

Federal Emergency Management Agency (FEMA)

FEMA's mission is to support our citizens and first responders to ensure that as a Nation we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all hazards. www.fema.gov

FEMA Training and Education

Are You Ready? An In-depth Guide to Citizen

Preparedness provides a step-by-step approach to disaster preparedness by walking the reader through how to get informed about local emergency plans, how to identify hazards that affect their local area, and how to develop and maintain an emergency communications plan and disaster supplies kits. Other topics include what to do before, during, and after each hazard type, including Natural Hazards, Hazardous Materials Incidents, Household Chemical Emergencies, Nuclear Power Plant, and Terrorism (including Explosion, Biological, Chemical, Nuclear, and Radiological hazards). For more information visit www.fema.gov/areyouready or call (800) 480-2520 to order materials. Questions regarding the Citizen Corps program can be directed to citizencorps@dhs.gov.

Center for Domestic Preparedness (CDP) offers several programs that are designed for people that have emergency response and healthcare responsibilities, or meet the criteria specified in the web site cited below. CDP offers courses in Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) incident response, toxic agent training, and healthcare response for mass casualty incidents, Radiological Emergency Preparedness (REP) Program courses, Field Force Operations, and the National Incident Management System (NIMS). CDP offers interdisciplinary training that includes the opportunity to train in the Nation's only toxic agent training facility dedicated to the civilian response community, the Chemical, Ordnance, Biological, and Radiological Training Facility (COBRATF). The CDP's healthcare courses include exercises in a hospital dedicated solely to preparedness and response training, the Noble Training Facility (NTF). The CDP's interdisciplinary resident training courses offered at the Anniston, Alabama facility and nonresident mobile training courses offered throughout the United States promote greater understanding among the

following diverse responder disciplines: Emergency Management, Emergency Medical Services, Fire Service, Governmental Administrative, Hazardous Materials, Healthcare, Law Enforcement, Public Health, Public Safety Communications, and Public Works. Training provided by the CDP for state, local, and tribal agencies is free of charge; round-trip air and ground transportation, lodging, and meals are provided at no cost to responders or their agency. Federal, private sector, and international agencies are encouraged to attend on a space available basis; however, they must pay a tuition fee for the courses in addition to transportation and lodging fees. For more information, see <http://cdp.dhs.gov/index.html> or call (866) 213-9553.

Community Emergency Response Team (CERT) This program helps train people to be better prepared to respond to emergency situations in their communities. It is a resource for the private sector to use to ensure its employees are prepared for all hazards. When emergencies happen, CERT members can give critical support to first responders, provide immediate assistance to survivors, and organize spontaneous volunteers at a disaster site. CERT members can also help with non-emergency projects that help improve the safety of the community. For more information visit www.citizencorps.gov/cert or contact cert@dhs.gov.

FEMA Emergency Management Institute Independent Study Program The Emergency Management Institute (EMI) offers self-paced courses designed for people who have emergency management responsibilities and for the general public. FEMA's Independent Study Program offers courses that support the nine mission areas identified by the National Preparedness Goal: Incident Management, Operational Planning, Disaster Logistics, Emergency Communications, Service to Disaster Victims, Continuity Programs, Public Disaster Communications, Integrated Preparedness and Hazard Mitigation. For more

information on EMI's training courses, please visit <http://training.fema.gov/IS/> or contact us (301) 447-1200.

FEMA Emergency Management Institute Programs The Emergency Management Institute (EMI) offers several programs that are designed for people who have emergency management responsibilities or meet the criteria specified at the web site cited below. The training is free of charge, however, individuals from private sector or contractors to State, local or Tribal governments must pay their own transportation and lodging fees. EMI has an integrated training approach and we encourage individuals from private sector to participate in our courses. EMI's programs include, but are not limited to, the Master Trainer Program, Master Exercise Practitioner Program, Professional Development Series, Applied Practices Series and FEMA's Higher Education Program. For more information, see <http://www.training.fema.gov/Programs/> or call (301) 447-1286.

FEMA Learning Resource Center (LRC) provides current information and resources on fire, emergency management and other all-hazards subjects. With its collection of more than 180,000 books, reports, periodicals, and audiovisual materials, the LRC houses the most extensive collection of fire service literature in the United States. Internet users may access the LRC's Online Public Access Catalog to perform literature searches and download over 17,000 documents. The LRC's collection of books and research reports may also be accessed by requesting interlibrary loan through a local library. For more information visit <http://www.lrc.fema.gov> or contact the program via phone (800) 638-1821 or by e-mail netclrc@dhs.gov.

U.S. Fire Administration's National Fire Academy Training Programs enhance the ability of fire and emergency services and allied professionals to deal more effectively with fire and related emergencies. NFA offers courses in the following subject areas: Arson Mitigation, Emergency

Medical Services, Executive Development, Fire Prevention: Management, Fire Prevention: Public Education, Fire Prevention: Technical, Hazardous Materials, Incident Management, Management Science, Planning and Information Management and Training Programs. NFA offers residential training at its Emmitsburg, Maryland facility and off-campus training throughout the United States, as well as online self-study courses free of charge. For more information, see <http://www.usfa.dhs.gov/nfa/index.shtm> or call (301) 447-1000.

National Training and Education Division (NTED) courses are delivered in the following formats: Resident – Instructor-led classroom training is provided at a training facility; Mobile – Also referred to as non-resident, mobile training can be performed by FEMA funded instructors at any location; Web-Based – Web-based or ‘online’ training is done via the internet and is often self-paced (no instructor); or Indirect – Indirect training includes training courses taught by instructors (non FEMA or training partner staff) that have completed a ‘Train the Trainer’ course. For more information, visit www.firstrespondertraining.gov or contact the program via phone (800) 368-6498 or e-mail askCSID@dhs.gov.

FEMA Alerts and Newsletters

FEMA Private Sector E-alert The FEMA Private Sector Division, Office of External Affairs, publishes periodic e-alerts providing timely information on topics of interest to private sector entities. The FEMA Private Sector Web Portal aggregates FEMA’s online resources for the private sector. Content includes best practices in public-private partnerships, weekly preparedness tips, links to training opportunities, planning and preparedness resources, information on how to do business with FEMA, and more. For more information visit www.fema.gov/privatesector or sign up for the alert at FEMA-Private-Sector-Web@dhs.gov.

Citizen Corps E-mail Alerts provide weekly Community Preparedness news and events from various departments of the federal government and our national Citizen Corps partners and affiliates. For more information, visit www.citizencorps.gov or sign up for the alert at

citizencorps@dhs.gov.

FEMA Publications

FEMA Library is a searchable web-based collection of all publicly accessible FEMA information resources, including thousands of CDs, DVDs, audio tapes, disability resources, posters, displays, brochures, guidance, policy papers, program regulations, guidelines, and forms. Users can search the collection by Subject, Audience Category including categories specific to private sector audiences, Hazard Type and other categories. For more information, visit <http://www.fema.gov/library/> or call (800) 480-2520.

FEMA Programs and Services

Community Preparedness – Citizen Corps is FEMA’s grassroots strategy to bring together government and community leaders to involve citizens in all-hazards emergency preparedness and resilience. Citizen Corps asks each individual to embrace the personal responsibility to be prepared; to get training in first aid and emergency skills; and to volunteer to support local emergency responders, disaster relief, and community safety. There are currently 2,433 Councils which serve over 227 million people or 80% of the total U.S. population. For more information on how you can participate, e-mail citizencorps@dhs.gov or visit www.citizencorps.gov.

Donations and Volunteers Information FEMA offers information on the best way to volunteer and donate during disaster response and recovery. For more information, see www.fema.gov/donations.

DisasterAssistance.gov DisasterAssistance.gov is a secure, user-friendly U.S. government web portal that consolidates disaster assistance information in one place. If you need assistance following a presidentially declared disaster that has been designated for individual assistance, you can now go to www.DisasterAssistance.gov to register online. Local resource information to help keep citizens safe during an emergency is also available. Currently, 17 U.S. government agencies, which sponsor almost 60 forms of assistance, contribute to the portal. For web site technical assistance, contact (800) 745-0243.

The Emergency Lodging Assistance Program provides prompt lodging payments for short term stays in the event of a declared disaster. The program is administered by Corporate Lodging Consultants, a federal government contractor and the largest outsourced lodging services provider in North America. For more information, see <http://ela.corplodging.com/programinfo.php>, contact femahousing@corplodging.com, or call (866) 545-9865.

The Emergency Food and Shelter National Board Program was created in 1983 to supplement the work of local social service organizations, both private and governmental, within the United States and its territories, to help people in need of emergency economic assistance. Funding is open to all organizations helping hungry and homeless people. This collaborative effort between the private and public sectors has provided over \$3.6 billion in Federal funds during its 28-year history. For more information, visit <http://www.efsp.unitedway.org>.

Emergency Planning Exercises are a series of Tabletop Exercise presentations that you can use as a tool to advance your organization’s continuity, preparedness and resiliency. Each exercise takes your team through a realistic disaster scenario and facilitates a discussion of how your organization would plan, protect, respond and recover. Each includes full instructor’s notes so you can gather a facilitator and a team of participants, and self-facilitate the exercise internally. To learn more or to download the exercises visit <http://www.fema.gov/privatesector/exercises.shtm>.

The FEMA Industry Liaison Program is a point-of-entry for vendors seeking information on how to do business with FEMA during disasters and non-disaster periods of activity. The program coordinates vendor presentation meetings between vendors and FEMA program offices, establishes strategic relationships with vendor-supporting industry partners and stakeholders, coordinates Industry Days, conducts market research, responds to informal Congressional requests, and performs vendor analysis reporting. Vendors interested in doing business with FEMA should take the following steps: Register in the Central Contractor Registration (CCR) at www.ccr.gov,

contact the FEMA Industry Liaison Program at <http://www.fema.gov/privatesector/industry/index.shtml>, or call the Industry Liaison Support Center at (202) 646-1895.

FEMA Flood Map Assistance Center (FMAC) provides information to the public about National Flood Insurance Program rules, regulations, and procedures. The FMAC is often the first point of contact between FEMA and various flood map users. The FMAC's goal is to provide the appropriate information to callers to help them understand the technical issues involved in a particular situation. In addition to taking incoming telephone calls, Map Specialists respond to mapping-related e-mail inquiries, and also review and process Letter of Map Amendment (LOMA), Letter of Map Revision Based on Fill (LOMR-F), and Letter of Determination Review (LODR) requests. There are available resources for Engineers/Surveyors, Insurance Professionals and Lenders, Floodplain Managers. For more information, call (877) FEMA-MAP (877-336-2627) or e-mail FEMAMapSpecialist@riskmapcds.com.

FEMA Regulatory Materials FEMA publishes its regulations, containing FEMA's procedures and requirements on the public, in Title 44 of the Code of Federal Regulations (CFR). These regulations are typically open for public comment before they go into effect. The public can access the regulations that are currently in effect electronically, by selecting Title 44 from the drop down menu at <http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&tpl=%2Findex.tpl>. The public can submit and view comments submitted by other individuals at www.regulations.gov. For more information on Federal agency rulemaking, visit www.reginfo.gov or to contact FEMA regulatory officials e-mail FEMA-RULES@dhs.gov.

FEMA Small Business Program business vendors are routed to the FEMA Small Business Analyst for notification, support and processing. Small Business inquiries can be sent to FEMA-SB@dhs.gov.

U.S. Fire Administration (USFA) Fire Prevention and Safety Campaigns delivers fire prevention and safety education programs to reduce the loss of life from fire-related hazards, particularly among the very young and

older adults. The campaigns encourage Americans to practice fire safety and to protect themselves and their families from the dangers of fire. In addition, they provide dedicated support to public fire educators and the media to facilitate community outreach to targeted audiences. For more information, visit <http://www.usfa.dhs.gov/campaigns/> or call (301) 447-1000.

U.S. Fire Administration Publications encourage Americans including private sector constituents to practice fire safety and protect themselves and their families from the dangers of fire. Order online at <http://www.usfa.dhs.gov/applications/publications/> or contact the U.S Fire Administration via e-mail, usfa-publications@dhs.gov or phone, (800) 561-3356.

Freight Rail Security Grant Program funds freight railroad carriers and owners and officers of railroad cars to protect critical surface transportation infrastructure from acts of terrorism, major disasters and other emergencies. For more information, visit <http://www.fema.gov/government/grant/> or contact the program by e-mail, askcsid@dhs.gov or phone, (800) 368-6498.

Intercity Bus Security Grant Program provides funding to create a sustainable program for the protection of intercity bus systems and the traveling public from terrorism. The program seeks to assist operators of fixed-route intercity and charter bus services in obtaining the resources required to support security measures such as enhanced planning, facility security upgrades and vehicle and driver protection. For more information, visit <http://www.fema.gov/government/grant/> or contact the program at askcsid@dhs.gov or (800) 368-6498.

Intercity Passenger Rail Grant Program creates a sustainable, risk-based effort to protect critical surface transportation infrastructure and the traveling public from acts of terrorism, major disasters and other emergencies within the Amtrak rail system. For more information visit <http://www.fema.gov/government/grant/> or contact the program at askcsid@dhs.gov or (800) 368-6498.

National Dam Safety Program Led by FEMA, the National Dam Safety Program (NDSP) is a partnership of the States, Federal agencies, and other stakeholders to encourage

individual and community responsibility for dam safety. Since the inception of the NDSP in 1979, FEMA has supported a strong, collaborative training program for dam safety professionals and dam owners. With NDSP training funds, FEMA has been able to expand existing training programs, begin new initiatives to keep pace with evolving technology, and enhance the sharing of expertise between the federal and state sectors. For more information, visit <http://www.fema.gov/plan/prevent/damfailure/ndsp.shtml> or <http://www.damsafety.org/>.

National Incident Management System (NIMS) provides a systematic, proactive approach to guide departments and agencies at all levels of government, nongovernmental organizations, and the private sector to work seamlessly to prevent, protect against, respond to, recover from, and mitigate the effects of incidents, regardless of cause, size, location, or complexity, in order to reduce the loss of life and property and harm to the environment. Web site: www.fema.gov/nims. Questions regarding NIMS should be directed to FEMA-NIMS@dhs.gov or (202) 646-3850.

National Response Framework (NRF) is a guide to how the Nation conducts all-hazards response. It is built upon scalable, flexible, and adaptable coordinating structures to align key roles and responsibilities across the Nation, linking all levels of government, nongovernmental organizations, and the private sector. It is intended to capture specific authorities and best practices for managing incidents that range from the serious but purely local, to large-scale terrorist attacks or catastrophic natural disasters. For more information, visit <http://www.fema.gov/nrf>.

National Flood Insurance Program focuses on Flood Insurance, Floodplain Management and Flood Hazard Mapping. Nearly 20,000 communities across the U.S. and its territories participate in the NFIP by adopting and enforcing floodplain management ordinances to reduce future flood damage. In exchange, the NFIP makes Federally-backed flood insurance available to homeowners, renters, and business owners in these communities. See www.floodsmart.gov Flood insurance agents please visit www.agents.floodsmart.gov or re-mail asktheexpert@riskmapcds.com.

Nonprofit Security Grant Program provides funding support for target-hardening activities to nonprofit organizations that are at high risk of a terrorist attack and are located within one of the specific UASI-eligible urban areas. It is also designed to promote coordination and collaboration in emergency preparedness activities among public and private community representatives, State and local government agencies, and Citizen Corps Councils. For more information, visit <http://www.fema.gov/government/grant/nsgp> or contact the program by e-mail, askcsid@dhs.gov or phone, (800) 368-6498.

Port Security Grant Program is a sustainable, risk-based effort to protect critical port infrastructure from terrorism, particularly attacks using explosives and non-conventional threats that could cause major disruption to commerce. The PSGP provides grant funding to port areas for the protection of critical port infrastructure from terrorism. This program is primarily intended to assist ports in enhancing maritime domain awareness; enhancing risk management capabilities to prevent, detect, respond to and recover from attacks involving improvised explosive devices, Chemical, Biological, Radiological, Nuclear, Explosive, and other non-conventional weapons; providing training and exercises; and Transportation Worker Identification Credential implementation. For more information, visit <http://www.fema.gov/government/grant/> or contact the program by e-mail, askcsid@dhs.gov or phone, (800) 368-6498.

QuakeSmart is designed to encourage business leaders and owners in areas of the U.S. that are at risk from earthquakes to take actions that will mitigate damage to their businesses, provide greater safety for customers and employees, and speed recovery in the event of an earthquake. The goal of QuakeSmart is to build awareness within the business community of the risk and to educate businesses, particularly small and emerging businesses, on the relatively simple things they can do to reduce or mitigate the impact of earthquakes, and support community preparedness. Business leaders and owners interested in finding out how to reduce or mitigate the impact of earthquakes on their business should visit www.quakesmart.org.

Ready Business The U.S. Department of Homeland Security and the Advertising Council launched the *Ready Business* Campaign in September 2004. This extension of the successful *Ready* Campaign, *Ready Business* helps owners and managers of small- and medium-sized businesses prepare their employees, operations and assets in the event of an emergency. For free tools and resources, including how to create a business emergency plan, please visit www.ready.gov.

Radiological Emergency Preparedness Program (REP) Program helps to secure the health and safety of citizens living around commercial nuclear power plants. REP is responsible for review and final approval of all neighborhood radiological emergency plans. The REP program is a leader in areas of policy guidance, planning, training, public education and preparedness for nuclear power plants. For over three decades, local and state responders have relied on REP's leadership to review and recommend changes to preparedness plans, monitor rigorous training regimens and support effective performance in the unlikely event of a radiological emergency. For more information, visit <http://www.fema.gov/hazard/nuclear/index.shtm>.

The Technical Assistance (TA) Program seeks to build and sustain capabilities through specific services and analytical capacities through the development, delivery, and management of TA services that support four homeland security mission areas (i.e. prevention, protection, response, and recovery), in addition to homeland security program management. TA is offered to a wide variety of organizations and grantees through an extensive menu of services responsive to national priorities. To best accommodate the wide variety of TA needs and deliverables, three levels of TA are provided. Level I/II services can be made available to private sector organizations and includes general information, models, templates, and samples. Level III services, available to private sector organizations that may be DHS grantees, provides onsite support via workshops and interaction between TA providers and recipients. For more information, visit http://www.fema.gov/about/divisions/pppa_ta.shtm or contact (800) 368-6498 or email FEMA-TARequest@fema.gov.

Transit Security Grant Program is a sustainable, risk-based effort to protect critical surface transportation infrastructure and the traveling public from acts of terrorism, major disasters, and other emergencies. For more information, visit <http://www.fema.gov/government/grant/> or contact the program by e-mail, askcsid@dhs.gov or phone, (800) 368-6498.

Tornado Safety Initiative assesses building damages and identifies lessons learned after tornadoes occur; funds research on shelter design and construction standards; develops best practices and technical manuals on safe rooms and community shelters; and produces public education materials on tornado preparedness and response. FEMA produces technical manuals for engineers, architects, building officials, and prospective shelter owners on the design and construction of safe rooms and community shelters. For more information, visit <http://www.fema.gov/plan/prevent/saferoom/index>.

Unified Hazard Mitigation Assistance (HMA) Grant Programs present a critical opportunity to reduce the risk to individuals and property from natural hazards while simultaneously reducing reliance on Federal disaster funds. While the statutory origins of the programs differ, all share the common goal of reducing the risk of loss of life and property due to natural hazards. HMA programs are subject to the availability of appropriation funding or funding based on disaster recovery expenditures, as well as any directive or restriction made with respect to such funds. HMA programs include Hazard Mitigation Grant Program, Pre-Disaster Mitigation program, Flood Mitigation Assistance program, Repetitive Flood Claims (RFC) program and Severe Repetitive Loss program. See www.fema.gov/government/grant/hma/index.shtm.