



APPENDIX 1

MISSION-ESSENTIAL TASK LIST

The Mission-Essential Task List
(73 pages) provided to each submitter
by the DHS
is provided.

Information provided by the
submitter to complete the
Mission-Essential Task List
is withheld in its entirety.
Exemption b(4).

Instructions for Completing the Mission-Essential Task List (METL)

The Offeror needs to complete the attached METLs for the proposal evaluation process. Six ports, four southern and two northern, are selected for evaluation. Each tab contains a Port Overview, including the reason the port is chosen for analysis and high-level port statistics, and the Mission-Essential Task List, including processing steps and associated times per step. The Offeror is required to evaluate the steps in the METL and make recommendations on additions or changes to steps and/or processing times per step. The new steps and processing times will be used to evaluate the proposed solution.

The Offeror needs to provide the following information associated with each METL:

- Determine what changes will be made to the current METL at primary and secondary.
- List changed or new processing steps.
- Determine the new processing times for each step in the METL.
- Determine increase or decrease to referrals to secondary.

Goal:

The average processing time for travelers requiring biographic/biometric verification should not increase by more than 25%.

Port Overview

Highest volume – Southern POE

San Ysidro, CA

Top 50 POE number: 1

Total travelers: 45,650,700 per year

NIV: 29%

Visitor vehicle processing time: 25 sec

San Ysidro, California				
Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Entry-Air				
<i>Pre-screen travelers</i>			NA	
Perform Primary Inspection			0.50	
Retrieve passenger's record			0.02	
Scan travel document for automated record retrieval			0.02	
Review passenger record			0.11	
Review pre-screen analysis results			0.05	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant biometric data from traveler			0.03	
Capture Biometric Identifier 1 (Passive Capture)			0.00	
Capture Biometric Identifier 2 (Active Capture)			0.03	
Authenticate travel document			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU			0.01	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Verify identity			0.02	
Manually review biographic information in passport and other travel documents			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.06	
Notify appropriate law enforcement personnel if "lookout" exists			0.03	
Continue with inspection if not U.S. citizen			0.03	
Determine if evidence exists to justify inadmissibility			0.16	
Interview traveler to ensure purpose of visit coincides with requested visa classification			0.08	
Interview traveler to exclude existence of conditions of inadmissibility			0.08	
Make final admission decision			0.08	
Complete and collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.08	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Air				
<i>Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.)</i>			38.58	
<i>Secondary Inspection (if applicable)</i>				

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			3.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.00	
Interview traveler to determine intent			9.00	
Complete appropriate administrative forms, as required			15.00	
Make final admission decision			1.83	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.83	
Seek Supervisor concurrence on denials/waivers				
Notify traveler of District Office requirements, as required			0.83	
Alert appropriate personnel of referral to enforcement secondary processing			0.17	
Entry-Air				
Perform Enforcement Processing (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)			49.78	
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			4.20	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Capture Biometric Identifier 3 (Active)			0.60	
Capture Biometric Identifier 4 (Active)			0.60	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			7.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			4.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			3.00	
Interview traveler to determine intent			16.33	
Perform personal search of traveler, as required			15.00	
Make final admission decision			1.66	
Issue entry receipt (if applicable)			0.83	
Enter entry information into EES			0.83	
Adverse action			0.34	
Process for Expedited Removal			0.34	
Process for Withdrawal of Application			0.34	
Process for Deferred Inspection			0.34	
Process for Refusal			0.34	
Asylum (Credible Fear) Referrals			0.34	
Process for Criminal Prosecution			0.34	
Complete Deferred Inspection (if applicable, at District Office)			0.34	
Entry-Land				
Perform Primary Inspection (vehicle, Visitor)		25		
Retrieve passenger's record	0%	0		
Scan travel document for automated record retrieval	0%	0		
Review passenger record	8%	2		
Review automated presentation of biographic data	8%	2		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	40%	10		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	2		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	2		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	15%	4		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Verify identity	25%	6		
Manually review biographic information in passport and other travel documents	8%	2		
Review biographic information contained in and automatically presented by EES	0%	0		

NIV: 29%
 Visitor vehicle processing time: 25 sec

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Visually compare passport/visa photo to traveler requesting entry	8%	2		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	5%	1		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	2%	0		
Determine if evidence exists to justify inadmissibility	20%	5		
Interview traveler to ensure purpose of visit coincides with requested visa classification	10%	2		
Interview traveler to exclude existence of conditions of inadmissibility	10%	2		
Make final admission decision	2%	1		
Collect I-94 (if applicable)		-	0.00	
Create/modify passenger record in EES		-	0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.		-	0.00	
Entry-Land				
Pre-screen travelers (vehicle, DCL)				
Perform requisite risk analysis, records retrieval, other available data, etc.		No Automation Impact		
Determine if evidence exists to suggest inadmissibility (e.g. known security threat, prior unlawful presence, etc.)				
Identify potentially high-risk individuals				
Create/modify passenger record in EES (local lookout?)				
Perform Primary Inspection (vehicle, Citizen)		20		
Retrieve passenger's record	5%	1		
Scan travel document for automated record retrieval	5%	1		
Review passenger record	14%	3		
Review PAU analysis results	5%	1		
Review automated presentation of biographic data	5%	1		
Review automated presentation of biometric data	5%	1		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document, as required	42%	8		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	9%	2		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	9%	2		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	5%	1		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	26%	5		
Manually review biographic information in passport and other travel documents	7%	1		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	9%	2		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine if evidence exists to justify inadmissibility	9%	2		
Interview traveler to ensure purpose of visit coincides with requested visa classification	5%	1		
Interview traveler to exclude existence of conditions of inadmissibility	5%	1		
Make final admission decision	5%	1		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Create/modify passenger record in EES	0%		0.00	
Alert Secondary Inspectors for reason for referral (IBIS hit, Inspector Discretion, NSEERS Registration, Major Document Deficiencies)	5%		0.00	
Entry-Land				
Perform Primary Inspection (Pedestrian - Visitor)		25		
Retrieve passenger's record	3%	1		
Scan travel document for automated record retrieval	3%	1		
Review passenger record	0%	0		
Review automated presentation of biographic data	0%	0		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Passive Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	35%	9		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	2		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	2		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	24%	6		
Manually review biographic information in passport and other travel documents	8%	2		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	2		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%	2		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	3%	1		
Determine if evidence exists to justify inadmissibility	25%	6		
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%	3		
Interview traveler to exclude existence of conditions of inadmissibility	13%	3		
Make final admission decision	6%	2		
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				
Perform Primary Inspection (Pedestrian - Citizen)		10		
Retrieve passenger's record	3%	0		
Scan travel document for automated record retrieval	3%	0		
Review passenger record	0%	0		
Review automated presentation of biographic data	0%	0		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Passive Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	35%	3		

Visitor vehicle processing time: 25 sec

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	1		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	1		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	1		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%	1		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	24%	2		
Manually review biographic information in passport and other travel documents	8%	1		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	1		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	1		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%	1		
Notify appropriate law enforcement personnel if "lookout" exists	3%	0		
Continue with inspection if not U.S. citizen	3%	0		
Determine if evidence exists to justify inadmissibility	25%	3		
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%	1		
Interview traveler to exclude existence of conditions of inadmissibility	13%	1		
Make final admission decision	6%	1		
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				

Mission-Essential Task List (METL) - Secondary	% Time by Step	Baseline Cycle Time (in Minutes)	Offeror Cycle Time (in Minutes)	Revised Cycle Time- (% change)
Perform Secondary - Administrative Processing (e.g., immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)		34.2		
Access EES to review reason for referral to administrative secondary	3%	1.0		
Capture relevant biometric data from traveler, as required	18%	6.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	15%	5.0		
Capture Biometric Identifier 2 (Active/Photograph)	3%	1.0		
Authenticate travel document, as required	15%	5.0		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	3%	1.0		
Review results of automated presentation of relevant visa fraud data as presented by PAU	0%	0.0		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		
Review application materials for sufficiency and to identify inconsistencies	24%	8.2		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	1.9		
Query EES to review application materials for sufficiency and to identify inconsistencies	14%	4.9		
Interview traveler as required	4%	1.4		
Interview traveler to determine intent	10%	3.5		
Complete appropriate administrative forms, as required	10%	3.5		
Make final admission decision	6%	2.0		
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.95	
Notify traveler of District Office requirements, as required			0.90	
Alert appropriate personnel of referral			0.00	
Entry-Land				
Perform Secondary - Enforcement (e.g., suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)		34.3		
Access EES to review reason for referral to enforcement secondary	0%	0.1		
Capture relevant biometric data from traveler, as required	6%	2.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	6%	2.0		
Capture Biometric Identifier 2 (Active/Photograph)	0%	0.0		
Capture Biometric Identifier 3 (Active)	0%	0.0		
Capture Biometric Identifier 4 (Active)	0%	0.0		
Authenticate travel document, as required	29%	9.9		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	14%	4.8		
Review results of automated presentation of relevant visa fraud data as presented by PAU	3%	1.1		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review available information on traveler to identify inconsistencies	12%	4.0		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	2.0		
Query EES to review application materials for sufficiency and to identify inconsistencies	0%	0.0		
Interview traveler, as required	6%	2.0		
Interview traveler to determine intent	15%	5.0		
Perform personal search of traveler, as required	12%	4.0		
Make final admission decision	3%	1.0		
Issue entry receipt (if applicable)			0.95	
Enter entry information into EES			0.95	
Adverse action			3.34	
Process for Expedited Removal			1.24	
Process for Withdrawal of Application			0.30	
Process for Deferred Inspection			0.02	
Process for Refusal			1.60	
Asylum (Credible Fear) Referrals			0.05	
Process for Criminal Prosecution			0.13	
Complete Deferred Inspection (if applicable, at District Office)			N/A	
Entry-Sea				
Pre-screen travelers			NA	
Perform Primary Inspection			0.42	
Retrieve passenger's record			0.02	
Scan travel document for automated record retrieval			0.02	
Review passenger record			0.07	
Review pre-screen analysis results			0.01	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant biometric data from traveler			0.13	
Capture Biometric Identifier 1 (Passive Capture)			0.00	
Capture Biometric Identifier 2 (Active Capture)			0.13	
Authenticate travel document			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU			0.01	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Verify identity			0.02	
Manually review biographic information in passport and other travel documents			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.02	
Notify appropriate law enforcement personnel if "lookout" exists			0.01	
Continue with inspection if not U.S. citizen			0.01	
Determine if evidence exists to justify inadmissibility			0.04	
Interview traveler to ensure purpose of visit coincides with requested visa classification			0.02	
Interview traveler to exclude existence of conditions of inadmissibility			0.02	
Make final admission decision			0.09	
Complete and collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.08	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.01	
Entry-Sea				
<i>Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)</i>			160.80	
Access EES to review reason for referral to administrative secondary			1.00	
Capture relevant biometric data from traveler, as required			12.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Authenticate travel document, as required			2.00	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			5.30	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.80	
Interview traveler to determine intent			67.00	
Complete appropriate administrative forms, as required			68.00	
Make final admission decision			3.00	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			1.00	
Notify traveler of District Office requirements, as required			1.00	
Alert appropriate personnel of referral to enforcement secondary processing.			1.00	
Entry-Sea				
<i>Perform Enforcement (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)</i>			168.78	
Access EES to review reason for referral to enforcement secondary			1.00	
Capture relevant biometric data from traveler, as required			18.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Capture Biometric Identifier 4 (Active)			3.00	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review available information on traveler to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler, as required			2.00	
Interview traveler to determine intent			67.90	
Perform personal search of traveler, as required			68.88	
Make final admission decision			3.00	
Issue entry receipt (if applicable)			1.00	
Enter entry information into EES			2.00	
Adverse action			2.00	
Process for Expedited Removal			2.00	
Process for Withdrawal of Application			2.00	
Process for Deferred Inspection			2.00	
Process for Refusal			2.00	
Asylum (Credible Fear) Referrals			2.00	
Process for '240' Proceeding			2.00	
Process for Criminal Prosecution			2.00	
Complete Deferred Inspection (if applicable, at District Office)			2.00	
Exit-Air				
Perform Departure Check			0.38	
Retrieve passenger's record, as required			0.01	
Scan travel document for automated record retrieval			0.01	
Review passenger record, as required			0.09	
Review pre-screen analysis results			0.03	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant data from traveler			0.12	
Capture Biometric Identifier 1 (Active Capture)			0.06	
Capture Biometric Identifier 2 (Active Capture)			0.06	
Authenticate travel document			0.02	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.00	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	
Verify identity			0.02	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler, as required			0.01	
Determine if evidence exists to justify detention, as required			0.02	
Determine traveler's stay history (is this relevant?)			0.01	
Locate and review watchlist query results automatically presented by EES, as required			0.01	
Make departure decision			0.10	
Collect I-94 (if applicable)			0.00	
Enter departure data via APIS manifest data			0.01	
Enter departure information into EES via departure check process, as required			0.08	
Refer for secondary check			0.01	
Exit-Air				
Perform Secondary Check (if applicable)			40.80	
Capture relevant biometric data from traveler, as required			15.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting departure (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.50	
Interview traveler to clarify stay history			10.00	
Determine if personal search of traveler is required			10.00	
If necessary, perform search to locate contraband or other targeted materials			10.00	
Review available information on traveler			2.50	
Review additional supporting documentation (non-travel)			2.00	
Query/re-query EES			0.50	
Make final departure decision			0.30	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Allow traveler to depart			0.10	
Process for '241' Proceeding			0.10	
Process for Criminal Prosecution			0.10	

Port Overview

Highest volume with high percentage NIV – Southern POE

Calexico West, CA

Top 50 POE number: 3

Total travelers: 20,828,585 per year

NIV: 69%

Visitor vehicle processing time: 40 sec

Calexico West, California				
Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Entry-Air				
<i>Pre-screen travelers</i>			NA	
Perform Primary Inspection			0.50	
Retrieve passenger's record			0.02	
Scan travel document for automated record retrieval			0.02	
Review passenger record			0.11	
Review pre-screen analysis results			0.05	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant biometric data from traveler			0.03	
Capture Biometric Identifier 1 (Passive Capture)			0.00	
Capture Biometric Identifier 2 (Active Capture)			0.03	
Authenticate travel document			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU			0.01	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Verify identity			0.02	
Manually review biographic information in passport and other travel documents			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.06	
Notify appropriate law enforcement personnel if "lookout" exists			0.03	
Continue with inspection if not U.S. citizen			0.03	
Determine if evidence exists to justify inadmissibility			0.16	
Interview traveler to ensure purpose of visit coincides with requested visa classification			0.08	
Interview traveler to exclude existence of conditions of inadmissibility			0.08	
Make final admission decision			0.08	
Complete and collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.08	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Air				
<i>Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.)</i>				
<i>Secondary Inspection (if applicable)</i>			38.58	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			3.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Dashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.00	
Interview traveler to determine intent			9.00	
Complete appropriate administrative forms, as required			15.00	
Make final admission decision			1.83	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.83	
Seek Supervisor concurrence on denials/waivers				
Notify traveler of District Office requirements, as required			0.83	
Alert appropriate personnel of referral to enforcement secondary processing			0.17	
Entry-Air				
<i>Perform Enforcement Processing (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)</i>			49.78	
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			4.20	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Capture Biometric Identifier 3 (Active)			0.60	
Capture Biometric Identifier 4 (Active)			0.60	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			7.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			4.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			3.00	
Interview traveler to determine intent			16.33	
Perform personal search of traveler, as required			15.00	
Make final admission decision			1.66	
Issue entry receipt (if applicable)			0.83	
Enter entry information into EES			0.83	
Adverse action			0.34	
Process for Expedited Removal			0.34	
Process for Withdrawal of Application			0.34	
Process for Deferred Inspection			0.34	
Process for Refusal			0.34	
Asylum (Credible Fear) Referrals			0.34	
Process for Criminal Prosecution			0.34	
Complete Deferred Inspection (if applicable, at District Office)			0.34	
Entry-Land				
Perform Primary Inspection (vehicle, Visitor)		40		
Retrieve passenger's record	0%	0		
Scan travel document for automated record retrieval	0%	0		
Review passenger record	8%	3		
Review automated presentation of biographic data	8%	3		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	40%	16		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	3		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	3		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	15%	6		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Verify identity	25%	10		
Manually review biographic information in passport and other travel documents	8%	3		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	3		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	5%	2		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	2%	1		
Determine if evidence exists to justify inadmissibility	20%	8		
Interview traveler to ensure purpose of visit coincides with requested visa classification	10%	4		
Interview traveler to exclude existence of conditions of inadmissibility	10%	4		
Make final admission decision	2%	1		
Collect I-94 (if applicable)		-	0.00	
Create/modify passenger record in EES		-	0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.		-	0.00	
Entry-Land				
Pre-screen travelers (vehicle, DCL)				
Perform requisite risk analysis, records retrieval, other available data, etc.				No Automation Impact
Determine if evidence exists to suggest inadmissibility (e.g. known security threat, prior unlawful presence, etc.)				
Identify potentially high-risk individuals				
Create/modify passenger record in EES (local lookout?)				
Perform Primary Inspection (vehicle, Citizen)		25		
Retrieve passenger's record	5%	1		
Scan travel document for automated record retrieval	5%	1		
Review passenger record	14%	3		
Review PAU analysis results	5%	1		
Review automated presentation of biographic data	5%	1		
Review automated presentation of biometric data	5%	1		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document, as required	42%	10		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	9%	2		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	9%	2		
Visually compare photo stored in INS-DOS Datasheet to photo in travel document and traveler requesting entry (if applicable)	5%	1		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	26%	6		
Manually review biographic information in passport and other travel documents	7%	2		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	9%	2		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine if evidence exists to justify inadmissibility	9%	2		
Interview traveler to ensure purpose of visit coincides with requested visa classification	5%	1		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Interview traveler to exclude existence of conditions of inadmissibility	5%	1		
Make final admission decision	5%	1		
Create/modify passenger record in EES	0%		0.00	
Alert Secondary Inspectors for reason for referral (IBIS hit, Inspector Discretion, NSEERS Registration, Major Document Deficiencies)	5%		0.00	
Entry-Land				
Perform Primary Inspection (Pedestrian - Visitor)		7		
Retrieve passenger's record	3%	0		
Scan travel document for automated record retrieval	3%	0		
Review passenger record	0%	0		
Review automated presentation of biographic data	0%	0		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Passive Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	35%	2		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	1		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	1		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	1		
Visually compare photo stored in INS-DOS Datasheet to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%	1		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	24%	2		
Manually review biographic information in passport and other travel documents	8%	1		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	1		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	1		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%	0		
Notify appropriate law enforcement personnel if "lookout" exists	3%	0		
Continue with inspection if not U.S. citizen	3%	0		
Determine if evidence exists to justify inadmissibility	25%	2		
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%	1		
Interview traveler to exclude existence of conditions of inadmissibility	13%	1		
Make final admission decision	6%	0		
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				
Perform Primary Inspection (Pedestrian - Citizen)		5		
Retrieve passenger's record	3%	0		
Scan travel document for automated record retrieval	3%	0		
Review passenger record	0%	0		
Review automated presentation of biographic data	0%	0		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Passive Capture)	0%	0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time-(% change)
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	35%	2		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	0		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	0		
Visually compare photo stored in INS-DOS Database to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%	1		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	24%	1		
Manually review biographic information in passport and other travel documents	8%	0		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%	0		
Notify appropriate law enforcement personnel if "lookout" exists	3%	0		
Continue with inspection if not U.S. citizen	3%	0		
Determine if evidence exists to justify inadmissibility	25%	1		
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%	1		
Interview traveler to exclude existence of conditions of inadmissibility	13%	1		
Make final admission decision	6%	0		
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				

Mission-Essential Task List (METL) - Secondary	% Time by Step	Baseline Cycle Time (in Minutes)	Offeror Cycle Time (in Minutes)	Revised Cycle Time-(% change)
Perform Secondary - Administrative Processing (e.g., immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)		34.2		
Access EES to review reason for referral to administrative secondary	3%	1.0		
Capture relevant biometric data from traveler, as required	18%	6.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	15%	5.0		
Capture Biometric Identifier 2 (Active/Photograph)	3%	1.0		
Authenticate travel document, as required	15%	5.0		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	3%	1.0		
Review results of automated presentation of relevant visa fraud data as presented by PAU	0%	0.0		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		
Review application materials for sufficiency and to identify inconsistencies	24%	8.2		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	1.9		
Query EES to review application materials for sufficiency and to identify inconsistencies	14%	4.9		
Interview traveler as required	4%	1.4		
Interview traveler to determine intent	10%	3.5		
Complete appropriate administrative forms, as required	10%	3.5		
Make final admission decision	6%	2.0		
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.95	
Notify traveler of District Office requirements, as required			0.90	
Alert appropriate personnel of referral			0.00	
Entry-Land				
Perform Secondary - Enforcement (e.g., suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)		34.3		
Access EES to review reason for referral to enforcement secondary	0%	0.1		
Capture relevant biometric data from traveler, as required	6%	2.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	6%	2.0		
Capture Biometric Identifier 2 (Active/Photograph)	0%	0.0		
Capture Biometric Identifier 3 (Active)	0%	0.0		
Capture Biometric Identifier 4 (Active)	0%	0.0		
Authenticate travel document, as required	29%	9.9		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	14%	4.8		
Review results of automated presentation of relevant visa fraud data as presented by PAU	3%	1.1		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		
Review available information on traveler to identify inconsistencies	12%	4.0		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	2.0		
Query EES to review application materials for sufficiency and to identify inconsistencies	0%	0.0		
Interview traveler, as required	6%	2.0		
Interview traveler to determine intent	15%	5.0		
Perform personal search of traveler, as required	12%	4.0		
Make final admission decision	3%	1.0		
Issue entry receipt (if applicable)			0.95	
Enter entry information into EES			0.95	
Adverse action			3.34	
Process for Expedited Removal			1.24	
Process for Withdrawal of Application			0.30	
Process for Deferred Inspection			0.02	
Process for Refusal			1.60	
Asylum (Credible Fear) Referrals			0.05	
Process for Criminal Prosecution			0.13	
Complete Deferred Inspection (if applicable, at District Office)			N/A	
Entry-Sea				
Pre-screen travelers			N/A	
Perform Primary Inspection			0.42	
Retrieve passenger's record			0.02	
Scan travel document for automated record retrieval			0.02	
Review passenger record			0.07	
Review pre-screen analysis results			0.01	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant biometric data from traveler			0.13	
Capture Biometric Identifier 1 (Passive Capture)			0.00	
Capture Biometric Identifier 2 (Active Capture)			0.13	
Authenticate travel document			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU			0.01	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Verify identity			0.02	
Manually review biographic information in passport and other travel documents			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.02	
Notify appropriate law enforcement personnel if "lookout" exists			0.01	
Continue with inspection if not U.S. citizen			0.01	
Determine if evidence exists to justify inadmissibility			0.04	
Interview traveler to ensure purpose of visit coincides with requested visa classification			0.02	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Interview traveler to exclude existence of conditions of inadmissibility			0.02	
Make final admission decision			0.09	
Complete and collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.08	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.01	
Entry-Sea				
<i>Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)</i>			160.80	
Access EES to review reason for referral to administrative secondary			1.00	
Capture relevant biometric data from traveler, as required			12.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Authenticate travel document, as required			2.00	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			5.30	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.80	
Interview traveler to determine intent			67.00	
Complete appropriate administrative forms, as required			68.00	
Make final admission decision			3.00	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			1.00	
Notify traveler of District Office requirements, as required			1.00	
Alert appropriate personnel of referral to enforcement secondary processing.			1.00	
Entry-Sea				
<i>Perform Enforcement (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)</i>			168.78	
Access EES to review reason for referral to enforcement secondary			1.00	
Capture relevant biometric data from traveler, as required			18.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Capture Biometric Identifier 4 (Active)			3.00	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datasheet to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review available information on traveler to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler, as required			2.00	
Interview traveler to determine intent			67.90	
Perform personal search of traveler, as required			68.88	
Make final admission decision			3.00	
Issue entry receipt (if applicable)			1.00	
Enter entry information into EES			2.00	
Adverse action			2.00	
Process for Expedited Removal			2.00	
Process for Withdrawal of Application			2.00	
Process for Deferred Inspection			2.00	
Process for Refusal			2.00	
Asylum (Credible Fear) Referrals			2.00	
Process for '240' Proceeding			2.00	
Process for Criminal Prosecution			2.00	
Complete Deferred Inspection (if applicable, at District Office)			2.00	
Exit-Air				
Perform Departure Check			0.38	
Retrieve passenger's record, as required			0.01	
Scan travel document for automated record retrieval			0.01	
Review passenger record, as required			0.09	
Review pre-screen analysis results			0.03	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant data from traveler			0.12	
Capture Biometric Identifier 1 (Active Capture)			0.06	
Capture Biometric Identifier 2 (Active Capture)			0.06	
Authenticate travel document			0.02	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.00	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	
Verify identity			0.02	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler, as required			0.01	
Determine if evidence exists to justify detention, as required			0.02	
Determine traveler's stay history (is this relevant?)			0.01	
Locate and review watchlist query results automatically presented by EES, as required			0.01	
Make departure decision			0.10	
Collect I-94 (if applicable)			0.00	
Enter departure data via APIS manifest data			0.01	
Enter departure information into EES via departure check process, as required			0.08	
Refer for secondary check			0.01	
Exit-Air				
Perform Secondary Check (if applicable)			40.80	
Capture relevant biometric data from traveler, as required			15.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting departure (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.50	
Interview traveler to clarify stay history			10.00	
Determine if personal search of traveler is required			10.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
If necessary, perform search to locate contraband or other targeted materials			10.00	
Review available information on traveler			2.50	
Review additional supporting documentation (non-travel)			2.00	
Query/re-query EES			0.50	
Make final departure decision			0.30	
Allow traveler to depart			0.10	
Process for '241' Proceeding			0.10	
Process for Criminal Prosecution			0.10	

Port Overview

High volume with high percentage NIV and bridge – Southern POE

Bridge of the Americas, El Paso, TX

Top 50 POE number: 11

Total travelers: 9,355,658 per year

NIV: 74%

Visitor vehicle processing time: 42 sec

Bridge of the Americas, El Paso, TX				
Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Entry-Air				
Pre-screen travelers			NA	
Perform Primary Inspection			0.50	
Retrieve passenger's record			0.02	
Scan travel document for automated record retrieval			0.02	
Review passenger record			0.11	
Review pre-screen analysis results			0.05	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant biometric data from traveler			0.03	
Capture Biometric Identifier 1 (Passive Capture)			0.00	
Capture Biometric Identifier 2 (Active Capture)			0.03	
Authenticate travel document			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU			0.01	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Verify identity			0.02	
Manually review biographic information in passport and other travel documents			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.06	
Notify appropriate law enforcement personnel if "lookout" exists			0.03	
Continue with inspection if not U.S. citizen			0.03	
Determine if evidence exists to justify inadmissibility			0.16	
Interview traveler to ensure purpose of visit coincides with requested visa classification			0.08	
Interview traveler to exclude existence of conditions of inadmissibility			0.08	
Make final admission decision			0.08	
Complete and collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.08	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Air				

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
<i>Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)</i>			38.58	
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			3.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Database to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.00	
Interview traveler to determine intent			9.00	
Complete appropriate administrative forms, as required			15.00	
Make final admission decision			1.83	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.83	
Seek Supervisor concurrence on denials/waivers				
Notify traveler of District Office requirements, as required			0.83	
Alert appropriate personnel of referral to enforcement secondary processing			0.17	
Entry-Air				
<i>Perform Enforcement Processing (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)</i>			49.78	
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			4.20	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Capture Biometric Identifier 3 (Active)			0.60	
Capture Biometric Identifier 4 (Active)			0.60	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time-(% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			7.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			4.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			3.00	
Interview traveler to determine intent			16.33	
Perform personal search of traveler, as required			15.00	
Make final admission decision			1.66	
Issue entry receipt (if applicable)			0.83	
Enter entry information into EES			0.83	
Adverse action			0.34	
Process for Expedited Removal			0.34	
Process for Withdrawal of Application			0.34	
Process for Deferred Inspection			0.34	
Process for Refusal			0.34	
Asylum (Credible Fear) Referrals			0.34	
Process for Criminal Prosecution			0.34	
Complete Deferred Inspection (if applicable, at District Office)			0.34	
Entry-Land				
Perform Primary Inspection (vehicle, Visitor)		42		
Retrieve passenger's record	0%	0		
Scan travel document for automated record retrieval	0%	0		
Review passenger record	8%	3		
Review automated presentation of biographic data	8%	3		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	40%	17		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	3		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	3		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	15%	6		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Verify identity	25%	10		
Manually review biographic information in passport and other travel documents	8%	3		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	3		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	5%	2		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	2%	1		
Determine if evidence exists to justify inadmissibility	20%	8		
Interview traveler to ensure purpose of visit coincides with requested visa classification	10%	4		
Interview traveler to exclude existence of conditions of inadmissibility	10%	4		
Make final admission decision	2%	1		
Collect I-94 (if applicable)		-	0.00	
Create/modify passenger record in EES		-	0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.		-	0.00	
Entry-Land				
Pre-screen travelers (vehicle, DCL)				
Perform requisite risk analysis, records retrieval, other available data, etc.				
Determine if evidence exists to suggest inadmissibility (e.g. known security threat, prior unlawful presence, etc.)				
Identify potentially high-risk individuals				
Create/modify passenger record in EES (local lookout?)				
Perform Primary Inspection (vehicle, Citizen)		32		
Retrieve passenger's record	5%	1		
Scan travel document for automated record retrieval	5%	1		
Review passenger record	14%	4		
Review PAU analysis results	5%	1		
Review automated presentation of biographic data	5%	1		
Review automated presentation of biometric data	5%	1		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document, as required	42%	13		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	9%	3		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	9%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	9%	3		
Visually compare photo stored in INS-DOS Dashare to photo in travel document and traveler requesting entry (if applicable)	5%	1		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	26%	8		
Manually review biographic information in passport and other travel documents	7%	2		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	9%	3		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Determine if evidence exists to justify inadmissibility	9%	3		
Interview traveler to ensure purpose of visit coincides with requested visa classification	5%	1		
Interview traveler to exclude existence of conditions of inadmissibility	5%	1		
Make final admission decision	5%	1		
Create/modify passenger record in EES	0%		0.00	
Alert Secondary Inspectors for reason for referral (IBIS hit, Inspector Discretion, NSEERS Registration, Major Document Deficiencies)	5%		0.00	
Entry-Land				
Perform Primary Inspection (Pedestrian - Visitor)		21		
Retrieve passenger's record	3%	1		
Scan travel document for automated record retrieval	3%	1		
Review passenger record	0%	0		
Review automated presentation of biographic data	0%	0		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Passive Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	35%	7		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	2		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	2		
Visually compare photo stored in INS-DOS Dashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	24%	5		
Manually review biographic information in passport and other travel documents	8%	2		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	2		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%	1		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	3%	1		
Determine if evidence exists to justify inadmissibility	25%	5		
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%	3		
Interview traveler to exclude existence of conditions of inadmissibility	13%	3		
Make final admission decision	6%	1		
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				
Perform Primary Inspection (Pedestrian - Citizen)		15		
Retrieve passenger's record	3%	0		
Scan travel document for automated record retrieval	3%	0		
Review passenger record	0%	0		
Review automated presentation of biographic data	0%	0		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Capture Biometric Identifier 1 (Passive Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	35%	5		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	1		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	1		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	1		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	24%	4		
Manually review biographic information in passport and other travel documents	8%	1		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	1		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	1		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%	1		
Notify appropriate law enforcement personnel if "lookout" exists	3%	0		
Continue with inspection if not U.S. citizen	3%	0		
Determine if evidence exists to justify inadmissibility	25%	4		
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%	2		
Interview traveler to exclude existence of conditions of inadmissibility	13%	2		
Make final admission decision	6%	1		
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				

Mission-Essential Task List (METL) - Secondary	% Time by Step	Baseline Cycle Time (in Minutes)	Offeror Cycle Time (in Minutes)	Revised Cycle Time- (% change)
Perform Secondary - Administrative Processing (e.g. immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)		34.2		
Access EES to review reason for referral to administrative secondary	3%	1.0		
Capture relevant biometric data from traveler, as required	18%	6.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	15%	5.0		
Capture Biometric Identifier 2 (Active/Photograph)	3%	1.0		
Authenticate travel document, as required	15%	5.0		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	3%	1.0		
Review results of automated presentation of relevant visa fraud data as presented by PAU	0%	0.0		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		
Review application materials for sufficiency and to identify inconsistencies	24%	8.2		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	1.9		
Query EES to review application materials for sufficiency and to identify inconsistencies	14%	4.9		
Interview traveler as required	4%	1.4		
Interview traveler to determine intent	10%	3.5		
Complete appropriate administrative forms, as required	10%	3.5		
Make final admission decision	6%	2.0		
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.95	
Notify traveler of District Office requirements, as required			0.90	
Alert appropriate personnel of referral			0.00	
Entry-Land				
Perform Secondary - Enforcement (e.g., suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)		34.3		
Access EES to review reason for referral to enforcement secondary	0%	0.1		
Capture relevant biometric data from traveler, as required	6%	2.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	6%	2.0		
Capture Biometric Identifier 2 (Active/Photograph)	0%	0.0		
Capture Biometric Identifier 3 (Active)	0%	0.0		
Capture Biometric Identifier 4 (Active)	0%	0.0		
Authenticate travel document, as required	29%	9.9		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	14%	4.8		
Review results of automated presentation of relevant visa fraud data as presented by PAU	3%	1.1		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time-(% change)
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		
Review available information on traveler to identify inconsistencies	12%	4.0		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	2.0		
Query EES to review application materials for sufficiency and to identify inconsistencies	0%	0.0		
Interview traveler, as required	6%	2.0		
Interview traveler to determine intent	15%	5.0		
Perform personal search of traveler, as required	12%	4.0		
Make final admission decision	3%	1.0		
Issue entry receipt (if applicable)			0.95	
Enter entry information into EES			0.95	
Adverse action			3.34	
Process for Expedited Removal			1.24	
Process for Withdrawal of Application			0.30	
Process for Deferred Inspection			0.02	
Process for Refusal			1.60	
Asylum (Credible Fear) Referrals			0.05	
Process for Criminal Prosecution			0.13	
Complete Deferred Inspection (if applicable, at District Office)			N/A	
Entry-Sea				
Pre-screen travelers			NA	
Perform Primary Inspection			0.42	
Retrieve passenger's record			0.02	
Scan travel document for automated record retrieval			0.02	
Review passenger record			0.07	
Review pre-screen analysis results			0.01	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant biometric data from traveler			0.13	
Capture Biometric Identifier 1 (Passive Capture)			0.00	
Capture Biometric Identifier 2 (Active Capture)			0.13	
Authenticate travel document			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU			0.01	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Verify identity			0.02	
Manually review biographic information in passport and other travel documents			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.02	
Notify appropriate law enforcement personnel if "lookout" exists			0.01	
Continue with inspection if not U.S. citizen			0.01	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Determine if evidence exists to justify inadmissibility			0.04	
Interview traveler to ensure purpose of visit coincides with requested visa classification			0.02	
Interview traveler to exclude existence of conditions of inadmissibility			0.02	
Make final admission decision			0.09	
Complete and collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.08	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.01	
Entry-Sea				
<i>Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)</i>			160.80	
Access EES to review reason for referral to administrative secondary			1.00	
Capture relevant biometric data from traveler, as required			12.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Authenticate travel document, as required			2.00	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			5.30	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.80	
Interview traveler to determine intent			67.00	
Complete appropriate administrative forms, as required			68.00	
Make final admission decision			3.00	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			1.00	
Notify traveler of District Office requirements, as required			1.00	
Alert appropriate personnel of referral to enforcement secondary processing.			1.00	
Entry-Sea				
<i>Perform Enforcement (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)</i>			168.78	
Access EES to review reason for referral to enforcement secondary			1.00	
Capture relevant biometric data from traveler, as required			18.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Capture Biometric Identifier 4 (Active)			3.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review available information on traveler to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler, as required			2.00	
Interview traveler to determine intent			67.90	
Perform personal search of traveler, as required			68.88	
Make final admission decision			3.00	
Issue entry receipt (if applicable)			1.00	
Enter entry information into EES			2.00	
Adverse action			2.00	
Process for Expedited Removal			2.00	
Process for Withdrawal of Application			2.00	
Process for Deferred Inspection			2.00	
Process for Refusal			2.00	
Asylum (Credible Fear) Referrals			2.00	
Process for '240' Proceeding			2.00	
Process for Criminal Prosecution			2.00	
Complete Deferred Inspection (if applicable, at District Office)			2.00	
Exit-Air				
Perform Departure Check			0.38	
Retrieve passenger's record, as required			0.01	
Scan travel document for automated record retrieval			0.01	
Review passenger record, as required			0.09	
Review pre-screen analysis results			0.03	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant data from traveler			0.12	
Capture Biometric Identifier 1 (Active Capture)			0.06	
Capture Biometric Identifier 2 (Active Capture)			0.06	
Authenticate travel document			0.02	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.00	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	
Verify identity			0.02	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler, as required			0.01	
Determine if evidence exists to justify detention, as required			0.02	
Determine traveler's stay history (is this relevant?)			0.01	
Locate and review watchlist query results automatically presented by EES, as required			0.01	
Make departure decision			0.10	
Collect I-94 (if applicable)			0.00	
Enter departure data via APIS manifest data			0.01	
Enter departure information into EES via departure check process, as required			0.08	
Refer for secondary check			0.01	
Exit-Air				
Perform Secondary Check (if applicable)			40.80	
Capture relevant biometric data from traveler, as required			15.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting departure (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.50	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
<u>Interview traveler to clarify stay history</u>			10.00	
<u>Determine if personal search of traveler is required</u>			10.00	
If necessary, perform search to locate contraband or other targeted materials			10.00	
<u>Review available information on traveler</u>			2.50	
Review additional supporting documentation (non-travel)			2.00	
Query/re-query EES			0.50	
<u>Make final departure decision</u>			0.30	
Allow traveler to depart			0.10	
Process for '241' Proceeding			0.10	
Process for Criminal Prosecution			0.10	

Port Overview

Average volume with average percentage NIV and bridge – Southern POE

Ysleta-Zaragoza Bridge, El Paso, TX

Top 50 POE number: 12

Total travelers: 8,476,613 per year (avg. around 8,000,000 for high-volume POEs)

NIV: 43% (avg. around 40%)

Visitor vehicle processing time: 35 sec

Ysleta-Zaragoza Bridge, El Paso, TX				
Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Entry-Air				
<i>Pre-screen travelers</i>			NA	
Perform Primary Inspection			0.50	
Retrieve passenger's record			0.02	
Scan travel document for automated record retrieval			0.02	
Review passenger record			0.11	
Review pre-screen analysis results			0.05	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant biometric data from traveler			0.03	
Capture Biometric Identifier 1 (Passive Capture)			0.00	
Capture Biometric Identifier 2 (Active Capture)			0.03	
Authenticate travel document			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU			0.01	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Verify identity			0.02	
Manually review biographic information in passport and other travel documents			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.06	
Notify appropriate law enforcement personnel if "lookout" exists			0.03	
Continue with inspection if not U.S. citizen			0.03	
Determine if evidence exists to justify inadmissibility			0.16	
Interview traveler to ensure purpose of visit coincides with requested visa classification			0.08	
Interview traveler to exclude existence of conditions of inadmissibility			0.08	
Make final admission decision			0.08	
Complete and collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.08	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Air				

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time (% change)
Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)			38.58	
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			3.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Dashshare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.00	
Interview traveler to determine intent			9.00	
Complete appropriate administrative forms, as required			15.00	
Make final admission decision			1.83	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.83	
Seek Supervisor concurrence on denials/waivers				
Notify traveler of District Office requirements, as required			0.83	
Alert appropriate personnel of referral to enforcement secondary processing			0.17	
Entry-Air				
Perform Enforcement Processing (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)			49.78	
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			4.20	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Capture Biometric Identifier 3 (Active)			0.60	
Capture Biometric Identifier 4 (Active)			0.60	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			7.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			4.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			3.00	
Interview traveler to determine intent			16.33	
Perform personal search of traveler, as required			15.00	
Make final admission decision			1.66	
Issue entry receipt (if applicable)			0.83	
Enter entry information into EES			0.83	
Adverse action			0.34	
Process for Expedited Removal			0.34	
Process for Withdrawal of Application			0.34	
Process for Deferred Inspection			0.34	
Process for Refusal			0.34	
Asylum (Credible Fear) Referrals			0.34	
Process for Criminal Prosecution			0.34	
Complete Deferred Inspection (if applicable, at District Office)			0.34	
Entry-Land				
Perform Primary Inspection (vehicle, Visitor)		35		
Retrieve passenger's record	0%	0		
Scan travel document for automated record retrieval	0%	0		
Review passenger record	8%	3		
Review automated presentation of biographic data	8%	3		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	40%	14		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	3		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	3		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	15%	5		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Verify identity	25%	9		
Manually review biographic information in passport and other travel documents	8%	3		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	3		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	5%	2		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	2%	1		
Determine if evidence exists to justify inadmissibility	20%	7		
Interview traveler to ensure purpose of visit coincides with requested visa classification	10%	3		
Interview traveler to exclude existence of conditions of inadmissibility	10%	3		
Make final admission decision	2%	1		
Collect I-94 (if applicable)			-	0.00
Create/modify passenger record in EES			-	0.00
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			-	0.00
Entry-Land				
Pre-screen travelers (vehicle, DCL)				
Perform requisite risk analysis, records retrieval, other available data, etc.				
Determine if evidence exists to suggest inadmissibility (e.g. known security threat, prior unlawful presence, etc.)				
Identify potentially high-risk individuals				
Create/modify passenger record in EES (local lookout?)				
Perform Primary Inspection (vehicle, Citizen)		24		
Retrieve passenger's record	5%	1		
Scan travel document for automated record retrieval	5%	1		
Review passenger record	14%	3		
Review PAU analysis results	5%	1		
Review automated presentation of biographic data	5%	1		
Review automated presentation of biometric data	5%	1		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document, as required	42%	10		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	9%	2		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	9%	2		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	5%	1		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	26%	6		
Manually review biographic information in passport and other travel documents	7%	2		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	9%	2		

Ysleta-Zaragoza Bridge, TX

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine if evidence exists to justify inadmissibility	9%	2		
Interview traveler to ensure purpose of visit coincides with requested visa classification	5%	1		
Interview traveler to exclude existence of conditions of inadmissibility	5%	1		
Make final admission decision	5%	1		
Create/modify passenger record in EES	0%		0.00	
Alert Secondary Inspectors for reason for referral (IBIS hit, Inspector Discretion, NSEERS Registration, Major Document Deficiencies)	5%		0.00	
Entry-Land				
Perform Primary Inspection (Pedestrian - Visitor)		30		
Retrieve passenger's record	3%	1		
Scan travel document for automated record retrieval	3%	1		
Review passenger record	0%	0		
Review automated presentation of biographic data	0%	0		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Passive Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	35%	10		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	2		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	2		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	24%	7		
Manually review biographic information in passport and other travel documents	8%	2		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	2		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%	2		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	3%	1		
Determine if evidence exists to justify inadmissibility	25%	8		
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%	4		
Interview traveler to exclude existence of conditions of inadmissibility	13%	4		
Make final admission decision	6%	2		
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				

Ysleta-Zaragoza Bridge, TX

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Perform Primary Inspection (Pedestrian - Citizen)		20		
Retrieve passenger's record	3%	1		
Scan travel document for automated record retrieval	3%	1		
Review passenger record	0%	0		
Review automated presentation of biographic data	0%	0		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Passive Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	35%	7		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	2		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	2		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	24%	5		
Manually review biographic information in passport and other travel documents	8%	2		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	2		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%	1		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	3%	1		
Determine if evidence exists to justify inadmissibility	25%	5		
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%	3		
Interview traveler to exclude existence of conditions of inadmissibility	13%	3		
Make final admission decision	6%	1		
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				

Mission Essential Task List (METL) - Secondary	% time by step	Baseline Cycle Time (in Minutes)	Offeror Cycle Time (in Minutes)	Revised Cycle Time- (% change)
Perform Secondary - Administrative Processing (e.g., immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)		34.2		
Access EES to review reason for referral to administrative secondary	3%	1.0		
Capture relevant biometric data from traveler, as required	18%	6.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	15%	5.0		
Capture Biometric Identifier 2 (Active/Photograph)	3%	1.0		
Authenticate travel document, as required	15%	5.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	3%	1.0		
Review results of automated presentation of relevant visa fraud data as presented by PAU	0%	0.0		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		
Review application materials for sufficiency and to identify inconsistencies	24%	8.2		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	1.9		
Query EES to review application materials for sufficiency and to identify inconsistencies	14%	4.9		
Interview traveler as required	4%	1.4		
Interview traveler to determine intent	10%	3.5		
Complete appropriate administrative forms, as required	10%	3.5		
Make final admission decision	6%	2.0		
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.95	
Notify traveler of District Office requirements, as required			0.90	
Alert appropriate personnel of referral			0.00	
Entry-Land				
Perform Secondary - Enforcement (e.g., suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)		34.3		
Access EES to review reason for referral to enforcement secondary	0%	0.1		
Capture relevant biometric data from traveler, as required	6%	2.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	6%	2.0		
Capture Biometric Identifier 2 (Active/Photograph)	0%	0.0		
Capture Biometric Identifier 3 (Active)	0%	0.0		
Capture Biometric Identifier 4 (Active)	0%	0.0		
Authenticate travel document, as required	29%	9.9		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	14%	4.8		
Review results of automated presentation of relevant visa fraud data as presented by PAU	3%	1.1		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		
Review available information on traveler to identify inconsistencies	12%	4.0		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	2.0		
Query EES to review application materials for sufficiency and to identify inconsistencies	0%	0.0		
Interview traveler, as required	6%	2.0		
Interview traveler to determine intent	15%	5.0		
Perform personal search of traveler, as required	12%	4.0		
Make final admission decision	3%	1.0		
Issue entry receipt (if applicable)			0.95	
Enter entry information into EES			0.95	
Adverse action			3.34	
Process for Expedited Removal			1.24	
Process for Withdrawal of Application			0.30	
Process for Deferred Inspection			0.02	
Process for Refusal			1.60	
Asylum (Credible Fear) Referrals			0.05	
Process for Criminal Prosecution			0.13	
Complete Deferred Inspection (if applicable, at District Office)			N/A	
Entry-Sea				
Pre-screen travelers			N/A	
Perform Primary Inspection			0.42	
Retrieve passenger's record			0.02	
Scan travel document for automated record retrieval			0.02	
Review passenger record			0.07	
Review pre-screen analysis results			0.01	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant biometric data from traveler			0.13	
Capture Biometric Identifier 1 (Passive Capture)			0.00	
Capture Biometric Identifier 2 (Active Capture)			0.13	
Authenticate travel document			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU			0.01	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Verify identity			0.02	
Manually review biographic information in passport and other travel documents			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting entry			0.00	

Ysleta-Zaragoza Bridge, TX

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time (% change)
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.02	
Notify appropriate law enforcement personnel if "lookout" exists			0.01	
Continue with inspection if not U.S. citizen			0.01	
Determine if evidence exists to justify inadmissibility			0.04	
Interview traveler to ensure purpose of visit coincides with requested visa classification			0.02	
Interview traveler to exclude existence of conditions of inadmissibility			0.02	
Make final admission decision			0.09	
Complete and collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.08	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.01	
Entry-Sea				
<i>Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)</i>			160.80	
Access EES to review reason for referral to administrative secondary			1.00	
Capture relevant biometric data from traveler, as required			12.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Authenticate travel document, as required			2.00	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			5.30	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.80	
Interview traveler to determine intent			67.00	
Complete appropriate administrative forms, as required			68.00	
Make final admission decision			3.00	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			1.00	
Notify traveler of District Office requirements, as required			1.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Alert appropriate personnel of referral to enforcement secondary processing.			1.00	
Entry-Sea				
<i>Perform Enforcement (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)</i>			168.78	
Access EES to review reason for referral to enforcement secondary			1.00	
Capture relevant biometric data from traveler, as required			18.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Capture Biometric Identifier 4 (Active)			3.00	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review available information on traveler to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler, as required			2.00	
Interview traveler to determine intent			67.90	
Perform personal search of traveler, as required			68.88	
Make final admission decision			3.00	
Issue entry receipt (if applicable)			1.00	
Enter entry information into EES			2.00	
Adverse action			2.00	
Process for Expedited Removal			2.00	
Process for Withdrawal of Application			2.00	
Process for Deferred Inspection			2.00	
Process for Refusal			2.00	
Asylum (Credible Fear) Referrals			2.00	
Process for '240' Proceeding			2.00	
Process for Criminal Prosecution			2.00	
Complete Deferred Inspection (if applicable, at District Office)			2.00	
Exit-Air				
Perform Departure Check			0.38	
Retrieve passenger's record, as required			0.01	
Scan travel document for automated record retrieval			0.01	
Review passenger record, as required			0.09	
Review pre-screen analysis results			0.03	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant data from traveler			0.12	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Capture Biometric Identifier 1 (Active Capture)			0.06	
Capture Biometric Identifier 2 (Active Capture)			0.06	
Authenticate travel document			0.02	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.00	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	
Verify identity			0.02	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler, as required			0.01	
Determine if evidence exists to justify detention, as required			0.02	
Determine traveler's stay history (is this relevant?)			0.01	
Locate and review watchlist query results automatically presented by EES, as required			0.01	
Make departure decision			0.10	
Collect I-94 (if applicable)			0.00	
Enter departure data via APIS manifest data			0.01	
Enter departure information into EES via departure check process, as required			0.08	
Refer for secondary check			0.01	
Exit-Air				
Perform Secondary Check (if applicable)			40.80	
Capture relevant biometric data from traveler, as required			15.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting departure (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.50	
Interview traveler to clarify stay history			10.00	
Determine if personal search of traveler is required			10.00	
If necessary, perform search to locate contraband or other targeted materials			10.00	
Review available information on traveler			2.50	
Review additional supporting documentation (non-travel)			2.00	
Query/re-query EES			0.50	
Make final departure decision			0.30	
Allow traveler to depart			0.10	
Process for '241' Proceeding			0.10	
Process for Criminal Prosecution			0.10	

Port Overview

High volume with longest visitor vehicle processing time

Peace Arch, WA

Top 50 POE number: 32

Total travelers: 3,142,762 per year

NIV: approx. 5%

Visitor vehicle processing time: 45 sec

Peace Arch, WA				
Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Entry-Air				
<i>Pre-screen travelers</i>				
			NA	
<i>Perform Primary Inspection</i>				
			0.50	
<i>Retrieve passenger's record</i>				
			0.02	
Scan travel document for automated record retrieval				
			0.02	
<i>Review passenger record</i>				
			0.11	
Review pre-screen analysis results				
			0.05	
Review automated presentation of biographic data				
			0.03	
Review automated presentation of biometric data				
			0.03	
<i>Capture relevant biometric data from traveler</i>				
Capture Biometric Identifier 1 (Passive Capture)				
			0.00	
Capture Biometric Identifier 2 (Active Capture)				
			0.03	
<i>Authenticate travel document</i>				
			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.				
			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU				
			0.01	
Visually analyze travel document for all required seals, watermarks, etc.				
			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler				
			0.01	
Visually review biographic information in passport and other traveler documents				
			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)				
			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)				
			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler				
			0.01	
<i>Verify identity</i>				
			0.02	
Manually review biographic information in passport and other travel documents				
			0.00	
Review biographic information contained in and automatically presented by EES				
			0.01	
Visually compare passport/visa photo to traveler requesting entry				
			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)				
			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler				
			0.01	
<i>Determine traveler's citizenship through examination of travel document and/or oral declaration</i>				
			0.06	
Notify appropriate law enforcement personnel if "lookout" exists				
			0.03	
Continue with inspection if not U.S. citizen				
			0.03	
<i>Determine if evidence exists to justify inadmissibility</i>				
			0.16	
Interview traveler to ensure purpose of visit coincides with requested visa classification				
			0.08	
Interview traveler to exclude existence of conditions of inadmissibility				
			0.08	
<i>Make final admission decision</i>				
			0.08	
Complete and collect I-94 (if applicable)				
			0.00	
Create/modify passenger record in EES				
			0.08	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.				
			0.00	
Entry-Air				

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
<i>Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)</i>			38.58	
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			3.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datasheet to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.00	
Interview traveler to determine intent			9.00	
Complete appropriate administrative forms, as required			15.00	
Make final admission decision			1.83	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.83	
Seek Supervisor concurrence on denials/waivers				
Notify traveler of District Office requirements, as required			0.83	
Alert appropriate personnel of referral to enforcement secondary processing			0.17	
Entry-Air				
<i>Perform Enforcement Processing (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)</i>			49.78	
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			4.20	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Capture Biometric Identifier 3 (Active)			0.60	
Capture Biometric Identifier 4 (Active)			0.60	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			7.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			4.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			3.00	
Interview traveler to determine intent			16.33	
Perform personal search of traveler, as required			15.00	
Make final admission decision			1.66	
Issue entry receipt (if applicable)			0.83	
Enter entry information into EES			0.83	
Adverse action			0.34	
Process for Expedited Removal			0.34	
Process for Withdrawal of Application			0.34	
Process for Deferred Inspection			0.34	
Process for Refusal			0.34	
Asylum (Credible Fear) Referrals			0.34	
Process for Criminal Prosecution			0.34	
Complete Deferred Inspection (if applicable, at District Office)			0.34	
Entry-Land				
Perform Primary Inspection (vehicle, Visitor)		45		
Retrieve passenger's record	0%	0		
Scan travel document for automated record retrieval	0%	0		
Review passenger record	8%	4		
Review automated presentation of biographic data	8%	4		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	40%	18		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	4		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	4		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	4		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	15%	7		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Verify identity	25%	11		
Manually review biographic information in passport and other travel documents	8%	4		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	4		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	4		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	5%	2		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	2%	1		
Determine if evidence exists to justify inadmissibility	20%	9		
Interview traveler to ensure purpose of visit coincides with requested visa classification	10%	4		
Interview traveler to exclude existence of conditions of inadmissibility	10%	4		
Make final admission decision	2%	1		
Collect I-94 (if applicable)		-	0.00	
Create/modify passenger record in EES		-	0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.		-	0.00	
Entry-Land				
Pre-screen travelers (vehicle, DCL)				
Perform requisite risk analysis, records retrieval, other available data, etc.				No Automation Impact
Determine if evidence exists to suggest inadmissibility (e.g. known security threat, prior unlawful presence, etc.)				
Identify potentially high-risk individuals				
Create/modify passenger record in EES (local lookout?)				
Perform Primary Inspection (vehicle, Citizen)		27		
Retrieve passenger's record	5%	1		
Scan travel document for automated record retrieval	5%	1		
Review passenger record	14%	4		
Review PAU analysis results	5%	1		
Review automated presentation of biographic data	5%	1		
Review automated presentation of biometric data	5%	1		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document, as required	42%	11		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	9%	3		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	9%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	9%	3		
Visually compare photo stored in INS-DOS Dashare to photo in travel document and traveler requesting entry (if applicable)	5%	1		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	26%	7		
Manually review biographic information in passport and other travel documents	7%	2		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	9%	3		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time (% change)
Determine if evidence exists to justify inadmissibility	9%	3		
Interview traveler to ensure purpose of visit coincides with requested visa classification	5%	1		
Interview traveler to exclude existence of conditions of inadmissibility	5%	1		
Make final admission decision	5%	1		
Create/modify passenger record in EES	0%		0.00	
Alert Secondary Inspectors for reason for referral (IBIS hit, Inspector Discretion, NSEERS Registration, Major Document Deficiencies)	5%		0.00	
Entry-Land				
Perform Primary Inspection (Pedestrian - Visitor)				
Retrieve passenger's record	3%			
Scan travel document for automated record retrieval	3%			
Review passenger record	0%			
Review automated presentation of biographic data	0%			
Review automated presentation of biometric data	0%			
Capture relevant biometric data from traveler as required	0%			
Capture Biometric Identifier 1 (Passive Capture)	0%			
Capture Biometric Identifier 2 (Active Capture)	0%			
Authenticate travel document	35%			
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%			
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%			
Visually analyze travel document for all required seals, watermarks, etc.	8%			
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%			
Visually review biographic information in passport and other traveler documents	8%			
Visually compare photo stored in INS-DOS Database to photo in travel document and traveler requesting entry (if applicable)	0%			
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%			
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%			
Verify identity	24%			
Manually review biographic information in passport and other travel documents	8%			
Review biographic information contained in and automatically presented by EES	0%			
Visually compare passport/visa photo to traveler requesting entry	8%			
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%			
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%			
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%			
Notify appropriate law enforcement personnel if "lookout" exists	3%			
Continue with inspection if not U.S. citizen	3%			
Determine if evidence exists to justify inadmissibility	25%			
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%			
Interview traveler to exclude existence of conditions of inadmissibility	13%			
Make final admission decision	6%			
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				
Perform Primary Inspection (Pedestrian - Citizen)				
Retrieve passenger's record	3%			
Scan travel document for automated record retrieval	3%			
Review passenger record	0%			
Review automated presentation of biographic data	0%			
Review automated presentation of biometric data	0%			
Capture relevant biometric data from traveler as required	0%			

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time-(% change)
Capture Biometric Identifier 1 (Passive Capture)	0%			
Capture Biometric Identifier 2 (Active Capture)	0%			
Authenticate travel document	35%			
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%			
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%			
Visually analyze travel document for all required seals, watermarks, etc.	8%			
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%			
Visually review biographic information in passport and other traveler documents	8%			
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%			
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%			
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%			
Verify identity	24%			
Manually review biographic information in passport and other travel documents	8%			
Review biographic information contained in and automatically presented by EES	0%			
Visually compare passport/visa photo to traveler requesting entry	8%			
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%			
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%			
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%			
Notify appropriate law enforcement personnel if "lookout" exists	3%			
Continue with inspection if not U.S. citizen	3%			
Determine if evidence exists to justify inadmissibility	25%			
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%			
Interview traveler to exclude existence of conditions of inadmissibility	13%			
Make final admission decision	6%			
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				

Mission-Essential Task List (METL) - Secondary	% Time by Step	Baseline Cycle Time (in Minutes)	Offeror Cycle Time (in Minutes)	Revised Cycle Time-(% change)
Perform Secondary - Administrative Processing (e.g., immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)		34.2		
Access EES to review reason for referral to administrative secondary	3%	1.0		
Capture relevant biometric data from traveler, as required	18%	6.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	15%	5.0		
Capture Biometric Identifier 2 (Active/Photograph)	3%	1.0		
Authenticate travel document, as required	15%	5.0		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	3%	1.0		
Review results of automated presentation of relevant visa fraud data as presented by PAU	0%	0.0		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		
Review application materials for sufficiency and to identify inconsistencies	24%	8.2		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	1.9		
Query EES to review application materials for sufficiency and to identify inconsistencies	14%	4.9		
Interview traveler as required	4%	1.4		
Interview traveler to determine intent	10%	3.5		
Complete appropriate administrative forms, as required	10%	3.5		
Make final admission decision	6%	2.0		
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.95	
Notify traveler of District Office requirements, as required			0.90	
Alert appropriate personnel of referral			0.00	
Entry-Land				
Perform Secondary - Enforcement (e.g., suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)		34.3		
Access EES to review reason for referral to enforcement secondary	0%	0.1		
Capture relevant biometric data from traveler, as required	6%	2.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	6%	2.0		
Capture Biometric Identifier 2 (Active/Photograph)	0%	0.0		
Capture Biometric Identifier 3 (Active)	0%	0.0		
Capture Biometric Identifier 4 (Active)	0%	0.0		
Authenticate travel document, as required	29%	9.9		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	14%	4.8		
Review results of automated presentation of relevant visa fraud data as presented by PAU	3%	1.1		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		
Review available information on traveler to identify inconsistencies	12%	4.0		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	2.0		
Query EES to review application materials for sufficiency and to identify inconsistencies	0%	0.0		
Interview traveler, as required	6%	2.0		
Interview traveler to determine intent	15%	5.0		
Perform personal search of traveler, as required	12%	4.0		
Make final admission decision	3%	1.0		
Issue entry receipt (if applicable)			0.95	
Enter entry information into EES			0.95	
Adverse action			3.34	
Process for Expedited Removal			1.24	
Process for Withdrawal of Application			0.30	
Process for Deferred Inspection			0.02	
Process for Refusal			1.60	
Asylum (Credible Fear) Referrals			0.05	
Process for Criminal Prosecution			0.13	
Complete Deferred Inspection (if applicable, at District Office)			N/A	
Entry-Sea				
Pre-screen travelers			N/A	
Perform Primary Inspection			0.42	
Retrieve passenger's record			0.02	
Scan travel document for automated record retrieval			0.02	
Review passenger record			0.07	
Review pre-screen analysis results			0.01	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant biometric data from traveler			0.13	
Capture Biometric Identifier 1 (Passive Capture)			0.00	
Capture Biometric Identifier 2 (Active Capture)			0.13	
Authenticate travel document			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU			0.01	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Verify identity			0.02	
Manually review biographic information in passport and other travel documents			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.02	
Notify appropriate law enforcement personnel if "lookout" exists			0.01	
Continue with inspection if not U.S. citizen			0.01	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time-(% change)
Determine if evidence exists to justify inadmissibility			0.04	
Interview traveler to ensure purpose of visit coincides with requested visa classification			0.02	
Interview traveler to exclude existence of conditions of inadmissibility			0.02	
Make final admission decision			0.09	
Complete and collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.08	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.01	
Entry-Sea				
<i>Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)</i>			160.80	
Access EES to review reason for referral to administrative secondary			1.00	
Capture relevant biometric data from traveler, as required			12.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Authenticate travel document, as required			2.00	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			5.30	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.80	
Interview traveler to determine intent			67.00	
Complete appropriate administrative forms, as required			68.00	
Make final admission decision			3.00	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			1.00	
Notify traveler of District Office requirements, as required			1.00	
Alert appropriate personnel of referral to enforcement secondary processing.			1.00	
Entry-Sea				
<i>Perform Enforcement (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)</i>			168.78	
Access EES to review reason for referral to enforcement secondary			1.00	
Capture relevant biometric data from traveler, as required			18.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Capture Biometric Identifier 4 (Active)			3.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review available information on traveler to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler, as required			2.00	
Interview traveler to determine intent			67.90	
Perform personal search of traveler, as required			68.88	
Make final admission decision			3.00	
Issue entry receipt (if applicable)			1.00	
Enter entry information into EES			2.00	
Adverse action			2.00	
Process for Expedited Removal			2.00	
Process for Withdrawal of Application			2.00	
Process for Deferred Inspection			2.00	
Process for Refusal			2.00	
Asylum (Credible Fear) Referrals			2.00	
Process for '240' Proceeding			2.00	
Process for Criminal Prosecution			2.00	
Complete Deferred Inspection (if applicable, at District Office)			2.00	
Exit-Air				
Perform Departure Check			0.38	
Retrieve passenger's record, as required			0.01	
Scan travel document for automated record retrieval			0.01	
Review passenger record, as required			0.09	
Review pre-screen analysis results			0.03	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant data from traveler			0.12	
Capture Biometric Identifier 1 (Active Capture)			0.06	
Capture Biometric Identifier 2 (Active Capture)			0.06	
Authenticate travel document			0.02	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.00	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	
Verify identity			0.02	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler, as required			0.01	
Determine if evidence exists to justify detention, as required			0.02	
Determine traveler's stay history (is this relevant?)			0.01	
Locate and review watchlist query results automatically presented by EES, as required			0.01	
Make departure decision			0.10	
Collect I-94 (if applicable)			0.00	
Enter departure data via APIS manifest data			0.01	
Enter departure information into EES via departure check process, as required			0.08	
Refer for secondary check			0.01	
Exit-Air				
Perform Secondary Check (if applicable)			40.80	
Capture relevant biometric data from traveler, as required			15.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting departure (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.50	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
<u>Interview traveler to clarify stay history</u>			10.00	
<u>Determine if personal search of traveler is required</u>			10.00	
If necessary, perform search to locate contraband or other targeted materials			10.00	
<u>Review available information on traveler</u>			2.50	
Review additional supporting documentation (non-travel)			2.00	
Query/re-query EES			0.50	
<u>Make final departure decision</u>			0.30	
Allow traveler to depart			0.10	
Process for '241' Proceeding			0.10	
Process for Criminal Prosecution			0.10	

Port Overview

High volume with average visitor vehicle processing time

Niagara, Lewiston Bridge, NY

Top 50 POE number: 8

Total travelers: 9,645,341 per year

NIV: approx. 5%

Visitor vehicle processing time: 35 sec

Niagara, Lewiston Bridge, WA				
Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Entry-Air				
Pre-screen travelers			NA	
Perform Primary Inspection			0.50	
Retrieve passenger's record			0.02	
Scan travel document for automated record retrieval			0.02	
Review passenger record			0.11	
Review pre-screen analysis results			0.05	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant biometric data from traveler			0.03	
Capture Biometric Identifier 1 (Passive Capture)			0.00	
Capture Biometric Identifier 2 (Active Capture)			0.03	
Authenticate travel document			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU			0.01	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Verify identity			0.02	
Manually review biographic information in passport and other travel documents			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.06	
Notify appropriate law enforcement personnel if "lookout" exists			0.03	
Continue with inspection if not U.S. citizen			0.03	
Determine if evidence exists to justify inadmissibility			0.16	
Interview traveler to ensure purpose of visit coincides with requested visa classification			0.08	
Interview traveler to exclude existence of conditions of inadmissibility			0.08	
Make final admission decision			0.08	
Complete and collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.08	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Air				

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
<i>Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)</i>			38.58	
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			3.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Database to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.00	
Interview traveler to determine intent			9.00	
Complete appropriate administrative forms, as required			15.00	
Make final admission decision			1.83	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.83	
Seek Supervisor concurrence on denials/waivers				
Notify traveler of District Office requirements, as required			0.83	
Alert appropriate personnel of referral to enforcement secondary processing			0.17	
Entry-Air				
<i>Perform Enforcement Processing (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)</i>			49.78	
Access EES to review reason for referral to administrative secondary			0.25	
Capture relevant biometric data from traveler, as required			4.20	
Capture Biometric Identifier 1 (Active/Fingerprint)			2.50	
Capture Biometric Identifier 2 (Active/Photograph)			0.50	
Capture Biometric Identifier 3 (Active)			0.60	
Capture Biometric Identifier 4 (Active)			0.60	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			2.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			1.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			7.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			4.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			3.00	
Interview traveler to determine intent			16.33	
Perform personal search of traveler, as required			15.00	
Make final admission decision			1.66	
Issue entry receipt (if applicable)			0.83	
Enter entry information into EES			0.83	
Adverse action			0.34	
Process for Expedited Removal			0.34	
Process for Withdrawal of Application			0.34	
Process for Deferred Inspection			0.34	
Process for Refusal			0.34	
Asylum (Credible Fear) Referrals			0.34	
Process for Criminal Prosecution			0.34	
Complete Deferred Inspection (if applicable, at District Office)			0.34	
Entry-Land				
Perform Primary Inspection (vehicle, Visitor)		35		
Retrieve passenger's record	0%	0		
Scan travel document for automated record retrieval	0%	0		
Review passenger record	8%	3		
Review automated presentation of biographic data	8%	3		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	40%	14		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	3		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	3		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	15%	5		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Verify identity	25%	9		
Manually review biographic information in passport and other travel documents	8%	3		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	3		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data contained in INS systems and (if applicable) those presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	5%	2		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	2%	1		
Determine if evidence exists to justify inadmissibility	20%	7		
Interview traveler to ensure purpose of visit coincides with requested visa classification	10%	3		
Interview traveler to exclude existence of conditions of inadmissibility	10%	3		
Make final admission decision	2%	1		
Collect I-94 (if applicable)		-	0.00	
Create/modify passenger record in EES		-	0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.		-	0.00	
Entry-Land				
Pre-screen travelers (vehicle, DCL)				
Perform requisite risk analysis, records retrieval, other available data, etc.				
Determine if evidence exists to suggest inadmissibility (e.g. known security threat, prior unlawful presence, etc.)				
Identify potentially high-risk individuals				
Create/modify passenger record in EES (local lookout?)				
Perform Primary Inspection (vehicle, Citizen)		25		
Retrieve passenger's record	5%	1		
Scan travel document for automated record retrieval	5%	1		
Review passenger record	14%	3		
Review PAU analysis results	5%	1		
Review automated presentation of biographic data	5%	1		
Review automated presentation of biometric data	5%	1		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Active Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document, as required	42%	10		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	9%	2		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	9%	2		
Visually compare photo stored in INS-DOS Datasheet to photo in travel document and traveler requesting entry (if applicable)	5%	1		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	26%	6		
Manually review biographic information in passport and other travel documents	7%	2		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	9%	2		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	9%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Determine if evidence exists to justify inadmissibility	9%	2		
Interview traveler to ensure purpose of visit coincides with requested visa classification	5%	1		
Interview traveler to exclude existence of conditions of inadmissibility	5%	1		
Make final admission decision	5%	1		
Create/modify passenger record in EES	0%		0.00	
Alert Secondary Inspectors for reason for referral (IBIS hit, Inspector Discretion, NSEERS Registration, Major Document Deficiencies)	5%		0.00	
Entry-Land				
Perform Primary Inspection (Pedestrian - Visitor)		30		
Retrieve passenger's record	3%	1		
Scan travel document for automated record retrieval	3%	1		
Review passenger record	0%	0		
Review automated presentation of biographic data	0%	0		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		
Capture Biometric Identifier 1 (Passive Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	35%	10		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	2		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	2		
Visually compare photo stored in INS-DOS Dashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	24%	7		
Manually review biographic information in passport and other travel documents	8%	2		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	2		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%	2		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	3%	1		
Determine if evidence exists to justify inadmissibility	25%	8		
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%	4		
Interview traveler to exclude existence of conditions of inadmissibility	13%	4		
Make final admission decision	6%	2		
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				
Perform Primary Inspection (Pedestrian - Citizen)		25		
Retrieve passenger's record	3%	1		
Scan travel document for automated record retrieval	3%	1		
Review passenger record	0%	0		
Review automated presentation of biographic data	0%	0		
Review automated presentation of biometric data	0%	0		
Capture relevant biometric data from traveler as required	0%	0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Capture Biometric Identifier 1 (Passive Capture)	0%	0		
Capture Biometric Identifier 2 (Active Capture)	0%	0		
Authenticate travel document	35%	9		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	8%	2		
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU	0%	0		
Visually analyze travel document for all required seals, watermarks, etc.	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Visually review biographic information in passport and other traveler documents	8%	2		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	0%	0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	11%	3		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Verify identity	24%	6		
Manually review biographic information in passport and other travel documents	8%	2		
Review biographic information contained in and automatically presented by EES	0%	0		
Visually compare passport/visa photo to traveler requesting entry	8%	2		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	8%	2		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	6%	2		
Notify appropriate law enforcement personnel if "lookout" exists	3%	1		
Continue with inspection if not U.S. citizen	3%	1		
Determine if evidence exists to justify inadmissibility	25%	6		
Interview traveler to ensure purpose of visit coincides with requested visa classification	13%	3		
Interview traveler to exclude existence of conditions of inadmissibility	13%	3		
Make final admission decision	6%	2		
Collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.00	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.00	
Entry-Land				

Mission-Essential Task List (METL) - Secondary	% Time by Step	Baseline Cycle Time (in Minutes)	Offeror Cycle Time (in Minutes)	Revised Cycle Time- (% change)
Perform Secondary - Administrative Processing (e.g., immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)		34.2		
Access EES to review reason for referral to administrative secondary	3%	1.0		
Capture relevant biometric data from traveler, as required	18%	6.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	15%	5.0		
Capture Biometric Identifier 2 (Active/Photograph)	3%	1.0		
Authenticate travel document, as required	15%	5.0		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	3%	1.0		
Review results of automated presentation of relevant visa fraud data as presented by PAU	0%	0.0		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		
Review application materials for sufficiency and to identify inconsistencies	24%	8.2		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	1.9		
Query EES to review application materials for sufficiency and to identify inconsistencies	14%	4.9		
Interview traveler as required	4%	1.4		
Interview traveler to determine intent	10%	3.5		
Complete appropriate administrative forms, as required	10%	3.5		
Make final admission decision	6%	2.0		
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			0.95	
Notify traveler of District Office requirements, as required			0.90	
Alert appropriate personnel of referral			0.00	
Entry-Land				
Perform Secondary - Enforcement (e.g., suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)		34.3		
Access EES to review reason for referral to enforcement secondary	0%	0.1		
Capture relevant biometric data from traveler, as required	6%	2.0		
Capture Biometric Identifier 1 (Active/Fingerprint)	6%	2.0		
Capture Biometric Identifier 2 (Active/Photograph)	0%	0.0		
Capture Biometric Identifier 3 (Active)	0%	0.0		
Capture Biometric Identifier 4 (Active)	0%	0.0		
Authenticate travel document, as required	29%	9.9		
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.	14%	4.8		
Review results of automated presentation of relevant visa fraud data as presented by PAU	3%	1.1		
Visually analyze travel document for all required seals, watermarks, etc.	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Visually review biographic information in passport and other traveler documents	3%	1.0		
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)	3%	1.0		
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	3%	1.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Verify identity, as required	12%	4.0		
Manually review biographic information in passport	3%	1.0		
Review biographic information contained in and automatically presented by EES	0%	0.0		
Visually compare passport/visa photo to traveler requesting entry	3%	1.0		

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time-(% change)
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)	6%	2.0		
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler	0%	0.0		
Determine traveler's citizenship through examination of travel document and/or oral declaration	3%	1.0		
Review available information on traveler to identify inconsistencies	12%	4.0		
Review additional supporting documentation (non-travel, e.g. birth certificates)	6%	2.0		
Query EES to review application materials for sufficiency and to identify inconsistencies	0%	0.0		
Interview traveler, as required	6%	2.0		
Interview traveler to determine intent	15%	5.0		
Perform personal search of traveler, as required	12%	4.0		
Make final admission decision	3%	1.0		
Issue entry receipt (if applicable)			0.95	
Enter entry information into EES			0.95	
Adverse action			3.34	
Process for Expedited Removal			1.24	
Process for Withdrawal of Application			0.30	
Process for Deferred Inspection			0.02	
Process for Refusal			1.60	
Asylum (Credible Fear) Referrals			0.05	
Process for Criminal Prosecution			0.13	
Complete Deferred Inspection (if applicable, at District Office)			N/A	
Entry-Sea				
<i>Pre-screen travelers</i>			NA	
<i>Perform Primary Inspection</i>			0.42	
Retrieve passenger's record			0.02	
Scan travel document for automated record retrieval			0.02	
Review passenger record			0.07	
Review pre-screen analysis results			0.01	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant biometric data from traveler			0.13	
Capture Biometric Identifier 1 (Passive Capture)			0.00	
Capture Biometric Identifier 2 (Active Capture)			0.13	
Authenticate travel document			0.03	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant passport/visa/travel document fraud data as presented by PAU			0.01	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Verify identity			0.02	
Manually review biographic information in passport and other travel documents			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.01	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.02	
Notify appropriate law enforcement personnel if "lookout" exists			0.01	
Continue with inspection if not U.S. citizen			0.01	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time-(% change)
Determine if evidence exists to justify inadmissibility			0.04	
Interview traveler to ensure purpose of visit coincides with requested visa classification			0.02	
Interview traveler to exclude existence of conditions of inadmissibility			0.02	
Make final admission decision			0.09	
Complete and collect I-94 (if applicable)			0.00	
Create/modify passenger record in EES			0.08	
Alert Secondary Inspectors for reason for either enforcement or administrative processing inspection.			0.01	
Entry-Sea				
<i>Perform Administrative Processing (e.g. immigrant visas, NSEERS, etc.) Secondary Inspection (if applicable)</i>			160.80	
Access EES to review reason for referral to administrative secondary			1.00	
Capture relevant biometric data from traveler, as required			12.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Authenticate travel document, as required			2.00	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.50	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.50	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review application materials for sufficiency and to identify inconsistencies			5.30	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler as required			2.80	
Interview traveler to determine intent			67.00	
Complete appropriate administrative forms, as required			68.00	
Make final admission decision			3.00	
Collect I-94 (if applicable)			0.00	
Enter entry information into EES			1.00	
Notify traveler of District Office requirements, as required			1.00	
Alert appropriate personnel of referral to enforcement secondary processing.			1.00	
Entry-Sea				
<i>Perform Enforcement (e.g. suspected document fraud, suspected alien smuggling, etc.) Secondary Inspection (if applicable)</i>			168.78	
Access EES to review reason for referral to enforcement secondary			1.00	
Capture relevant biometric data from traveler, as required			18.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Capture Biometric Identifier 4 (Active)			3.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting entry			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			1.00	
Review available information on traveler to identify inconsistencies			4.50	
Review additional supporting documentation (non-travel, e.g. birth certificates)			2.00	
Query EES to review application materials for sufficiency and to identify inconsistencies			0.50	
Interview traveler, as required			2.00	
Interview traveler to determine intent			67.90	
Perform personal search of traveler, as required			68.88	
Make final admission decision			3.00	
Issue entry receipt (if applicable)			1.00	
Enter entry information into EES			2.00	
Adverse action			2.00	
Process for Expedited Removal			2.00	
Process for Withdrawal of Application			2.00	
Process for Deferred Inspection			2.00	
Process for Refusal			2.00	
Asylum (Credible Fear) Referrals			2.00	
Process for '240' Proceeding			2.00	
Process for Criminal Prosecution			2.00	
Complete Deferred Inspection (if applicable, at District Office)			2.00	
Exit-Air				
Perform Departure Check			0.38	
Retrieve passenger's record, as required			0.01	
Scan travel document for automated record retrieval			0.01	
Review passenger record, as required			0.09	
Review pre-screen analysis results			0.03	
Review automated presentation of biographic data			0.03	
Review automated presentation of biometric data			0.03	
Capture relevant data from traveler			0.12	
Capture Biometric Identifier 1 (Active Capture)			0.06	
Capture Biometric Identifier 2 (Active Capture)			0.06	
Authenticate travel document			0.02	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.00	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time-(% change)
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting entry (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler (as required)			0.01	
Verify identity			0.02	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.01	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to person requesting entry (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler, as required			0.01	
Determine if evidence exists to justify detention, as required			0.02	
Determine traveler's stay history (is this relevant?)			0.01	
Locate and review watchlist query results automatically presented by EES, as required			0.01	
Make departure decision			0.10	
Collect I-94 (if applicable)			0.00	
Enter departure data via APIS manifest data			0.01	
Enter departure information into EES via departure check process, as required			0.08	
Refer for secondary check			0.01	
Exit-Air				
Perform Secondary Check (if applicable)			40.80	
Capture relevant biometric data from traveler, as required			15.00	
Capture Biometric Identifier 1 (Active/Fingerprint)			10.00	
Capture Biometric Identifier 2 (Active/Photograph)			2.00	
Capture Biometric Identifier 3 (Active)			3.00	
Authenticate travel document, as required			1.50	
Compare document to shared information within INS regarding fraudulent document trends, recent fraud issues, etc.			0.00	
Review results of automated presentation of relevant visa fraud data as presented by PAU			0.50	
Visually analyze travel document for all required seals, watermarks, etc.			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Visually review biographic information in passport and other traveler documents			0.00	
Visually compare photo stored in INS-DOS Datashare to photo in travel document and traveler requesting departure (if applicable)			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Verify identity, as required			1.00	
Manually review biographic information in passport			0.00	
Review biographic information contained in and automatically presented by EES			0.50	
Visually compare passport/visa photo to traveler requesting departure			0.00	
Visually compare other observable physical characteristics in travel documents to traveler requesting departure (e.g. height, weight, eye color, etc.)			0.00	
Review results of automated comparison of biometric data contained in travel document to biometric data presented by traveler			0.50	
Determine traveler's citizenship through examination of travel document and/or oral declaration			0.50	

Mission-Essential Task List (METL) - Primary	% Time by Step	Baseline Cycle Time (in Seconds)	Offeror Cycle Time (in Seconds)	Revised Cycle Time- (% change)
<u>Interview traveler to clarify stay history</u>			10.00	
<u>Determine if personal search of traveler is required</u>			10.00	
If necessary, perform search to locate contraband or other targeted materials			10.00	
<u>Review available information on traveler</u>			2.50	
Review additional supporting documentation (non-travel)			2.00	
Query/re-query EES			0.50	
<u>Make final departure decision</u>			0.30	
Allow traveler to depart			0.10	
Process for '241' Proceeding			0.10	
Process for Criminal Prosecution			0.10	