monday, October 5<sup>th</sup>, please email all of the below incoming request letters to me. Thank you for your work on this front.

Catherine

- **7/6: Jeffrey Richelson** (author who writes on intelligence issues and provides expert commentary to media outlets) requested the review of the National Applications Office conducted by U/S of I&A Bart Johnson.

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
Director, Departmental Disclosure & FOIA  
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**From:** [Callahan, Mary Ellen](#)  
**To:** [Callahan, Mary Ellen](#)  
**Subject:** FW: Amendment to Notification to Components of DHS Front Office Review  
**Date:** Sunday, February 21, 2010 5:52:35 PM  
**Attachments:** [Significant FOIA Activity Reporting Changes 93009.msg](#)

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**Mary Ellen Callahan, CIPP**  
**Chief Privacy Officer**  
**U.S. Department of Homeland Security**  
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**Washington, DC 20528-0655**  
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**Fax:** (703) 235-0442  
**E-mail:** (b)(6)  
**Website:** [www.dhs.gov/privacy](http://www.dhs.gov/privacy)

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**From:** Papoi, Catherine  
**Sent:** Monday, October 05, 2009 8:57 AM  
**To:** FOIA Officers  
**Cc:** Papoi, Catherine; Callahan, Mary Ellen  
**Subject:** Amendment to Notification to Components of DHS Front Office Review

Good Morning. Last week we disseminated the attached guidance regarding procedural changes to FOIA request processing. Please see item three and note that I will inform components each Wednesday (instead of Monday) if any of its component's requests are included in the weekly Cabinet Report to the White House and, therefore, must be reviewed by the DHS front office prior to release. Those partial or final release packages must be sent directly to me at (b)(6)

Thank you,  
Catherine

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
Director, Departmental Disclosure & FOIA  
U.S. Department of Homeland Security  
Washington, D.C. 20528  
Phone: 703.235.0790/Fax: 703.235.0443

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**Papoi, Catherine**

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**From:** Papoi, Catherine (b)(6)  
**Sent:** Monday, October 05, 2009 9:48 AM  
**To:** Janet, Kevin TSA FOIA; Pietra, Peter; Catchings, Melinda  
**Cc:** Papoi, Catherine  
**Subject:** \*\*\*RESPONSE REVIEW NOTIFICATION\*\*\*  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Prior to final release, the DHS Front Office will review the responses to the below FOIA requests. I will coordinate the process. When your component finalizes the release, please forward the response letter and documents for release in a single .pdf file to (b)(6). **Again, it is very important that your office not send the response to the requester until I notify you that the response has been reviewed and is cleared to be sent to the requester.** If your office has already responded to one of the below requests, please forward the entire release package (letter and records) to me via email by C.O.B. Monday, October 5th. In addition, by C.O.B. Monday, October 5<sup>th</sup>, please email all of the below incoming request letters to me. Thank you for your work on this front.

Catherine

- **7/28: Charles Lane of WSHU/NPR** (Fairfield, CT) requested from TSA correspondence with Rep. Tim Bishop, Rep. Steve Israel, and Rep. Peter King, as well as Sen. Charles Schumer and Sen. Kirsten Gillibrand, that referenced ARRA or “stimulus.”

Catherine Papoi, J.D., CIPP/G  
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 Director, Departmental Disclosure & FOIA  
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**From:** [Lockett, Vania](#)  
**To:** [Lockett, Vania](#)  
**Subject:** FW: (FOIA) Please reply by COB.  
**Date:** Wednesday, February 17, 2010 2:54:33 PM  
**Attachments:** [FOIA 2009-3228.pdf](#)

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**From:** Lockett, Vania  
**Sent:** Thursday, May 28, 2009 11:52 AM  
**To:** Grossman, Jordan  
**Subject:** RE: (FOIA) Please reply by COB.

Jordan,

Attached is a copy of the request, which is being handled by the Coast Guard's Office of Civil Rights, Investigations and Response Team. Two sets of documents were requested, one of which is currently under review, and the other of which the Coast Guard has no record. It is expected that the Coast Guard will issue a partial release within the next few days.

Please let me know if you have further questions.

Thanks.

Vania

---

**From:** Grossman, Jordan [mailto:[\(b\)\(6\)](#)]  
**Sent:** Thursday, May 28, 2009 11:39 AM  
**To:** Lockett, Vania  
**Subject:** FW: (FOIA) Please reply by COB.

Hi Vania,

We have a 12pm deadline, so if you could send any additional info you have on this, that'd be great.  
Thanks!

---

**From:** Grossman, Jordan  
**Sent:** Thursday, May 28, 2009 7:25 AM  
**To:** Lockett, Vania  
**Subject:** RE: (FOIA) Please reply by COB.

Thanks. Do you have any further background on this request?

- **5/17:** Thomas Jackson, a reporter for the *Coast Guard Report* (Chesapeake, VA), requested from the USCG a copy of the Equal Employment Opportunity Review Program report and the 2001 KPMG program review of the Office of Civil Rights.

Thanks!

---

**From:** Lockett, Vania [mailto:[\(b\)\(6\)](#)]  
**Sent:** Wednesday, May 27, 2009 12:20 PM  
**To:** Grossman, Jordan  
**Subject:** RE: (FOIA) Please reply by COB.

Jordan,

To answer your first question, yes, the 2001 review is pre-DHS. However, as there are components of this Department that existed prior to the creation of DHS, those components are required to respond to requests for records that existed prior to that timeframe if the requested records are still in their possession or control.

As for your second question, I am following up with the Secret Service to determine what course of action they are taking with respect to this request. I hope to have an answer to you by COB today.

Thank you.

Vania

---

**From:** Grossman, Jordan [mailto:(b)(6)]  
**Sent:** Wednesday, May 27, 2009 11:47 AM  
**To:** Lockett, Vania  
**Subject:** (FOIA) Please reply by COB.

A few followup questions for our weekly report:

Since this is a 2001 review, isn't it pre-DHS?

- **5/17:** Thomas Jackson, a reporter for the *Coast Guard Report* (Chesapeake, VA), requested from the USCG a copy of the Equal Employment Opportunity Review Program report and the 2001 KPMG program review of the Office of Civil Rights.

How are we responding to this?

- **5/21:** Bill Dedman, a reporter for *MSNBC* (New York, NY), requested from the USSS all records relating to any and all visits made to the White House from 12:00pm on January 20, 2009, to the present.

Thanks!

---

**From:** Lockett, Vania [mailto:(b)(6)]  
**Sent:** Tuesday, May 26, 2009 8:27 AM  
**To:** Lockett, Vania; Holzerland, William; (b)(6) <CTR>; Ressler, Shila; Dooley, William; Hoffman, Jonathan; Bomsey, Erica; Privacy Office; SUZUKI, SHARI; Zimmerman-Pate, Marty; Worthy, Gayle; Marshall, Gloria L; Pavlik-Keenan, Catrina M; (b)(6) Dorgan, Mark; Hawkins, Sandra L.; McNeely, James; CRCL Counsel; (b)(6) Snowden, Deborah TSA-FOIA; Russell, Michael; Plofker, Howard TSA OCC; (b)(6) Welsh, Brian; Newhouse, Victoria TSA OCC; Young, Sophia G; Hawkins, Donald K; Janet, Kevin TSA FOIA; Lee, Charmaine; Wiley, Miles; Turner, Alisa; Delawter, Denise; Bertucci, Nicole M; HANSON, MARK; Mason, Quinton; Cejka, Diane T; Balaban, Dorothy; (b)(6) Page, Michael; Jacobs, Gilbert L; Gentile, Dominick; Eggleston, Jill A; Palmer, David; McAfee, Sean M; Borrero, Charles; Gray, Larry; Payne, Latita M; LYNCH, PETER T; (b)(6) Grossman, Jordan  
**Subject:** May 26, 2009 Weekly FOIA Report

Good morning all,

Attached is the weekly FOIA report. Please let me know if there are questions.

Regards,

**Vania T. Lockett, CIPP/G**  
Associate Director, Disclosure & FOIA Operations

Privacy Office  
U.S. Department of Homeland Security  
Main: 1.866.431.0486 or 703.235.0790  
Direct: (b)(6)  
Fax: 703.235.0443  
Web: <http://www.dhs.gov/foia>

**From:** [Callahan, Mary Ellen](#)  
**To:** [Callahan, Mary Ellen](#)  
**Subject:** FW: FOIA Report  
**Date:** Sunday, February 21, 2010 5:52:43 PM

---

**Mary Ellen Callahan, CIPP**  
Chief Privacy Officer  
U.S. Department of Homeland Security  
245 Murray Lane SW, Mail Stop 0655  
Washington, DC 20528-0655  
Telephone: (b)(6)  
Fax: (703) 235-0442  
E-mail: (b)(6)  
Website: [www.dhs.gov/privacy](http://www.dhs.gov/privacy)

---

**From:** Papoi, Catherine  
**Sent:** Tuesday, October 06, 2009 4:00 PM  
**To:** Callahan, Mary Ellen  
**Cc:** Kropf, John; (b)(6)  
**Subject:** RE: FOIA Report

Sounds good. Thanks.

C

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
Director, Departmental Disclosure & FOIA  
U.S. Department of Homeland Security  
Washington, D.C. 20528  
Phone: 703.235.0790/Fax: 703.235.0443

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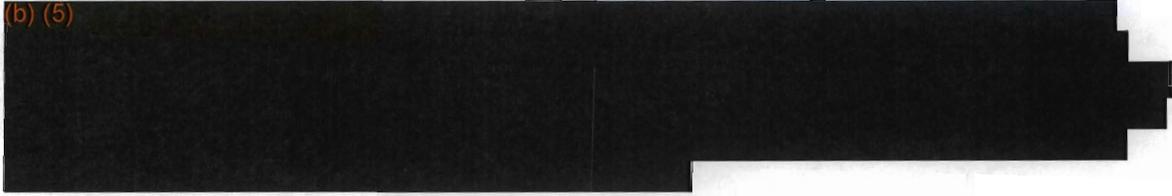
**From:** Callahan, Mary Ellen  
**Sent:** Tuesday, October 06, 2009 3:58 PM  
**To:** Papoi, Catherine  
**Cc:** Kropf, John; (b)(6)  
**Subject:** Re: FOIA Report

(b) (5)  
Mary Ellen Callahan  
Chief Privacy Officer  
Department of Homeland Security  
(b)(6)

---

**From:** Papoi, Catherine  
**To:** Callahan, Mary Ellen  
**Cc:** Kropf, John; Papoi, Catherine <(b)(6)>  
**Sent:** Tue Oct 06 15:00:48 2009  
**Subject:** FW: FOIA Report

(b) (5)



C

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
Director, Departmental Disclosure & FOIA  
U.S. Department of Homeland Security  
Washington, D.C. 20528  
Phone: 703.235.0790/Fax: 703.235.0443

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**From:** Fox, Julia  
**Sent:** Tuesday, October 06, 2009 2:11 PM  
**To:** Papoi, Catherine  
**Cc:** Grossman, Jordan  
**Subject:** FOIA Report

Hi Catherine,

Below is the list of FOIA requests and releases from the report this week. Let me know if you have any questions, and thanks so much for your help.

Julia

#### **FOIA requests**

- On **September 18<sup>th</sup>**, **Amy Browne** of *WERU-FM* in East Orland, ME, requested from the Federal Emergency Management Agency all documents that pertain to current or proposed responses to a flu pandemic, nationally or regionally.
- On **September 23<sup>rd</sup>**, **Matt Robinson**, an independent journalist in East New Orleans, LA, requested from the Federal Emergency Management Agency (FEMA) all communications and correspondence between FEMA, TL Industries, Simplifi Business, Forest River Homes and other contractors.

- On **September 28<sup>th</sup>**, **David Enrich** of *The Wall Street Journal* in New York, NY, requested from DHS all records of government contracts between DHS and Citigroup, Inc. and its affiliates between September 30, 2007, and the present, to specifically include all correspondence related to contract negotiations and awards, bids and applications submitted by Citigroup, and descriptions of roles played by Citigroup or its affiliates under such contracts.
- On **September 28<sup>th</sup>**, **Melissa Keaney** of the **National Immigration Law Center** in Los Angeles, CA, requested from DHS all records related to the Secure Communities Program from March 28, 2008, to the present.
- On **September 29<sup>th</sup>**, **J. Scott Tarbutton**, a representative of **Cozen O'Connor**, in Philadelphia, PA, requested from DHS all records pertaining to Abu Zubaydah, former senior leader of Al Qaida, to specifically include records of interrogations and intelligence reports.
- On **September 29<sup>th</sup>**, **J. Scott Tarbutton**, a representative of **Cozen O'Connor**, in Philadelphia, Pennsylvania, requested from the Department of Homeland Security (DHS) all records pertaining to Khalid Sheikh Mohammed, former senior leader of Al Qaida, to specifically include records of interrogations and intelligence reports.
- On **September 29<sup>th</sup>**, **John Althen** of *Judicial Watch* in Washington, D.C., requested from DHS all documents concerning the construction of centrifuge facilities near Qom, Iran.
- On **October 1<sup>st</sup>**, **Janice Nicely** from *LRP Publications* in Palm Beach Gardens, FL, requested from the Transportation Security Administration (TSA) internal TSA Disciplinary Review Board opinions and decisions from May 1, 2008, through August 31, 2008.
- On **October 1<sup>st</sup>**, various news outlets requested from the Transportation Security Administration (TSA) documentation related to an incident between Representative Jason Chaffetz and a TSA agent on September 21, 2009 at Salt Lake City International Airport. **Thomas Burr** with *Salt Lake Tribune* requested all videos of the TSA checkpoint from 11:00AM to 2:00PM that day. **Mary Rice** with *KUTV* in Salt Lake City requested the surveillance video of the incident. **John Hollenurst** with *KSL-Television* in Salt Lake City requested all notes, audio recordings, video recordings and records pertaining to the incident. **Lee Davidson** with *Desert Morning News* in Salt Lake City requested written notes or reports by TSA officials that describe the incident.
- On **October 1<sup>st</sup>**, **Marcia Carroll**, a researcher for *Multinational Monitor* in Washington, D.C., requested from the Transportation Security Administration (TSA) documents (including but not limited to, emails, letters, reports, studies, meeting minutes) relating to safety and privacy issues of whole body imaging machines.
- On **October 1<sup>st</sup>**, **Chris Paschenko** with *Galveston County Daily News* in Galveston, TX requested the following from the Transportation Security Administration (TSA): 1) all documents pertaining to the issuance of a Transportation Worker Identification credential to Mark J. Semkiw, and 2) how many and what types of waivers have been granted since the Transportation Worker Identification Program began.

#### FOIA Releases

- On **September 17<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to *The Wall Street Journal* in New York, NY, 1,244 pages of medical records pertaining to the

custody, medical care, and deaths of the 10 detainees whose names were released by ICE on August 17, 2009.

- On **September 18<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to *News City News Service* in New York, NY, an Excel spreadsheet listing detainees that have died while in ICE custody.
- On **September 22<sup>nd</sup>**, Immigration and Customs Enforcement released to the **New York Civil Liberties Union** in New York, NY, 755 pages of records pertaining to grievances filed by detainees housed in the Varick Federal Detention Center in New York, NY. In addition, a copy of the detainee handbook given to detainees at this facility was released to the requester.
- On **September 22<sup>nd</sup>**, Immigration and Customs Enforcement (ICE) released to *The Dallas Morning News* in Austin, TX, 502 pages of detention facility inspection reports, carried out by the ICE Office of Detention and Removal Operations and the ICE Office of Professional Responsibility, of detention facilities and county jails throughout the state of Texas since January 1, 2007.
- On **September 24<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to **Jerome N. Frank Legal Service Organization (Yale Law School)** in New Haven, CT, 1,298 pages of immigration detainer notices, ICE Academy Manuals, PowerPoint presentations regarding the issuance of ICE detainers, and ICE policy memoranda with guidance on the Fugitive Operations Program, the Criminal Alien Program, and Secure Communities.
- On **September 28<sup>th</sup>**, the DHS Management Directorate released to *The Associated Press*, 93 pages of Directives, Memoranda, and guidance on official travel.
- On **September 29<sup>th</sup>**, DHS and U.S. Immigration and Customs Enforcement (ICE) released to the *Associated Press* in Washington, DC, 29 pages of records related to the ICE raid in Bellingham, WA in February, 2009.
- On **September 29<sup>th</sup>**, the Office of Inspector General released to *The Washington Times*, 33 pages of narrative listings pertaining to DHS travel practices and/or travel abuses.
- On **September 29<sup>th</sup>**, Immigration and Customs Enforcement released to the *Chicago Tribune*, 315 pages of Treatment Authorization Requests.
- On **September 29<sup>th</sup>**, U.S. Citizenship and Immigration Services released to *The Gainesville Sun*, in Gainesville, FL, 41 pages of records related to Dove World Outreach Center.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement released to the **American Civil Liberties Union of Texas**, 195 pages of training materials regarding the use of the IDENT and IAFIS databases as well as the role of the Secure Communities program office.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement released to the **American Civil Liberties Union Immigrant Rights Project** in New York City, 742 pages and 2 Excel files making up policy memoranda, training materials, and deportation charts regarding the Post Order Custody Review Process.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to the **American Civil Liberties Union of Arizona** in Phoenix, AZ, 618 pages of records relating to civil immigration enforcement actions conducted by ICE between November 19-23, 2008 in Coconino and Yavapai Counties.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement released to **Casa de Maryland** in Silver Spring, MD 629 pages of records making up the Detention and

Deportation Officer's Field Manual.

- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement released to the **American Civil Liberties Union of Eastern Missouri** in St. Louis, 20 pages of records including the 287(g) agreement with the State of Missouri as well as a statistical chart containing data on detainees issued in the State of Missouri for fiscal years 2007 and 2008.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement released to the *Associated Press* in Atlanta, GA, 560 pages of medical and investigation records pertaining to the death of detainee Mr. Roberto Martinez Media, who passed away at a hospital in Columbus, GA following his custody at the Stewart Detention Facility in Lumkin, GA.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to the *Associated Press* in San Antonio, TX, an Excel spreadsheet listing detainees that have died while in ICE Custody since 2003. In addition, ICE provided 355 pages of e-mail correspondence pertaining to additional deaths discovered in records searches conducted in August, 2009.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to the *Associated Press* in El Paso, TX, 436 pages of records pertaining to investigations conducted by the ICE Office of Professional Responsibility of substantiated allegations of misconduct filed by ICE employees against other ICE employees.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to *The Houston Chronicle* in Houston, TX, 10 pages of e-mail correspondence and an internal note to the Assistant Secretary pertaining to an April 23, 2009 incident that occurred aboard American Airlines Flight 983 from Miami, FL to Guatemala involving an unescorted ICE detainee.

Julia Fox  
Special Assistant  
Office of the Chief of Staff | Office of the Secretary  
Department of Homeland Security

(b)(6) (w) | (b)(6) (c)  
(b)(6)

**Papoi, Catherine**

---

**From:** Papoi, Catherine (b)(6)  
**Sent:** Tuesday, October 06, 2009 10:41 AM  
**To:** Grossman, Jordan; Fox, Julia  
**Cc:** Papoi, Catherine  
**Subject:** Front Office FOIA review follow-up - USCG  
**Attachments:** FOIA 2009-4109.pdf; FOIA 2009-3721.pdf; FOIA 2009-3534.pdf; RE: FOIA Request to DHS dtd 27 Apr 09; FOIA 2009-3228.pdf; FOIA 2009-3226.pdf; FOIA 2009-4584.pdf; FOIA 2009-4574.pdf; FOIA 2009-4148.pdf

As it relates to the list of media inquiries you sent to me last week, attached are the USCG incoming requests and responses (if the component has issued its final response). If the component has not yet responded to the requester, they were put on notice last week that they are to forward their proposed response to me to coordinate the front office review prior to release. Please let me know if there are questions or concerns with the attached. Today I anticipate receiving this week's list of tagged cases from Julia. Thank you.

Catherine

Catherine Papoi, J.D., CIPP/G  
 Deputy Chief FOIA Officer  
 Director, Departmental Disclosure & FOIA  
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 Washington, D.C. 20528  
 Phone: 703.235.0790/Fax: 703.235.0443

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---

**From:** Grossman, Jordan  
**Sent:** Wednesday, September 30, 2009 5:45 PM  
**To:** Papoi, Catherine; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Great idea on narrowing it down a bit. Julia has assembled the FOIAs related to media inquiries from the past few months of reports, let's limit to those. Thanks!

---

**From:** Papoi, Catherine  
**Sent:** Wednesday, September 30, 2009 11:34 AM  
**To:** Grossman, Jordan; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Three days works. As it relates to sending you any requests going to media organizations or third-party groups, I think you might get overwhelmed. Instead, what if we sit down with the weekly reports for the last three months (or even six months) and you determine the incoming requests in which you have an interest. If by chance they have already been released and gone out the door, then it will be a moot point. If they haven't been released,

then I can make certain the components route them your way prior to release. I think this may be a more manageable way of handling a very large subset of records. Thoughts?

---

**From:** Grossman, Jordan  
**Sent:** Wednesday, September 30, 2009 11:26 AM  
**To:** Papoi, Catherine; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Thanks! Going forward, Julia will send the requests that the Front Office would like to review each week on Tuesday night (after we review the Weekly FOIA report). Then, when the package of responsive records is assembled for these requests, the Front Office would like to review these as well before they are released. The list Julia sent this week will likely be an average amount. In the interim, can you pass along any responsive records going to media organizations or third-party groups before they're released (i.e. in other words, the requests that are currently in process but for which we won't have asked for the original requests)?

In terms of turnaround time, would 3-days work alright for you? I know particularly in the middle of the week it will be difficult for us to get through this much material, and so an extra day would be extremely helpful.

Thanks again!

---

**From:** Papoi, Catherine  
**Sent:** Wednesday, September 30, 2009 11:03 AM  
**To:** Fox, Julia; Grossman, Jordan  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Hi Julia and Jordan,

Attached are the three FOIA responses you requested via email last night. Please note that the responses have already been sent, as noted by the dates in each bullet. However, I believe this subset is actually a good exemplar of the volume for a typical week. For now let's use this as an average weekly page volume of final releases that we will need to review prior to release. Given this volume, do you think we can establish a two-day turn around time? We can always adjust this timeframe down the road, but this gives us a starting point. Thoughts? Also, is there a particular section of the DHS Cabinet Report that will list the FOIA requests that the front office wishes to review prior to release? In looking through some of the latest reports, I do not see any FOIA requests noted. Thanks for clarification and let me know if there are questions on the attached.

The below incoming requests will be emailed shortly:

- On **September 10<sup>th</sup>**, **Erika Angulo** of *NBC News* (Washington, D.C.), requested from the Coast Guard, records regarding the death of an individual caused by lightning that occurred on September 5, 2009, near Solider Key.
- On **September 15<sup>th</sup>**, **Eileen Sullivan** of *The Associated Press* (Washington, D.C.), requested from the Coast Guard (USCG), records regarding the exercise held on the Potomac River on September 11, 2009, to specifically include all communications that occurred before, during, and after the exercise between USCG employees and other federal, state, and local officials.
- On **September 18<sup>th</sup>**, **Christopher C. Horner** of the **Competitive Enterprise Institute** (Washington, D.C.), requested from the Secret Service a copy of the White House Visitor Logs for the period of January 21, 2009, and June 30, 2009.
- On **September 21<sup>st</sup>**, **Mike Williams**, an individual from Leicester, England, requested from the Secret Service, all White House visitor logs from September 11, 2001, to the present, that reflect the entries and exits of Richard Clarke and Lynne Cheney from the White House.

Catherine

---

**From:** Fox, Julia  
**Sent:** Tuesday, September 29, 2009 7:04 PM  
**To:** Papoi, Catherine; Grossman, Jordan  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Hi Catherine,

I know you are working on collecting data for us. The below items are from the Privacy/FOIA weekly report, so are a higher priority. Could you please send us all of the original FOIA requests for the 4 items listed under "FOIA Requests," and the responsive documents and letters for the 3 items listed under "FOIA – Releases" sometime tomorrow? Then whenever you can collect the rest of the data would be great.

Thanks for your help, and let me know if you have any questions.

Julia

*FOIA Requests*

- On **September 10<sup>th</sup>**, **Erika Angulo** of *NBC News* (Washington, D.C.), requested from the Coast Guard, records regarding the death of an individual caused by lightning that occurred on September 5, 2009, near Solider Key.
- On **September 15<sup>th</sup>**, **Eileen Sullivan** of *The Associated Press* (Washington, D.C.), requested from the Coast Guard (USCG), records regarding the exercise held on the Potomac River on September 11, 2009, to specifically include all communications that occurred before, during, and after the exercise between USCG employees and other federal, state, and local officials.
- On **September 18<sup>th</sup>**, **Christopher C. Horner** of the **Competitive Enterprise Institute** (Washington, D.C.), requested from the Secret Service a copy of the White House Visitor Logs for the period of January 21, 2009, and June 30, 2009.
- On **September 21<sup>st</sup>**, **Mike Williams**, an individual from Leicester, England, requested from the Secret Service, all White House visitor logs from September 11, 2001, to the present, that reflect the entries and exits of Richard Clarke and Lynne Cheney from the White House.

*FOIA – Releases*

- On **September 3<sup>rd</sup>**, the Immigration and Customs Enforcement FOIA Office released to the *Associated Press* (Washington, D.C.), an Excel spreadsheet listing entities that currently hold agreements with ICE to detain illegal immigrants, including Service Processing Centers, Contract Detention Facilities, and Intergovernmental Service Agreements.
- On **September 21<sup>st</sup>**, U.S. Citizenship and Immigration Services released to *ESPN* (New York, NY), 47 pages of records related to Sahel Kazemi, presumed to be the murderer of pro-football player Steve McNair.
- On **September 25<sup>th</sup>**, U.S. Citizenship and Immigration Services released to the *Boston Globe* (Boston, MA), 52 pages of records pertaining to Barack Obama, Sr.

**From:** Papoi, Catherine  
**Sent:** Tuesday, September 29, 2009 11:40 AM  
**To:** Grossman, Jordan; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Not a problem. Let me work on collecting the data and then I will be back in touch.

Catherine

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
Director, Departmental Disclosure & FOIA  
U.S. Department of Homeland Security  
Washington, D.C. 20528  
Phone: 703.235.0790/Fax: 703.235.0443

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---

**From:** Grossman, Jordan  
**Sent:** Tuesday, September 29, 2009 11:30 AM  
**To:** Papoi, Catherine; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Sounds good. Thanks!

---

**From:** Papoi, Catherine  
**Sent:** Tuesday, September 29, 2009 11:27 AM  
**To:** Grossman, Jordan; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

The volume will definitely depend on the week (for example, in last week's report to the WH, no FOIAs were identified), but we can simply pick a week and ask the components for the page counts of the releases for that week to give us some frame of reference. Sound ok?

One more thought: Julia, would you mind adding me to the weekly Cabinet Report distribution list? It is my understanding that the report is disseminated on Mondays. I can review the report to identify the applicable requests of interest and then I will notify the components which of their requests are tagged for review prior to release.

Catherine

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
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U.S. Department of Homeland Security  
Washington, D.C. 20528  
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**From:** Grossman, Jordan  
**Sent:** Tuesday, September 29, 2009 11:07 AM  
**To:** Papoi, Catherine; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

Agreed – sounds like a good idea. Is it possible to pass along a sample week's worth of material so we can estimate the time it will take to turn them around? Thanks!

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**From:** Papoi, Catherine  
**Sent:** Tuesday, September 29, 2009 10:52 AM  
**To:** Grossman, Jordan; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

The only other piece to this process is that I am informing the components that they are to hold off on final releases until I give them the thumbs-up after both the front office and I review the responses. Therefore, I wanted to meet to figure out the most expeditious way we both review the final responses and still get these requests out the door within the statutory time-frame. We should probably set a turn-around deadline so to keep us all on track. Thoughts?

Catherine

Catherine Papoi, J.D., CIPP/G  
 Deputy Chief FOIA Officer  
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 U.S. Department of Homeland Security  
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**From:** Grossman, Jordan  
**Sent:** Tuesday, September 29, 2009 10:41 AM  
**To:** Papoi, Catherine; Fox, Julia  
**Cc:** (b)(6)  
**Subject:** RE: Front Office FOIA review process

We'd be happy to meet. Our impression was the only change to the current process was that, in addition to the Weekly FOIA Report, the actual FOIA request documents and the responsive records will be passed along to the

Front Office prior to being released. Please let us know if there is something else that we're missing!

---

**From:** Papoi, Catherine  
**Sent:** Tuesday, September 29, 2009 10:32 AM  
**To:** Fox, Julia; Grossman, Jordan  
**Cc:** (b)(6)  
**Subject:** Front Office FOIA review process

Hi Jordan and Julia,

Per Amy, you are the POCs for receiving significant FOIA responses for front office review. Since this will be a new process, are you amenable to meeting briefly with me to discuss implementation/facilitation of the review process? If so, are you available next Tuesday or Wednesday at 3:00?

Thank you,  
Catherine

Catherine Papoi, J.D., CIPP/G  
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**Papoi, Catherine**

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**From:** Papoi, Catherine  
**Sent:** Tuesday, October 06, 2009 1:34 PM  
**To:** (b)(6) Papoi, Catherine  
**Cc:** Pavlik-Keenan, Catrina M; (b)(6)  
**Subject:** RE: \*\*\*RESPONSE REVIEW NOTIFICATION\*\*\*October 2, 2009

As the Taxin and Carroll requests have not yet been transmitted to the requesters, please forward the proposed response packages to my office for front office review. It is imperative that these responses are not released to the requester until the DHS front office has a chance to review them. Thank you.

Catherine Papoi, J.D., CIPP/G  
 Deputy Chief FOIA Officer  
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**From:** (b)(6) [mailto:(b)(6)]  
**Sent:** Monday, October 05, 2009 2:24 PM  
**To:** Papoi, Catherine  
**Cc:** Pavlik-Keenan, Catrina M; (b)(6)  
**Subject:** RE: \*\*\*RESPONSE REVIEW NOTIFICATION\*\*\*October 2, 2009

Good afternoon, Ms. Papoi,

Due to the size of the documents associated with this response, I have sent them to your office via FedEx Priority. You should receive them tomorrow morning. Attached is a word document summarizing each request and, if applicable, the response sent to the requester. Following receipt of the package, let me know if you need any additional information. Thank you!

(b)(6)

ICE FOIA

(b)(6)

(b)(6)

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**From:** Papoi, Catherine [mailto:(b)(6)]  
**Sent:** Friday, October 02, 2009 11:29 AM  
**To:** Pavlik-Keenan, Catrina M  
**Cc:** Papoi, Catherine  
**Subject:** \*\*\*RESPONSE REVIEW NOTIFICATION\*\*\*October 2, 2009

Prior to final release, the DHS Front Office will review the responses to the below FOIA requests. I will coordinate the process. When your component finalizes the release, please forward the response letter and documents for release in a single .pdf file to (b)(6). Again, **it is very important**

**that your office not send the response to the requester until I notify you that the response has been reviewed and is cleared to be sent to the requester.** If your office has already responded to one of the below requests, please forward the entire release package (letter and records) to me via email by C.O.B. Monday, October 5th. In addition, by C.O.B. Monday, October 5<sup>th</sup>, please email all of the below incoming request letters to me. Thank you for your work on this front.

Catherine

- **Referred from the DHS FOIA Office for direct response: Holbrook Mohr**, an *AP* writer, requested a list of all government agencies (federal, state and local) as well as any other entity, public or private, that received money from all components, departments or agencies of the Department of Homeland Security related to the response and recovery of Hurricane Katrina, including the amount of money each agency or entity was given. He also requested any related data key or codes used when distributing or tracking money for Hurricane Katrina and Rita
- **Referred from the DHS FOIA Office for direct response: On September 9<sup>th</sup>, David Halbfinger** of *The New York Times*, requested from DHS all records of correspondence between Thomas Maniface, a former Immigration and Customs Enforcement office, and Christopher Christie, then the U.S. Attorney for the District of New Jersey, between April 1, 2008, and December 1, 2008.
- **On September 9<sup>th</sup>, Jeremy Finley** of *WSMV-TV* in Nashville, TN, requested from Immigration and Customs Enforcement (ICE), the number of illegal immigrants who are the subject of warrants of removal issued from ICE's Memphis Field Office between April 16, 2007 and July 31, 2009.
- **On September 8<sup>th</sup>, Amy Taxin** of the *Associated Press* in Tustin, CA, requested from Immigration and Customs Enforcement (ICE), a copy of a contract awarded to Behavior Interventions, Inc. on July 20, 2009 for the Intensive Supervision Appearance Program (ISAP), an Alternative to Detention program contracted by ICE which monitors the detainee population through electronic means (telephonic reporting, radio frequency, and GPS) and home and in-office visits to monitor curfews and verify employment and travel documents. In addition, Taxin requested a copy of ICE's Plan for Nationwide Implementation of Alternatives to Detention, which has not yet been submitted to Congress.
- **On September 3<sup>rd</sup>, Susan Carroll** of the *Houston Chronicle* in Houston, TX, requested from Immigration and Customs Enforcement (ICE) information involving an April 23, 2009 incident aboard American Airlines Flight 983 from Miami to Guatemala City involving the unescorted travel of a detainee without a criminal history.
- **On August 24<sup>th</sup>, Suzanne Gamboa** of the *Associated Press* (Washington, D.C.) requested from Immigration and Customs Enforcement (ICE) any audits or inspection carried out by ICE at the Berks Family Detention Center.
- **On August 13<sup>th</sup>, Suzanne Gamboa** of the *Associated Press* requested from Immigration and Customs Enforcement (ICE) a list of entities that contract or hold agreements with ICE to detain immigrants.
- **On August 6<sup>th</sup>, Suzanne Gamboa** with the *AP* (Washington, D.C.) requested from Immigration and Customs Enforcement records on the outcome of audits done as a result of the 503 notices of inspection issued to various businesses in FY2008.
- **On August 5<sup>th</sup>, Eileen Sullivan** with the *AP* (Washington, D.C.) requested from Immigration and Customs Enforcement copies of any and all visitor logs, telephone logs, and appointment calendars dating back to 1/20/09 for Secretary Janet Napolitano and her senior staff, including but not limited to Ivan K. Fong, David A. Martin, Brian De Vallance, Sean Smith, Dora Schriro, Jane Holl Lute, Noah Kroloff and Jan Leshner.
- **On August 3<sup>rd</sup>, Kate Brumback** with the *AP* (Washington, D.C.) requested from ICE a list of all immigrants for whom a final order has been filed based on a prior conviction.
- **7/29: Jarrett Renshaw** of *The Morning Call* (Allentown, PA) requested from ICE the names

and addresses of the 652 businesses that received Notices of Inspection in 2009 as well as the 503 businesses that received these notices in 2008. In addition, the requester seeks the results of any inspections conducted by ICE for companies based in Pennsylvania since the program's inception.

- **7/15: Hillel Italie** of the *AP* in New York requested from ICE all records pertaining to Michael Jackson.
- **Referred from the DHS FOIA Office: 7/1: Jace Larson** with *9NEWS, K\*USA-TV* in Denver requested from DHS all publicly releasable details of airline tickets purchased from 1/1/09 to present for employees based in the Denver metro area, to include: date of ticket purchase; date of air travel; price/amount paid; fare code of purchased ticket; flight departure, transfer and arrival cities; carrier; purpose of trip; name of traveler; name of agency; and other releasable information about travel.
- **6/29: Mike McGraw** with *The Kansas City Star* requested from ICE documents related to the Office of Detention and Removal Operations Flight Operations Unit from the past two years. The ICE Detention and Removal Operations Flight Operations Unit, located in Kansas City, MO, is the principal mass air transportation and deportation coordinating entity within DRO. It manages government and contract flights to the southern tier of the United States, Caribbean, and northern South America and orchestrates DRO flight standardization and safety. Specifically, McGraw requested information pertaining to the costs of the Flight Operations Unit and records regarding ICE concerns about the Aviation Resource Management Survey—an internal survey on aviation safety and resource management—and the Cabin Security Crew Policy and Procedures Manual.
- **6/26: Kate Brumback** with *AP* requested from ICE information related to a former detainee at the Stewart Detention Facility in Lumpkin, GA who died in custody on 3/11 at a hospital in Columbus, GA.
- **6/25: Emily Ramshaw** of *The Dallas Morning News* in Austin requested from ICE the following, as they pertain to a provided list of Texas detention facilities: 1) All inspection/conditions reports since 1/1/2007; 2) The number of abuse, neglect or exploitation allegations at each of these facilities in each of the last two years, and the percentage that were confirmed; 3) The number of psychiatrists or psychologists currently employed at each of these facilities. ICE is searching for responsive records.
- **6/23: Travis Loller** of *AP* in Brentwood, TN requested from ICE copies of e-mails sent from ICE to the Davidson County Sheriff's Office (TN) that describe plans by ICE to no longer detain illegal immigrants identified under the local 287(g) program who are arrested for traffic violations other than DUIs. ICE is searching for responsive records.

Catherine Papoi, J.D., CIPP/G  
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**Papoi, Catherine**

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**From:** Papoi, Catherine  
**Sent:** Wednesday, October 07, 2009 10:09 AM  
**To:** Callahan, Mary Ellen  
**Cc:** Kropf, John; 'Papoi, Catherine'  
**Subject:** RE: FOIA Report

I am here. On my way to see you now...

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
Director, Departmental Disclosure & FOIA  
U.S. Department of Homeland Security  
Washington, D.C. 20528  
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**From:** Callahan, Mary Ellen  
**Sent:** Wednesday, October 07, 2009 10:07 AM  
**To:** Papoi, Catherine  
**Cc:** Kropf, John; 'Papoi, Catherine'  
**Subject:** RE: FOIA Report

Let me know when you get in; I have some thoughts on this, and also am interested in yours. Thanks.

**Mary Ellen Callahan, CIPP**  
**Chief Privacy Officer**  
**U.S. Department of Homeland Security**  
**245 Murray Lane SW, Mail Stop 0655**  
**Washington, DC 20528-0655**  
**Telephone:** (b)(6)  
**Fax:** (703) 235-0442  
**E-mail:** (b)(6)  
**Website:** [www.dhs.gov/privacy](http://www.dhs.gov/privacy)

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**From:** Papoi, Catherine  
**Sent:** Tuesday, October 06, 2009 3:01 PM  
**To:** Callahan, Mary Ellen  
**Cc:** Kropf, John; Papoi, Catherine  
**Subject:** FW: FOIA Report

(b) (5)



(b) (5)

C

Catherine Papoi, J.D., CIPP/G  
 Deputy Chief FOIA Officer  
 Director, Departmental Disclosure & FOIA  
 U.S. Department of Homeland Security  
 Washington, D.C. 20528  
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---

**From:** Fox, Julia  
**Sent:** Tuesday, October 06, 2009 2:11 PM  
**To:** Papoi, Catherine  
**Cc:** Grossman, Jordan  
**Subject:** FOIA Report

Hi Catherine,

Below is the list of FOIA requests and releases from the report this week. Let me know if you have any questions, and thanks so much for your help.

Julia

#### FOIA requests

- On **September 18<sup>th</sup>**, **Amy Browne** of **WERU-FM** in East Orland, ME, requested from the Federal Emergency Management Agency all documents that pertain to current or proposed responses to a flu pandemic, nationally or regionally.
- On **September 23<sup>rd</sup>**, **Matt Robinson**, an independent journalist in East New Orleans, LA, requested from the Federal Emergency Management Agency (FEMA) all communications and correspondence between FEMA, TL Industries, Simplifi Business, Forest River Homes and other contractors.
- On **September 28<sup>th</sup>**, **David Enrich** of *The Wall Street Journal* in New York, NY, requested from DHS all records of government contracts between DHS and Citigroup, Inc. and its affiliates between September 30, 2007, and the present, to specifically include all correspondence related to contract negotiations and awards, bids and applications submitted by Citigroup, and descriptions of roles played by Citigroup or its affiliates under such contracts.
- On **September 28<sup>th</sup>**, **Melissa Keaney** of the **National Immigration Law Center** in Los Angeles, CA, requested from DHS all records related to the Secure Communities Program from March 28, 2008, to the present.
- On **September 29<sup>th</sup>**, **J. Scott Tarbutton**, a representative of **Cozen O'Connor**, in Philadelphia, PA, requested from DHS all records pertaining to Abu Zubaydah, former senior leader of Al Qaida,

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1/26/2010

to specifically include records of interrogations and intelligence reports.

- On **September 29<sup>th</sup>**, **J. Scott Tarbutton**, a representative of **Cozen O'Connor**, in Philadelphia, Pennsylvania, requested from the Department of Homeland Security (DHS) all records pertaining to Khalid Sheikh Mohammed, former senior leader of Al Qaida, to specifically include records of interrogations and intelligence reports.
- On **September 29<sup>th</sup>**, **John Althen** of **Judicial Watch** in Washington, D.C., requested from DHS all documents concerning the construction of centrifuge facilities near Qom, Iran.
- On **October 1<sup>st</sup>**, **Janice Nicely** from **LRP Publications** in Palm Beach Gardens, FL, requested from the Transportation Security Administration (TSA) internal TSA Disciplinary Review Board opinions and decisions from May 1, 2008, through August 31, 2008.
- On **October 1<sup>st</sup>**, various news outlets requested from the Transportation Security Administration (TSA) documentation related to an incident between Representative Jason Chaffetz and a TSA agent on September 21, 2009 at Salt Lake City International Airport. **Thomas Burr** with **Salt Lake Tribune** requested all videos of the TSA checkpoint from 11:00AM to 2:00PM that day. **Mary Rice** with **KUTV** in Salt Lake City requested the surveillance video of the incident. **John Hollenhurst** with **KSL-Television** in Salt Lake City requested all notes, audio recordings, video recordings and records pertaining to the incident. **Lee Davidson** with **Desert Morning News** in Salt Lake City requested written notes or reports by TSA officials that describe the incident.
- On **October 1<sup>st</sup>**, **Marcia Carroll**, a researcher for **Multinational Monitor** in Washington, D.C., requested from the Transportation Security Administration (TSA) documents (including but not limited to, emails, letters, reports, studies, meeting minutes) relating to safety and privacy issues of whole body imaging machines.
- On **October 1<sup>st</sup>**, **Chris Paschenko** with **Galveston County Daily News** in Galveston, TX requested the following from the Transportation Security Administration (TSA): 1) all documents pertaining to the issuance of a Transportation Worker Identification credential to Mark J. Semkiw, and 2) how many and what types of waivers have been granted since the Transportation Worker Identification Program began.

#### FOIA Releases

- On **September 17<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to **The Wall Street Journal** in New York, NY, 1,244 pages of medical records pertaining to the custody, medical care, and deaths of the 10 detainees whose names were released by ICE on August 17, 2009.
- On **September 18<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to **News City News Service** in New York, NY, an Excel spreadsheet listing detainees that have died while in ICE custody.
- On **September 22<sup>nd</sup>**, Immigration and Customs Enforcement released to the **New York Civil Liberties Union** in New York, NY, 755 pages of records pertaining to grievances filed by detainees housed in the Varick Federal Detention Center in New York, NY. In addition, a copy of the detainee handbook given to detainees at this facility was released to the requester.
- On **September 22<sup>nd</sup>**, Immigration and Customs Enforcement (ICE) released to **The Dallas Morning News** in Austin, TX, 502 pages of detention facility inspection reports, carried out by the ICE Office of Detention and Removal Operations and the ICE Office of Professional Responsibility, of detention facilities and county jails throughout the state of Texas since January 1, 2007.
- On **September 24<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to **Jerome N. Frank Legal Service Organization (Yale Law School)** in New Haven, CT, 1,298 pages of immigration detainer notices, ICE Academy Manuals, PowerPoint presentations regarding the issuance of ICE detainers, and ICE policy memoranda with guidance on the Fugitive Operations Program, the Criminal Alien Program, and Secure Communities.

- On **September 28<sup>th</sup>**, the DHS Management Directorate released to *The Associated Press*, 93 pages of Directives, Memoranda, and guidance on official travel.
- On **September 29<sup>th</sup>**, DHS and U.S. Immigration and Customs Enforcement (ICE) released to the *Associated Press* in Washington, DC, 29 pages of records related to the ICE raid in Bellingham, WA in February, 2009.
- On **September 29<sup>th</sup>**, the Office of Inspector General released to *The Washington Times*, 33 pages of narrative listings pertaining to DHS travel practices and/or travel abuses.
- On **September 29<sup>th</sup>**, Immigration and Customs Enforcement released to the *Chicago Tribune*, 315 pages of Treatment Authorization Requests.
- On **September 29<sup>th</sup>**, U.S. Citizenship and Immigration Services released to *The Gainesville Sun*, in Gainesville, FL, 41 pages of records related to Dove World Outreach Center.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement released to the **American Civil Liberties Union of Texas**, 195 pages of training materials regarding the use of the IDENT and IAFIS databases as well as the role of the Secure Communities program office.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement released to the **American Civil Liberties Union Immigrant Rights Project** in New York City, 742 pages and 2 Excel files making up policy memoranda, training materials, and deportation charts regarding the Post Order Custody Review Process.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to the **American Civil Liberties Union of Arizona** in Phoenix, AZ, 618 pages of records relating to civil immigration enforcement actions conducted by ICE between November 19-23, 2008 in Coconino and Yavapai Counties.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement released to **Casa de Maryland** in Silver Spring, MD 629 pages of records making up the Detention and Deportation Officer's Field Manual.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement released to the **American Civil Liberties Union of Eastern Missouri** in St. Louis, 20 pages of records including the 287(g) agreement with the State of Missouri as well as a statistical chart containing data on detainers issued in the State of Missouri for fiscal years 2007 and 2008.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement released to the *Associated Press* in Atlanta, GA, 560 pages of medical and investigation records pertaining to the death of detainee Mr. Roberto Martinez Media, who passed away at a hospital in Columbus, GA following his custody at the Stewart Detention Facility in Lumkin, GA.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to the *Associated Press* in San Antonio, TX, an Excel spreadsheet listing detainees that have died while in ICE Custody since 2003. In addition, ICE provided 355 pages of e-mail correspondence pertaining to additional deaths discovered in records searches conducted in August, 2009.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to the *Associated Press* in El Paso, TX, 436 pages of records pertaining to investigations conducted by the ICE Office of Professional Responsibility of substantiated allegations of misconduct filed by ICE employees against other ICE employees.
- On **September 30<sup>th</sup>**, Immigration and Customs Enforcement (ICE) released to *The Houston Chronicle* in Houston, TX, 10 pages of e-mail correspondence and an internal note to the Assistant Secretary pertaining to an April 23, 2009 incident that occurred aboard American Airlines Flight 983 from Miami, FL to Guatemala involving an unescorted ICE detainee.

Julia Fox  
Special Assistant  
Office of the Chief of Staff | Office of the Secretary  
Department of Homeland Security

(b)(6) (w) | (b)(6) (c)  
(b)(6)

**From:** [Fox, Julia](#)  
**To:** [TEZAK, JOSEPH E](#); [CBPTASKING](#); [STACEY, ANNE-MARIE](#); [MARICA, STEPHANIE](#); [BELL, CHRISTINA A](#); [Flores, Gina](#); [Schmidt, Julie](#); [Holmes, Tequilla](#); [Johnson, Denise](#); [Lockett, Vania](#); [Hogan, Megan](#); [Kaufman, Gail](#)  
**Subject:** Next week's report due Tuesday at noon  
**Date:** Friday, October 09, 2009 8:32:08 AM

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Good morning all,

Thank you for all your help with the weekly report this past week.

I just wanted to send a quick note about the weekly report schedule for next week, on account of the Monday holiday.

Instead of Monday at 5pm, please send your component report by **Tuesday (October 13<sup>th</sup>) at noon**. I will get the follow up questions out to you first thing Wednesday morning for reply back by 4pm on Wednesday.

Thanks again, and have a great long weekend!

Julia

Julia Fox  
Special Assistant  
Office of the Chief of Staff | Office of the Secretary  
Department of Homeland Security

(b)(6) (w) | (b)(6) (c)  
(b)(6)

**From:** Lockett, Vania  
**To:** (b)(6); (b)(6) <CTR>  
**Cc:** (b)(6)  
**Subject:** FW: DHS Front Office FOIA Review  
**Date:** Friday, October 09, 2009 9:02:54 AM  
**Importance:** High

James - Were you able to come up with a way to track the *tagged* requests in our open case spreadsheet? Catherine has added some additional cases (see below).

LaShawn – Do you know what the corresponding case numbers are and/or who they're assigned to? We need to mark the files accordingly. Also, I'll need to forward to Catherine copies of the acknowledgment letters, and nothing else should be released without clearance from the Front Office.

- On September 28<sup>th</sup>, David Enrich of *The Wall Street Journal* in New York, NY, requested from DHS all records of government contracts between DHS and Citigroup, Inc. and its affiliates between September 30, 2007, and the present, to specifically include all correspondence related to contract negotiations and awards, bids and applications submitted by Citigroup, and descriptions of roles played by Citigroup or its affiliates under such contracts.
- On September 28<sup>th</sup>, Melissa Keaney of the *National Immigration Law Center* in Los Angeles, CA, requested from DHS all records related to the Secure Communities Program from March 28, 2008, to the present.
- On September 29<sup>th</sup>, J. Scott Tarbutton, a representative of *Cozen O'Connor*, in Philadelphia, PA, requested from DHS all records pertaining to Abu Zubaydah, former senior leader of Al Qaida, to specifically include records of interrogations and intelligence reports.
- On September 29<sup>th</sup>, J. Scott Tarbutton, a representative of *Cozen O'Connor*, in Philadelphia, Pennsylvania, requested from the Department of Homeland Security (DHS) all records pertaining to Khalid Sheikh Mohammed, former senior leader of Al Qaida, to specifically include records of interrogations and intelligence reports.
- On September 29<sup>th</sup>, John Althen of *Judicial Watch* in Washington, D.C., requested from DHS all documents concerning the construction of centrifuge facilities near Qom, Iran.

Thanks.

Vania

**From:** Lockett, Vania  
**Sent:** Thursday, October 01, 2009 11:52 AM  
**To:** (b)(6); Clark-Moe, Loren; (b)(6); (b)(6); (b)(6) <CTR>; Lockett, Vania; (b)(6); (b)(6) <CTR>; (b)(6) <CTR>; (b)(6) <CTR>  
**Cc:** Papoi, Catherine; Holzerland, William  
**Subject:** DHS Front Office FOIA Review  
**Importance:** High

Hello all,

Each week our office reports to the DHS Front Office on significant FOIA requests received. From the list we provide, the Front Office extrapolates those requests that may be of concern to the White House and includes those requests in its weekly Cabinet Report. Effective immediately, the Front Office will begin notifying Catherine of those cases that have been *tagged* by the Front Office for White House review. Going forward, the Front Office will review and must clear on all cases that have been *tagged*.

Question for Loren and James: Is there any way to add a function in our tracking system that will allow us to identify the *tagged* requests?

Question for everyone: Can you come up with some ideas for a uniform way that we can mark the case folders for these requests so that when one comes across my, Bill's, or Sabrina's desks, we are clear that we're dealing with a *tagged* request?

The following cases have been *tagged* by the DHS Front Office. For those requests that are still pending, any proposed responses must be cleared by the Front Office prior to release.

Case Number	Processor	Description	Status	Disposition
09-555	(b)(6)	Holbrook Mohr, an AP writer, requested a list of all government agencies (federal, state and local) as well as any other entity, public or private, that received money from all components, departments or agencies of the Department of Homeland Security related to the response and recovery of Hurricane Katrina, including the amount of money each agency or entity was given. He also requested any related data key or codes used when distributing or tracking money for Hurricane Katrina and RitaFOIA	Closed	PRIV released 6 pages in full on behalf of CBP.  USCG and USSS responded directly.  Request to OIG was withdrawn.  PRIV referred to ICE

				for direct response.
09-783	(b)	7/1: Jace Larson with 9NEWS, K*USA-TV in Denver requested from DHS all publicly releasable details of airline tickets purchased from 1/1/09 to present for employees based in the Denver metro area, to include: date of ticket purchase; date of air travel; price/amount paid; fair code of purchased ticket; flight departure, transfer and arrival cities; carrier; purpose of trip; name of traveler; name of agency; and other releasable information about travel.	Closed	Referred to MGMT, TSA, ICE, FEMA, USSS.
09-864	(b)(6)	7/28: Greg Carlstrom of The Federal Times (Springfield, VA) requested from DHS a list of the five most expensive international airline tickets purchased by agency employees traveling on official business during FY2008, including origin and destination locations, cost, and the fare class of the ticket, as well as a copy of the five largest international travel reimbursements from FY2008.	Closed	Referred to MGMT
09-873	Lockett	7/30: Kenneth Vogel of Politico (Arlington, VA) requested from DHS records of waivers and recusal of Executive Order 13490 (Ethics Commitments by Executive Branch Personnel) signed by President Obama and pertaining to DHS political appointees.	Open	
09-989	(b)	On September 8th, Matt Apuzzo of The Associated Press in Washington, D.C., requested from DHS, all DHS records related to the Associated Press' coverage of the Department's handling of stimulus monies granted under the American Recovery and Reinvestment Act, to specifically include records of meetings between the White House and DHS discussing the Associated Press' coverage.	Open	
09-990	(b)(6)	On September 8th, Robert O'Harrow of The Washington Post in Washington, D.C., requested from DHS, all records between DHS and Members of Congress concerning real or potential spending on existing or potential projects funded through the American Recovery and Reinvestment Act.	Open	

Thanks.

**Vania T. Lockett, CIPP/G**

Associate Director, Disclosure & FOIA Operations

Privacy Office

U.S. Department of Homeland Security

Main: 1 866 431 0486 or 703 235 0790

Direct: (b)(6)

Fax: 703 235 0443

Web: <http://www.dhs.gov/foia>

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**From:** [Papoi, Catherine](#)  
**To:** [Lockett, Vania](#)  
**Subject:** Re: \*\*\*REVIEW NOTIFICATION\*\*\*\*October 7, 2009  
**Date:** Friday, October 09, 2009 10:27:21 AM

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No I think just the final responses.

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
Director, Departmental Disclosure & FOIA  
U.S. Department of Homeland Security  
Washington, D.C. 20528  
Phone: (b)(6) Fax: 703.235.0443

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**From:** Lockett, Vania  
**To:** Papoi, Catherine  
**Sent:** Fri Oct 09 10:26:13 2009  
**Subject:** RE: \*\*\*REVIEW NOTIFICATION\*\*\*\*October 7, 2009

Thanks... glad I reached out to you to confirm.

(b) (5)

Vania

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**From:** Papoi, Catherine  
**Sent:** Friday, October 09, 2009 10:22 AM  
**To:** Lockett, Vania  
**Subject:** Re: \*\*\*REVIEW NOTIFICATION\*\*\*\*October 7, 2009

(b) (5)

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
Director, Departmental Disclosure & FOIA  
U.S. Department of Homeland Security  
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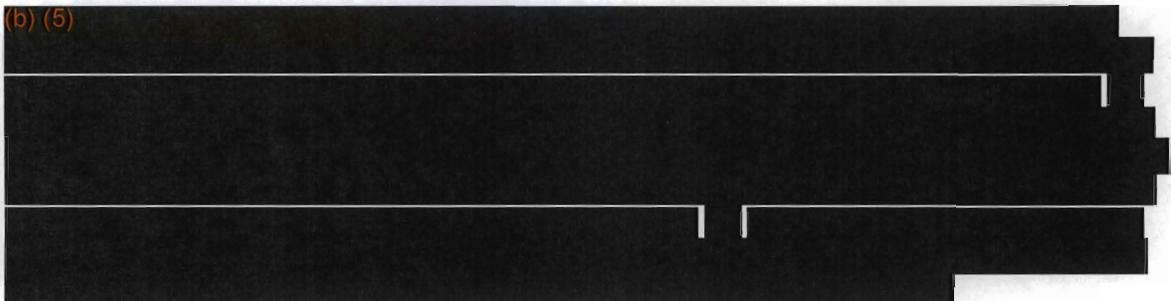
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**From:** Lockett, Vania  
**To:** Papoi, Catherine  
**Sent:** Fri Oct 09 10:14:59 2009  
**Subject:** RE: \*\*\*REVIEW NOTIFICATION\*\*\*October 7, 2009

Catherine, I have a question on a couple of these cases that were tagged by the Front Office. Toni mentioned that she had spoken to you about these so I want to make sure I understand the background before I sign off on an acknowledgement letter.

- On **September 29<sup>th</sup>**, **J. Scott Tarbutton**, a representative of **Cozen O'Connor**, in Philadelphia, PA, requested from DHS all records pertaining to Abu Zubaydah, former senior leader of Al Qaida, to specifically include records of interrogations and intelligence reports. (FOIA cases 09-1048 and 09-1049 aggregated)
- On **September 29<sup>th</sup>**, **J. Scott Tarbutton**, a representative of **Cozen O'Connor**, in Philadelphia, Pennsylvania, requested from the Department of Homeland Security (DHS) all records pertaining to Khalid Sheikh Mohammed, former senior leader of Al Qaida, to specifically include records of interrogations and intelligence reports. (FOIA cases 09-1050 and 09-1051 aggregated)

(b) (5)



Thanks.

Vania

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**From:** Papoi, Catherine  
**Sent:** Wednesday, October 07, 2009 10:49 AM  
**To:** FOIA Officers  
**Cc:** Papoi, Catherine  
**Subject:** \*\*\*REVIEW NOTIFICATION\*\*\*October 7, 2009  
**Importance:** High

Please review the below list and determine if your component will be responding to any of the requests. Be aware that a request may not have been sent to you directly, but instead come to you as a referral from my office or another component. Prior to final release, the DHS HQ Front Office will review the responses to the below FOIA requests. I will coordinate the process. When your component finalizes the release, please forward the response letter and documents for release in a single .pdf file to (b)(6).

Again, **it is very important that your office not send the response to the requester until I notify you that the response has been reviewed and is cleared to be sent to the requester.** If your office has already responded to one of the below requests, please forward the entire release package (letter and records) to me via email immediately. Thank you for your continued work on this "One DHS" coordination effort.

Catherine

- On **September 18<sup>th</sup>**, **Amy Browne** of **WERU-FM** in East Orland, ME, requested from the Federal Emergency Management Agency all documents that pertain to current or proposed responses to a flu pandemic, nationally or regionally.
- On **September 23<sup>rd</sup>**, **Matt Robinson**, an independent journalist in East New Orleans, LA, requested from the Federal Emergency Management Agency (FEMA) all communications and correspondence between FEMA, TL Industries, Simplifi Business, Forest River Homes and other contractors.
- On **September 28<sup>th</sup>**, **David Enrich** of **The Wall Street Journal** in New York, NY, requested from DHS all records of government contracts between DHS and Citigroup, Inc. and its affiliates between September 30, 2007, and the present, to specifically include all correspondence related to contract negotiations and awards, bids and applications submitted by Citigroup, and descriptions of roles played by Citigroup or its affiliates under such contracts.
- On **September 28<sup>th</sup>**, **Melissa Keaney** of the **National Immigration Law Center** in Los Angeles, CA, requested from DHS all records related to the Secure Communities Program from March 28, 2008, to the present.
- On **September 29<sup>th</sup>**, **J. Scott Tarbutton**, a representative of **Cozen O'Connor**, in Philadelphia, PA, requested from DHS all records pertaining to Abu Zubaydah, former senior leader of Al Qaida, to specifically include records of interrogations and intelligence reports.
- On **September 29<sup>th</sup>**, **J. Scott Tarbutton**, a representative of **Cozen O'Connor**, in Philadelphia, Pennsylvania, requested from the Department of Homeland Security (DHS) all records pertaining to Khalid Sheikh Mohammed, former senior leader of Al Qaida, to specifically include records of interrogations and intelligence reports.
- On **September 29<sup>th</sup>**, **John Althen** of **Judicial Watch** in Washington, D.C., requested from DHS all documents concerning the construction of centrifuge facilities near Qom, Iran.
- On **October 1<sup>st</sup>**, **Janice Nicely** from **LRP Publications** in Palm Beach Gardens, FL, requested from the Transportation Security Administration (TSA) internal TSA Disciplinary Review Board opinions and decisions from May 1, 2008, through August 31, 2008.
- On **October 1<sup>st</sup>**, various news outlets requested from the Transportation Security Administration (TSA) documentation related to an incident between Representative Jason Chaffetz and a TSA agent on September 21, 2009 at Salt Lake City International Airport. **Thomas Burr** with **Salt Lake Tribune** requested all videos of the TSA checkpoint from 11:00AM to 2:00PM that day. **Mary Rice** with **KUTV** in Salt Lake City requested the surveillance video of the incident. **John Hollenurst** with **KSL-Television** in Salt Lake City requested all notes, audio recordings, video recordings and records pertaining to the

incident. **Lee Davidson** with *Desert Morning News* in Salt Lake City requested written notes or reports by TSA officials that describe the incident.

- On **October 1<sup>st</sup>**, **Marcia Carroll**, a researcher for *Multinational Monitor* in Washington, D.C., requested from the Transportation Security Administration (TSA) documents (including but not limited to, emails, letters, reports, studies, meeting minutes) relating to safety and privacy issues of whole body imaging machines.
- On **October 1<sup>st</sup>**, **Chris Paschenko** with *Galveston County Daily News* in Galveston, TX requested the following from the Transportation Security Administration (TSA): 1) all documents pertaining to the issuance of a Transportation Worker Identification credential to Mark J. Semkiw, and 2) how many and what types of waivers have been granted since the Transportation Worker Identification Program began.

Catherine Papoi, J.D., CIPP/G  
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**Papoi, Catherine**

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**From:** Papoi, Catherine (b)(6)  
**Sent:** Saturday, October 10, 2009 9:44 AM  
**To:** Fox, Julia; Papoi, Catherine; Grossman, Jordan  
**Subject:** Re: Final notification!!! \*\*\*FRONT OFFICE FOIA REVIEW REQUESTED\*\*\*  
**Follow Up Flag:** Follow up  
**Flag Status:** Purple

Fantastic. Thanks guys!

C

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
Director, Departmental Disclosure & FOIA  
U.S. Department of Homeland Security  
Washington, D.C. 20528  
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**From:** Fox, Julia <(b)(6)>  
**To:** Papoi, Catherine <(b)(6)> Grossman, Jordan <(b)(6)>  
**Sent:** Fri Oct 09 18:26:41 2009  
**Subject:** Re: Final notification!!! \*\*\*FRONT OFFICE FOIA REVIEW REQUESTED\*\*\*

Looks good for release.

Thanks Catherine. Have a great long weekend!

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**From:** Papoi, Catherine <(b)(6)>  
**To:** Grossman, Jordan <(b)(6)> Fox, Julia <(b)(6)>  
**Cc:** Papoi, Catherine <(b)(6)>  
**Sent:** Fri Oct 09 10:36:57 2009  
**Subject:** Final notification!!! \*\*\*FRONT OFFICE FOIA REVIEW REQUESTED\*\*\*

Hi Jordan and Julia-

Just a friendly reminder that the below case is due to be reviewed by the front office by COB today. It is to go out the door monday morning and want to make sure you don't miss your chance to review! Thanks.

Catherine

Catherine Papoi, J.D., CIPP/G  
Deputy Chief FOIA Officer  
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U.S. Department of Homeland Security  
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**From:** Papoi, Catherine <(b)(6)>  
**To:** Grossman, Jordan <(b)(6)> | Fox, Julia <(b)(6)>  
**Cc:** Papoi, Catherine <(b)(6)>  
**Sent:** Tue Oct 06 11:28:47 2009  
**Subject:** \*\*\*FRONT OFFICE FOIA REVIEW REQUESTED\*\*\*

Jordan and Julia,

TSA forwarded the attached incoming request and proposed response for your review. Pursuant to your September 30, 2009 email, your office will review the release and provide a response to my office within three days of receipt. Please let me know as soon as you have finalized your review. Thank you.

C

Catherine Papoi, J.D., CIPP/G  
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Washington, D.C. 20528  
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**Papoi, Catherine**


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**From:** (b)(6) <TSA-FOIA> (b)(6)  
**Sent:** Tuesday, October 13, 2009 3:46 PM  
**To:** Papoi, Catherine  
**Cc:** Janet, Kevin TSA FOIA  
**Subject:** FW: \*\*\*RESPONSE REVIEW NOTIFICATION\*\*\*October 2, 2009  
**Attachments:** TSA09-0799 - Emily Sinovic.pdf

Catherine,

Please see the attached response to Emily Sinovic's FOIA request. The information being requested in publicly available and we have administratively closed this request.

(b)(6)  
 Freedom of Information Act Specialist  
 Transportation Security Administration

(b)(6)

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**From:** Papoi, Catherine [mailto:(b)(6)]  
**Sent:** Friday, October 02, 2009 11:53 AM  
**To:** Janet, Kevin <TSA FOIA>; Pietra, Peter; Catchings, Melinda  
**Cc:** Papoi, Catherine  
**Subject:** \*\*\*RESPONSE REVIEW NOTIFICATION\*\*\*October 2, 2009

Prior to final release, the DHS Front Office will review the responses to the below FOIA requests. I will coordinate the process. When your component finalizes the release, please forward the response letter and documents for release in a single .pdf file to (b)(6). **Again, it is very important that your office not send the response to the requester until I notify you that the response has been reviewed and is cleared to be sent to the requester.** If your office has already responded to one of the below requests, please forward the entire release package (letter and records) to me via email by C.O.B. Monday, October 5th. In addition, by C.O.B. Monday, October 5<sup>th</sup>, please email all of the below incoming request letters to me. Thank you for your work on this front.

Catherine

- On **September 2<sup>nd</sup>**, **Emily Sinovic** with **FOX 23 News** (Tulsa, OK) requested from the Transportation Security Administration (TSA) all Standard Form 95 documents submitted by travelers nationwide since January 1, 2007 to specifically include the following information: 1) the airport from which the traveler departed, 2) the traveler's destination airport, 3) the specific items the traveler reported missing and the estimated cost of the item, 4) the date the item were reported missing or stolen from the traveler's luggage, 5) whether the item was concluded to be lost or stolen. Standard Form 95 is used to report a claim resulting from damage, injury or death. Generally travelers file the form with TSA for lost or stolen baggage.
- On **August 11<sup>th</sup>**, **Amy Davis** with **KPRC-TV** (Houston, TX) requested from the Transportation